



ASSISTANT PLANT SUPERINTENDENT (FT) MATSUNK WPCC (WASTEWATER)

Upper Merion Township, located in King of Prussia, PA is looking for a full-time highly motivated **Assistant Plant Superintendent** for the **Matsunk WPCC** who will report directly to the **Plant Superintendent**. The work of the **Assistant Plant Superintendent** involves occasional heavy-physical exertion, exposure to disagreeable conditions and working outdoors through all weather conditions. The successful candidate in this position supervises and/or or assists in all tasks performed by operating and maintenance personnel.

The duties of the **Assistant Plant Superintendent** include (but not limited to):

- Supervise, coordinate, and assist personnel with tasks associated with the operation and maintenance of treatment plant facilities.
- Visually inspect plant facilities, equipment, and vehicles for proper operation and maintenance needs, oversee maintenance work.
- Assist Plant Superintendent in evaluating plant operations and efficiency.
- Coordinate purchasing of parts, supplies, materials and safety equipment and generate purchase requisitions; coordinate bids for work performed by public contractors.
- Compile technical information for creating bid packages.
- Maintain records of inventory, maintenance, expenditures, and operating data.
- Insure compliance with utilization of safety equipment and safety procedures.
- Oversee and responsible for training operations and maintenance personnel in the utilization of safety equipment and compliance with established safety procedures.
- Inspect equipment for proper operation and needed maintenance; oversee maintenance work.
- Assist Plant Superintendent in preparing evaluations of employee performance.
- Understand and follow instructions and communicate effectively.
- Calculate flow rates with mathematical formulas.
- In the absence of the Plant Superintendent performs all the duties of the Plant Superintendent.
- Withstand exposure to weather frequently and to unprotected heights, foul odors, high noise levels, and slippery and uneven surfaces frequently.

The **Assistant Plant Superintendent** will interact with other Township staff and must have excellent customer service skills, the ability to work under stressful situations, and have demonstrated problem solving abilities.

Minimum Qualifications:

- High School Diploma or GED equivalent.
- Considerable experience in the operation and maintenance of wastewater treatment equipment.
- Pennsylvania Sewage Treatment Plant Operations License – minimum Class A, Subclass 2, 3, 4.
- Valid PA Commercial Driver's License
- Any equivalent combination of experience and training that provides the required knowledge, skills and abilities.

How to Apply:

- For immediate consideration, applicants should complete an employment application by visiting <http://www.umtownship.org/index.aspx?nid=909> and submit the **full job application, cover letter and resume** via email to: hr@umtownship.org. **Applications will be accepted until position is filled.**

Equal Opportunity Employer