



Upper Merion Parks and Recreation

431 West Valley Forge Road

King of Prussia, PA 19406

610-265-1071

www.umtownship.org

Pool Rental Request Form 2019

Name of Applicant/Organization: _____ Contact Name: _____

Address: _____ City: _____ Zip _____

Phone: _____ Cell _____ Email: _____

Facility Options

___ Camp Groups: 12pm-3pm, chaperone ratio is 1:8 campers, max of 100 campers. Includes pavilion and use of the pool. Monday-Thursday only.

___ Party Rental: Includes pavilion & use of the pool, 12pm-3pm or 4pm-7pm. Saturday & Sunday only. max of 40 people (inclusive of pool members).

___ Lane Rental: Lanes may be rented between 6am and 9am, or 8:15pm-10pm.

Date(s) & Hour(s) Requested: _____

Reason for Use: _____

Expected Attendance: _____

Rental Rates

	Resident	Non-Resident
Camp Groups - per camper	\$5	\$8
Party Rental - max, 40 people (3 hour rental)		
- Pool member rate	\$200	\$250
Party Rental - max, 40 people (3 hour rental)		
- Non pool member rate	\$300	\$350
Lane Rental - 1 lane/hour	\$20	\$25
Lane Rental - 2 lanes/hour	\$40	\$50
Lane Rental - 3 lanes/hour	\$60	\$75
Lane Rental - 4 lanes/hour	\$80	\$100
Lane Rental - full pool (6 lanes)	\$100	\$125

Rentals for groups larger than 40 people, please contact Heather Melck for pricing and options.
hmelck@umtownship.org



Pool Rental Policies

- Reservations for use must be made, **in person**, through the Upper Merion Parks and Recreation Department.
- Facilities are available on a first-come, first-served basis.
- Rentals are not considered reserved until all parties sign the rental contract and pay the rental fee in full. You will receive a receipt to verify the rental. Please check this information for accuracy.
- The time frame listed on your application must include set-up and clean-up time. Please do not arrive prior to the time reserved. It is equally important that your group has cleaned up and is ready to leave by the ending time.
- Payment for all rentals must be made at least 7 days in advance. Make checks payable to "Upper Merion Township". All checks returned from the bank for "insufficient funds" will be assessed a service charge of \$35 per check.
- Cancellations require a 7 day notice and are subject to a \$25 fee. No refunds for late cancellations or "no shows".
- No soliciting, recruiting or loitering is permitted on premises.
- Activity and use of property shall be limited to the designated area listed on the application/receipt.
- Use of profane language, illegal drugs, alcoholic beverages, firearms, gambling, chewing tobacco and smoking on Upper Merion Township property is strictly prohibited.
- No pets, except for service animals, are allowed at the pool facility.
- A Township emergency will displace a scheduled use immediately and without notice.
- It is the responsibility of each individual, group or organization using facilities to rearrange the chairs, tables, etc. after use. All debris, other than that which can be placed into the trash can, must be removed.
- All equipment of any kind and any other materials and supplies required for an applicant's specific use must be provided by the applicant.
- Banners & signs can only be attached to the pavilion with push pins. It is the responsibility of the renter to remove and properly dispose of decorations.
- **No deliveries or outside catering is allowed**, please see pool office for our concessionaire's menu. Food must be ordered through concessionaire at least 48 hours prior to rental.
- The individual, group or organization is responsible for any damage incurred while using the facility.
- All organized groups renting the facility must provide a certificate of liability insurance, in the amount of \$1,000,000, naming Upper Merion Township as additionally insured.
- Failure to conform to rental policies will result in rental cancellation or subsequent denial of future applications.
- Groups renting lanes for swim practices must provide their own lifeguards.
- The Township will not be held responsible for any accident/ injury to the applicants staff, volunteers or participants.
- The undersigned applicant agrees that as the sponsor of the group/activity, he/she will be personally responsible for any violation of the Rental Policies for the Upper Merion Township Pool, as well as any additional site regulations provided by the Upper Merion Parks and Recreation Department.

