

# UPPER MERION TOWNSHIP

Montgomery County, Pennsylvania



## 2019 Operating, Sewer & Capital Budgets

As Adopted by the Board of Supervisors  
December 6, 2018

Prepared by the Upper Merion Township Finance & Administration Department



## UPPER MERION TOWNSHIP BOARD OF SUPERVISORS

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November 15, 2018

Board of Supervisors  
Upper Merion Township

Dear Board of Supervisors and Fellow Residents:

It is my pleasure to unveil the 2019 Operating, Capital and Sewer budgets. These budgets represent the culmination of a process that started in June and involved hours of hard work by the Board of Supervisors and township staff. Without this effort, I would not be able to present these budgets this evening and the contributions of all are gratefully acknowledged and appreciated.

Over the past decade, a well-executed economic strategy by the Board of Supervisors has led to an incredible surge in economic development projects across a broad cross-section of industries. This economic expansion has enabled Upper Merion Township to become a top notch community for residents, companies, employees and visitors.

The Board of Supervisors has determined once again to continue with the Homestead-Exclusion Program and to exclude a portion of the value of any homestead property from property taxation. The fixed dollar amount to be excluded from taxation for each primary residential Homestead property for the calendar year 2019 is the amount of \$72,500. The savings based on an average assessment of \$150,000 is \$156.00.

The 2019 budget reflects significant growth in personnel for the first time since 2008. The creation of the Department of Public Safety is driving the highest percentage of growth with the addition of twenty (20) full-time positions and twelve part-time. The positions consist of six (6) full-time Firefighters, twelve (12) full-time Emergency Management Service (EMS) employees, and twelve part-time. Additionally, two (2) new Police Officers will be hired for a total count of seventy (70).

The Department of Public Works represents the second highest percentage of growth, with the addition of five (5) new full-time positions. This department is undergoing reorganization to streamline efficiencies and two (2) new managerial positions have been added as well as three (3) laborers.

As always, Upper Merion Township will continue to provide the highest level of service possible that exceeds in value the taxes paid by the average property owner.

## Operating Budget

The 2019 Operating Budget, totaling \$42,744,103, reflects an 8.5% increase over 2018. **The budget is balanced for 2019 and contemplates no property tax increase.** This budget accounts for the day-to-day operations of the Township and consists of the General Fund, Library Fund and Liquid Fuels Fund. The General Fund component has an increase over 2018 of 10.2%. The Township's main revenue source, the Act 511 tax, accounts for over 42% of total General Fund revenues. The Library component has an increase over 2018 of 3.7%. There is a subsidy to the Library from the General Fund of \$261,888. The Liquid Fuels component accounts for the township's street resurfacing program of \$830,340 as well as purchasing a supplemental inventory of road salt for \$70,000. The total budget is \$900,340.

In planning for this budget, there are a number of important initiatives to highlight:

- Health insurance rates reflect an increase of 4.52%. However, factoring in discounts and benefits for membership in the Delaware Valley Health Trust - the actual rate change is a decrease of 4.9%
- Workers Compensation rates reflect a budget increase of 12.5%--this increase includes the additional ratings for adding the Fire & EMS services.
- Property & Liability rates reflect an increase of 0.31%
- The contractual wage increase for Police Officers is 4%. The pay-for-performance program for civilians is budgeted at 3.8%
- A budget of \$25,000 has been established to fund grant writing services.
- The Police Department has budgeted to add 2 additional police officers as well as promotions for 1 additional Sergeant and 1 additional Corporal.
- The Volunteer Fire Company allocation is budgeted at an increase of 4%, or \$18,815. The allocation is for a total of \$489,140.
- A newly created department for Fire & EMS has been established. The budget includes staffing for 12 full-time EMS; 1 full-time Fire Chief, 2 full time Deputy Fire Marshals, 2 full-time Lead Firefighter/EMT's , 4 full-time Firefighter/EMT's and 1 part-time Secretary.
- In the Public Works Department, the budget includes new staffing for the following full-time positions: 1 Assistant Public Works Director, 1 Facilities Manager, 1 laborer at Norview Farm and 2 laborers in the Park/Shade Tree Division.
- The Upper Merion Senior Service Center allocation is budgeted based at an increase of 4%, or \$2,570. The allocation is for a total of \$66,820.
- The Township continues to fund the operation of the Residential Rambler for a total annual cost of \$251,312. A contribution of \$75,000 is also budgeted to supplement the cost to operate the BID Connector service.

## **Sewer**

The 2019 sewer operating budget, totaling \$8,288,372, reflects an increase of 14.5%, or \$1,050,110 over the 2018 adopted budget. This budget is balanced and proposes an annual increase of \$23.00, or 8.0%, to the sewer rate and is effective 1/1/2019. This increase is projected to produce \$1,610,000 in revenue and will be used to fund needed capital projects such as: the replacement of sewer lines and perform the necessary capital maintenance to the Township's two wastewater treatment plants. The sewer budget is a separate enterprise fund and accounts for the day-to-day operations at the township's two wastewater treatment facilities as well as the wastewater collection system.

## **Capital Budget**

For 2019, the Township's Capital Budget program is in conformance with the guidelines set by the Township Supervisors. The 2019 program totals \$7,176,275. This budget reflects a comprehensive approach to capital improvements, with projects planned in every department.

The projects range from improvements with smart technology in the public meeting rooms to much needed Police and Fire protective equipment, radios and Emergency Operation Center (EOC) upgrades. The purchase of one (1) new ambulance is also included. In the Public Works Department, bridge repairs and sidewalk improvement projects are scheduled as well as needed repairs to the Nor View Farm property. The purchase of one (1) dump truck is also included. The Library will provide for a drive up book return in 2019, which will provide a higher level of service and ease of comfort for Township residents. Parks and Recreation will be continuing to replace numerous park equipment and site improvements at ten (10) Township parks. The final phase of the Crow Creek Trail is scheduled for completion under this budget, as well as the design of phase two of Heuser Park. Many needed electrical and structural upgrades are also scheduled for the Upper Merion Township Pool Complex.

## **Outlook for 2019**

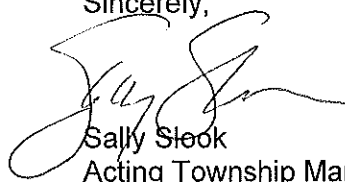
I assure the Board of Supervisors and the community that the Township will continue to make prudent financial decisions in 2019. With the continued cooperation of the Upper Merion community, the staff will continue to provide high quality services in the most cost-effective and efficient manner possible.

I would like to thank the Board of Supervisors and the Township's department heads who assisted in the budget process, in particular Finance Director Nick Hiriak.

The Board of Supervisors has set December 6, 2018 at 7:30 p.m. for the hearing and adoption of the proposed 2019 budgets.

I respectfully submit and officially post the proposed 2019 Operating, Sewer and Capital Budgets for Upper Merion Township and recommend their adoption.

Sincerely,

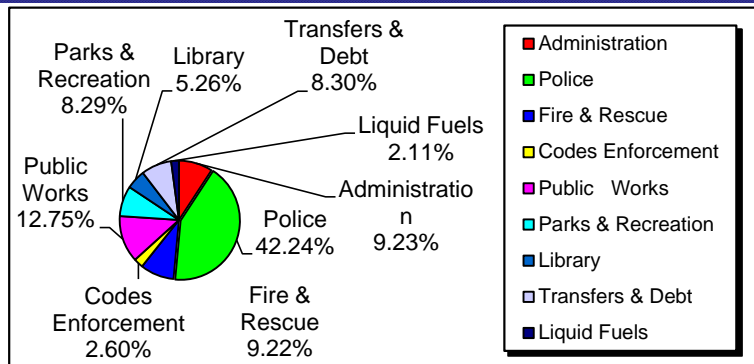
A handwritten signature in black ink, appearing to read 'Sally Sleek', is written over a horizontal line.

Sally Sleek  
Acting Township Manager

## 2019 Upper Merion Township Budget as Adopted 12/6/2018 by The Board of Supervisors

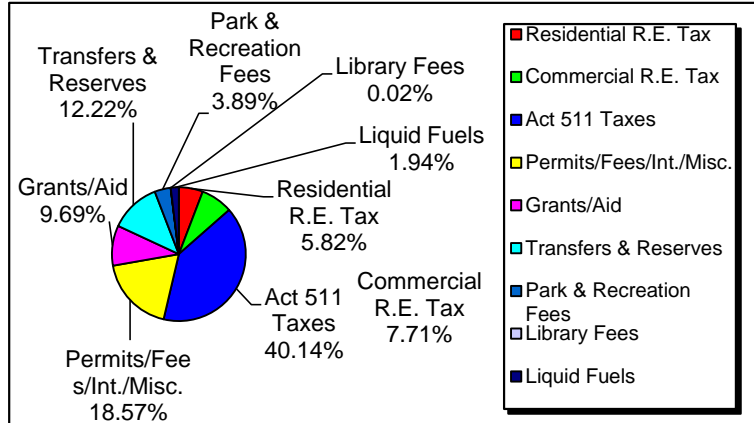
### 2019 OPERATING EXPENSES

Administration	\$3,944,890	9.23%
Police	18,054,892	42.24%
Fire & Rescue	3,942,658	9.22%
Codes Enforcement	1,110,812	2.60%
Public Works	5,451,970	12.75%
Parks & Recreation	3,543,785	8.29%
Library	2,246,745	5.26%
Transfers & Debt	3,548,011	8.30%
Liquid Fuels	900,340	2.11%
<b>TOTAL</b>	<b>\$42,744,103</b>	<b>100.00%</b>



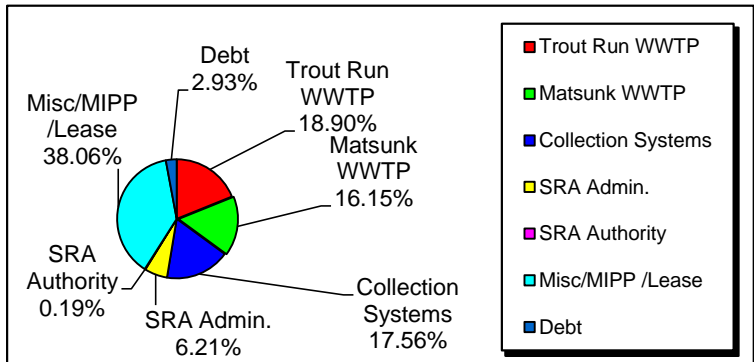
### 2019 OPERATING REVENUE

Residential R.E. Tax	\$2,486,933	5.82%
Commercial R.E. Tax	\$3,296,633	7.71%
Act 511 Taxes	17,155,571	40.14%
Permits/Fees/Int./Misc.	7,936,512	18.57%
Grants/Aid	4,141,629	9.69%
Transfers & Reserves	5,224,435	12.22%
Park & Recreation Fees	1,662,750	3.89%
Library Fees	9,300	0.02%
Liquid Fuels	830,340	1.94%
<b>TOTAL</b>	<b>\$42,744,103</b>	<b>100.00%</b>



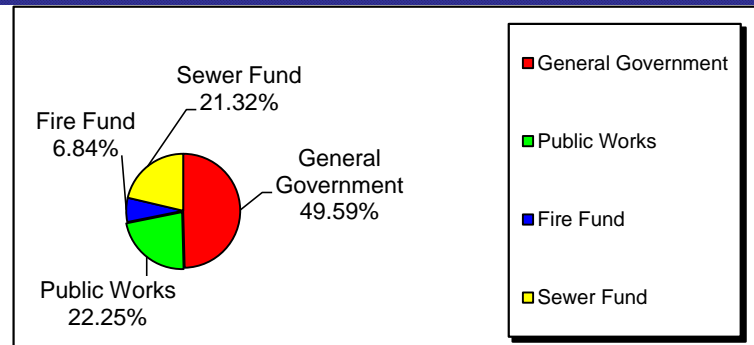
### 2019 SEWER FUND BUDGET

Trout Run WWTP	\$1,566,122	18.90%
Matsunk WWTP	\$1,338,842	16.15%
Collection Systems	\$1,455,725	17.56%
SRA Admin.	\$514,591	6.21%
SRA Authority	\$15,622	0.19%
Misc/MIPP /Lease	\$3,154,620	38.06%
Debt	\$242,850	2.93%
<b>TOTAL</b>	<b>\$8,288,372</b>	<b>100.00%</b>



### 2019 CAPITAL BUDGET

<b>TOTAL</b>		
General Government	\$3,558,871	49.59%
Public Works	1,596,424	22.25%
Fire Fund	490,980	6.84%
Sewer Fund	1,530,000	21.32%
<b>TOTAL</b>	<b>\$7,176,275</b>	<b>100.00%</b>

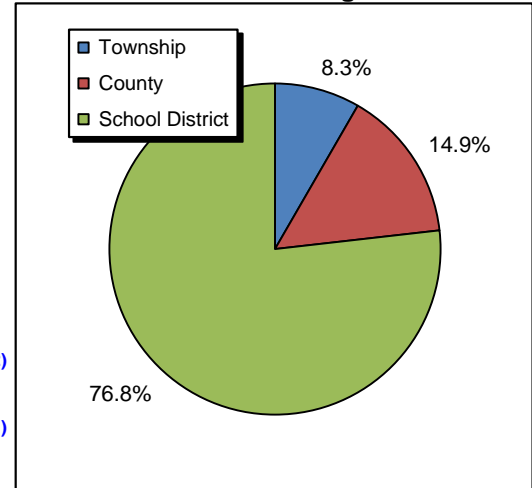


### 2019 BUDGET SUMMARY

	2018	2019	\$ Incr or (Decr)	% Inc/Decr
Operating Budget	\$39,394,700	\$42,744,103	\$3,349,403	8.50%
Sewer Budget	\$7,238,262	\$8,288,372	\$1,050,110	14.51%
Capital Budget	\$7,231,158	\$7,176,275	(\$54,883)	-0.76%
<b>Total</b>	<b>53,864,120</b>	<b>58,208,750</b>	<b>4,344,630</b>	<b>8.07%</b>

**Millage History**

	<u>2017</u>	<u>2018</u>	<u>2019</u>
General Fund	1.250	1.250	1.250
Library	0.508	0.508	0.508
Fire	0.096	0.096	0.096
Capital Program	0.155	0.155	0.155
Parks & Rec	0.055	0.055	0.055
Open Space	0.095	0.095	0.095
<b>Total Township</b>	<b>2.159</b>	<b>2.159</b>	<b>2.159</b>
County Millage	3.849	3.849	3.849 (2)
School District	19.430	19.430	19.890 (1)
All Jurisdictions	25.438	25.438	25.898

**2019 Millage**

(1) 7/1/18 - 6/30/19 Tax Year

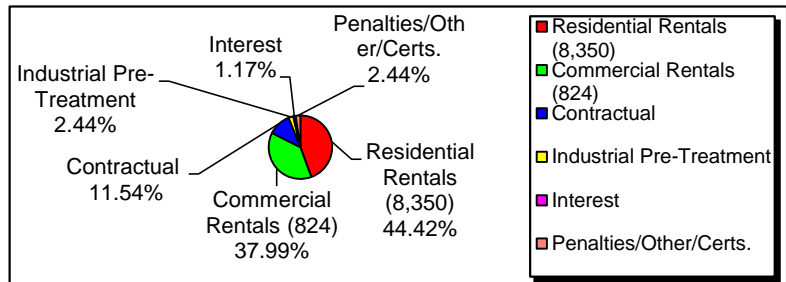
(2) Based on 2018 rate

**2019 Total Township Assessment - \$3,732,580,088 (as of 1/1/2019)****Business Tax Rates**

- Amusement Tax - 10% on admission charges, shared 50/50 with School District
- Mercantile & Business Privilege Tax - 1.5 mills (\$1.50 per \$1,000) on gross receipts of retail (0.5 mills for wholesale), services businesses, and rental income
- Local Services Tax - \$52 per employee (\$47 Township, \$5 School District)

**Sewer Fund Revenues**

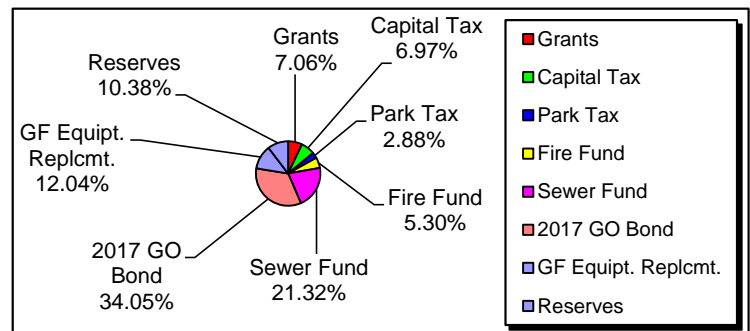
Residential Rentals (8,350)	\$3,804,570	44.42%
Commercial Rentals (824)	3,253,697	37.99%
Contractual	988,120	11.54%
Industrial Pre-Treatment	208,746	2.44%
Interest	100,000	1.17%
Penalties/Other/Certs.	<u>\$209,250</u>	<u>2.44%</u>
<b>Total Sewer Revenues</b>	<b>\$8,564,383</b>	<b>100.00%</b>



**Sewer Rates:** Private dwelling or living unit (residential)- \$74.75/qtr (\$299 annual) (billed semi-annually at \$149.50). Commercial & Industrial are based on water consumption or minimum charge based on use.

**Capital Fund Revenues**

Grants	506,726	7.06%
Capital Tax	500,000	6.97%
Park Tax	206,600	2.88%
Fire Fund	380,000	5.30%
Sewer Fund	1,530,000	21.32%
2017 GO Bond	2,443,500	34.05%
GF Equipt. Replcmt.	864,312	12.04%
Reserves	<u>745,137</u>	<u>10.38%</u>
<b>Total Capital Revenues</b>	<b>7,176,275</b>	<b>100.00%</b>

**Budget Calendar**

**Posting:** The Budget was posted on Thursday November 15, 2018 at 7:30 PM and was available for public inspection as a PDF on the Township's website and in hard copy form in the Library.

**Hearing & Adoption:** The hearing & adoption was held by the Board of Supervisor's at 7:30 PM on Thursday December 6, 2018.

