



# Use & Occupancy Permit Application

Upper Merion Township  
175 W. Valley Forge Road  
King of Prussia, PA 19406  
(610) 265-2606

Permit #: \_\_\_\_\_

Fee: \_\_\_\_\_

Date completed application received: \_\_\_\_\_

Payment must accompany application. All highlighted areas must be completed

Application is hereby made to use: \_\_\_\_\_ for \_\_\_\_\_  
square feet use

at: \_\_\_\_\_  
address & location

Describe use in detail:  
Include sub-lease dates, if applicable

**Property Owner:** \_\_\_\_\_  
name

\_\_\_\_\_

address/zip code

\_\_\_\_\_

phone fax e-mail

**Tenant:** \_\_\_\_\_  
name

\_\_\_\_\_

address/zip code

\_\_\_\_\_

phone fax e-mail

**Contractor:** \_\_\_\_\_  
name

\_\_\_\_\_

address/zip code

\_\_\_\_\_

phone fax e-mail

\_\_\_\_\_

owner's signature

\_\_\_\_\_

applicant's signature

\_\_\_\_\_

date

\_\_\_\_\_

date

**Contact For Inspection:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**FOR OFFICE USE ONLY:**

Zoning District: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

**Applicable Business Taxes:**

\_\_\_\_\_ Amusement Tax - 93-611, as amended

\_\_\_\_\_ Business Privilege Tax - 93-608, as amended

\_\_\_\_\_ Mercantile Tax - 93-608, as amended

\_\_\_\_\_ Wholesale

\_\_\_\_\_ Retail

\_\_\_\_\_ Wholesale & Retail