

**UPPER MERION SANITARY AND STORMWATER AUTHORITY  
(UMSSA)  
November 21, 2017**

The members of the Upper Merion Sanitary and Stormwater Authority assembled for their regularly scheduled meeting on Tuesday, November 21, 2017 at Upper Merion Township building located at 175 W. Valley Forge Road, King of Prussia, PA. The meeting convened at 6:30 p.m.

**PLEDGE OF ALLEGIANCE**

**ATTENDANCE**

Ed Veneziale, Chairman  
James Ruddy, Vice Chairman  
Diane Reilly, Secretary  
Steve Hann, Solicitor  
David G. Kraynik, Executive Secretary  
Fred Ciottoni, P.E., Consulting Engineer, S C Engineers, Inc.  
Nicholas Hiriak, Director of Finance  
Edward J. O'Brien, Jr., Director of Public Works  
Edward Campbell, Assistant Secretary/Assistant Treasurer  
Greg Philips, Board of Supervisors Liaison

**ABSENT**

Gian Singla, Treasurer

**MEETING MINUTES APPROVAL**

On a motion by Mr. Ruddy, seconded by Mrs. Reilly, with all voting "aye" the meeting minutes of Tuesday, October 17, 2017, were approved. None opposed.

**EXECUTIVE SECRETARY'S REPORT**

Mr. Kraynik reported on the following:

1) Update on Land Development Plans

- Mr. Kraynik advised that the Ferrol Corporation on Church Road is looking to construct a 17,000 sf addition, with 27 additional parking spaces and is zoned heavy industrial. If the plan is approved it would result in \$13,600.00 tapping fees to the Authority.

- Mr. Kraynik advised that Storage Partners in King of Prussia on Allendale Road is looking to build 96,000 sf, 4-story facility. If the plan is approved it would result in \$6,800.00 in tapping fees for the Authority.
- Mr. Kraynik advised that Mainline Health Medical wants to develop a 96,000 sf Medical Office Building over at the Village of Valley Forge. If the plan is approved it would result in \$154,000.00 in tapping fees.
- Mr. Kraynik advised that Schultz Enterprises on 541 Flint Hill Road is looking to construct a 40,000 sf, 1-story building for recreational use and warehousing. Additionally, they want to put in a paved parking lot which would house 116 vehicles. If the plan is approved it would result in tapping fees that are TBD and will be provided at a later date by the Planning Director.

### **ENGINEER'S REPORT**

Mr. Ciottoni advised that MPDS permits for the waste water plants will expire within a year. The Township is currently in the process of preparing the two applications for renewal for the 2-plants. The deadline for submission of the application(s) is the end of 2017.

### **SOLICITOR'S REPORT**

Mr. Hann had nothing new to add.

### **DIRECTOR OF PUBLIC WORKS**

Mr. O'Brien reported on the following:

- Advised that the draft for the 2018-2022 Capital Budget is attached to the minutes and he is available for questions.

### **DIRECTOR OF FINANCE REPORT**

Mr. Hiriak advised on the following:

- Report of Balances and Investments is available. Mr. Hiriak advised that he added 2-additional CD's based on the rates and would continue to slowly

- Report of Balances and Investments is available. Mr. Hiriak advised that he added 2-additional CD's based on the rates and would continue to slowly implement based on cash flow and available balance from the TD liquid account(s).
- The Golf Course well exceeded the Township's revenue projection due to developers paying early.
- The 2018 Operating Budget draft summary: \$258,000 projected tapping fees. The budget is updated annually and projections are not redrawn and are the "actuals" that will be paid for 2018.
- The 2019-2021 Operating Budget draft summary: The projects are looked at to see where they are currently in the project completion phase and what the probability of completion is. The budget includes the \$6.4 million dollars for the Golf Course that will be distributed over the last 2-years of the budget. Ferrol and Storage Partners are a part of the 2020 bottom line whereas Mainline Health totals are for 2019 only.
- The Authority will vote to adopt the 2018 Operating and Capital Budgets in December.
- 3 members of the accounting team attended a PMAA webinar for collections and gained a wealth of knowledge on how to handle delinquencies and proper techniques on collections.



**UPPER MERION SANITARY AND STORMWATER AUTHORITY  
REQUISITIONS  
November 21, 2017**

<b>PAYEE</b>	<b>AMOUNT</b>	<b>INVOICE NO</b>	<b>DESCRIPTION</b>
<i>SC Engineers</i>	\$942.92	2013-01	General Support
<i>Lenni Electric Corporation</i>	\$584.37	Pay application # 1	Electrical Contract for Matsunk WPCC Screenings Building
<i>LA Building Contractors, Inc</i>	\$25,200.00	Pay application #1	GC invoice for Matsunk WPCC Screenings Building
<i>LA building Contractors, Inc</i>	\$104,400.00	Pay application # 2	GC invoice for Matsunk WPCC Screenings Building
<i>Lenni Electric Corporation</i>	\$6,408.00	Pay application # 2	Electrical Contract for Matsunk WPCC Screenings Building
<i>ARRO Consulting</i>	\$ 4,687.20	0041545	Professional Services for Matsunk WPCC Screenings Building
<i>HRMM&amp;L</i>	\$914.50	244667	Professional Services
<i>ARRO</i>	\$7,226.10	0042020	Professional Services

**REQUISITION APPROVAL**

**MOTION FOR PAYMENT**

On a motion by Mr. Ruddy, seconded by Mrs. Reilly, with all voting "aye", the November 21, 2017 Requisitions in the amount of **\$150,363.09** were approved. None opposed.

**ADJOURNMENT**

There being no further business to come before the Authority, the meeting was adjourned.

  
**DAVID G. KRAYNIK  
EXECUTIVE SECRETARY**

## **REQUISITION APPROVAL**

### **UPPER MERION SANITARY AND STORMWATER AUTHORITY REQUISITIONS December 19, 2017**

<b>PAYEE</b>	<b>AMOUNT</b>	<b>INVOICE NO</b>	<b>DESCRIPTION</b>
<i>HRMM&amp;L</i>	\$1,441.50	245679	Professional Services
<i>ARRO Consulting</i>	\$2,734.20	0042401	Professional Services Matsunk Screenings Project
<i>LA Building Contractors, Inc.</i>	\$91,350.00	10993.00	Payment application # 3 for Matsunk WPCC Screenings Project
<i>Norfolk Southern</i>	\$165.00	90517314	Lease Grade Crossing at Swedeland PA (4 <sup>th</sup> Quarter)

**TOTAL: \$95,690.70**