The final budget document is available in hard copy form in the Library and as a PDF on the Township's web site at:

[www.umtownship.org](http://www.umtownship.org)



# 2019 Budget Summary

## 01 General Fund:

		2018 Adopted* Budget	2019 Dept Request	2019 Mgr Recomnd	2019 BOS Adopted	Dollar Change	Percent Change	% of Budget
301	Property Tax	4,076,353	4,174,631	4,174,631	4,174,631	98,278	2.4%	10.54%
310	Act 511 Tax	16,443,250	16,891,100	16,891,100	16,891,100	447,850	2.7%	42.66%
321	Business /Franchise	690,000	685,000	685,000	685,000	(5,000)	-0.7%	1.73%
322	Road Permits	20,000	22,000	22,000	22,000	2,000	10.0%	0.06%
331	Fines-Auto/Alarm/Other	215,000	203,000	203,000	203,000	(12,000)	-5.6%	0.51%
341	Interest Earned	90,000	195,000	195,000	195,000	105,000	116.7%	0.49%
342	Rent-Prop/Room	50,989	52,394	52,394	52,394	1,405	2.8%	0.13%
351/54/57	Fed/State/Local Grants	18,000	452,261	452,261	452,261	434,261	2412.6%	1.14%
355	Shared Revenue	3,342,703	3,604,217	3,604,217	3,604,217	261,514	7.8%	9.10%
361	General-Plan/Svc/Zoning	138,500	139,000	139,000	139,000	500	0.4%	0.35%
362	Permits/EMS/Insp/Reimb	3,679,363	5,046,706	5,369,706	5,369,706	1,690,343	45.9%	13.56%
364	Solid Waste/Compost	225,000	213,000	213,000	213,000	(12,000)	-5.3%	0.54%
367	Park & Recreation	1,598,500	1,717,795	1,662,750	1,662,750	64,250	4.0%	4.20%
377	Transit	61,312	60,812	60,812	60,812	(500)	-0.8%	0.15%
378	Farm Water/Feed	82,000	80,000	80,000	80,000	(2,000)	-2.4%	0.20%
380	Miscellaneous	20,000	17,000	17,000	17,000	(3,000)	-15.0%	0.04%
388	Pension Contribution	274,400	303,600	303,600	303,600	29,200	10.6%	0.77%
392	Transfers	54,000	40,000	40,000	40,000	(14,000)	-25.9%	0.10%
395	Reimbursements	605,200	579,000	579,000	579,000	(26,200)	-4.3%	1.46%
399	Budgetary Reserve	4,253,294	0	0	4,852,547	(4,253,294)	-100.0%	12.25%
<b>Total Revenue</b>		<b>35,937,864</b>	<b>34,476,516</b>	<b>34,744,471</b>	<b>39,597,018</b>	<b>(1,193,393)</b>	<b>-3.3%</b>	<b>100.00%</b>

400-403	Administration	3,576,385	3,976,229	3,944,890	3,944,890	368,505	10.3%	9.96%
410	Police	16,992,927	18,275,023	18,054,892	18,054,892	1,061,965	6.2%	45.60%
411	Fire & EMS	1,691,580	4,100,120	3,942,658	3,942,658	2,251,078	133.1%	9.96%
413	Codes Enforcement	1,742,183	1,125,709	1,110,812	1,110,812	(631,371)	-36.2%	2.81%
408	Planning	492,899	539,160	532,566	532,566	39,667	8.0%	1.34%
430	Transportation	3,010,706	3,373,150	3,167,331	3,167,331	156,625	5.2%	8.00%
434	Parks & Shade Tree	1,373,545	1,793,410	1,752,073	1,752,073	378,528	27.6%	4.42%
450	Parks & Recreation	3,637,063	3,598,966	3,543,785	3,543,785	(93,278)	-2.6%	8.95%
470-479	Principal & Interest	2,158,977	2,315,115	2,315,115	2,315,115	156,138	7.2%	5.85%
480-495	Intergovt/Transfers/Other	1,261,599	971,008	971,008	1,232,896	(28,703)	-2.3%	3.11%
<b>Total Expense</b>		<b>35,937,864</b>	<b>40,067,890</b>	<b>39,335,130</b>	<b>39,597,018</b>	<b>3,659,154</b>	<b>10.2%</b>	<b>100.00%</b>

407	Information Technology	814,325	855,994	840,800	840,800	26,475	3.3%
432	Vehicle Maintenance	348,408	457,275	388,953	388,953	40,545	11.6%
436	Building Maintenance	657,571	827,164	788,396	788,396	130,825	19.9%

1,820,304      2,140,433      2,018,149      2,018,149      197,845

Note: Information Technology, Vehicle and Building Maintenance budgets are allocated to operating depts

Total PWD to include planning, transportaion & park/shade=

4,877,150      5,705,720      5,451,970      5,451,970      574,820      11.8%

## 04 Library Fund:

		2018 Adopted Budget	2019 Dept Request	2019 Mgr Recomnd	2019 BOS Adopted	Dollar Change	Percent Change	% of Budget
301	Property Tax	1,584,027	1,608,935	1,608,935	1,608,935	24,908	1.6%	71.61%
310	511 Taxes	264,471	264,471	264,471	264,471	0	0.0%	11.77%
331	Fines	11,851	12,000	12,000	12,000	149	1.3%	0.53%
341	Interest Earned	1,500	5,000	5,000	5,000	3,500	233.3%	0.22%
354	Fed/State/Local Grants	85,151	85,151	85,151	85,151	0	0.0%	3.79%
367	Special Revenue	17,750	9,300	9,300	9,300	(8,450)	-47.6%	0.41%
392	Transfer	200,902	0	0	261,888	(200,902)	-100.0%	11.66%
<b>Total Revenue</b>		<b>2,165,652</b>	<b>1,984,857</b>	<b>1,984,857</b>	<b>2,246,745</b>	<b>(180,795)</b>	<b>-8.3%</b>	<b>100.00%</b>

456	Library	2,165,652	2,277,613	2,246,745	2,246,745	81,093	3.7%	100.00%
<b>Total Expense</b>		<b>2,165,652</b>	<b>2,277,613</b>	<b>2,246,745</b>	<b>2,246,745</b>	<b>81,093</b>	<b>3.7%</b>	<b>100.00%</b>

## 08 Sewer Fund:

		2018 Adopted Budget	2019 Dept Request	2019 Mgr Recomnd	2019 BOS Adopted	Dollar Change	Percent Change	% of Budget
340	Surcharges	50,000	50,000	50,000	50,000	0	0.0%	0.58%
341	Interest Earned	45,000	100,000	100,000	100,000	55,000	122.2%	1.17%
361	Certifications	20,000	20,000	20,000	20,000	0	0.0%	0.23%
364	Residential	3,294,060	3,296,820	3,361,820	3,804,570	510,510	15.5%	44.42%
364	Commercial	2,688,361	2,657,943	2,710,322	3,253,697	565,336	21.0%	37.99%
364	Contracts	902,844	988,120	988,120	988,120	85,276	9.4%	11.54%
364	MIPP	166,346	158,746	158,746	158,746	(7,600)	-4.6%	1.85%
364	Penalties	75,000	90,000	90,000	90,000	15,000	20.0%	1.05%
380	Miscellaneous/Reimb	98,500	99,250	99,250	99,250	750	0.8%	1.16%
<b>Total Sewer Fund</b>		<b>7,340,111</b>	<b>7,460,879</b>	<b>7,578,258</b>	<b>8,564,383</b>	<b>1,224,272</b>	<b>16.7%</b>	<b>100.00%</b>

421	Trout Run	1,417,361	1,661,842	1,566,122	1,566,122	148,761	10.5%	18.90%
422	Matsunk	1,392,129	1,379,731	1,338,842	1,338,842	(53,287)	-3.8%	16.15%
423	Collections	1,464,615	1,474,027	1,455,725	1,455,725	(8,890)	-0.6%	17.56%
425	SRA-Admin.	486,552	516,214	514,591	514,591	28,039	5.8%	6.21%
426	SRA-Authority	15,450	15,622	15,622	15,622	172	1.1%	0.19%
427	Misc./MIPP/Lease	2,221,380	2,168,495	2,168,495	3,154,620	933,240	42.0%	38.06%
470	Principal & Interest	240,775	242,850	242,850	242,850	2,075	0.9%	2.93%
<b>Total Sewer Fund</b>		<b>7,238,262</b>	<b>7,458,781</b>	<b>7,302,247</b>	<b>8,288,372</b>	<b>1,050,110</b>	<b>14.5%</b>	<b>100.00%</b>

## 35 Liquid Fuel Fund:

		2018 Adopted Budget	2019 Dept Request	2019 Mgr Recomnd	2019 BOS Adopted	Dollar Change	Percent Change	% of Budget
355	Shared Revenue	818,722	830,340	830,340	830,340	11,618	1.4%	92.23%
399	Budgetary Reserve	130,828	70,000	70,000	70,000	(60,828)	-46.5%	7.77%
<b>Total Revenue</b>		<b>949,550</b>	<b>900,340</b>	<b>900,340</b>	<b>900,340</b>	<b>(49,210)</b>	<b>-5.2%</b>	<b>100.00%</b>
430	Transportation	818,722	830,340	830,340	830,340	11,618	1.4%	92.23%
432	Snow Removal Maint.	0	70,000	70,000	70,000	70,000	0.0%	7.77%
438	Repair/Maintenance	472,462	0	0	0	(472,462)	0.0%	0.00%
<b>Total Expense</b>		<b>1,291,184</b>	<b>900,340</b>	<b>900,340</b>	<b>900,340</b>	<b>(390,844)</b>	<b>-30.3%</b>	<b>92.23%</b>

BUDGET SUMMARY	2018 Adopted Budget	2019 Dept Request	2019 Mgr Recomnd	2019 BOS Adopted	Dollar Change	Percent Change
Operating Budget	39,394,700	\$43,245,843	\$42,482,215	\$42,744,103	3,349,403	8.5%
Sewer Budget	7,238,262	\$7,458,781	\$7,302,247	\$8,288,372	1,050,110	14.5%
Capital Budget	7,231,158	\$10,214,856	\$7,176,275	\$7,176,275	(54,883)	-0.8%
<b>Total</b>	<b>53,864,120</b>	<b>60,919,480</b>	<b>56,960,737</b>	<b>58,208,750</b>	<b>4,344,630</b>	<b>8.1%</b>





GENERAL FUND REVENUE 2019

DESCRIPTION

2018  
ADOPTED  
BUDGET

2018  
ADJUSTED  
BUDGET

2019 DEPT  
REQUEST

2019  
MANAGER  
RECOMMEND

ADOPTED  
2019  
BUDGET

DOLLAR  
CHANGE

% CHANGE  
FROM  
ADOPTED

REVENUES

01301 0100 R.E. TAXES CURRENT

(3,886,353)

(3,886,353)

(3,979,631)

(3,979,631)

(3,979,631)

(93,278)

2.4%

Current Real Estate Taxes are based on county tax assessments. This revenue item is affected by assessment appeals which reduce receipts and construction activity which increases receipts. This tax is collected by an elected tax collector. Budget amount is calculated at 98% collection rate.

The collection period for this tax is as follows:  
2% discount period 2/1 thru 3/31  
face period 4/1 thru 5/31  
10% penalty period after 5/31.  
Current mill rate = 1.25  
Max. mill rate=14

01301 0200 R.E. TAXES PRIOR

(65,000)

(65,000)

(50,000)

(50,000)

(50,000)

15,000

-23.1%

Real Estate Taxes remitted to the Township from the Real Estate Tax Collector after the close of 12/31. The tax money is receipted in the current budget for the previous year.

01301 0400 R.E. TAXES DELINQUENT

(75,000)

(75,000)

(75,000)

(75,000)

(75,000)

0

0.0%

The twp. real estate tax can be paid by 3/31 at discount (2%), by 6/2 at face, or anytime thereafter until 12/31 at penalty (10%). After 12/31, the tax collector turns all delinquent tax bills over to the Montgomery County Tax Claim Bureau. The property owner has approx. 18 months to pay the taxes plus penalty, or the Tax Claim Bureau will conduct a Sheriff sale.

01301 0600 R.E. TAXES INTERIM

(50,000)

(50,000)

(70,000)

(70,000)

(70,000)

(20,000)

40.0%



GENERAL FUND REVENUE 2019

DESCRIPTION

Partial year real estate tax payments for properties undergoing construction. The county assessors office makes interim assesments based on the construction activity that changes the assessed value of the property.

01310 0100 R.E. TRANSFER TAX

Any purchase/transfer of property within the Township is subject to a 1% tax (shared evenly with the UMASD). The tax is collected by the Montgomery County Recorder of Deeds.

01310 0300 MERCANTILE TAX

Tax on gross receipts resulting from retail and/or wholesale sales. Retail tax rate is 1.5 MILLS or \$1.50 per \$1,000 of sales. The wholesale rate is .5 MILL or \$0.50 per \$1,000 of sales. Taxes are paid based on estimate of current years sales. Variances between reported and actual gross receipts are adjusted in the subsequent year.

01310 0330 DELINQUENT 511 TAXES-Mercantil

Tax on gross receipts resulting from retail and/or wholesale sales that have been filed after the due date. Taxes are delinquent when received after 12/31 of that tax year. Collection of delinquent taxes through internal letters and audit.

01310 0400 LOCAL SERVICES TAX

A \$52.00 annual tax is leived on all persons working in Upper Merion Township. This tax is a reflection of the employment situation in Upper Merion Township. The tax is allocated \$47.00 to Upper Merion Township and \$5.00 to Upper Merion Area School District. Please see account 01-481-4303,4304,4306 & 4307 for pass thru amounts to other funds for real estate tax homestead exclusion.

01310 0430 DELINQUENT 511 TAXES-LST

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET
(1,900,000)	(1,900,000)	(1,900,000)	(1,900,000)	(1,900,000)
(4,300,000)	(4,300,000)	(4,300,000)	(4,300,000)	(4,300,000)
(250,000)	(250,000)	(250,000)	(250,000)	(250,000)
(2,350,000)	(2,350,000)	(2,350,000)	(2,350,000)	(2,350,000)
(40,000)	(40,000)	(35,000)	(35,000)	(35,000)

DOLLAR  
CHANGE

% CHANGE  
FROM  
ADOPTED

0 0.0%

0 0.0%

0 0.0%

0 0.0%

5,000 -12.5%



GENERAL FUND REVENUE 2019

DESCRIPTION

The late filing of \$52.00 annual tax levied on all persons working in Upper Merion Township. The tax is allocated \$47.00 to Upper Merion Township and \$5.00 to the UMASD. The taxes are delinquent when received after 12/31 of the current year. Collection of delinquent years taxes through 511 tax letters, solicitor letters and audits.

01310 0530 DELINQUENT 511 TAXES-Occupatio

2018  
ADOPTED  
BUDGET

2018  
ADJUSTED  
BUDGET

2019 DEPT  
REQUEST

2019  
MANAGER  
RECOMMEND

ADOPTED  
2019  
BUDGET

DOLLAR  
CHANGE

% CHANGE  
FROM  
ADOPTED

(100)

(100)

0

0

0

100

-100.0%

The late filing of \$10.00 annual tax levied on all persons working in Upper Merion Township. This tax is shared 50/50 with the school district through the delinquent account. The taxes are delinquent when received after 12/31 of the current tax year. Collection of delinquent years taxes through 511 letters, solicitor letters and audits.

01310 0700 AMUSEMENT TAX

(200,000)

(200,000)

(380,000)

(380,000)

(380,000)

(180,000)

90.0%

Tax collected on admission to places of entertainment and/or sporting events. The tax rate is 10% of admission price. This tax is shared 50/50 with the School District.

01310 0730 DELINQUENT 511 TAXES-Amusement

(35,000)

(35,000)

(8,000)

(8,000)

(8,000)

27,000

-77.1%

The late filing of tax collected on admissions to places of entertainment and/or spoting events. The tax rate is 10% of admission price. This tax is shared 50/50 with the school district through the delinquent account. The taxes are delinquent when received after 12/31 of that tax year. Collection of delinquent taxes through 511 letters, solicitor letters and audits.

01310 0800 BUSINESS TAX

(6,450,000)

(6,450,000)

(6,750,000)

(6,750,000)

(6,750,000)

(300,000)

4.7%

Gross receipts tax on revenues generate by service enterprises. The tax rate is 1.5 MILLS or \$1.50 per \$1,000 of gross revenue. Taxes are paid based on an estimate of current years actual gross revenues. Variances between reported and actual gross receipts are adjusted in subsequent years.



GENERAL FUND REVENUE 2019

DESCRIPTION

01310 0830 DELINQUENT 511 TAXES-Business

The late filing of gross receipts tax on revenues generated by service enterprises that have been filed after the due date. Taxes are delinquent when received after 12/31 of that tax year. Collection of delinquent taxes through 511 tax letters, solicitor letters and audit.

01310 0900 ITINERANT TAX

The Itinerant Tax is a tax assessed on the transient merchants who come into the Township. The Itinerant merchant license is good for a period of 60 days. The merchant must renew his license after 60 days. The tax is assessed for the most part on vendors who participate in a promotor’s show.

01310 0930 DELINQUENT 511 TAXES-Itinerant

A late filing of the itinerant tax assessed to merchants who come into the Township. Taxes are delinquent when received after 12/31 of that tax year. Collection of delinquent taxes by letters and audits.

01321 0800 CABLE TV INCOME

The amount collected is 5% of all cable subscriptions in the Township based on the cable franchise agreements. Agreements include Comcast and Verizon.

01322 0820 ROAD ENCROACHMENTS

Fees paid by contractors, utilities and developers who wish to dig up Township roadways.

01331 0110 FINES-AUTO

Parking tickets and District Court Traffic fines issued by police. Includes share of State Police Fines and Penalty payments.

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
(900,000)	(900,000)	(900,000)	(900,000)	(900,000)	0	0.0%
(18,000)	(18,000)	(18,000)	(18,000)	(18,000)	0	0.0%
(150)	(150)	(100)	(100)	(100)	50	-33.3%
(690,000)	(690,000)	(685,000)	(685,000)	(685,000)	5,000	-0.7%
(20,000)	(20,000)	(22,000)	(22,000)	(22,000)	(2,000)	10.0%
(55,000)	(55,000)	(55,000)	(55,000)	(55,000)	0	0.0%



GENERAL FUND REVENUE 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
01331	0120	FINES-ALARM VIOLATIONS	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	0	0.0%
Alarm violations fines for false alarms, including fire alarms. Code Section 63-6 of Chapter 63.									
01331	0300	FINES-OTHER	(110,000)	(110,000)	(98,000)	(98,000)	(98,000)	12,000	-10.9%
Revenue received from fines issued by DJ and Montg Cnty Clerk of Courts for violations of ordinances, zoning and building codes.									
01341	0100	INTEREST INCOME	(90,000)	(90,000)	(195,000)	(195,000)	(195,000)	(105,000)	116.7%
Interest earned on the investment of idle Township funds and reserve funds.									
01342	0200	NORVIEW FARM-PROPERTY RENTAL	(50,489)	(50,489)	(51,394)	(51,394)	(51,394)	(905)	1.8%
Rental Income includes residential farm house and 2 commercial leases.									
The 2019 rental rates are stated below: \$928.82/month for farm house = \$11,145.84 \$1,579.00/month for Greenhouse = \$18,948.00 \$1,75.00/month for Ice Cream Store = \$21,300.00									
Farm House Rent 2019: \$872.00 Base Rent x 1.7% CPI = \$14.82; \$872.00 + \$14.82 = \$886.82 + \$42.00 = \$928.82 The Consumer Price Index is 1.7%.									
01342	0210	CONFERENCE ROOM RENTALS	(500)	(500)	(1,000)	(1,000)	(1,000)	(500)	100.0%
Rental of Township Conference rooms from outside companies or organizations.									
01351	0300	FEDERAL GRANT-FIRE/EMS	0	0	(423,261)	(423,261)	(423,261)	(423,261)	0.0%



GENERAL FUND REVENUE 2019

DESCRIPTION

Amount provided by federal grants for Fire and EMS operations.  
2019: Dept of Homeland Security, Staffing for Adequate Fire &  
Emergency Response (SAFER) Program: \$423,261

01354	0300	STATE GRANTS-TRANSIT	(18,000)	(18,000)	(19,000)	(19,000)	(19,000)	(1,000)	5.6%
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Grant funds from the PA Lottery Fund and from the PA General Fund  
for the State's Free Transit Program for Senior Citizens. The amount is  
an estimate based on ridership.

01354	0500	STATE GRANT-FIRE/EMS	0	0	(10,000)	(10,000)	(10,000)	(10,000)	0.0%
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Grant funds from the Commonwealth of PA.

01355	0100	PUBLIC UTILITIES REALTY TAX	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	0	0.0%
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The Township receives funds from the State PUC for exempt utility  
property located within township boundaries.

01355	0410	LIQUOR LIC & BEV TAX	(15,500)	(15,500)	(18,550)	(18,550)	(18,550)	(3,050)	19.7%
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The Township receives a portion of the annual retail liquor and malt  
beverage license fees collected by the Pa Liquor Control Board.

01355	0500	MUN. PENSION SYSTEM STATE AID	(1,036,945)	(1,036,945)	(1,095,252)	(1,095,252)	(1,095,252)	(58,307)	5.6%
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State aid distributed to the Township to help defray municipal pension  
plan costs. Aid is calculated on the provisions of Act 205. The funding  
arises from a two percent premium tax from foreign (out-of-state)  
casualty insurance companies conducting business in the  
Commonwealth.

01355	0700	FOREIGN FIRE INS TAX	(315,258)	(315,258)	(290,415)	(290,415)	(290,415)	24,843	-7.9%
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GENERAL FUND REVENUE 2019

DESCRIPTION

Aid from the Commonwealth that supports the Upper Merion Firemen's Relief Association and is calculated in accordance with Act 205 of 1984 which stipulates that 50% of the allocation is based on population and 50% is determined by the market value of real estate in the township compared to the state average. The funding arises from a two percent premium tax from foreign (out-of-state) casualty insurance companies conducting business in the Commonwealth. This is a pass-thru acct. with the expense reflected in acct. 01-411-2421.

01355 0800 GAMING REVENUE

Revenue distribution from the PA Gaming Commission for gaming revenue from the Valley Forge Casino. Revenue is calculated by the gaming commission based on 4% on the (slots), or gross terminal revenue (GTR) & 2% of gross table revenue. The township receives 50% of this calculation. The other 50% is distributed to the Commonwealth Financing Authority (CFA). This revenue is distributed quarterly.

01361 0100 SERVICE REVENUE

Payment for miscellaneous services provided by the Township E.G., accident reports, maps, code books, fingerprinting service, police records check.

01361 0110 SERVICE REVENUE - CODES

Other Income including Code Compliance letters/fees, Permit Research fees, Notary fees, and other fees. Zoning Maps and Zoning Code Books.

01361 0120 SERVICE REVENUE - PWD

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
(1,950,000)	(1,950,000)	(2,175,000)	(2,175,000)	(2,175,000)	(225,000)	11.5%
(35,000)	(35,000)	(34,000)	(34,000)	(34,000)	1,000	-2.9%
(3,500)	(3,500)	(4,000)	(4,000)	(4,000)	(500)	14.3%
0	0	0	0	0	0	0.0%





GENERAL FUND REVENUE 2019

DESCRIPTION

GIS products & services Aerial Photos, custom maps and other info produced through GIS and/or CAD systems. Subdivision codebook, sink hole map and other misc. service revenue.  
Revenue has been reduced due to reliance on Right-to Know requests.  
ACCOUNT DISCONTINUED FOR 2018

01361 0340 PLAN REVIEWS

Application fees received with requests for Subdivision and Site & Development Plans.