Sign Name: _____ Print Name: _____ Date: _____

UMPR Use Only

Total Fee: _____	Permit is APPROVED: _____
Receipt #: _____	Permit is NOT APPROVED: _____
Signature of Approval: _____	Date: _____
Comments: _____	



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Facility Rules

- All persons shall use the pools and facilities at their own risk. Upper Merion Township shall not be responsible for any accident, injury, theft, or loss or damage to personal property in the pool complex.
- Everyone must shower before entering the pool as per PA state law. Only approved swim wear may be worn in the pool.
- Children under 14 years of age must be supervised by an adult at all times. For party or group rentals, 1 responsible adult must supervise no more than 8 children.
- **Glass in any form will not be permitted in the facility.**
- Patrons who appear to be under the influence of drugs or alcohol will not be allowed in or near the aquatics facility. Alcoholic beverages of any kind are not permitted.
- Tobacco use is not permitted on any Township property.
- Socializing with on-duty lifeguards is prohibited. Climbing on lifeguard stands or using lifeguard equipment is strictly prohibited. Whistles may only be used by lifeguards and mean the following
 - 1 short blast - Lifeguard will use this signal to get the attention of a swimmer.**
 - 1 long blast—used to signal swimmers that they must clear the pools.**
 - 3 short blasts—signals an emergency. Please listen for instructions from the lifeguards.**
- Pets, except service animals, are not allowed at the aquatics facility.
- The aquatics facility will remain open during all inclement weather except thunderstorms. At the first sign of a thunderstorm (lightning or thunder), the lifeguards will immediately clear the pools and the pool area. The pool will reopen 30 minutes after all visible and audible signs of the storm have passed.
- Aquatic facility employees must be obeyed at all times, and have the authority to suspend privileges for the day (or portions of the day) for an individual who repeatedly violates the rules or regulations.
- **Swim diapers are required for children who are not toilet trained. Children not toilet trained may only swim in the wading pool. No swim diapers permitted in the bigger pools.**
- No eating, drinking or chewing gum is permitted inside pools.
- Running, pushing, dunking, breath holding games or excessive splashing are prohibited.
- Loud, boisterous, profanity or unruly conduct or behavior will not be permitted.
- Swimmers may not hang on lane ropes.

Facility Rules Continued

- All diving will be a forward jump, i.e., a forward dive straight off the diving board with one bounce. Back dives and dives with flips, rotations, stunts, maneuvers or tricks is prohibited. Diving is only permitted in the diving well under the supervision of a lifeguard.
- Lifeguards may refuse a swimmer of any age admission to any area of any pool if the swimmer does not exhibit sufficient skill to ensure his or her safety.
- Wading Pool is only for children 5 years and younger. Parents are responsible for children in this area.
- Visitors with open cuts or sores, communicable diseases or rashes will not be permitted to swim.
- No bandages or band aids will be allowed in the pool.
- All refuse must be placed in the appropriate containers provided.
- In case of an accident/injury, report it to the lifeguard immediately.
- The cost of any facility damage shall be charged to the responsible member including damage caused by the guest of the member.

- **WADING POOL:** The wading pool is only for children 5 years and younger. Parents are responsible for supervising children in this area. The wading pool area is not under lifeguard surveillance.

- **DIVING BOARD:** Diving is only permitted in the diving well under the supervision of a lifeguard.
 - 1 person on the board at a time.
 - Forward jump or dive only. 1 bounce only. No flips, rotations or stunts permitted.
 - Swimmer must be able to swim to the ladder unassisted (no catching).

- **WATER SLIDE:** all users must meet the minimum height restriction of 42".
 - Entry into the pool will be one at a time. No chains. Feet first entry only.
 - No floatation devices allowed in the slide.
 - Lifeguard instructions must be followed at all times.
 - There shall be no swimming under the buoy line while the slide is open

- **LAP LANE:** Lap lane is for lap swimming only. Individuals not swimming laps will be asked to leave the lap lane. When more than 2 swimmers are in the lane, swimmers must circle swim. Keep to the right. An overtaking swimmer should gently tap the feet of the swimmer being overtaken. Passing should be done at the next turn.