Upper Merion Sanitary & Stormwater Authority (UMSSA)

April 16, 2019

A meeting of the Upper Merion Sanitary and Stormwater Authority (UMSSA) was held on Tuesday, April 16, 2019, in the Boardroom of the Upper Merion Township Building located at 175 West Valley Forge Road, King of Prussia PA 19406.

1. Executive Summary: The Authority is currently waiting to hear from DEP regarding the MPDES Permits, and the Annual Chapter 94 Report was submitted by the March 31, 2019 deadline. Pizonka & Moyer presented development plans and discussed their wish to use the easement located at 900 Mancill Mill Road for the Malvern Academy Preschool. Mr. Skip Brion and Mr. Rich Orlow with the Mancill Mill Company presented their idea for a new access road on the Trout Run WPCC site. This access road would be used solely for emergency vehicles use. This would accommodate the future development of a 119 Townhouse development. Possible further discussion will be done after the Authority has made a decision on the usefulness of the projects. A recommendation was made by the PWD for the award of the Sanitary Sewer Line Replacement project at the Collections Facility. Interest rates are up and the Finance Director indicated that based on the FED the rates fluctuate which will permit procurement of additional CDs as compulsory. An additional 5 CDs have been purchased.

2. Attendees.

James Ruddy	Chair
Diane Reilly	Vice Chair
Gian Singla	Treasurer
Fred Ciottoni	Engineer
Geoff Hickman	Director of Public Works
Greg Philips	Board of Supervisors Liaison
Nicholas Hiriak	Director of Finance
John Walko	Solicitor
Joe Pizonka	Pizonka & Moyer
Skip Brion	Buckley Brion McGuire & Morris LLP
Rich Orlow	Mancill Mill Road Company

The following members were not present at the meeting: Ed Veneziale (Secretary), Edmund Campbell (Assistant Secretary/Assistant Treasurer), Sally Slook (Executive Secretary), Steve Hann (Solicitor), and Rob McKernan (Chief of Wastewater & Collections).

3. Call to Order: The UMSSA meeting was called to order at 6:30 p.m. by the UMSSA Chair, followed by the Pledge of Allegiance by all attendees.

4. Minutes of the Previous Meeting: **A motion by the Chair to approve the minutes from the previous meeting was seconded by the Vice Chair and approved by all Authority members present.**

5. Executive Secretary's Report: No report was available.

6. Engineer's Report: The Engineer updated the Authority on the following 2 items: 1.The annual Chapter 94 Reports were submitted prior to the March 31, 2019 deadline. 2. The Engineer advised that we are still waiting to hear from DEP regarding the MPDES Permits renewals.

7. Solicitor's Report: The Solicitor had nothing new to present.

8. Director of Public Works' Report: The Director recommended the award of the Sanitary Sewer Line Replacement Project to Empire; as they were the lowest bidder with a bid of $143,993.00. **A motion by the Chair to award the contract to Empire Contractors in the amount of $143,993.00 was seconded by the Vice Chair and approved by all Authority members present.**

ARRO Consulting has reviewed Empire Services bid documents for conformance to the solicitation requirements, and all required bid documents were provided with the firm's original bid submission.

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9. Director of Finance's Report: The Director of Finance reported that interest rates have increased (cf. attached budget statements). An additional 5 CD's have been purchased and more will be procured based on the interest rates and market values.

11. Approval of Requisitions:

Agency	Invoice Amount	Invoice Number	Description
Arro Consulting	$2,178.00	0050387	Professional Services
HRMM&L	$1,309.00	265793	Professional Services
HRMM&L	$51.00	265794	Professional Services
HRMM&L	$833.00	265795	Mancill M ill Easement Preparation
TOTAL	**$4,371.00**	---	---

12. Adjournment: There being no further business for the Authority to conduct, the meeting was adjourned at 7:48 p.m.

Jim Ruddy

JAMES RUDDY
CHAIRMAN