01361 0341 ZONING HEARINGS

Application fees received with requests for changes in or variances from current zoning. Also includes appeals for zoning hearing board.

01362 0110 RENTAL INSPECTION

Revenue from the residential rental inspection program.

01362 0130 ALARM REGISTRATION PERMITS

Permits for alarm installations, residential & commercial. Based on an estimate of the number of new alarm systems installed annually.

01362 0150 POLICE OFF DUTY REIMB-TRAF/SEC

Reimbursement for off duty police work---generally traffic direction during peak traffic hours and/or security services for local business facilities. Also included in this account is the traffic control service provided to the KoP mall during the holidays.  
(corresponding expense is 01410-1831)

01362 0155 OFF DUTY/AUX SVC/DETAILS REIMB

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
(80,000)	(80,000)	(80,000)	(80,000)	(80,000)	0	0.0%
(20,000)	(20,000)	(21,000)	(21,000)	(21,000)	(1,000)	5.0%
(240,000)	(240,000)	(150,000)	(150,000)	(150,000)	90,000	-37.5%
(8,500)	(8,500)	(9,000)	(9,000)	(9,000)	(500)	5.9%
(450,000)	(450,000)	(325,000)	(325,000)	(325,000)	125,000	-27.8%
(70,000)	(70,000)	(90,000)	(90,000)	(90,000)	(20,000)	28.6%



GENERAL FUND REVENUE 2019

DESCRIPTION

This account provides for the reimbursement for police officer off duty traffic control services for 357 S. Gulph Road which is 47.5% reimbursable by the property owner. Also includes any traffic direction/pedestrian crossing services performed by Auxiliary Service Officers at 100% reimbursment as well as reimburseenment for special task force duties at 100% from the respective agency (e.g. Drug Task Force, DUI, Aggressive Driver etc.).  
(corresponding expense is 01410-1895)

**01362 0160 POLICE COVERAGE REIMB-KP MALL**

Memorandum of understanding between UMT and the King of Prussia Mall for reimbursement regarding police coverage at the King of Prussia Mall. Includes the reimbursement for officers patrol duties as well as the impact and administration fee as agreed upon between the Township and the Mall.

**01362 0300 EMS STAND BY/REIMB**

Reimbursable OT for stand by coverage at events.

**01362 0400 PERMIT & INSPECTION FEES**

Building plan review and inspection fees for all permits: building permits, fire alarm and sprinklers, signs, use & occupancy, plumbing, mechanical and miscellaneous permits.

**01362 0401 CONTRACTOR REGISTRATION FEES**

Annual registration fees for contractors and plumbers.

**01362 0440 STORMWATER PERMITS**

Permits associated with development of a property which covers grading and erosion control. Inspections are made through the Public Works Department.

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
(127,863)	(127,863)	(107,946)	(107,946)	(107,946)	19,917	-15.6%
0	0	(1,000)	(1,000)	(1,000)	(1,000)	0.0%
(2,394,000)	(2,394,000)	(2,667,000)	(3,000,000)	(3,000,000)	(606,000)	25.3%
(85,000)	(85,000)	(85,000)	(75,000)	(75,000)	10,000	-11.8%
(18,000)	(18,000)	(18,000)	(18,000)	(18,000)	0	0.0%



GENERAL FUND REVENUE 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
01362	0500	POLICE OFF SPCL ASSIGN REIMB	(286,000)	(286,000)	(297,440)	(297,440)	(297,440)	(11,440)	4.0%
Account is for the reimbursement of police officers that are assigned to special duty. Currently one officer is assigned to the PA State Police Auto Theft Task Force.									
01362	0630	EMS BILLING	0	0	(1,296,320)	(1,296,320)	(1,296,320)	(1,296,320)	0.0%
Billing and collections for emergency medical services.									
01364	0300	SOLID WASTE TRANSFER FEE	(160,000)	(160,000)	(155,000)	(155,000)	(155,000)	5,000	-3.1%
Host community fee with BFI per the agreement dated 8/30/89, computed on the basis of the net transferred trash. The tonnage fee is based on the December CPI-U for Phila area.									
01364	0810	LEAF RECYCLING INCOME	(65,000)	(65,000)	(58,000)	(58,000)	(58,000)	7,000	-10.8%
Fees collected from contactors and other municipalities for processing yard waste.									
01367	0110	SWIMMING POOL MEMBERSHIP	(170,000)	(170,000)	(182,750)	(182,750)	(182,750)	(12,750)	7.5%
Fees paid seasonally for pool use. There are six membership catagories for pool memberships.									
01367	0111	SWIMMING POOL DAILY FEES	(20,500)	(20,500)	(25,000)	(25,000)	(25,000)	(4,500)	22.0%
Daily guest pass fees for pool use. These are people who are attending with a member.									
01367	0112	SWIMMING POOL AQUATIC PROGRAMS	(41,000)	(41,000)	(38,000)	(38,000)	(38,000)	3,000	-7.3%
Special events fees from members for such activities as movie nights, aquatic exercise programs, etc. that take place at the outdoor pool area.									



GENERAL FUND REVENUE 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
01367	0113	SWIMMING POOL FACILITY RENTAL	(12,000)	(12,000)	(16,000)	(16,000)	(16,000)	(4,000)	33.3%
Rental of pool facilities to swim teams, parties and other outside organizations.									
01367	0410	CONCERT REVENUE	(47,000)	(47,000)	(50,000)	(47,000)	(47,000)	0	0.0%
Sponsorship, vendor fees and donations for concert events.									
01367	0420	DAY CAMP REVENUE	(325,000)	(325,000)	(385,000)	(385,000)	(385,000)	(60,000)	18.5%
Fees and charges for participation in recreational day camp programs.									
01367	0430	INSTR. CLASSES REVENUE	(220,000)	(220,000)	(160,000)	(180,000)	(180,000)	40,000	-18.2%
Fees and charges for participation in recreation instructional classes, programs and leagues.									
01367	0440	EXCURSIONS REVENUE	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)	0	0.0%
Fees & charges for participation in recreation excursion events.									
01367	0450	SPECIAL EVENTS REVENUE	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	0	0.0%
Vendor fees and Donations for Park/Rec Special Events. This would include the following: Community Fair, Earth Day, Arbor Day, 4th of July and Holiday Village.									
01367	0470	DISCOUNT PARK TICKETS	(55,000)	(55,000)	(55,000)	(55,000)	(55,000)	0	0.0%
Revenue generated from the sale of discounted theme park, local attractions and ski lift tickets.									
01367	0480	PAVILION/GAZEBO RENTAL	(11,000)	(11,000)	(11,000)	(11,000)	(11,000)	0	0.0%
Rental fees for reservation of park facilities.									



GENERAL FUND REVENUE 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
01367	0490	COMM CENTER-RENTALS	(50,000)	(50,000)	(45,000)	(45,000)	(45,000)	5,000	-10.0%
Rental of community center rooms such as basketball courts, cooking classrooms, etc.									
01367	0491	COMM CENTER-MEMBERSHIPS	(265,000)	(265,000)	(365,000)	(365,000)	(365,000)	(100,000)	37.7%
Annual membership fees to join the Community Center.									
01367	0492	COMM CENTER-PROGRAMMING	(325,000)	(325,000)	(325,000)	(255,000)	(255,000)	70,000	-21.5%
Program and class revenue at the community center facility.									
01367	0493	COMM CENTER-MISCELLANEOUS	(18,000)	(18,000)	(20,000)	(20,000)	(20,000)	(2,000)	11.1%
Fees for drop in childcare, vending, etc.									
01367	0494	COMM CENTER-MERCHANDISE SALES	(1,000)	(1,000)	(500)	(500)	(500)	500	-50.0%
Sale of merchandise.									
01367	0500	FARMERS MARKET	(10,000)	(10,000)	(10,545)	(8,500)	(8,500)	1,500	-15.0%
Fees & charges for participation in the Farmers Market. Includes sponsorship, donations, market fees and sale of miscellaneous merchandise.									
01367	0510	COMMUNITY GARDEN	0	0	(1,000)	(1,000)	(1,000)	(1,000)	0.0%
Sale of spaces in the Community Garden.									
01377	0100	BUS SHELTER	(57,912)	(57,912)	(57,912)	(57,912)	(57,912)	0	0.0%



GENERAL FUND REVENUE 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Advertising income from bus shelters located in the Township. Contract is with Clear Channel Outdoor Inc. There are approx. 127 panels.									
01377	0200	SALE OF BUS TICKETS	(3,400)	(3,400)	(2,900)	(2,900)	(2,900)	500	-14.7%
Ticket revenue from riders of the Residential Rambler.									
01378	0900	WATER AND FEED-NORVIEW	(82,000)	(82,000)	(80,000)	(80,000)	(80,000)	2,000	-2.4%
Sales of bottled water(.35/gal)and animal feed at the farm.									
01380	0100	MISCELLANEOUS INCOME	(20,000)	(20,000)	(17,000)	(17,000)	(17,000)	3,000	-15.0%
Miscellaneous payments including; escrow payments, bad check charges, vendor permits, special events, junk yard licenses, abandon vehicle charges, contract bid document, AD-HOC.									
01388	0100	POL EMP PENSION FUND CONTRIB	(274,400)	(274,400)	(303,600)	(303,600)	(303,600)	(29,200)	10.6%
Contributions from the police officers to the police pension fund liability.									
01395	0100	REIMB FROM FIRE RELIEF ASSOC	(43,000)	(43,000)	0	0	0	43,000	-100.0%
The Upper Merion Firefighters Relief Assoc. reimburses the Township for workers comp. premiums paid for volunteer firefighters. Reimbursement is based on audited premium. PER BOS- THIS REIMBURSEMENT PROCESS IS DISCONTINUED FOR 2019									
01395	0200	REIMB FOR SCHOOL CROSSING AIDS	(42,000)	(42,000)	(55,000)	(55,000)	(55,000)	(13,000)	31.0%
Contribution by the School District toward the costs of maintaining school crossing guards for public schools.									
01395	0300	REIMB - LAFAYETTE AMB	(5,200)	(5,200)	0	0	0	5,200	-100.0%



GENERAL FUND REVENUE 2019

DESCRIPTION	2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Reimbursement from Lafayette Ambulance based on the memo of understanding between UMT & Lafayette Ambulance (dated 8/2/06) in regard to reimbursement to the township for costs associated w/Lafayette's emergency response into the Borough of Bridgeport. 2019 BUDGET---ACCT DISCONTINUED AS THE TWP IS ABSORBING AMBULANCE OPERATION							
01395 0500 REIMBURSEMENTS-MISC	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	0	0.0%
Miscellaneous reimbursements for accident damage to prop., insurance refunds, and refunds of prior yr. expenses. Also includes Snow Agility Agreement with the Comm. of PA. This account also includes the \$25 administrative fee collected at the time the tow release is issued as (per the Towing agreement dated 11/3/2011 bewteen UMT & Jamison's Towing) Reimbursements from Montgomery County for livescan and booking also included in this account.							
TOTAL REVENUES	31,415,570	31,415,570	(34,212,516)	(34,480,471)	(34,480,471)	(3,064,901)	9.8%
NON-REVENUE							
01392 0003 TRANSFER FROM FIRE TAX	(54,000)	(54,000)	(40,000)	(40,000)	(40,000)	14,000	-25.9%
Reimbursement from Fire Apparatus Fund based on expenses budgeted in 01411 accounts. 01411-1600- LOSA program							
01395 0008 REIMB FROM SRA	(195,000)	(195,000)	(205,000)	(205,000)	(205,000)	(10,000)	5.1%
Reimbursement from the sewer revenue fund for personnel & benefit expenses advanced by the general fund.							
01395 0098 REIMB FROM TRANSP AUTHORITY	(20,000)	(20,000)	(19,000)	(19,000)	(19,000)	1,000	-5.0%
Reimbursement from the Transportation Authority for expenses advanced by the General Fund.							





GENERAL FUND REVENUE 2019

DESCRIPTION		2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
01399	0000 BUDGETARY RESERVE	(4,253,294)	(4,253,294)	0	0	(4,852,547)	(599,253)	14.1%
Amount from General Fund Reserve to balance the budget: 2018: Reserve transfer = 4,253,294 2017: Reserve transfer = 3,035,692 2016: Reserve transfer = 2,948,935 2015: Reserve transfer = 1,816,131 2014: Reserve transfer = 1,919,160 2013: Mgr recmnd presented to BOS on 11/8 was \$1,255,687. After the review with the BOS, with adjustments made by them the reserve transfer budget was increased to \$1,366,639 2012: Reserve transfer = 1,101,124 2011: Reserve transfer = 1,432,502 2010: Reserve transfer = 1,884,492 2009: Reserve transfer = 1,977,271								
TOTAL NON-REVENUE		4,522,294	4,522,294	(264,000)	(264,000)	(5,116,547)	(594,253)	13.1%
Grand Total:		35,937,864	35,937,864	(34,476,516)	(34,744,471)	(39,597,018)	(3,659,154)	10.2%



ADMINISTRATION 2019

DESCRIPTION

PERSONNEL SERVICES

01400	1110	COMP OF SUPERVISORS	21,875	21,875	21,875	21,875	21,875	0	0.0%
Compensation of Twp. Supervisors for meeting attendance, per the PA Second Class Twp. Code. Compensation is calculated at an annual salary of \$4,375 per/Supervisor (5) as enacted per Twp. ordinance #95-642									
01401	1210	COMPENSATION-TWP MANAGER	174,275	174,275	173,400	173,400	173,400	(875)	-0.5%
Annual salary, including longevity, for the Twp Mgr per contractual agreement with the Board of Supervisors.									
01402	1300	SAL/WAGES-PROFESSIONAL STAFF	614,902	638,483	774,548	774,548	774,548	136,065	21.3%
75% of salary for Finance Dir, Asst Twp Mgr, Acctg Mgr, Asst to Twp Mgr, & Exec Secy. 100% of salary for PIO & H/R Dir. & Mktg Mgr.									
01402	1400	SAL/WAGES-CLERICAL/OTHER	301,746	312,647	354,582	354,582	354,582	41,935	13.4%
75% of salaries for H/R Secr, 1 A/P Clerk, P/R Clerk, & Cashier. 50% of salary for A/R Clerk. 100% Comm. Coord & Farmers Mkt Mgr.									
01402	1410	SAL/WAGES-TV SERVICES STAFF	222,143	226,074	241,288	241,288	241,288	15,214	6.7%
Wages for F/T & P/T TV Services staff.									
01402	1560	HEALTH/LIFE/DISAB INSURANCE	444,983	444,983	489,358	455,403	455,403	10,420	2.3%
Medical, Life and Disability Insurances.									
01402	1570	WORKERS' COMP.	4,884	4,884	62,658	62,658	62,658	57,774	1,182.9%
Workers compensation insurance annual premium.									
01402	1600	EMPLOYEE PENSION FUND	100,855	103,830	114,758	114,758	114,758	10,928	10.5%



ADMINISTRATION 2019

DESCRIPTION

Pension contribution is based on 6% of all fulltime employee salary/wages, overtime, & other personnel svc accounts. General fund pays % as detailed in salary items, with SRA funding the balance. Also includes contractual obligations of Twp Mgr.

01402	1610	EMPLOYER SHARE FICA	123,440	127,233	146,490	146,490	146,490	19,257	15.1%
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FICA is based on 7.65% of all salary/wages/overtime/pers svc for all F/T & P/T staff. Allocation of this expense is spread between General fund and Sewer fund.

01402	1810	SAL/WAGES-PART TIME	44,403	45,783	49,177	49,177	49,177	3,394	7.4%
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Wages for regular P/T staff to include reception, interns and clerical.

01402	1830	OVERTIME	6,000	6,000	0	0	0	(6,000)	-100.0%
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Overtime expense for non-exempt staff.

01402	1855	TUITION REIMBURSEMENT	4,770	4,770	0	0	0	(4,770)	-100.0%
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Reimbursement for employees enrolled in undergraduate/graduate degree programs(s).  
Reimbursement rates for 2019 = \$560/credit hour for undergraduate and \$789/credit hour for graduate

01402	1900	OTHER PERSONNEL SERVICES	22,350	22,350	24,175	24,175	24,175	1,825	8.2%
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Wellness incentive and miscellaneous personnel expenses. Also includes def comp contribution for mgmt group per memo of understanding.

01403	1140	COMP OF TAX COLLECTOR	32,459	32,459	32,459	32,459	32,459	0	0.0%
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ADMINISTRATION 2019

DESCRIPTION

Compensation for the Elected Real Estate Tax Collector. Salary set by the BOS per resolution 2017-02 dated 1/26/2017.  
Fixed annual salary as follows:  
2018-2021-\$31,459  
Additional payment of \$3.75 per bill for interim assessment work.

01403 1300 SAL/WAGES- 511 TAX STAFF

Salaries for F/T Act 511 Business Tax Staff.

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
TOTAL PERSONNEL SERVICES			2,372,672	2,429,032	2,772,408	2,738,453	2,738,453	309,421	12.7%
OPERATING SUPPLIES									
01402	2100	OFFICE SUPPLIES	9,500	9,500	9,500	9,500	9,500	0	0.0%
Various office supplies to include: forms, pens, filing supplies, folders/envelopes, minute binders and copy/printer paper.									
01402	2200	OPERATING SUPPLIES	5,000	5,000	7,700	7,700	7,700	2,700	54.0%
Off-site record storage expense and retrieval expense for off-site records. 2019-new item for posting ads to Monster.com to have a 365 day presence on the site. Cost for 2 slots is \$1,100/per slot									
01402	2300	FUEL/OIL VEHICLES	100	100	100	100	100	0	0.0%
Fuel and oil for vehicles #212 & 213(UMGA).									
01402	2411	ZONING HEARING BOARD	3,000	3,000	3,000	3,000	3,000	0	0.0%
Compensation for attendance at ZHB meetings per resolution # 98-26. Members are paid \$50/mtg--up to 20 mtgs. each. Consists of 5 members and max. of \$1,000 ea.									
01402	2600	SMALL TOOLS & MINOR EQUIPMENT	1,000	1,000	1,000	1,000	1,000	0	0.0%



ADMINISTRATION 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Repairs/enhancements to small equipment and software									
01402	2700	TV SERVICES EXPENSE	8,000	8,000	11,600	11,600	11,600	3,600	45.0%
Supplies for TV Svcs to include DVD's, equip supplies, small equipment, and maintenance on equip. Also includes expense for the online subscription to adobe creative cloud, live video streaming and online video archiving.									
01403	2250	SUPPLIES/ACT 511 TAXES	50,000	50,000	62,444	62,444	62,444	12,444	24.9%
Supplies/expenses for Act 511 Tax collection to include tax forms, envelopes/postage and share of postage machine lease, imaging, pdf for website, record storage and code updates.									
TOTAL OPERATING SUPPLIES			76,600	76,600	95,344	95,344	95,344	18,744	24.5%
PROFESSIONAL SERVICE									
01401	3530	PREM ON TREASURERS BOND	1,426	1,426	1,700	1,700	1,700	274	19.2%
Bond for the Twp Treasurer as required by the Pennsylvania Second Class Township Code.									
01402	3110	AUDITOR	22,500	22,500	25,500	25,500	25,500	3,000	13.3%
Fee of appointed auditor, to perform various audits. Services include audits of the general fund, federal single audit, tax collector & district justices, and DCED report. Fee based on proposal.									
01402	3111	SPECIAL AUDITS	65,000	65,000	65,000	65,000	65,000	0	0.0%
Act 511 Tax business audits (approx. 80).									
01402	3120	CONSULTING SERVICES	56,700	56,700	33,800	43,800	43,800	(12,900)	-22.8%



ADMINISTRATION 2019

DESCRIPTION

Various consulting services to include:  
2019:  
Non-Uniform Pension consulting services: to prepare MMO's, roster/wage certification for state aid,actuarial reports, annual financial statements and other misc. as needed or required - \$7,300. The annual fee for the police plan is \$8,800 and is funded from the police plan assets. (Reporting required by Act 205 of 1984-Municipal Pension Plan Funding & Recovery Act).  
GASB 67 & 68 valuation work for financial statement disclosures-\$1,500

Consulting for grant writing-\$25,000

Crisis PR training for BOS - \$10,000

2018:  
Non-Uniform Pension consulting services: to prepare MMO's, roster/wage certification for state aid,actuarial reports, annual financial statements and other misc. as needed or required - \$7,200. The annual fee for the police plan is \$8,800 and is funded from the police plan assets. (Reporting required by Act 205 of 1984-Municipal Pension Plan Funding & Recovery Act).  
GASB 67 & 68 valuation work for financial statement disclosures-\$1,500.  
Community Survey \$28,500  
Labor Consulting-\$19,500

01402 3140 LEGAL

Legal fees for Township Solicitor, ZHB, labor, Act 511 and any other legal expense that may involve special counsel.

01402 3160 OTHER LEGAL SERVICES

Court reporting for ZHB, expenses for legal advertisements and expenses for ordinance/code filings.

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
500,000	500,000	500,000	500,000	500,000	0	0.0%
32,000	32,000	32,000	32,000	32,000	0	0.0%



ADMINISTRATION 2019

DESCRIPTION

01402 3190 OTHER PROFESSIONAL SERVICES

Expenses for the administration department's expenses for drug/alcohol testing.

01402 3210 TELEPHONE EXPENSE

Share of all telephone expense.

01402 3250 SIGNS/MAILINGS/POSTAGE

Postage expense (including fedex) for department and share of postage machine lease.  
This account does not include postage for Act 511 (01402-2250) or postage for public information mailings (01402-3420)

01402 3310 PER DIEM EXPENSES

Includes expense acct. for the admin dept for meetings/meal/per diem travel reimbursements etc.

01402 3360 AUTO ALLOWANCE

Monthly auto stipend per Twp Mgr contract=\$600

01402 3401 MARKETING/ADVERTISING

New account in 2019-account formerly in P&R budget  
This expense accounts for marketing of township wide events, promotions and fundraisers.

01402 3420 PUBLIC INFO EXPENSES

2018  
ADOPTED  
BUDGET

2018  
ADJUSTED  
BUDGET

2019 DEPT  
REQUEST

2019  
MANAGER  
RECOMMEND

ADOPTED  
2019  
BUDGET

DOLLAR  
CHANGE

% CHANGE  
FROM  
ADOPTED

500

500

500

500

500

0

0.0%

7,653

7,653

8,638

8,638

8,638

985

12.9%

9,500

9,500

9,500

9,500

9,500

0

0.0%

1,200

1,200

1,000

1,000

1,000

(200)

-16.7%

7,200

7,200

7,200

7,200

7,200

0

0.0%

0

0

15,115

15,115

15,115

15,115

0.0%

35,110

35,110

35,166

35,166

35,166

56

0.2%





ADMINISTRATION 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Processing & distribution costs for Township Lines and any other miscellaneous publications. Monthly charges for electronic newsletter. Consulting services for "Spotlight" and "Township Talk" programs as well as senior fling and any other miscellaneous programs. Share of postage/mail equipment expenses and miscellaneous office supplies.									
01402	3520	PROPERTY/LIABILITY INSURANCE	6,243	6,243	6,218	6,218	6,218	(25)	-0.4%
Annual premium for liability & prop/equip insurance.									
01402	3600	UTLITIES	6,640	6,640	6,640	6,433	6,433	(207)	-3.1%
Share of electric/water/heating/sewer. This amount is a % allocation of the total budget for line-item 01-436-3600.									
01402	3730	BUILDING MAINTENANCE	57,324	57,324	78,961	74,666	74,666	17,342	30.3%
Share of building maintenance expense. Based on a % allocation from accounts in the 01-436 division budget.									
01402	3740	EQUIPMENT MAINTENANCE	3,575	3,575	3,526	3,526	3,526	(49)	-1.4%
Share of equipt maint contracts for HVAC									
01402	3745	INFO TECH MAINTENANCE	132,761	132,761	142,117	139,274	139,274	6,513	4.9%
Departmental share of the Information Technology Dept Budget									
01402	3750	VEHICLE MAINTENANCE	971	971	971	932	932	(39)	-4.0%
Share of vehicle maintenance expense and direct costs of vehicle parts & supplies to units #212 and TV services #213.									
01402	3840	EQUIPMENT RENTAL	9,150	9,150	11,590	11,590	11,590	2,440	26.7%



ADMINISTRATION 2019

DESCRIPTION

Share of annual lease and maintenance for photocopiers and also includes use charge for copiers.

01403 3531 PREM ON TAX COLL BOND

Township's share of the Tax Collector's bond, as required by the Local Tax Collection Law.

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
TOTAL PROFESSIONAL SERVICE			956,703	956,703	986,202	988,818	988,818	32,115	3.4%
MISCELLANEOUS									
01402	4200	DUES/MEMBERSHIPS/SUBSCRIPTIONS	9,500	9,500	10,915	10,915	10,915	1,415	14.9%
Dues to various professional associations to include: ICMA & APMM for the mgr & asst mgr, GFOA(natl. & state), Inst. of Mgmt Accts., MCATO, PSATS, Montg. Cnty. Consortium, PA Act 511 Tax Collectors Assoc, SHRM(natl), Intl Public Mgmt Assoc for HR, PELRAS & other miscellaneous. Subscriptions to various publications to include: Phila Inquirer, Times Herald, Phila Bus Journal, COSTCO & other miscellaneous.									
01402	4597	FARMERS MARKET	0	0	6,460	6,460	6,460	6,460	0.0%
new account for 2019 in admin budget (previously in P&R) Expenses for supplies, cost of merchandise sold and other miscellaneous costs for the farmers market operation.									
01402	4620	EDUCATION/TRAINING	4,100	4,100	3,100	3,100	3,100	(1,000)	-24.4%
Workshops, reference materials & training aids. Includes the following DCED/ICMA/PSATS one day training seminars, CAFR application, GFOA monthly workshops, human resource reference materials, and spring and fall MCATO meetings. Also includes any expenses for meals/mileage related to the seminar/training.									
01402	4630	CONFERENCE EXPENSE	25,000	25,000	25,000	25,000	25,000	0	0.0%



ADMINISTRATION 2019

DESCRIPTION

Conferences for BOS, mgmt. and key administration dept. personnel. They include: ICMA for mgr & asst mgr, APMM, PSATS, PA Act 511 Tax Collector Conf, GFOA(state/natl), SHRM, MUNIS user, & PELRAS.

01402 7400 EQUIPMENT PURCHASED

Miscellaneous small equipment for the administration dept.

01402 9000 MISCELLANEOUS

Miscellaneous expenses for various meetings, to include appreciation for employees, boards & commissions and fire/rescue services and goals/objectives workshops. Also includes township memorials as per policy #2004-54

01402 9600 EQPT DEPRECIATION CHARGE

Annual depreciation charge for equipment included in the equipment replacement fund.

01403 4340 TAX COLLECTORS EXPENSE

Per resolution #2017-02 dated 1/26/2017--stipend provided to the Elected Real Estate Tax Collector per year for printing, postage and other general office supplies expenses.

TOTAL MISCELLANEOUS

Grand Total:

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
750	750	750	750	750	0	0.0%
23,500	23,500	23,500	23,500	23,500	0	0.0%
44,900	44,900	46,250	46,250	46,250	1,350	3.0%
6,300	6,300	6,300	6,300	6,300	0	0.0%
114,050	114,050	122,275	122,275	122,275	8,225	7.2%
3,520,025	3,576,385	3,976,229	3,944,890	3,944,890	368,505	10.3%



INFORMATION TECHNOLOGY 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
PERSONNEL SERVICES									
01407	1300	SAL/WAGES-PROFESSIONAL STAFF	337,067	346,609	351,182	351,182	351,182	4,573	1.3%
Salary for IT Department professional staff.									
01407	1560	HEALTH/LIFE/DISAB INSURANCE	109,175	109,175	96,885	90,417	90,417	(18,758)	-17.2%
Medical, Life and Disability Insurance.									
01407	1570	WORKERS' COMP.	514	514	9,945	9,945	9,945	9,431	1,834.8%
Workers compensation insurance annual premium.									
01407	1600	EMPLOYEES PENSION FUND	20,253	20,826	21,101	21,101	21,101	275	1.3%
Pension contribution is based on 6% of all fulltime employee salary/wages, overtime & other personnel svc accounts.									
01407	1610	EMPLOYER SHARE FICA	26,168	26,898	27,256	27,256	27,256	358	1.3%
FICA is based on 7.65% of all salary/wages/overtime/pers sv for all F/T & P/T staff.									
01407	1855	TUITION REIMBURSEMENT	0	0	0	0	0	0	0.0%
Reimbursement for employees enrolled in undergraduate/graduate degree programs(s).									
01407	1900	OTHER PERSONNEL SERVICES	5,000	5,000	5,100	5,100	5,100	100	2.0%
Wellness incentive and miscellaneous personnel expenses. Also includes def comp contribution for dept. dir. per memo of understanding.									
TOTAL PERSONNEL SERVICES			498,177	509,022	511,469	505,001	505,001	(4,021)	-0.8%



INFORMATION TECHNOLOGY 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
OPERATING SUPPLIES									
01407	2200	OPERATING SUPPLIES	6,000	6,000	6,300	6,300	6,300	300	5.0%
Expenses for various consumable type products for network equipment (wires, cables, surge protectors, batteries, proximity cards and toners). The last 3 years we spent around 6300 now with the adding of fire personnel and ambulance									
TOTAL OPERATING SUPPLIES			6,000	6,000	6,300	6,300	6,300	300	5.0%
PROFESSIONAL SERVICE									
01407	3190	OTHER PROFESSIONAL SERVICES	250	250	250	250	250	0	0.0%
Expenses for the department's expenses for drug/alcohol testing.									
01407	3210	TELEPHONE EXPENSE	2,280	2,280	2,225	2,225	2,225	(55)	-2.4%
Share of all telephone expense.									
01407	3211	ACCESS MAINTENANCE	5,000	5,000	12,000	12,000	12,000	7,000	140.0%
Comcast internet connection may be upgrading it in 2019 = \$2,500 currently \$175 a month Website hosting cost and maintenance = \$2,500 Complete Website ADA compliance subscription \$7,000 yearly the basic subscription is \$4,500									
01407	3250	SIGNS/MAILINGS/POSTAGE	100	100	150	150	150	50	50.0%
Postage for special mailings(fedex) for IT department.									
01407	3520	PROPERTY/LIABILITY INSURANCE	1,561	1,561	1,555	1,555	1,555	(6)	-0.4%
Annual premium for liability & prop/equip insurance.									



INFORMATION TECHNOLOGY 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
01407	3600	UTILITIES	425	425	425	412	412	(13)	-3.1%
Share of electric/water/heating/sewer. This amount is a % allocation of the total budget for line item 01-436-3600.									
01407	3730	BUILDING MAINTENANCE	2,733	2,733	3,819	3,606	3,606	873	31.9%
Share of building maintenance expense. Based on a % allocation from accounts in the 01-436 division budget. This expense includes janitorial services, supplies & wages.									
01407	3740	EQUIPMENT MAINTENANCE	229	229	226	226	226	(3)	-1.3%
Share of equip. maint contracts for HVAC									
01407	3741	HARDWARE MAINTENANCE	29,415	29,415	28,070	28,070	28,070	(1,345)	-4.6%
Expenses for maintenance of Computer Hardware, includes annual maintenance contracts for servers and printers. HP servers - \$7,770 EMC Unit - \$4,300 Various printers - \$3,200 UPS unit - \$3,100 Liebert Air Conditioners - \$3,700 Iron Mountain - \$6,000									
01407	3742	SOFTWARE MAINTENANCE	113,000	113,000	131,885	131,885	131,885	18,885	16.7%



INFORMATION TECHNOLOGY 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Expenses for maintenance of Computer software & includes the annual contracts covering Software updates. Financial package - \$55,450 UM511 tax package - \$9,100 OpenGov-\$10,000 Virus software, spam filtering and web filtering - \$17,220 Document management software - \$7,600 Various other software packages (time management, monitorit, acronis, dataprotector,VEEAM,DVTEL, SSL certificates etc.) - \$24,515 Software enhancements - \$8,000									
01407	3743	NETWORK MAINTENANCE	45,000	45,000	53,500	45,000	45,000	0	0.0%
Network maintenance and retainer - \$17,000 Network equipment maintenance contract - \$15,000 Phone System software/hardware maintenance contract - \$12,000 increase due to community center Self insure for the phone system handsets and related hardware - \$1,500 Ruckus Wireless maintenance - \$3,000 Camera maintenance - \$5,000									
01407	3840	EQUIPMENT RENTAL	100	100	100	100	100	0	0.0%
Equipment rental for checking the impedance of network lines									
TOTAL PROFESSIONAL SERVICE			200,093	200,093	234,205	225,479	225,479	25,386	12.7%
MISCELLANEOUS									
01407	4620	EDUCATION/TRAINING	3,000	3,000	3,000	3,000	3,000	0	0.0%
Windows 2016 and server 2016 - \$3,000 Purchasing at year end the usually offer better incentives									
01407	9600	EQPT DEPRECIATION CHARGE	96,210	96,210	101,020	101,020	101,020	4,810	5.0%





Annual depreciation charge for equipment included in the equipment replacement fund.



PWD-PLANNING DIVISION 2019

DESCRIPTION

PERSONNEL SERVICES

01408	1220	SALARY-PWD MGMT	13,994	14,519	27,060	27,060	27,060	12,541	86.4%
Funding share of Public Work's Director and Asst Director salaries.									
01408	1300	SAL/WAGES-PROFESSIONAL STAFF	165,529	171,436	177,115	177,115	177,115	5,679	3.3%
Funding Township Planner & Associate Planner salary.									
01408	1400	SAL/WAGES-CLERICAL/OTHER	23,666	24,400	27,872	27,872	27,872	3,472	14.2%
Funding share of Public Works' Secretarial staff salary.									
01408	1560	HEALTH/LIFE/DISAB INSURANCE	51,505	51,505	53,910	49,059	49,059	(2,446)	-4.7%
Funding Life and Disability Annual Premium Insurance and Health Annual Premium Insurance for full-time employees.									
01408	1570	WORKERS' COMP.	1,028	1,028	6,572	6,572	6,572	5,544	539.3%
Funding Worker's Compensation Annual Premium Insurance.									
01408	1600	EMPLOYEES PENSION FUND	12,546	12,976	14,064	14,064	14,064	1,088	8.4%
Funding Employee's Pension Contribution based on 6% of all full-time employees salary/wage, overtime and other personnel service.									
01408	1610	EMPLOYER SHARE FICA	15,996	16,544	17,931	17,931	17,931	1,387	8.4%
Funding FICA based on 7.65% of all salary/wage, overtime and other personnel service for full-time and part-time employees.									
01408	1830	OVERTIME	550	550	550	550	550	0	0.0%
Funding overtime of salary/wage for clerical employees.									



PWD-PLANNING DIVISION 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
01408	1855	TUITION REIMBURSEMENT	500	500	0	0	0	(500)	-100.0%
Funding Tuition Reimbursement of employees.									
01408	1900	OTHER PERSONNEL SERVICES	2,355	2,355	1,800	1,800	1,800	(555)	-23.6%
Wellness incentive and miscellaneous personnel expenses. Also includes share of deferred compensation contribution for department director per memo of understanding.									
TOTAL PERSONNEL SERVICES			287,669	295,813	326,874	322,023	322,023	26,210	8.9%
OPERATING SUPPLIES									
01408	2100	OFFICE SUPPLIES	1,000	1,000	1,000	1,000	1,000	0	0.0%
Funding office supplies required for administrative activities (i.e. stationary & other desk type supplies).									
01408	2200	OPERATING SUPPLIES	1,250	1,250	1,250	1,250	1,250	0	0.0%
Funding supplies for Planning and Engineering operations (i.e. film, print papers, plotter supplies & drafting supplies, office and field supplies, equipment, recording fees, outside copies). This account also provides for reimbursement of EAC expenses as needed.									
TOTAL OPERATING SUPPLIES			2,250	2,250	2,250	2,250	2,250	0	0.0%
PROFESSIONAL SERVICE									
01408	3130	ENG. & ARCH SERVICES	41,000	41,000	45,000	45,000	45,000	4,000	9.8%
Funding professional engineering services, grading, stormwater and traffic. This account reflects 100% township expense. Also includes funding for outside professional consulting services, map updates, consulting for township projects and engineering contingency. Engineering services reimbursed by developers are expensed in 01138-0000.									



PWD-PLANNING DIVISION 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
01408	3131	MS4 PROGRAM (STORMWATER)	60,000	60,000	60,000	60,000	60,000	0	0.0%
Account used to pay expenses associated w/ the administration of the Municipal Separate Storm Sewer Systems Program (MS4). Includes some of the costs required to administer the programs six (6) minimum control measures (MCM). (i.e. outfall & illicit discharge monitoring, lab services, public, education training, supplies, etc). All costs for this program are not currently offset by charging fees to the users of the storm sewer system.									
01408	3190	OTHER PROFESSIONAL SERVICES	1,750	1,750	1,750	1,750	1,750	0	0.0%
Funding for drug/alcohol testing and code update costs.									
01408	3210	TELEPHONE EXPENSE	272	272	290	290	290	18	6.6%
Funding share of telephone expenses.									
01408	3250	SIGNS/MAILINGS/POSTAGE	600	600	600	600	600	0	0.0%
Postage expense (including fedex) for division and share of postage machine lease.									
01408	3310	TRAVEL/FOOD EXPENSE	100	100	1,000	1,000	1,000	900	900.0%
Funding reimbursement to personnel for travel and food expenses incurred during outside township meetings. (i.e. seminars, conferences, etc.).									
01408	3400	ADVERTISING/PRINTING/BINDING	700	700	700	700	700	0	0.0%
Funding advertising of bids and meetings, printing of codes, maps and reports.									
01408	3520	PROPERTY/LIABILITY INSURANCE	1,561	1,561	1,555	1,555	1,555	(6)	-0.4%



PWD-PLANNING DIVISION 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Funding Liability and Property/Equipment Annual Premium Insurance.									
01408	3600	UTILITIES	2,173	2,173	2,173	2,105	2,105	(68)	-3.1%
Funding share of electric, water, heating and sewer. A portion of this amount is allocated to the total budget for line-item 01-436-3600.									
01408	3730	BUILDING MAINTENANCE	13,962	13,962	19,510	18,424	18,424	4,462	32.0%
Funding share of building maintenance expense. Based on a portion allocated from accounts in the 01-436 division budget (i.e. janitorial services, supplies, wages).									
01408	3740	EQUIPMENT MAINTENANCE	1,170	1,170	1,154	1,154	1,154	(16)	-1.4%
Funding share of equipment maintenance contracts for HVAC.									
01408	3745	INFO TECH MAINTENANCE	27,468	27,468	29,404	28,815	28,815	1,347	4.9%
Funding share of the Information Technology department budget.									
01408	3840	EQUIPMENT RENTAL	3,940	3,940	3,850	3,850	3,850	(90)	-2.3%
Share of annual lease and maintenance for photocopiers and also includes use charge for copiers.									
TOTAL PROFESSIONAL SERVICE			154,696	154,696	166,986	165,243	165,243	10,547	6.8%
MISCELLANEOUS									
01408	4200	DUES/MEMBERSHIPS/SUBSCRIPTIONS	1,500	1,500	2,080	2,080	2,080	580	38.7%
Annual American Planning Association dues for Township Planner, Associate Planner and Planners Advisory Service.									
01408	4620	EDUCATION/TRAINING	100	100	500	500	500	400	400.0%



# PWD-PLANNING DIVISION 2019

DESCRIPTION			ADOPTED BUDGET	ADJUSTED BUDGET	2019 DEPT REQUEST	MANAGER RECOMMEND	2019 BUDGET	DOLLAR CHANGE	FROM ADOPTED
Funding registration and training.									
01408	9600	EQPT DEPRECIATION CHARGE	38,540	38,540	40,470	40,470	40,470	1,930	5.0%
Annual depreciation charge for equipment included in the equipment replacement fund.									
TOTAL MISCELLANEOUS			40,140	40,140	43,050	43,050	43,050	2,910	7.2%
Grand Total:			484,755	492,899	539,160	532,566	532,566	39,667	8.0%



POLICE 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
PERSONNEL SERVICES									
01410	1220	COMPENSATION-CHIEF	165,963	182,083	199,833	199,833	199,833	17,750	9.7%
Chief's salary and other compensation per Collective Bargaining Agreement									
01410	1300	SAL/WAGES PROFESSIONAL STAFF	6,960,546	7,197,206	7,742,766	7,742,766	7,742,766	545,560	7.6%
This accounts for salaries/wages of all full-time police officers from rank of Captain to Patrol. Roster consists of 69 officers (not including the Chief). Accounts for Officers assigned to State Police vehicle task force and Lockheed Martin Corp. 2019 requests 2 additional officers, and promotion of a Sgt. and Cpl.									
01410	1400	SAL/WAGES-CLERICAL/OTHER	1,022,688	1,055,369	1,151,668	1,151,668	1,151,668	96,299	9.1%
Non sworn civilian staff (except crossing guards and Aux. Police)									
01410	1560	HEALTH/LIFE/DISAB INSURANCE	2,306,083	2,306,083	2,258,083	2,084,041	2,084,041	(222,042)	-9.6%
Medical, Life and Disability Insurance.									
01410	1570	WORKERS' COMP	298,033	298,033	260,201	260,201	260,201	(37,832)	-12.7%
Workers compensation insurance annual premium.									
01410	1600	EMPLOYEE PENSION FUND	70,100	72,200	73,909	73,909	73,909	1,709	2.4%
Township's contribution of 6% toward full-time civilian pension plan. (Employee contributes mandatory 3%.) Also includes PD's share of costs for vehicle maintenance & building maintenance personnel.									
01410	1601	Pension Contrib-Employee share	274,400	274,400	303,600	303,600	303,600	29,200	10.6%



POLICE 2019

DESCRIPTION

Represents the members contributions (officers) of the Financial Requirement and Minimum Municipal Obligation (MMO) for the police pension fund.

01410 1602 Pension Contrib-State share

Represents the State's share of Minimum Municipal Obligation (MMO) for the police pension fund (as calculated by Anderson Consulting). State aid is recognized in revenue in Acct #01-355-0500 Aid for UM Twp and is calculated on cost value (not unit value).

01410 1603 Pension Contrib-Twp Share

Township share of Police Pension MMO contribution.

01410 1610 EMPLOYER SHARE FICA

FICA (6.2%) & Medicare (1.45%) for Salary/Shift Diff/ Holiday/OT/Festive/Attendance Bonuses for F/T & P/T civilians & mandatory for officers hired after 10/22/97.

\*\* This account includes the increases due to contractual raises in 2019.

01410 1630 RETIREMENT HEALTH FUND

Per 2018-2022 contract: increased to 5.0 % Twp. matching funds for VEBA (officers retirement health benefit)  
VEBA: Voluntary Employees' Beneficiary Association

5.0% of Base Patrolman(4 year) Salary for Twp. - Officers pay 3.0%

01410 1640 RESERVE RETIREE LIFE INS.

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
495,531	495,531	535,670	535,670	535,670	40,139	8.1%
991,138	991,138	1,050,941	1,050,941	1,050,941	59,803	6.0%
510,000	532,205	663,819	663,819	663,819	131,614	24.7%
164,675	164,675	377,814	377,814	377,814	213,139	129.4%
10,000	10,000	10,000	10,000	10,000	0	0.0%





POLICE 2019

DESCRIPTION

Per Contract: Accrued Life Insurance Benefit for officers eligible by "normal" retirement (25 yrs. service & age 50). Benefit is \$1,000 to \$20,000 per retiree based on retirement year and rank. ( \$10,000 for funeral expenses if killed in service.)

01410 1810 SAL/WAGES-PART TIME

2018  
ADOPTED  
BUDGET

2018  
ADJUSTED  
BUDGET

2019 DEPT  
REQUEST

2019  
MANAGER  
RECOMMEND

ADOPTED  
2019  
BUDGET

DOLLAR  
CHANGE

% CHANGE  
FROM  
ADOPTED

Salary for 8 crossing guards & 2 substitutes .(Gulph School added this year.)  
Partial reimbursement (approx. 50%) by UM School District.

01410 1830 OVERTIME

Per contract: Overtime costs for officers for shift coverage and court attendance; also includes costs for civilians/telecom personnel.  
Calulation based on the average of the previous 3 years.

01410 1831 OFF DUTY OT REIMB-TRAF/SEC

Overtime expense of Police Officers for off duty police work---generally traffic direction during peak traffic hours and/or security services for local business facilities. Also included in this account is the traffic control service provided to the KoP mall during the holidays as well as the interior patrol of two uniformed officers per the MOU agreement with the KoP Mall.  
(corresponding revenue are accounts 01362-0150 and 01362-0160)

01410 1840 SHIFT DIFFERENTIAL

Per contract, there is no increase in 2018. ( \$2.95/hr) for hours actually worked (not scheduled) from 3 PM to 7 AM for officers and civilian telecommunicators.

01410 1855 TUITION REIMBUSEMENT

Per contract, officer is reimbursed up to 18 credits. Based on average cost per credit at West Chester, Temple and Penn State.

76,622

79,322

93,714

93,714

93,714

14,392

18.1%

153,824

153,824

160,000

160,000

160,000

6,176

4.0%

450,000

450,000

425,000

425,000

425,000

(25,000)

-5.6%

195,000

195,000

201,000

201,000

201,000

6,000

3.1%

52,301

52,301

46,505

46,505

46,505

(5,796)

-11.1%



POLICE 2019

DESCRIPTION

01410 1880 ACTING RANKS

Per contract, officers who fill in as Acting Cpls. for a minimum of 8 hours when Cpl/Sgt is absent due to vacation, sick, training etc.

To receive A/SAgt pay they must serve in that role for 30 days. Higher pay starts on the 31st day. In the 2018- 2022 contract we added Field Training Officer pay at 5%.

01410 1890 CONTRACTUAL PAYMENTS

Per contract: Payment for 10 days a year in lieu of having holiday off; paid at employee's base rate.  
Chief's Agreement  
- FLSA Sellback  
- RHS Contribution  
- 457 Contribution

01410 1895 OFF DUTY/AUX SVC/SPCL DETAILS

This account provides for the police officer off duty traffic control services for 357 S. Gulph Road which is 47.5% reimbursable by the property owner. Also accounts for any traffic direction and/or pedestrian crossing services by Auxiliary Officers and is 100% reimbursable. Task Force details such as Aggressive Driver, CAST (Community Alliance for a Safer Tomorrow) (reimbursed by UMASD), Drug Task Force, DUI, and ICAC (Internet Crimes Against Children) are included in this account and are 100% reimbursable by the sponsoring agency. (corresponding revenue is 01362-0155)

01410 1900 OTHER PERSONNEL SERVICES

Per contract and Township policy, payment of wellness incentive for police and civilians.

01410 1910 CLOTHING ALLOWANCE

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
1,000	1,000	4,500	4,500	4,500	3,500	350.0%
299,589	299,589	328,500	328,500	328,500	28,911	9.7%
108,000	108,000	112,320	112,320	112,320	4,320	4.0%
91,765	91,765	100,998	100,998	100,998	9,233	10.1%
50,500	50,500	53,000	53,000	53,000	2,500	5.0%



POLICE 2019

DESCRIPTION

Per contract

			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
TOTAL PERSONNEL SERVICES			14,747,758	15,060,224	16,153,841	15,979,799	15,979,799	919,575	6.1%
OPERATING SUPPLIES									
01410	2100	TECHNOLOGY OPERATING	40,000	40,000	40,000	40,000	40,000	0	0.0%
BODE DNA Program									
01410	2200	OPERATING SUPPLIES	44,027	44,027	48,605	48,605	48,605	4,578	10.4%
Supplies and equipment for daily operation of police dept.									
01410	2300	FUEL/OIL VEHICLES	100,000	100,000	115,000	115,000	115,000	15,000	15.0%
Gasoline and oil used by police fleet.									
01410	2380	UNIFORMS	69,531	69,531	80,178	80,178	80,178	10,647	15.3%
Issued uniforms for Police and civilians.									
01410	2900	TRAFFIC CALMING EQUIP	6,500	6,500	8,800	8,800	8,800	2,300	35.4%
Equipment used for speed calming in the township:									
01410	2910	OTHER - PETTY CASH	500	500	500	500	500	0	0.0%
Various incidental expenses (such as food for prisoners.)									
Investigations Division Funds (undercover buys, etc.)									
01410	2950	COMMUNITY RELATIONS	11,335	11,335	15,235	15,235	15,235	3,900	34.4%



POLICE 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Expenses to support Community Relations projects such as; Cops N' Kids, Citizen Police Forum, Safety and Crime Prevention presentations, Safe Kids and CAB.									
TOTAL OPERATING SUPPLIES			271,893	271,893	308,318	308,318	308,318	36,425	13.4%
PROFESSIONAL SERVICE									
01410	3190	OTHER PROFESSIONAL SERVICES	41,450	41,450	46,750	46,750	46,750	5,300	12.8%
New Hire Testing, K-9 costs,data services SWAT & MIRT									
Promotional costs in 2019									
01410	3210	TELEPHONE EXPENSE	38,021	38,021	40,011	40,011	40,011	1,990	5.2%
35% PD Share of all phone expense, dept cell phone expense & also includes employee reimbursements. Verizon Phone Charges & Employee Reimbursements Police ISDN Video Arraignment Phone Line Modems for patrol vehicles									
01410	3250	SIGNS/MAILINGS/POSTAGE	3,000	3,000	4,000	4,000	4,000	1,000	33.3%
Postage expense (including fedex) for department and share of postage machine lease.									
01410	3270	RADIO MAINTENANCE	111,245	111,245	116,055	116,055	116,055	4,810	4.3%
Police radio repairs, County Dispatch Fee, Communications Center repairs									
01410	3310	TRAVEL/FOOD EXPENSE	11,000	11,000	16,000	13,000	13,000	2,000	18.2%
Costs for travel, meals, and lodging for police personnel training seminars.									
01410	3400	ADVERTISING/PRINTING/BINDING	1,700	1,700	2,000	2,000	2,000	300	17.6%



POLICE 2019

DESCRIPTION

Printing of dept reports & forms etc. Legal advertisement costs for meeting notices and employment ads.

01410 3520 PROPERTY/LIABILITY INSURANCE

Annual premium for liability & prop/equip insurance.

01410 3600 UTIL.- TWP BLDG/PISTOL RANGE

35% PD Share of electric/water/heating/sewer of total Also includes utility cost for the police garage and pistol range.

01410 3700 MAINTENANCE/ RENTAL CONTRACTS

Includes copier maint and maint for other police equipment.  
Share of Twp Equipment Maintenance  
YIS/Cowden Group Inc. Contract  
Misc.

\*\*Share of equipt maint contracts for HVAC formerly was included in this account but now see 01410-3740

01410 3730 BUILDING MAINTENANCE

Share of building maintenance expense. Based on a % allocation from accounts in the 01-436 division budget. This expense includes janitorial services, supplies & wages.

01410 3740 EQUIPMENT MAINTENANCE

Share of equipt maint contracts for HVAC.

01410 3745 INFO TECH MAINTENANCE

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET
169,377	169,377
105,765	105,765
24,200	24,200
153,221	153,221
13,111	13,111
265,521	265,521

2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
168,694	168,694	168,694	(683)	-0.4%
105,765	102,569	102,569	(3,196)	-3.0%
24,200	24,200	24,200	0	0.0%
214,973	202,904	202,904	49,683	32.4%
12,932	12,932	12,932	(179)	-1.4%
284,234	278,549	278,549	13,028	4.9%



POLICE 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Departmental share of the Information Technology Dept Budget									
01410	3746	COMPUTER MAINTENANCE	74,240	74,240	83,200	83,200	83,200	8,960	12.1%
This accounts for proprietary software maintenance of the department to include maintenance for below items.									
1. Cody									
2. Livescan Maintenance									
4. CPIN maintenance									
5. Clean connection									
7. Video Arraignment									
8. Cellebrite									
9. Mutual Link									
10. Power DMS									
01410	3750	VEHICLE MAINTENANCE	184,074	184,074	194,175	177,531	177,531	(6,543)	-3.6%
Department's share of overall vehicle maintenance expense; plus direct costs for labor/service on PD vehicles; plus parts & supplies.									
TOTAL PROFESSIONAL SERVICE			1,195,925	1,195,925	1,312,989	1,272,395	1,272,395	76,470	6.4%
MISCELLANEOUS									
01410	4200	DUES/MEMBERSHIPS/SUBSCRIPTIONS	6,030	6,030	6,100	6,100	6,100	70	1.2%
Membership fees and police publication subscriptions.									
01410	4620	EDUCATION/TRAINING	41,445	41,445	55,495	50,000	50,000	8,555	20.6%
All police training cost, including training supplies and ammo									
01410	9600	EQPT DEPRECIATION CHARGE	417,410	417,410	438,280	438,280	438,280	20,870	5.0%



Annual depreciation charge for equipment included in the equipment replacement fund.

	TOTAL MISCELLANEOUS	464,885	464,885	499,875	494,380	494,380	29,495	6.3%
Grand Total:		16,680,461	16,992,927	18,275,023	18,054,892	18,054,892	1,061,965	6.2%



FIRE & EMS 2019

DESCRIPTION

PERSONNEL SERVICES

01411	1300	SAL/WAGES PROFESSIONAL STAFF	0	0	1,313,336	1,313,336	1,313,336	1,313,336	0.0%
EMS - 12 Full Time positions Fire - (1) Chief, (2) Deputy Fire Marshals, (2) Lead Firefighter/EMT's, (4) Firefighter EMT's									
01411	1400	SAL/WAGES-CLERICAL/OTHER	0	0	26,000	26,000	26,000	26,000	0.0%
Part-time Administrative Assistant to the Chief of Fire and EMS. 20 hours per week									
01411	1560	HEALTH/LIFE/DISAB INSURANCE	0	0	559,228	525,273	525,273	525,273	0.0%
Medical, Life and Disability Insurances.									
01411	1570	WORKERS' COMP	0	0	37,948	37,948	37,948	37,948	0.0%
Workers compensation insurance annual premium.									
01411	1600	EMPLOYEES PENSION FUND	40,000	40,000	80,934	80,934	80,934	40,934	102.3%
Pension contribution is based on 6% of all fulltime employee salary/wages, overtime & other personnel svc. accounts.									
01411	1601	LOSA PENSION FUND	0	0	40,000	40,000	40,000	40,000	0.0%
Length of Service Awards Program (LOSA) establised for Volunteer Firefighter Pension Fund. This account is funded by a transfer from the Fire Apparatus Fund 01392-0003.									
this item was formerly accounted for in 01411-1600									
01411	1610	EMPLOYER SHARE FICA	0	0	123,124	123,124	123,124	123,124	0.0%





FIRE & EMS 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
FICA is based on 7.65% of all salary/wages/overtime/pers. svc for all F/T & P/T staff.									
01411	1810	SAL/WAGES-PART-TIME	0	0	170,000	170,000	170,000	170,000	0.0%
Wages for part-time EMS.									
01411	1830	OVERTIME	0	0	60,000	60,000	60,000	60,000	0.0%
Overtime expense for fire and ems personnel.									
01411	1831	OFF DUTY OT REIMB-STANDBY	0	0	500	500	500	500	0.0%
For Ambulance Standby details at special events									
01411	1855	TUITION REIMBURSEMENT	0	0	10,000	10,000	10,000	10,000	0.0%
Tuition Reimbursement and EMS Cert Reimbursements									
01411	1890	CONTRACTUAL PAYMENTS	0	0	49,149	49,149	49,149	49,149	0.0%
Holiday Pay - Payment for 10 days per year in lieu of having holidays off; Paid at employees base rate.									
01411	1900	OTHER PERSONNEL SERVICES	0	0	3,828	3,828	3,828	3,828	0.0%
Per Township policy, payment of wellness incentive for staff.									
TOTAL PERSONNEL SERVICES			40,000	40,000	2,474,047	2,440,092	2,440,092	2,400,092	-0.2%
OPERATING SUPPLIES									
01411	2200	OPERATING SUPPLIES	0	0	25,000	25,000	25,000	25,000	0.0%



FIRE & EMS 2019

DESCRIPTION

Supplies and equipment for daily operation and Fire and EMS.  
Includes office supplies

01411 2300 FUEL/OIL VEHICLES

Fuel for fire and EMSand the three volunteer fire companies.

01411 2380 UNIFORMS

Uniform expense for Fire and EMS staff.

01411 2420 FIRE COMPANY AID

Appropriation made by the Township to the King of Prussia,  
Swedesburg and Swedeland Volunteer Fire Companies and the  
Lafayette Ambulance Squad.

2019 Requests:  
King of Prussia-\$215,500  
Swedeland-\$ 224,500  
Swedesburg-\$ 163,000

2019 MGR RECMND: 4% increase to the Fire Company allocations, to  
be allocated at a later time. Amount for Lafayette w/c not needed in  
2019 as Twp has absorbed insurance policy.

01411 2421 FIREMAN'S RELIEF FUND

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
33,000	33,000	42,000	42,000	42,000	9,000	27.3%
0	0	10,000	10,000	10,000	10,000	0.0%
520,325	520,325	603,000	489,140	489,140	(31,185)	-6.0%
315,258	315,258	290,415	290,415	290,415	(24,843)	-7.9%



FIRE & EMS 2019

DESCRIPTION

These funds are received from the state and turned over to the Upper Merion Fireman's Relief Association. These funds can be appropriated by the Relief to the Fire Companies for safety items and training. This expense has a corresponding revenue acct # 01-355-0700.

The amount changes from year to year, depending on the amount paid to the state by the "foreign" fire insurance companies. These companies pay a 2% tax on their premium-related revenues to the state. "Foreign" is defined as an insurance company who's headquarters is out of state.

Pass Through Account

01411	2424	OTHER FIRE EXPENSES	580,935	580,935	310,008	310,008	310,008	(270,927)	-46.6%
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Stipend Program for nighttime fundingof volunteer staffing for Stations 47,48 & 49.  
Each company requested \$98,336 to cover nights and weekends with (4) people at each company.  
\$39,936 (weekends - \$96 per day x 2 days x 4 people)  
\$58,400 (Week nights - \$40 per day x 7 days x 4 people)  
TOTAL=\$295,008

Also includes expense for Gear Cleaning = \$10,000 and Misc. Equipment = \$5,000

01411	2910	OTHER - PETTY CASH	0	0	500	500	500	500	0.0%
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Various incidentals

01411	2950	FIRE PREVENTION	0	0	4,500	4,500	4,500	4,500	0.0%
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FIRE & EMS 2019

DESCRIPTION

Handouts for display tables  
School visit supplies  
Fire & EMS Camp Supplies  
Junior Firefighter Items  
Food / Refreshments  
Recruitment Activity  
Banners and Displays

TOTAL OPERATING SUPPLIES	1,449,518	1,449,518	1,285,423	1,171,563	1,171,563	(277,955)	-19.2%
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PROFESSIONAL SERVICE

01411 3190 OTHER PROFESSIONAL SERVICES	14,000	14,000	32,500	32,500	32,500	18,500	132.1%
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Random Drug Test  
Medical Testing  
New Hire Testing  
Payment of Chief Medical Officer - \$6,000 - Needed position to allow  
for Fire and EMS to obtain and dispense prescription medication.  
Accreditation costs

This account is funded by a transfer from the Fire Apparatus Fund  
01392-0003

01411 3210 TELEPHONE EXPENSE	0	0	5,600	5,600	5,600	5,600	0.0%
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Share of all telephone expense.

01411 3250 SIGNS/MAILINGS/POSTAGE	0	0	2,000	2,000	2,000	2,000	0.0%
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Postage expense (including FedEx) for Fire and EMS and share of  
postage machine expense.  
\*Higher due to subscription mailers for EMS.

01411 3270 RADIO MAINTENANCE	0	0	2,600	2,600	2,600	2,600	0.0%
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FIRE & EMS 2019

DESCRIPTION

Radio repair costs  
Pager repairs  
misc.

**01411 3310 TRAVEL/FOOD EXPENSE**

Cost for travel, meals and lodging for Fire and EMS personnel training seminars.

**01411 3400 ADVERTISING/PRINTING/BINDING**

Printing of Fire & EMS reportd and forms. Legal advertisement costs for meeting notices, RFP's, and employment.

**01411 3520 PROPERTY/LIABILITY INSURANCE**

Annual premium for liability & prop/equip insurance.

**01411 3600 UTILITIES**

Share of electric/water/heating/sewer. This amount is a % allocation of the total budget for line item 01-436-3600.

**01411 3700 MAINTENANCE/ RENTAL CONTRACTS**

Share of twp equip maint (copier/supplies)

**01411 3730 BUILDING MAINTENANCE**

Share of building maintenance expense. Based on a % allocation from accounts in the 01-436 division budget. This expense includes janitorial services, supplies & wages.

