

**UPPER MERION TRANSPORTATION AUTHORITY
DECEMBER 12, 2018**

The members of the Upper Merion Transportation Authority met for their regular meeting on Wednesday, December 12, 2018 in the Township Building, 175 West Valley Forge Road, King of Prussia, PA. The meeting was called to order at 7:04 p.m. and commenced with the pledge of allegiance.

ATTENDANCE

Tom Kohler, Chairman
Carlton Stuart, Secretary
Marvin Meneeley, Treasurer
Jack Smyth, Jr., P.E., Consulting Engineers, Boles Smyth Associates, Inc., (BSA)
Noah Marlier, Rudolph Clarke, LLC
Nick Hiriak, Director of Finance
Sally Slook, Acting Township Manager

ABSENT

Lou Zotti, Vice-Chairman
Ian Kingsley, Assistant Secretary/Treasurer
Greg Philips, Supervisor Liaison

MEETING MINUTES APPROVAL:

It was moved by Mr. Meneeley, seconded by Mr. Stuart, all voting "Aye" to approve the meeting minutes of November 14, 2018 as submitted. None opposed. Motion approved 3-0.

NEW BUSINESS - None

EXECUTIVE SECRETARY'S REPORT

Ms. Slook advised that there were no new projects to report on at this time. However, she did mention some possible upcoming developments but noted that they were only possibilities, and that plans have not been submitted. They include Top Golf (American Baptist site), Office Redevelopment by Brandywine Properties, Simon Mall Expansion (Penney's site). Ms. Slook noted that these plans are expected to be filed in the first quarter of next year.

ENGINEER'S REPORT

Relocated North Gulph Road (Including Cobblestone Restoration at Valley Forge Monument)

Mr. Smyth announced there is a progress meeting set for tomorrow at PennDOT. The main focus is environmental driven, and to get The Categorical Exclusion Evaluation into the PennDOT system.

The Section 106 process is the historical and archeological element of the project which includes both the Relocated North Gulph Road and Cobblestone repair at the Arch Memorial. Mr. Smyth indicated that the Section 106 representative has a lot of feedback and therefore the process will follow that pace.

Another area of focus is tackling the Right of Way issues now because there is the vacating of Right of Way along the existing roadbed and the establishment of legal Right of Way for the new relocated areas. The project is currently in preliminary engineering and so reporting back to them with this information in February will keep the process moving forward.

Mr. Smyth confirmed the completion of the borings that needed to be drilled in the new road area and the results are pending.

Trout Creek Bridge

Mr. Smyth stated that there has been a lot of design work over the past month in preparation of the Safety Review which is one of the main elements of the preliminary engineering checklist to get out of preliminary engineering. A few things being completed now are finalizing the Signal Warrant Analysis which includes developing a preliminary Traffic Signal Plan (TSP) for the PA 23 Beidler Road intersection. A small discussion regarding the Traffic Signal Plan for PA 23 Beidler Road intersection followed.

Church Road Bridge over SEPTA Route 100 Line

Mr. Smyth reported that BSA has contacted Norfolk Southern Railroad (NSRR) and BSA is awaiting a response and approval is anticipated. All permits have been obtained and a signed structure plan has been received for the Culvert Plan. Additional coordination with PECO Gas was advanced and is ongoing. Utility clearance is one of the only outstanding items as forms from PECO Gas, Aqua and Sunoco are still pending. The UMTA solicitor sent the necessary document to SEPTA to continue towards obtaining the necessary TCE and followed up regarding the status of the proposed reimbursement agreement. Both are pending. Constructability Review is the last thing that is needed which BSA will submit.

Prince Frederick Extension

Mr. Smyth stated BSA has continued coordination with the Glasgow Tract development team. He also noted that there has been constant communication with the engineers to ensure that the Glasgow Tract developer's updated roadway design is consistent with the original Prince Frederick Extension design. A meeting has been requested with Montgomery County, and the Authority to present and hear where any issues may come from.

Potential New PA Turnpike Interchange at Henderson Road

Mr. Smyth stated there has not been much communication with DVRPC since the last meeting but they are in the process of continuing on with the traffic projections.

SOLICITOR'S REPORT

Mr. Marlier referred back to Chairman Philips question from last week's meeting regarding the idea of Realen and whether or not there were any changes on the properties and what the impact would be in light of the agreements that have been signed years ago. Mr. Marlier explained that after speaking with Rob Loeper, if there were any changes that he would do the difference.

Mr. Marlier also announced he would not be able to attend January's meeting.

FINANCIAL REPORT FOR 2018

Mr. Hiriak reported as follows:

- Requisitions approved last month were reflected
- Reimbursement requests were received this month for November and December
- Balance of funds, budgets, there are no substantial additions or subtractions

REQUISITIONS – December 12, 2018

Boles, Smyth Assoc.	\$ 9,459.00	Trout Creek Bridge Replacement Project for work performed for the period 10-1-18 thru 10-31-18 INVOICE #32
Boles, Smyth Assoc., Inc.	\$ 27,215.71	Relocation of North Gulph Road (SR 3039) for work performed 10-1-18 thru 10-31-18 INVOICE #59
Boles, Smyth Assoc., Inc.	\$ 18,290.00	Consultant Services Work Performed 8-1-18 thru 10-31-18 INVOICE #100
Boles, Smyth Assoc., Inc.	\$ 14,629.88	Prince Frederick Extension Work Performed 8-1-18 thru 10-31-18 INVOICE #5
Rudolph Clarke, LLC Suite 200 Seven Neshaminy Interplex Trevose, PA 19053	\$ 445.50	Professional Services General Representation INVOICE #69190
Rudolph Clarke, LLC	\$ 1,755.00	Professional Services Church Rd Bridge INVOICE #69187
Rudolph Clarke, LLC	\$ 54.00	Professional Services Prince Frederick Extension INVOICE #69188
Rudolph Clarke, LLC	\$ 13.50	Professional Services Realen INVOICE #69189
TOTAL:	\$71,862.59	

Authority Action:

It was moved by Mr. Stuart, seconded by Mr. Meneeley, all voting "Aye" to approve the December 2018 requisitions in the amount of \$71,862.59. None opposed. Motion approved 3-0.

ADDITIONAL BUSINESS - None

2019 Budget

Mr. Hiriak stated that the current 2019 Budget is the same from last month with no changes and is now open for approval.

Mr. Hiriak gave an update that the Planning Department will be reaching out to developers regarding pending projects and is hopeful that in about sixty days there will be a resolution to these projects. The planning department does not anticipate any issues however should there be, the Solicitor can be of assistance.

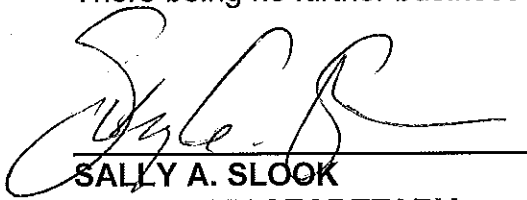
A question was raised if there were any concerns cash flow-wise and Mr. Hiriak stated that he had no concerns. It was then noted that it was discussed in the previous meeting to potentially update the Act 209 Plan and Mr. Kohler suggested that perhaps this should be worked on early next year so it can get approval by the end of 2019 or early 2020.

Authority Action:

It was moved by Mr. Stuart, seconded by Mr. Meneeley, all voting "Aye" to approve the 2019 Budget as presented. None opposed. Motion approved 3-0.

ADJOURNMENT

There being no further business to come before the Authority, the meeting adjourned at 7:44 p.m.


SALLY A. SLOOK
EXECUTIVE SECRETARY

Minutes Approved:

Minutes Entered: