



OPEN POSITION

Chief of Fire and Emergency Medical Services

ABOUT THE POSITION

Upper Merion Township is a Second-Class Township and is governed and supervised by a Board of Supervisors. An appointed Township Manager supervises day-to-day municipal functions. The Director of Public Safety reports directly to the Township Manager. And the Chief of Fire and Emergency Medical Services reports directly to the Director of Public Safety. The Chief of Fire and EMS is responsible for the overall operation of all Fire and EMS Department activities and coordination with other township departments and area public and private sector emergency response partners whom the Township relies on every day.

Upper Merion Township seeks candidates for the position of Chief of Fire and EMS that can transform the Fire and EMS Department to meet the evolving needs of the community within the Township's goal and objectives. While perspective and experience are important, the successful candidate must be able to conceptualize a path forward for the Department that highlights the investment needed by all team members, both volunteer and paid, in the Department's ability to effectively serve the community.

POSITION ATTRIBUTES

- The ability to be both an excellent listener and an excellent communicator
- Demonstrated ability to work with both volunteer and paid staff members
- The ability to strengthen a team through collaboration and sustain motivation
- Experience and comfort with human resources and personnel administration
- Thorough knowledge of budget preparation and long-term strategic planning
- Demonstrated skills in planning and developing activity reports and strategic initiatives
- Ability to determine staffing models appropriate for both the present and the future
- An ability to maintain attentiveness towards both local and regional issues

APPLY ONLINE TODAY AT WWW.UMTOWNSHIP.ORG

ABOUT UPPER MERION TOWNSHIP

Upper Merion Township is seeking a professional, experienced and passionate leader to serve as the Chief of Fire and Emergency Medical Services. This individual will be charged with leading a team of dedicated individuals that collectively protect a growing and diverse community.

Upper Merion Township is one of the most vibrant centers of business and recreation in Montgomery County, Pennsylvania. Upper Merion Township is about 17 square miles large and is located approximately 15 miles from the City of Philadelphia. It is home to over 28,000 residents and hosts over 60,000 jobs. The majority of Valley Forge National Historical Park also occupies a large section of Upper Merion and is visited by over 1.2 million people annually. The King of Prussia Mall, positioned in the west end of Upper Merion, remains one of the nation's largest retail properties in terms of retail square footage and makes up part of the nearly 23 million square feet of commercial property in Upper Merion Township.

Upper Merion Township Fire and Emergency Medical Services operates from five stations and is the primary responder for fire suppression, rescue services and emergency medical services for all of Upper Merion Township and large sections of both the Pennsylvania Turnpike and the Schuylkill Expressway. The Department also provides the community with fire prevention education and emergency medical training. Upper Merion Township Fire and EMS thrives through the dedication and hard work by a diverse team that is made up of the professional services of 26 township employees and over 75 volunteer members from Upper Merion Township's three legacy volunteer fire company's: King of Prussia, Swedeland and Swedesburg. By the end of 2021, it is estimated that the Department will respond to over 5000 calls for service: 1400 fire and rescue incidents and 3600 emergency medical incidents.

REQUIRED

- Minimum of 20 years of Fire and Emergency Medical Services experience with at least 10 years full-time as a Shift Leader, Captain or Chief Officer, or a combination thereof during their career
- Minimum of 5 years of leadership experience supervising a combination department consisting of both volunteer and paid staff
- Bachelor's Degree in Fire Science or related field
- Pro Board Firefighter I and II
- Pro Board Fire Instructor I
- Pro Board Fire Officer I and II
- American Heart Association CPR
- Emergency Medical Technician
- NIMS: 100, 200, 300, 400, 700 and 800

COMPLIMENTARY

- Master's Degree in Public Administration, Emergency Management or related field
- Certification as an Executive Fire Officer by the U.S. Fire Administration
- Certification as a Certified Fire Officer by the Commission of Public Safety Excellence
- Pro Board Fire Instructor II
- Pro Board Fire Officer III
- Pro Board Fire Officer IV
- Advanced Emergency Medical Technician or Paramedic
- Experience as a front-line Emergency Medical Technician or Paramedic
- Experience in conducting fire inspections and/or fire investigations while certified
- An equivalent combination of related experience, education, training and certification may be considered



APPLY TODAY

Chief of Fire and Emergency Medical Services

HOW TO APPLY

For immediate consideration, applicants should complete an employment application by visiting <https://tinyurl.com/2tz43fah> and submit the full job application, cover letter and resume via email to hr@umtownship.org.

DISCLOSURE STATEMENT

Upper Merion Township is an Equal Opportunity Employer/Affirmative Action Employer.

Candidates are considered for employment with UMT without regard to their race, color, religion, national origin, age, sex, gender, pregnancy, disability, sexual orientation, gender identity, genetic information, military status, veteran status (specifically status as a disabled veteran, special disabled veteran, Vietnam Era veteran, recently separated veteran, armed forces service medal veteran, or other protected veteran) or other classification protected by applicable federal, state or local law.

**Applications accepted until
January 31, 2022 at 5:00 PM**

SALARY AND BENEFITS

- The salary range for the position is \$120,000 - \$140,000 dependent upon experience and/or qualification; plus, a competitive benefits package.

GENERAL REQUIREMENTS

- The successful candidate hired for this position must have obtained a PA Drivers License within 90 days of appointment if not already possessed.
- The successful candidate hired for this position must reside within Montgomery County, Pennsylvania or one of its neighboring contiguous counties in Pennsylvania within 180 days of appointment. It is strongly preferred that the candidate's residence be within a thirty-minute normal drive time to the closest border of Upper Merion Township.

APPLY ONLINE TODAY AT WWW.UMTOWNSHIP.ORG