**01411 3740 EQUIPMENT MAINTENANCE**

Share of equip. maint contracts for HVAC

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
0	0	4,500	4,500	4,500	4,500	0.0%
0	0	750	750	750	750	0.0%
58,062	58,062	57,827	57,827	57,827	(235)	-0.4%
0	0	1,721	1,667	1,667	1,667	0.0%
0	0	1,500	1,500	1,500	1,500	0.0%
0	0	15,448	14,588	14,588	14,588	0.0%
0	0	914	914	914	914	0.0%



FIRE & EMS 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
01411	3745	INFO TECH MAINTENANCE	0	0	14,702	14,408	14,408	14,408	0.0%
Departmental share of the Information Technology Dept Budget									
01411	3746	COMPUTER MAINTENANCE	0	0	13,115	13,115	13,115	13,115	0.0%
EMS Records Software = \$8,115 Firehouse Software = \$5,000									
01411	3750	VEHICLE MAINTENANCE	0	0	9,283	8,344	8,344	8,344	0.0%
Funding share of vehicle maintenance expenses and direct costs of department vehicles' parts and supplies.									
01411	3790	HYDRANT MAINTENANCE	130,000	130,000	135,000	135,000	135,000	5,000	3.8%
Hydrants are leased from Pennsylvania American (48) and Aqua of PA Water Company (377). These monies fund a preventive maintenance program by each company. They inspect and maintain each hydrant annually.									
TOTAL PROFESSIONAL SERVICE			202,062	202,062	297,460	295,313	295,313	93,251	46.1%
MISCELLANEOUS									
01411	4200	DUES/MEMBERSHIPS/SUBSCRIPTIONS	0	0	8,000	4,000	4,000	4,000	0.0%
Mebership fees and Fire and EMS publication subscriptions NFPA subscription									
01411	4620	EDUCATION/TRAINING	0	0	7,000	3,500	3,500	3,500	0.0%
All Fire, Fire Marshal and EMS training costs. Includes training supplies, certification cards and manuals									
01411	9600	EQPT DEPRECIATION CHARGE	0	0	28,190	28,190	28,190	28,190	0.0%



Annual depreciation charge for equipment included in the equipment replacement fund.



CODES ENFORCEMENT 2019

DESCRIPTION

PERSONNEL SERVICES

01413	1300	SAL/WAGES PROFESSIONAL STAFF	103,387	103,387	116,273	116,273	116,273	12,886	12.5%
Salary & Longevity for the Director									
01413	1400	SAL/WAGES-CLERICAL/OTHER	734,730	758,231	494,962	494,962	494,962	(263,269)	-34.7%
Salary & Longevity for the Inspection & Permitting Staff.									
01413	1560	HEALTH/LIFE/DISAB INSURANCE	266,844	266,844	183,972	172,654	172,654	(94,190)	-35.3%
Medical, Life and Disability Insurance.									
01413	1570	WORKERS' COMP.	11,516	11,516	17,310	17,310	17,310	5,794	50.3%
Workers compensation insurance annual premium.									
01413	1600	EMPLOYEES PENSION FUND	49,486	50,896	35,783	35,783	35,783	(15,113)	-29.7%
Pension contribution is based on 6% of all full-time employee salary/wages, overtime, & other personnel svc accounts.									
01413	1610	EMPLOYER SHARE FICA	65,007	66,805	47,547	47,547	47,547	(19,258)	-28.8%
FICA is based on 7.65% of all salary/wages/overtime/pers svc for all F/T & P/T staff.									
01413	1830	OVERTIME	500	500	500	500	500	0	0.0%
Overtime allotment for dept employees									
01413	1855	TUITION REIMBURSEMENT	6,450	6,450	0	0	0	(6,450)	-100.0%
Expenses for tuition for college level undergraduate and graduate programs.									





CODES ENFORCEMENT 2019

DESCRIPTION

01413 1900 OTHER PERSONNEL SERVICES

Wellness incentive bonus, also includes def comp contribution for dept dir. per memo of understanding.

TOTAL PERSONNEL SERVICES	1,249,065	1,275,774	906,147	894,829	894,829	(380,945)	-29.9%
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OPERATING SUPPLIES

01413 2100 OFFICE SUPPLIES

This includes, pens, paper, envelopes etc.

01413 2200 OPERATING SUPPLIES

Forms, contractor's registration, business cards and zoning stakes. Also includes records storage.

01413 2300 FUEL/OIL VEHICLES

Based upon current projection for 6 vehicles.

01413 2390 PURCHASE CODES

This account fluctuates every 3 years due to publication of updated versions of International Codes Council (Building, Fire, Mechanical, Plumbing, Electrical, , etc.) Codes.

01413 2600 SMALL TOOLS & MINOR EQUIPMENT

Various small tools and equipment used to post properties for hearings, cease/desist, etc.

01413 2900 COURT/FILING FEES

Costs for civil proceedings needed for codes enforcement

2018  
ADOPTED  
BUDGET

2018  
ADJUSTED  
BUDGET

2019 DEPT  
REQUEST

2019  
MANAGER  
RECOMMEND

ADOPTED  
2019  
BUDGET

DOLLAR  
CHANGE

% CHANGE  
FROM  
ADOPTED

11,145

11,145

9,800

9,800

9,800

(1,345)

-12.1%

1,249,065

1,275,774

906,147

894,829

894,829

(380,945)

-29.9%

1,500

1,500

1,500

1,500

1,500

0

0.0%

4,000

4,000

3,600

3,600

3,600

(400)

-10.0%

6,000

6,000

3,500

3,500

3,500

(2,500)

-41.7%

6,000

6,000

2,000

2,000

2,000

(4,000)

-66.7%

150

150

150

150

150

0

0.0%

200

200

900

900

900

700

350.0%



CODES ENFORCEMENT 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
TOTAL OPERATING SUPPLIES			17,850	17,850	11,650	11,650	11,650	(6,200)	-34.7%
PROFESSIONAL SERVICE									
01413	3120	MANAGE. CONSULT SERVICES	235,000	235,000	30,000	30,000	30,000	(205,000)	-87.2%
Costs associated with the Rental Residential Inspection Program.									
01413	3190	OTHER PROFESSIONAL SERVICES	30,000	30,000	22,000	22,000	22,000	(8,000)	-26.7%
Cost associated with our electrical plans to be reviewed by a third party agency. This account also includes the general code update									
01413	3210	TELEPHONE EXPENSE	12,598	12,598	5,705	5,705	5,705	(6,893)	-54.7%
Share of telephone expense, department cell phone expense and connectivity for field computers.									
01413	3250	SIGNS/MAILINGS/POSTAGE	3,000	3,000	3,500	3,500	3,500	500	16.7%
Postage expense (including fedex) for department and share of postage machine lease.									
01413	3310	TRAVEL/FOOD EXPENSE	1,000	1,000	1,000	1,000	1,000	0	0.0%
Travel & Meal expenses for training & education programs.									
01413	3400	ADVERTISING/PRINTING/BINDING	3,000	3,000	3,000	3,000	3,000	0	0.0%
Legal advertisements,forms and door hangers.									
01413	3520	PROPERTY/LIABILITY INSURANCE	3,746	3,746	3,731	3,731	3,731	(15)	-0.4%
Annual premium for liability & prop/equip insurance.									
01413	3600	UTILITIES	5,218	5,218	3,497	3,388	3,388	(1,830)	-35.1%



CODES ENFORCEMENT 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Share of electric/water/heating/sewer. This amount is a % allocation of the total budget for line-item 01-436-3600.									
01413	3730	BUILDING MAINTENANCE	33,522	33,522	31,394	29,647	29,647	(3,875)	-11.6%
Share of building maintenance expense. Based on a % allocation from accounts in the 01-436 division budget. This expense includes janitorial services, supplies & wages.									
01413	3740	EQUIPMENT MAINTENANCE	2,810	2,810	1,857	1,857	1,857	(953)	-33.9%
Share of equipt maint contracts for HVAC.									
01413	3745	INFO TECH MAINTENANCE	50,357	50,357	39,205	38,421	38,421	(11,936)	-23.7%
Departmental share of the Information Technology Dept Budget.									
01413	3746	COMPUTER MAINTENANCE	6,500	6,500	6,500	6,500	6,500	0	0.0%
Cost associated with TRAISR and Bluebeam.									
01413	3750	VEHICLE MAINTENANCE	12,008	12,008	8,333	7,394	7,394	(4,614)	-38.4%
Share of vehicle maintenance expense and direct costs of departmental vehicles' parts & supplies for 6 vehicles.									
01413	3840	EQUIPMENT RENTAL	3,000	3,000	3,000	3,000	3,000	0	0.0%
Share of annual lease and maintenance for photocopiers and also includes use charge for copiers.									
TOTAL PROFESSIONAL SERVICE			401,759	401,759	162,722	159,143	159,143	(242,616)	-60.4%
MISCELLANEOUS									
01413	4200	DUES/MEMBERSHIPS/SUBSCRIPTIONS	2,000	2,000	2,000	2,000	2,000	0	0.0%



CODES ENFORCEMENT 2019

DESCRIPTION

Dues to ICC, PACO and other professional organizations.

01413 4520 PROPERTY MAINTENANCE CLEAN-UP

Contingency funding to be used to maintain private properties where other enforcement efforts have failed.

01413 4620 EDUCATION/TRAINING

Expense for training workshops, classes and certification exams for the department.

01413 4630 CONFERENCE EXPENSE

Conference expense for Code Enforcement.

01413 7400 EQUIPMENT PURCHASED

Small tools and equipment purchases.

01413 9000 MISCELLANEOUS

Informational handouts and audio-visual training materials for community presentations.  
Work Boots reimbursement.

01413 9600 EQPT DEPRECIATION CHARGE

Annual depreciation charge for equipment included in the equipment replacement fund.

TOTAL MISCELLANEOUS

Grand Total:

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
6,000	6,000	6,000	6,000	6,000	0	0.0%
3,500	3,500	3,500	3,500	3,500	0	0.0%
1,500	1,500	1,500	1,500	1,500	0	0.0%
4,300	4,300	2,000	2,000	2,000	(2,300)	-53.5%
2,000	2,000	2,000	2,000	2,000	0	0.0%
27,500	27,500	28,190	28,190	28,190	690	2.5%
46,800	46,800	45,190	45,190	45,190	(1,610)	-3.4%
1,715,474	1,742,183	1,125,709	1,110,812	1,110,812	(631,371)	-36.2%



PWD-TRANSPORTATION DIVISION 2019

DESCRIPTION

PERSONNEL SERVICES

01430	1220	SALARY-PWD MGMT	27,989	29,037	54,120	54,120	54,120	25,083	86.4%
Funding share of Public Work's Director and Asst Director salaries.									
01430	1400	SAL/WAGES-CLERICAL/OTHER	18,815	19,485	69,136	69,136	69,136	49,651	254.8%
Funding share of Public Work's Supt. and Secretarial staff salaries/wages.									
01430	1450	SAL/WAGES-LABOR	920,491	953,756	960,828	909,828	909,828	(43,928)	-4.6%
Funding salaries/wages for divisional personnel as well as pool of funds for seasonal leaf collection p/t staff.									
01430	1560	HEALTH/LIFE/DISAB INSURANCE	429,027	429,027	549,087	487,160	487,160	58,133	13.5%
Funding Life and Disability Annual Premium Insurance and Health Annual Premium Insurance for full-time employees.									
01430	1570	WORKERS' COMP.	41,284	41,284	30,701	30,701	30,701	(10,583)	-25.6%
Funding Worker's Compensation Annual Premium Insurance.									
01430	1600	EMPLOYEES PENSION FUND	63,582	65,681	66,516	62,012	62,012	(3,669)	-5.6%
Funding Employee's Pension Contribution based on 6% of full-time employee salary/wage, overtime and other personnel service.									
01430	1610	EMPLOYER SHARE FICA	81,067	83,743	86,718	80,975	80,975	(2,768)	-3.3%
Funding FICA based on 7.65% of salary/wage, overtime and other personnel service for full-time and part-time employees.									
01430	1830	REGULAR OVERTIME	20,000	20,000	20,000	20,000	20,000	0	0.0%



PWD-TRANSPORTATION DIVISION 2019

DESCRIPTION	2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Funding overtime wages of division employees for summer and fall labor. Leaf collection begins mid/end of October and ends mid-December. Account is also used for summer storm cleanup. Also funds 1 man/week for 4hrs on-call.							
01430 1845 SNOW REMOVAL OVERTIME	60,000	60,000	60,000	70,000	70,000	10,000	16.7%
Funding overtime wages of division employees during winter snow and ice control.							
01430 1900 OTHER PERSONNEL SERVICES	7,137	7,137	6,500	6,500	6,500	(637)	-8.9%
Wellness incentive and miscellaneous personnel expenses.							
TOTAL PERSONNEL SERVICES	1,669,392	1,709,150	1,903,606	1,790,432	1,790,432	81,282	4.8%
OPERATING SUPPLIES							
01430 2100 OFFICE SUPPLIES	200	200	200	200	200	0	0.0%
Funding office supplies needed for maintaining division programs (i.e. pencils, paper).							
01430 2200 TRAFFIC SIGNAL SUPPLIES	26,000	48,600	20,500	20,500	20,500	(28,100)	-57.8%
Funding materials for signal maintenance (i.e. filters for control boxes, load switches, lithium batteries, street name signs, lighting) and PA One Calls. This account services 70 intersections. Funding for outside assistance to repair and replace signal equipment. Emergency replacement included.							
2018: ACCOUNT COMBINED WITH 01430-3133							
01430 2300 FUEL/OIL VEHICLES	45,000	45,000	45,000	45,000	45,000	0	0.0%



PWD-TRANSPORTATION DIVISION 2019

DESCRIPTION

Funding fuel and oil for division vehicles. Fuel use is based on normal operation hours, emergency call-outs, snow storm events, and leaf collection period, which is a high use time frame from mid/end of October to mid-December.

01430 2380 UNIFORMS

Funding uniform rental and cleaning for full-time personnel.

01430 2446 SAFETY ITEMS

Funding safety equipment for employees (i.e. safety glasses, class 3 safety shirts, first aid service and supplies, work zone signs, safety videos, bio-hazard supplies and work boot reimbursement).

01430 2451 ROAD MAINTENANCE MATERIAL

Funding materials used to maintain roadways (i.e. stone, asphalt, concrete island and guiderail weed control). Budget is also used for the installation of roll curbing to control street water runoff not covered under Liquid Fuels.

01430 2452 SNOW REMOVAL MATERIALS

Funding materials for snow removal and ice control. This includes expense for salt, liquid magnesium chloride (used for extreme cold weather), sand, and cost of materials for salt brine (made in house and used for pre-treating and pre-wetting sidewalk).

01430 2453 STORM SEWER MATERIAL

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
2,900	3,300	3,100	3,100	3,100	(200)	-6.1%
3,000	3,000	3,500	3,500	3,500	500	16.7%
37,000	37,000	35,000	35,000	35,000	(2,000)	-5.4%
140,000	140,000	210,000	158,500	158,500	18,500	13.2%
17,500	17,500	17,500	17,500	17,500	0	0.0%



PWD-TRANSPORTATION DIVISION 2019

DESCRIPTION		
Funding maintenance materials for inlets and storm lines (i.e. precast concrete inlets, stormwater pipe, sand, and cement storm water grates). Budget increase required to cover the additional costs of the MS4 program. Outfall inspections and water testing is required for compliance. Under current guidelines of the MS4 program storm water facilities will need to be vacuum cleaned.		
01430	2454	GUARD RAIL/MATERIAL
Funding repairs and upgrades to existing guide rail. (i.e. posts, guide rail, nuts, bolts).		
01430	2455	CURB CONSTRUCTION MATERIAL
Funding repairs to small curb sections.		
01430	2456	STREET LIGHT SUPPLIES
Funding maintainence of 220 Township owned street lights (i.e. photocells, ballasts, bulbs, high pressure sodium, halogen and LED). Wood and metal poles are inspected and replaced as needed (per recommendations by DVIT). Grant funding has provided assistance for this account over the past 2 years. We will continue to utilize that as a source of funding as long as it remains available.		
01430	2457	SIGN MATERIAL
Funding installation and maintenance of traffic street signs (i.e. poles, regulatory street signs, nuts, bolts, post delineators, reflector sheeting, letters, blank signs) and signs purchased for Police department.		
01430	2600	SMALL TOOLS & MINOR EQUIPMENT
Funding tools for daily maintenance work (i.e. shovels, rakes for leaves/dirt, street brooms, pitchforks, hardware, small power tools).		
01430	2900	MISCELLANEOUS

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
1,000	1,000	500	500	500	(500)	-50.0%
200	200	200	200	200	0	0.0%
23,000	0	3,000	3,000	3,000	3,000	0.0%
15,000	15,000	15,000	15,000	15,000	0	0.0%
1,500	1,500	1,500	1,500	1,500	0	0.0%
250	250	200	200	200	(50)	-20.0%





PWD-TRANSPORTATION DIVISION 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Funding small items required to maintain the division (i.e. leaf/snow brochures, record storage, flashlight batteries, resurfacing signs).									
TOTAL OPERATING SUPPLIES			312,550	312,550	355,200	303,700	303,700	(8,850)	-2.8%
PROFESSIONAL SERVICE									
01430	3131	TRAFFIC SIG. CONSULTANT	650	650	650	650	650	0	0.0%
Funding Traffic Engineer Consultant fees that require technical advice on traffic signals, signs and traffic control issues. Increase required based on the number of traffic engineering studies required for signal permitt changes.									
01430	3132	STREET LIGHT SERVICE	300	300	300	300	300	0	0.0%
Funding for outside assistance and small charges for the bucket truck, line relocations, etc.									
01430	3133	TRAFFIC SIGNAL SERVICE	0	0	0	0	0	0	0.0%
2018: ACCOUNT DISCONTINUED---COMBINED INTO 01430-2200									
01430	3170	SNOW/ICE CONTROL	70,000	70,000	80,000	80,000	80,000	10,000	14.3%
Funding of third party contracts for snow and ice control of Township roads. In addition, this account is also utilized for a third party sidewalk snow removal contract that averages 5 call-outs per winter season.									
01430	3185	DEBRIS/WASTE REMOVAL	8,000	8,000	8,000	8,000	8,000	0	0.0%
Funding removal of trash and debris from Heuser Park and other Township facilities (i.e. parks, road surface, 20-yard containers, recycling of 2-96 gallon containers and 8-yard cardboards. Recycle container for garage and disposal container).									
01430	3190	OTHER PROFESSIONAL SERVICES	1,000	1,000	1,000	1,000	1,000	0	0.0%



PWD-TRANSPORTATION DIVISION 2019

DESCRIPTION	2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Funding for Township Code Book updates and drug and alcohol testing for division personnel.							
01430 3210 TELEPHONE EXPENSE	11,709	11,709	12,698	12,698	12,698	989	8.4%
Funding share of telephone expenses at Township building and garage which includes Verizon services and traffic signal phones.							
01430 3250 SIGNS/MAILINGS/POSTAGE	100	100	100	100	100	0	0.0%
Postage expense (including fedex) for department and share of postage machine lease.							
01430 3310 TRAVEL/FOOD EXPENSE	150	150	200	200	200	50	33.3%
Funding reimbursement to personnel for travel and food expenses incurred during outside township meetings and winter weather events.							
01430 3520 PROPERTY/LIABILITY INSURANCE	48,385	48,385	48,190	48,190	48,190	(195)	-0.4%
Funding Liability and Property/Equipment Annual Premium Insurance.							
01430 3600 UTILITIES	31,908	31,908	31,908	31,861	31,861	(47)	-0.1%
Division's share of electric, water, heat and sewer at the Township Building and the direct utilities expenses at the Township Garage.							
01430 3611 UTILITIES TRAFFIC SIGNALS	15,000	15,000	15,000	15,000	15,000	0	0.0%
Funding electric charges for traffic signal operation.							
01430 3612 UTILITIES STREET LIGHTS	31,000	31,000	31,000	31,000	31,000	0	0.0%
Funding electric service for street lighting. Also includes electric service for the Gateway signs.							
01430 3720 TRAFFIC SIGNAL MAINTENANCE	10,500	10,500	10,500	10,500	10,500	0	0.0%



PWD-TRANSPORTATION DIVISION 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Funding signal and traffic computer maintenance (i.e.Maintenance to software preserving the Eagle Marc system, masters, fiber optic modems, pre-emption equipment).									
01430	3730	BUILDING MAINTENANCE	25,148	25,148	28,923	28,184	28,184	3,036	12.1%
Funding share of Township's building maintenance (i.e. janitorial services, supplies, wages) and garage expenses.									
01430	3740	EQUIPMENT MAINTENANCE	106,591	106,591	140,414	123,011	123,011	16,420	15.4%
Funding share of equipment maintenance contracts for HVAC at Township building and expenses for garage services (i.e. rolling stock maintenance and heavy equipment maintenance).									
01430	3745	INFO TECH MAINTENANCE	50,357	50,357	53,906	52,828	52,828	2,471	4.9%
Funding share of the Information Technology department budget.									
01430	3750	VEHICLE MAINTENANCE	137,348	137,348	196,175	174,297	174,297	36,949	26.9%
Funding share of vehicle maintenance expenses and direct costs of department vehicles' parts and supplies.									
01430	3840	EQUIPMENT RENTAL	3,650	3,650	1,800	1,800	1,800	(1,850)	-50.7%
Funding equipment not owned by the Township (i.e. pavers, dozers, trackhoe, bottled gas cylinders, arrow board) Also includes share of annual lease and maintenance for photocopiers and also includes use charge for copiers.									
TOTAL PROFESSIONAL SERVICE			551,796	551,796	660,764	619,619	619,619	67,823	12.3%
MISCELLANEOUS									
01430	4200	DUES/MEMBERSHIPS/SUBSCRIPTIONS	850	850	850	850	850	0	0.0%



PWD-TRANSPORTATION DIVISION 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Funding professional memberships and subscriptions for personnel (i.e. APWA, International Signal Association, Montgomery County Public Works Association)									
01430	4580	ANNUAL RESURFACING	50,000	50,000	50,000	50,000	50,000	0	0.0%
Funding for Township street maintenance under the resurfacing program (i.e. milling, paving) inspections. This general fund account funds the engineering/inspection expenses for the resurfacing program. See Liquid Fuel Fund 35 for line-item detail of the primary funding for the Township's resurfacing program. Current condition levels must be maintained per the requirements of GASB 34.									
01430	4585	LINE PAINTING	55,000	55,000	55,000	55,000	55,000	0	0.0%
Funding annual repainting. (i.e. stop bars, lane dividers, arrows). Budget is based on contracted rates.									
01430	4620	EDUCATION/TRAINING	2,000	2,000	2,000	2,000	2,000	0	0.0%
Funding education, training classes (i.e. APWA Seminars, CDL training, IMSA, snow and ice control) and seminars.									
01430	7400	EQUIPMENT PURCHASED	2,000	2,000	2,000	2,000	2,000	0	0.0%
Funding for equipment purchase and small items required for special tasks (i.e. Concrete saw blades, hand tools, hoses for air hammer).									
01430	9600	EQPT DEPRECIATION CHARGE	327,360	327,360	343,730	343,730	343,730	16,370	5.0%
Annual depreciation charge for equipment included in the equipment replacement fund.									
TOTAL MISCELLANEOUS			437,210	437,210	453,580	453,580	453,580	16,370	3.7%
Grand Total:			2,970,948	3,010,706	3,373,150	3,167,331	3,167,331	156,625	5.2%



**PWD-VEHICLE MAINTENANCE DIVISION**  
**2019**

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
PERSONNEL SERVICES									
01432	1400	SAL/WAGES-CLERICAL/OTHER	188,512	195,291	245,679	225,383	225,383	30,092	15.4%
Funding share of Public Work's Director and Asst Director salaries, share of secretarial staff and salaries/wages for divisional personnel.									
01432	1560	HEALTH/LIFE/DISAB INSURANCE	43,029	43,029	93,611	57,998	57,998	14,969	34.8%
Funding Life and Disability Annual Premium Insurance and Health Annual Premium Insurance for full-time employees.									
01432	1570	WORKERS' COMP.	10,642	10,642	6,958	6,958	6,958	(3,684)	-34.6%
Funding Worker's Compensation Annual Premium Insurance.									
01432	1600	EMPLOYEE PENSION FUND	11,452	11,859	14,833	8,300	8,300	(3,559)	-30.0%
Funding Employee's Pension Contribution based on 6% of all full-time employees salary/wage, overtime and other personnel service.									
01432	1610	EMPLOYER SHARE FICA	14,602	15,121	18,913	13,327	13,327	(1,794)	-11.9%
Funding FICA based on 7.65% of all salary/wage, overtime and other personnel service for all full-time and part-time employees.									
01432	1830	OVERTIME	750	750	700	700	700	(50)	-6.7%
Funding overtime wages for divisional employees.									
01432	1900	OTHER PERSONNEL SERVICES	1,607	1,607	1,673	1,673	1,673	66	4.1%
Wellness incentive and miscellaneous personnel expenses. Also includes share of deferred compensation contribution for department director per memo of understanding.									
TOTAL PERSONNEL SERVICES			270,594	278,299	382,367	314,339	314,339	36,040	13.0%



PWD-VEHICLE MAINTENANCE DIVISION  
2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
OPERATING SUPPLIES									
01432	2100	OFFICE SUPPLIES	100	100	100	100	100	0	0.0%
Funding office supplies required for performance of administrative functions.									
01432	2200	OPERATING SUPPLIES	1,000	1,000	1,000	1,000	1,000	0	0.0%
Funding of materials purchased to facilitate vehicle and equipment maintenance activities. Account also contains expenses related to work area water cooler.									
2015-ACCOUNT COMBINED WITH 01-432-3600									
01432	2300	FUEL/OIL VEHICLES	725	725	725	725	725	0	0.0%
Funding gasoline and lubricants for divisional vehicles and equipment.									
01432	2380	UNIFORMS	800	900	800	800	800	(100)	-11.1%
Funding rental of uniforms for mechanics.									
01432	2446	SAFETY ITEMS	200	200	250	250	250	50	25.0%
Funding purchase of personal safety equipment (i.e. work gloves, safety glasses, hearing protection, safety shoes).									
TOTAL OPERATING SUPPLIES			2,825	2,925	2,875	2,875	2,875	(50)	-1.7%
PROFESSIONAL SERVICE									
01432	3190	OTHER PROFESSIONAL SERVICES	0	0	0	0	0	0	0.0%
Funding federally mandated CDL random drug testing program (Township employees are required to participate).									
01432	3520	PROPERTY/LIABILITY INSURANCE	4,620	4,620	4,601	4,601	4,601	(19)	-0.4%



**PWD-VEHICLE MAINTENANCE DIVISION**  
**2019**

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Funding Liability and Property/Equipment Annual Premium Insurance.									
01432	3740	EQUIPMENT MAINTENANCE	2,500	2,500	4,500	4,500	4,500	2,000	80.0%
Funding repair costs associated with divisional equipment (i.e. car, service truck, major shop equipment, lift certification program). This account also funds 3 surveillance cameras in the Vehicle Maintenance Garage Unit. Increase in 2019 funding to cover the cost of the truck lift repairs. The unit needs new hydraulic fittings and fluid lines as well as drive chain.									
01432	3745	INFO TECH MAINTENANCE	13,734	13,734	14,702	14,408	14,408	674	4.9%
Funding share of the Information Technology department budget.									
TOTAL PROFESSIONAL SERVICE			20,854	20,854	23,803	23,509	23,509	2,655	12.7%
MISCELLANEOUS									
01432	4200	DUES/MEMBERSHIPS/SUBSCRIPTIONS	100	0	100	100	100	100	0.0%
Funding repair manuals for mechanics.									
01432	4620	EDUCATION/TRAINING	100	100	100	100	100	0	0.0%
Funding training, seminars and workshops for divisional personnel.									
01432	7400	EQUIPMENT PURCHASED	1,200	1,200	1,200	1,200	1,200	0	0.0%
Funding various mechanic's tools and ancillary shop equipment. Work Tool Reimbursment Program was adopted by the B.O.S. in 2009 to reimburse vehicle maintenance mechanics, with a minimum of 6 months continued service, up to \$500.00 each annually for tools purchased and funding for software updates for the vehicle diognostic tools.									



**PWD-VEHICLE MAINTENANCE DIVISION**  
**2019**

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
01432	9600	EQPT DEPRECIATION CHARGE	45,030	45,030	46,830	46,830	46,830	1,800	4.0%
Annual depreciation charge for equipment included in the equipment replacement fund.									
TOTAL MISCELLANEOUS			46,430	46,330	48,230	48,230	48,230	1,900	4.1%
Grand Total:			340,703	348,408	457,275	388,953	388,953	40,545	11.6%





PWD-PARK & SHADE TREE DIVISION  
2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
PERSONNEL SERVICES									
01434	1300	SALARY-PW DIRECTOR	27,989	29,037	54,120	54,120	54,120	25,083	86.4%
Funding share of Public Work's Director and Asst Director salaries.									
01434	1400	SAL/WAGES-CLERICAL/OTHER	364,848	374,807	535,457	535,457	535,457	160,650	42.9%
Funding share of Superintendent, Facilities Mgr, and Secretarial staff as well as salaries/wages of divisional personnel. 2019-Request for 2 additional f/t labor positions.									
01434	1411	SAL/WAGES-NORVIEW FARM STAFF	226,120	240,950	292,371	292,371	292,371	51,421	21.3%
Funding salary/wages for Township employees assigned to work at the farm. Also includes pool of funds for part-time help/seasonal staff. 2019-Includes 1 additional f/t staff position.									
01434	1560	HEALTH/LIFE/DISAB INSURANCE	174,425	174,425	254,472	238,303	238,303	63,878	36.6%
Funding Life and Disability Annual Premium Insurance and Health Annual Premium Insurance for full-time employees.									
01434	1570	WORKERS' COMP.	20,359	20,359	26,680	26,680	26,680	6,321	31.0%
Funding Worker's Compensation Annual Premium Insurance.									
01434	1600	EMPLOYEES PENSION FUND	32,217	33,767	48,217	48,217	48,217	14,450	42.8%
Funding Employee's Pension Contribution based on 6% of all full-time employee's salary/wage, overtime and other personnel service.									
01434	1610	EMPLOYER SHARE FICA	50,702	52,768	73,305	73,305	73,305	20,537	38.9%
Funding FICA based on 7.65% of all full-time and part-time employee's salary/wage, overtime and other personnel service.									



PWD-PARK & SHADE TREE DIVISION  
2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
01434	1830	OVERTIME	7,000	7,000	12,000	8,000	8,000	1,000	14.3%
Funding overtime wages for division employees to maintain parks, summer programs, emergency tree removal and special township activities.									
01434	1900	OTHER PERSONNEL SERVICES	4,230	4,230	4,800	4,800	4,800	570	13.5%
Wellness incentive and miscellaneous personnel expenses. Also includes share of deferred compensation contribution for department director per memo of understanding.									
TOTAL PERSONNEL SERVICES			907,890	937,343	1,301,422	1,281,253	1,281,253	343,910	36.7%
OPERATING SUPPLIES									
01434	2100	OFFICE SUPPLIES	250	250	250	250	250	0	0.0%
Funding office supplies and small items needed for maintaining division programs.									
01434	2200	OPERATING SUPPLIES	16,500	16,500	20,000	17,000	17,000	500	3.0%
Funding supplies to maintain parks and facilities (i.e. infield mix, athletic filed paint, keys, locks, lighting supplies, hardware, nuts, bolts, lumber, fencing, cement, cinder blocks, saws, topsoil, grass seed).									
01434	2210	CHEMICALS	300	300	100	100	100	(200)	-66.7%
Funding chemicals needed to spray and maintain Rights-of-Way and drainage areas and innoculate ash trees against the emerald ash boarer.									
01434	2300	FUEL/OIL VEHICLES	10,500	10,500	10,000	10,000	10,000	(500)	-4.8%
Funding fuel for Park and Shade Tree vehicles, Norview Farm trucks and small equipment.									



**PWD-PARK & SHADE TREE DIVISION**  
**2019**

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
01434	2380	UNIFORMS	1,350	1,350	1,400	1,400	1,400	50	3.7%
Funding rental of uniforms for full-time employees.									
01434	2446	SAFETY ITEMS	300	300	500	500	500	200	66.7%
Funding safety equipment for employees (i.e. class 3 shirts, goggles, gloves, dust masks, first aid supplies).									
01434	2460	COMPOSTING OPERATION	80,000	81,172	93,000	85,000	85,000	3,828	4.7%
Funding Compost Site expenses (i.e.personnel two (2), supplies and equipment, registration forms, window labels and weigh slips).									
01434	2461	PARK SUPPLIES	250	250	400	400	400	150	60.0%
Funding supplies for Parks.									
01434	2469	BEAUTIFICATION AWARDS	250	250	200	200	200	(50)	-20.0%
Account used for the purchase of yard signs, and award frames for the Shade Tree Beautification Program.									
01434	2500	REPAIRS/MAINTENANCE-SUPPLIES	6,400	6,400	15,000	15,000	15,000	8,600	134.4%
Funding materials to maintain buildings, playground equipment, lights, screens,woodcarpet, etc.									
01434	2600	SMALL TOOLS & MINOR EQUIPMENT	300	300	500	500	500	200	66.7%
Funding small items needed to maintain parks and buildings (i.e. hoses, shovels, drill bits, rakes).									
01434	2800	EXPENSES-FARM	60,000	60,000	75,000	70,000	70,000	10,000	16.7%



PWD-PARK & SHADE TREE DIVISION  
2019

DESCRIPTION		2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Funding Farm operation expenses (i.e.fuel, lab tests, animal care, utilities, straw) and the rental house. The increase for funding is due to the increase expense of animal bedding, hay, and animal care.								
TOTAL OPERATING SUPPLIES		176,400	177,572	216,350	200,350	200,350	22,778	12.8%
PROFESSIONAL SERVICE								
01434	3190 OTHER PROFESSIONAL SERVICES	121,000	121,000	130,000	130,000	130,000	9,000	7.4%
Funding lawn services provided by private contractors and additional contractual needs. Including, Flower planting, Heuser Park Turf Management, weed control, top soil, seeding, paint for fields, etc.; hazardous and emergency tree removal on Township roads and parks. Additional funds needed for the removal of ash trees from the parks.								
01434	3210 TELEPHONE EXPENSE	1,712	1,712	1,753	1,753	1,753	41	2.4%
Funding telephone expenses. Landline at Norview and 1 cell phone for superintendant								
01434	3520 PROPERTY/LIABILITY INSURANCE	4,682	4,682	4,664	4,664	4,664	(18)	-0.4%
Funding Liability and Property/Equipment Annual Premium Insurance.								
01434	3740 EQUIPMENT MAINTENANCE	25,758	25,758	27,625	24,740	24,740	(1,018)	-4.0%
Funding share of equipment maintenance costs for garage services.								
01434	3745 INFO TECH MAINTENANCE	13,734	13,734	14,702	14,408	14,408	674	4.9%
Funding share of the Information Technology department budget.								
01434	3750 VEHICLE MAINTENANCE	17,274	17,274	18,004	16,015	16,015	(1,259)	-7.3%



**PWD-PARK & SHADE TREE DIVISION**  
**2019**

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Funding share of vehicle maintenance expenses and direct costs of department vehicles' parts and supplies.									
01434	3840	EQUIPMENT RENTAL	525	525	500	500	500	(25)	-4.8%
Funding various Park and Shade Tree activities (i.e. stump routing, ditch witch, pumps). This year's request contains the printer and copier fees as well.									
TOTAL PROFESSIONAL SERVICE			184,685	184,685	197,248	192,080	192,080	7,395	4.0%
MISCELLANEOUS									
01434	4200	DUES/MEMBERSHIPS/SUBSCRIPTIONS	100	100	200	200	200	100	100.0%
Funding dues, subscriptions (i.e. publications) and memberships in work related associations (i.e. Arbor Day Foundation, International Society of Arborculture Penn-Del Isa Chapter).									
01434	4620	EDUCATION/TRAINING	100	100	100	100	100	0	0.0%
Funding seminars, classes for tree and turf care, chemical applications, etc.									
01434	7400	EQUIPMENT PURCHASED	325	325	1,000	1,000	1,000	675	207.7%
Funding purchases for smaller playground and park equipment maintenance (weed eater, chain saws, and blower)..									
01434	9600	EQPT DEPRECIATION CHARGE	73,420	73,420	77,090	77,090	77,090	3,670	5.0%
Annual depreciation charge for equipment included in the equipment replacement fund.									
TOTAL MISCELLANEOUS			73,945	73,945	78,390	78,390	78,390	4,445	6.0%
Grand Total:			1,342,920	1,373,545	1,793,410	1,752,073	1,752,073	378,528	27.6%



**PWD-BUILDING MAINTENANCE DIVISION**  
**2019**

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
<b>PERSONNEL SERVICES</b>									
01436	1400	<b>SAL/WAGES-CLERICAL/OTHER</b>	189,294	193,054	274,166	274,166	274,166	81,112	42.0%
Funding share of Public Work's Director, Asst Director, Facility Mgr, and Secretarial salaries/wages as well as salaries/wages for divisional personnel.									
01436	1560	<b>HEALTH/LIFE/DISAB INSURANCE</b>	63,955	63,955	99,285	92,817	92,817	28,862	45.1%
Funding Life and Disability Annual Premium Insurance and Health Annual Premium Insurance for full-time employees.									
01436	1570	<b>WORKERS' COMP.</b>	5,141	5,141	7,764	7,764	7,764	2,623	51.0%
Funding Worker's Compensation Annual Premium Insurance.									
01436	1600	<b>EMPLOYEES PENSION FUND</b>	9,495	9,720	15,748	15,748	15,748	6,028	62.0%
Funding Employee's Pension Contribution based on 6% of full-time employee salary/wage, overtime and other personnel service.									
01436	1610	<b>EMPLOYER SHARE FICA</b>	14,061	14,351	21,876	21,876	21,876	7,525	52.4%
Funding FICA based on 7.65% of salary/wage, overtime and other personnel service for all full-time and part-time employees.									
01436	1830	<b>OVERTIME</b>	8,000	8,000	10,000	10,000	10,000	2,000	25.0%
Funding overtime wages for divisional employees. Overtime for PD call-ins, inclement weather, emergencies, medical leave and vacations.									
01436	1900	<b>OTHER PERSONNEL SERVICES</b>	1,547	1,547	1,800	1,800	1,800	253	16.4%
Wellness incentive and miscellaneous personnel expenses.									



**PWD-BUILDING MAINTENANCE DIVISION**  
**2019**

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
TOTAL PERSONNEL SERVICES			291,493	295,768	430,639	424,171	424,171	128,403	43.4%
OPERATING SUPPLIES									
01436	2200	OPERATING SUPPLIES	15,500	15,500	14,000	14,000	14,000	(1,500)	-9.7%
Funding general office supplies (i.e.postage machine products, business cards, copy paper, toner, ribbons, water cooler rentals/water, kitchen supplies, i.e. sugar, cream, salt/pepper, utensils, postage machine supplies.									
01436	2380	UNIFORMS	600	600	650	600	600	0	0.0%
Funding rental of uniforms for division personnel									
01436	2446	SAFETY ITEMS	100	100	250	100	100	0	0.0%
Funding purchase of general construction safety equipment and supplies, i.e. flash clothing, safety goggles, electrical gloves and masks.									
01436	2500	REPAIRS/MAINTENANCE-SUPPLIES	7,000	7,000	8,000	7,000	7,000	0	0.0%
Funding parts and supplies necessary to make routine facility repairs (i.e. light bulbs, painting supplies, electrical supplies, plumbing supplies, postage meter rental, software upgrades).									
01436	2600	SMALL TOOLS & MINOR EQUIPMENT	100	100	500	100	100	0	0.0%
Funding miscellaneous janitorial supplies and hand tools (i.e. brooms, mops, painting supplies, hand trucks, dollys).									
TOTAL OPERATING SUPPLIES			23,300	23,300	23,400	21,800	21,800	(1,500)	-6.4%
PROFESSIONAL SERVICE									
01436	3185	DEBRIS/WASTE REMOVAL	5,500	5,500	7,000	6,000	6,000	500	9.1%



PWD-BUILDING MAINTENANCE DIVISION  
2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Funding for hauling and disposal of Township building's solid and recycling waste.									
01436	3190	OTHER PROFESSIONAL SERVICES	260	260	260	260	260	0	0.0%
Funding federally mandated Commercial Driver's License random drug and alcohol testing program (Employees who drive Township vehicles are required to participate).									
01436	3210	TELEPHONE EXPENSE	26,525	26,525	28,263	28,263	28,263	1,738	6.6%
Funding telephone expense, line usage and maintenance.									
01436	3520	PROPERTY/LIABILITY INSURANCE	1,498	1,498	1,492	1,492	1,492	(6)	-0.4%
Funding Liability and Property/Equipment Annual Premium Insurance.									
01436	3600	UTILITIES	160,000	160,000	160,000	155,000	155,000	(5,000)	-3.1%
Funding electric, water, heating oil, gas and sewer service charges.									
01436	3730	BUILDING MAINTENANCE	41,800	41,800	66,500	41,800	41,800	0	0.0%
Funding supplies necessary to complete various electrical, plumbing and carpentry repairs. Painting and flooring, maintenance supplies, i.e. paint, paint supplies, light switches. Paper, plastic and cleaning supplies.									
TOTAL PROFESSIONAL SERVICE			235,583	235,583	263,515	232,815	232,815	(2,768)	-1.2%
MISCELLANEOUS									
01436	4521	HEATING & A/C CONTRACT	36,500	36,500	36,000	36,000	36,000	(500)	-1.4%





**PWD-BUILDING MAINTENANCE DIVISION**  
**2019**

DESCRIPTION		2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Funding contract service repairs to HVAC system, and contributing funds toward repairing parts not covered within the mechanical service contract agreements i.e., motors, fuses, filters, boards and additional labor for emergency/after hours service calls.								
01436	4545 OFFICE SERV/MAINT CON-WIND CLE	40,000	40,000	45,000	45,000	45,000	5,000	12.5%
Funding janitorial services, interior landscaping, interior and exterior window cleaning, elevator, water treatment, pest control, and carpet cleaning service contracts.								
January 2019- 5-year elevator contract \$1,140.00 (Annual/ \$285 Quarterly)								
January 2019- 1- year Window Washing Contract \$7,988.00 (Annual) January/April/July/Nov 2019-Carpet/floor cleaning- \$1,000.00 Quarterly								
01436	4620 EDUCATION/TRAINING	100	100	500	500	500	400	400.0%
Funding Skillspath, Fred Pryor seminars, Administrative Professional conferences, Facilities Maintenance training, DVIT co-pays, etc.								
01436	7400 EQUIPMENT PURCHASED	0	0	1,000	1,000	1,000	1,000	0.0%
Funding small equipment not qualified as a Capital Budget item. Items include but are ot limited to handtrucks and locks and key replacement.								
01436	9600 EQPT DEPRECIATION CHARGE	26,320	26,320	27,110	27,110	27,110	790	3.0%
Annual depreciation charge for equipment included in the equipment replacement fund.								
TOTAL MISCELLANEOUS		102,920	102,920	109,610	109,610	109,610	6,690	6.5%
Grand Total:		653,296	657,571	827,164	788,396	788,396	130,825	19.9%



PARK & RECREATION 2019

DESCRIPTION

PERSONNEL SERVICES

01450	1220	SALARY-P&R DIRECTOR	102,043	106,010	110,418	110,418	110,418	4,408	4.2%
Compensation for Park & Rec director.									
01450	1300	SAL/WAGES PROFESSIONAL STAFF	366,012	379,111	296,426	296,426	296,426	(82,685)	-21.8%
Salaries for full time recreation professionals including: Assistant P&R Director, Recreation Superintendent and 2 Program Coordinators.									
01450	1400	SAL/WAGES-OFFICE	260,241	266,954	227,960	227,960	227,960	(38,994)	-14.6%
Salaries for regular full time staff including Maintenance Forman, 2 custodians, 2 front desk supervisors.									
01450	1492	CAMP/SEASONAL SALARY	215,000	215,000	257,417	257,417	257,417	42,417	19.7%
Salary line item for instructional, concerts, day camps, excursions, and special events. 2019 increase due to additional Adventure Day Camp Location.									
01450	1560	HEALTH/LIFE/DISAB INSURANCE	249,614	249,614	215,841	201,289	201,289	(48,325)	-19.4%
Medical, Life and Disability Insurance. Coverage for fulltime employees.									
01450	1570	WORKERS' COMP.	8,226	8,226	39,336	39,336	39,336	31,110	378.2%
Workers compensation insurance annual premium.									
01450	1600	EMPLOYEES PENSION FUND	44,583	47,273	39,078	39,078	39,078	(8,195)	-17.3%
Pension contribution is based on 6% of all fulltime employee salary/wages, overtime, & other personnel svc accounts.									
01450	1610	EMPLOYER SHARE FICA	119,161	122,591	107,520	107,520	107,520	(15,071)	-12.3%



PARK & RECREATION 2019

DESCRIPTION

FICA is based on 7.65% of all salary/wages/overtime/pers svc for all F/T & P/T staff.

01450 1810 SAL/WAGES-PART TIME.NON-EXEMPT

Compensation for permanent part-time staff, interns, rec assistant, secretaries, gym attendents, child watch staff, and front desk staff.

01450 1811 SAL/WAGES-P/T POOL

Salaries for aquatics manager, pool directors and lifeguards.

01450 1855 TUITION REIMBURSEMENT

Reimbursement for employees enrolled in undergraduate/graduate degree programs(s).

01450 1900 OTHER PERSONNEL SERVICES

Wellness incentive bonus and cost of advertising job postings.  
2019 increase due to budgeting OT for building maintenance staff at the UMCC.

TOTAL PERSONNEL SERVICES	1,882,204	1,933,168	1,807,261	1,792,709	1,792,709	(140,459)	-7.3%
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OPERATING SUPPLIES

01450 2100 OFFICE SUPPLIES

Paper, pens and other supplies for Park & Recreation Department

01450 2200 OPERATING SUPPLIES

Operating expenses that apply to all Park & Recreation department programs. Includes Lease Payment to Norfolk Southern for trail crossings, membership cards, camera and printer for UMCC and Pool.

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
320,705	334,526	311,609	311,609	311,609	(22,917)	-6.9%
181,119	188,363	185,156	185,156	185,156	(3,207)	-1.7%
0	0	0	0	0	0	0.0%
15,500	15,500	16,500	16,500	16,500	1,000	6.5%
1,882,204	1,933,168	1,807,261	1,792,709	1,792,709	(140,459)	-7.3%
10,000	10,000	10,000	10,000	10,000	0	0.0%
42,350	42,350	21,000	21,000	21,000	(21,350)	-50.4%



PARK & RECREATION 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
01450	2210	CHEMICALS	14,000	14,000	14,000	14,000	14,000	0	0.0%
Various chemicals for pool operation									
01450	2211	SUPPLIES - POOL	13,000	13,000	14,000	14,000	14,000	1,000	7.7%
Includes office supplies, umbrellas, first aid equipment, etc.									
01450	2250	LAB/TESTING EXPENSE-POOL	1,500	1,500	1,500	1,500	1,500	0	0.0%
Testing required by state of PA.									
01450	2300	FUEL/OIL VEHICLES	500	500	500	500	500	0	0.0%
Fuel & oil for departmental vehicle.									
01450	2380	UNIFORMS	2,500	2,500	2,500	2,500	2,500	0	0.0%
Reflects annual uniform cost for Park and Recreation Department and boot allowance for maintainence staff.									
01450	2490	OLDER ADULTS /PROGRAMS	72,700	72,700	95,400	75,270	75,270	2,570	3.5%
Accounts for departmental expenses offered for senior's activities/programs as well as accounting for the Township's annual donation to the Upper Merion Senior Service Center									
2019 Request:									
Department Activities: \$8,450									
Request from UMSSC : \$86,950									
2019 MGR RECMND: 4% increase to the Allocation. 2018 adopted allocation was \$64,250									
TOTAL OPERATING SUPPLIES			156,550	156,550	158,900	138,770	138,770	(17,780)	-11.4%
PROFESSIONAL SERVICE									



PARK & RECREATION 2019

DESCRIPTION

01450 3185 DEBRIS/WASTE REMOVAL

Annual waste removal costs for Community Center

01450 3190 OTHER PROFESSIONAL SERVICES

Account includes the following: Drug/Alcohol testing and background checks  
2019 Increase due to requiring all seasonal employees to be tested.

01450 3210 TELEPHONE EXPENSE

Share of all telephone & cell phone expense. Also, service at Baxter, Walker, and Heuser Parks  
Includes MDTA, cable, internet, & phone for Community Center

01450 3250 SIGNS/MAILINGS/POSTAGE

Postage expense (including fedex) for department and share of postage machine lease. Also includes expenses for advertising and mailing costs of brochure, post cards, and event signage.

01450 3310 CONFERENCE EXPENSE

Professional conferences for park and recreation staff.  
2019 Increase due to Tuition for NRPA Revenue Management School.

01450 3401 MARKETING/ADVERTISING

Cost of advertising and marketing of Park and Recreation Department.  
2019 Increase due to reallocation of Brochure costs from Account 01-450-2000.

01450 3520 PROPERTY/LIABILITY INSURANCE

Annual premium for liability & prop/equip insurance.

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
4,000	6,000	6,000	6,000	6,000	0	0.0%
1,000	2,650	4,000	4,000	4,000	1,350	50.9%
10,000	10,000	10,179	10,179	10,179	179	1.8%
27,000	27,000	21,000	21,000	21,000	(6,000)	-22.2%
9,000	9,000	10,125	10,125	10,125	1,125	12.5%
29,000	29,000	48,000	48,000	48,000	19,000	65.5%
56,189	56,189	55,962	55,962	55,962	(227)	-0.4%



# PARK & RECREATION 2019

### DESCRIPTION

01450    3600    UTILITIES

includes utility costs for the Community Center and the park facilities.

01450	3601	REC CENTER EXPENSES
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For prior year budgets, this account was used for the utilities, minor maintenance and property taxes for 431 W. Valley Forge Rd property.

01450	3730	BUILDING MAINTENANCE
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includes Heuser Park Club house and inspections. Also includes Community Center needs including: snow removal and supplies, floor refinishing, exterminator services, gutter cleaning, contracting cleaning and janitorial supplies.

2019 increase due to contracted landscaping, repainting of parking lot lines and contracted snow removal.

01450	3731	MAINTENANCE-SWIMMING POOLS
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Work to be completed by professional contractor including:  
opening/closing costs, painting of pools, general maintenance costs.

01450	3732	BLDG MAINT-POOL BUILDINGS
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Professional cleaning of pool buildings. Also includes the cost of cleaning supplies and other general maintenance items needed for the pool operation.

2019 increase due to winterizing pool building.

01450	3740	EQUIPMENT MAINTENANCE
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includes routine required maintenance items not covered by warranty and inspections of the following: elevators, boilers, sprinklers, backflow, kitchen fire suppression, fire/burglar alarms, extinguishers and generator.

2019 increase due to cost of items.

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET
275,000	275,000	275,000	275,000	275,000
0	0	0	0	0
87,000	87,000	117,320	117,320	117,320
35,000	35,000	35,000	35,000	35,000
4,000	4,000	7,000	7,000	7,000
18,000	18,000	20,200	20,200	20,200



PARK & RECREATION 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
01450	3745	INFO TECH MAINTENANCE	22,890	22,890	24,503	24,013	24,013	1,123	4.9%
Departmental share of the Information Technology Dept Budget									
01450	3746	COMPUTER MAINTENANCE	11,500	11,500	11,500	11,500	11,500	0	0.0%
Maintenance and hosting charges for Park & Rec software. Includes registration and scheduling software packages.									
01450	3750	VEHICLE MAINTENANCE	446	446	356	347	347	(99)	-22.2%
Share of vehicle maintenance expense and direct costs of all departmental vehicles' parts & supplies.									
01450	3840	EQUIPMENT RENTAL	5,500	5,500	6,000	6,000	6,000	500	9.1%
Share of annual lease and maintenance for photocopiers and also includes use charge for copiers. 1 copier/scanner dedicated 100% to Park & rec office. 2019 Increase due to actual use									
01450	3900	BANK CHARGES/FEES	65,000	65,000	50,000	45,000	45,000	(20,000)	-30.8%
Cost of absorbing credit card fees for all Park and Recreation customer registrations.									
TOTAL PROFESSIONAL SERVICE			660,525	664,175	702,145	696,646	696,646	32,471	4.9%
MISCELLANEOUS									
01450	4200	DUES/MEMBERSHIPS/SUBSCRIPTIONS	1,800	1,800	1,800	1,800	1,800	0	0.0%
Professional association dues and subscriptions Including: Park Alliance, National Recreation & Parks Association, and Pennsylvania Recreation & Parks Society.									
01450	4521	HEATING & A/C CONTRACT	8,500	8,500	8,500	8,500	8,500	0	0.0%



PARK & RECREATION 2019

DESCRIPTION

Contract services for maintenance contracts, control systems work, alarm, and hvac services.

01450 4591 PROGRAMS--CONCERTS

Operating costs for the Concerts Under the Stars program including performers, advertising, sound/light, and supplies.  
2019 Increase due to additional concerts added to the schedule. Total of 10 shows.

01450 4592 PROGRAMS-DAY CAMP

Adventure Day Camp & Camp Beechtree supplies, arts & crafts, sports, training, and first aid equipment.  
2019 increase due to additional site added for Adventure Day Camp (3), Consortium of the Arts added to this account, additional costs in trips and training for all camp staff.

01450 4593 PROGRAMS-INSTR. CLASSES

Operating costs for all instructional and community center programming. Includes the cost of Fitness Center staffing, management and group exercise programs. Expenses to be offset by revenues.  
2019 Decrease due to moving Consortium of the Arts to Account 01-450-4592

01450 4594 PROGRAMS EXCURSIONS

Operating costs for trips and excursions.

01450 4595 PROGRAMS-SPECIAL EVENTS

Operating costs for special events: 4th of July, Community Fair, Holiday Village, Arbor Day, and Earth Day.

01450 4597 FARMERS MARKET

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
47,000	47,000	76,900	76,900	76,900	29,900	63.6%
50,000	50,000	127,650	127,650	127,650	77,650	155.3%
500,000	496,350	465,000	450,000	450,000	(46,350)	-9.3%
16,000	16,000	16,000	16,000	16,000	0	0.0%
46,500	46,500	31,000	31,000	31,000	(15,500)	-33.3%
16,000	16,000	0	0	0	(16,000)	-100.0%





PARK & RECREATION 2019

DESCRIPTION

Expenses for supplies, cost of merchandise sold, and other miscellaneous costs for market operation.

01450 4598 DISCOUNT TICKETS

2018  
ADOPTED  
BUDGET

2018  
ADJUSTED  
BUDGET

2019 DEPT  
REQUEST

2019  
MANAGER  
RECOMMEND

ADOPTED  
2019  
BUDGET

DOLLAR  
CHANGE

% CHANGE  
FROM  
ADOPTED

Purchase of summer theme park, ski, and movie theater tickets.  
2019 Increase due to increased ticket sales.

01450 4599 RECREATION SUPPLIES

90,000

90,000

90,000

90,000

90,000

0

0.0%

Costs of material, supplies and equipment for programs, events and activities at the Community Center. Also includes annual lease for cardio equipment.

01450 4620 EDUCATION/TRAINING

7,000

7,000

7,000

7,000

7,000

0

0.0%

1 day Seminars/training for department staff.

01450 5210 CONTRIB TO SPORTS ORGANIZATION

24,700

24,700

24,700

24,700

24,700

0

0.0%

Grants for Sports Organizations as follows: UM Baseball Association - \$2,850.00 UM Crew Boosters Association - \$2,850.00 UM Football Association - \$2,850.00 Upper Merion Aquatics Club - \$2,850.000 King of Prussia Soccer Club - \$2,850.00 UM Lacrosse Club - \$2,850.00 UM Wrestling Association, Valley Forge Generals, UM Music Boosters; UM SPRING all at \$1,900.00 each;

01450 9600 EQPT DEPRECIATION CHARGE

26,320

26,320

27,110

27,110

27,110

790

3.0%

Annual depreciation charge for equipment included in the equipment replacement fund for the Upper Merion Community Center.

TOTAL MISCELLANEOUS

886,820

883,170

930,660

915,660

915,660

32,490

3.7%

Grand Total:

3,586,099

3,637,063

3,598,966

3,543,785

3,543,785

(93,278)

-2.6%



DEBT 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
NON-REVENUE									
01475	0000	PAYING AGENT FEE	2,250	2,250	2,250	2,250	2,250	0	0.0%
Fees to various financial institutions for administration of bond issues. Outstanding issues are: 2012, 2013, 2014, 2016 & 2017 GO Bonds.									
TOTAL NON-REVENUE			2,250	2,250	2,250	2,250	2,250	0	0.0%
MISCELLANEOUS									
01471	4000	PRINCIPAL	1,436,784	1,436,784	1,628,858	1,628,858	1,628,858	192,074	13.4%
Principal on bonded debt & other general obligation notes/loans. Current GF debt includes: 2013 GOB - 12/1/2023 maturity- Balance of Principal=\$3,115,000 2014 GOB - 12/1/2034 maturity- Balance of Principal=\$9,975,000 2016 GOB - 12/1/2032 maturity- Balance of Principal=\$5,875,000 2017 GOB - 12/1/2037 maturity- Balance of Principal=\$5,639,068									
01472	4000	INTEREST	719,943	719,943	684,007	684,007	684,007	(35,936)	-5.0%
Interest on bonded debt & other general obligation notes/loans. Current GF debt includes: 2013 GOB - 12/1/2023 maturity 2014 GOB - 12/1/2034 maturity 2016 GOB - 12/1/2032 maturity 2017 GOB - 12/1/2037 maturity									
TOTAL MISCELLANEOUS			2,156,727	2,156,727	2,312,865	2,312,865	2,312,865	156,138	7.2%
Grand Total:			2,158,977	2,158,977	2,315,115	2,315,115	2,315,115	156,138	7.2%



TRANSFERS/OTHER 2019

DESCRIPTION

NON-REVENUE

01492	0004	TRANSFER TO LIBRARY	198,902	198,902	0	0	261,888	62,986	31.7%
General Fund dollars used to supplement library dept. operating budget									

TOTAL NON-REVENUE	198,902	198,902	0	0	261,888	62,986	31.7%
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PROFESSIONAL SERVICE

01493	3300	DUES-GVFTMA	20,000	20,000	20,000	20,000	20,000	0	0.0%
Membership fee paid to the Greater Valley Forge Transp. Management Association.									

01493	3320	RAMBLER/CONNECTOR	335,000	335,000	326,312	326,312	326,312	(8,688)	-2.6%
\$251,312 - Cost to operate the Residential Rambler shuttle bus service.									

\$75,000 - Contribution from Township toward the KoP BID Connector									
01493	3380	TMA BUS SHELTER CONTRACT	5,000	5,000	5,000	5,000	5,000	0	0.0%
Contract with the GVFTMA to inspect bus shelters.									

01493	3600	UTIL- OTHER TWP FACILITIES	2,000	2,000	2,000	2,000	2,000	0	0.0%
Utiilites and maintenance costs for the buildings owned by UMT at 135 E. Valley Forge Road.									

TOTAL PROFESSIONAL SERVICE	362,000	362,000	353,312	353,312	353,312	(8,688)	-2.4%
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MISCELLANEOUS

01481	4303	FIRE - LST EXP	49,905	49,905	49,905	49,905	49,905	0	0.0%
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TRANSFERS/OTHER 2019

DESCRIPTION

Amount due to the Fire Apparatus fund for homestead real estate tax reduction. This amount is collected and included in the total EMST collection. See revenue acct 01-310-0400 for total EMST collection.

01481 4304 LIBRARY - LST EXPENSE

Amount due to the Library fund for homestead real estate tax reduction. This amount is collected and included in the total EMST collection. See revenue acct 01-310-0400 for total EMST collection.

01481 4305 MUNI - LST EXPENSE

Amount due to the Municipal Bldg Tax fund for homestead real estate tax reduction. This amount is collected and included in the total EMST collection. See revenue acct 01-310-0400 for total EMST collection.

THE 2009A GOB BOND FOR THIS FUND WAS PAID OFF IN 2016. THIS TRANSFER IS NOT REQUIRED FOR FUTURE BUDGETS.

01481 4306 PARK CAP - LST EXP

Amount due to the Park Capital Tax fund for homestead real estate tax reduction. This amount is collected and included in the total EMST collection. See revenue acct 01-310-0400 for total EMST collection.

01481 4307 CAPITAL TAX - LST EXPENSE

Amount due to the Capital Tax fund for homestead real estate tax reduction. This amount is collected and included in the total EMST collection. See revenue acct 01-310-0400 for total EMST collection.

01481 4310 OPEN SPACE-LST EXPENSE

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
264,471	264,471	264,471	264,471	264,471	0	0.0%
0	0	0	0	0	0	0.0%
26,941	26,941	26,941	26,941	26,941	0	0.0%
75,924	75,924	75,924	75,924	75,924	0	0.0%
49,455	49,455	49,455	49,455	49,455	0	0.0%



TRANSFERS/OTHER 2019

DESCRIPTION

Amount due to the Open Space Tax fund for homestead real estate tax reduction. This amount is collected and included in the total EMST collection. See revenue acct 01-310-0400 for total EMST collection. Transfer of funds to the Library Fund to supplement the Library Budget.

01495 9500 ACCRUED EXPENSES

This account pays for expenses that were encumbered and incurred at the end of the prior year.

01495 9700 CONTINGENCIES

Account to be used for unexpected and undetermined expenses.

TOTAL MISCELLANEOUS

Grand Total:

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
1,000	1,000	1,000	1,000	1,000	0	0.0%
758,027	210,176	150,000	150,000	150,000	(60,176)	-28.6%
1,225,723	677,872	617,696	617,696	617,696	(60,176)	-8.9%
1,786,625	1,238,774	971,008	971,008	1,232,896	(5,878)	-0.5%



LIBRARY FUND REVENUE 2019

DESCRIPTION

REVENUES

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
04301 0100 R.E. TAXES - CURRENT	(1,536,027)	(1,536,027)	(1,573,935)	(1,573,935)	(37,908)	2.5%
Current Real Estate Taxes are based on county tax assessments. This revenue item is affected by assessment appeals which reduce receipts and construction activity which increases receipts. This tax is collected by an elected tax collector. Budget amount is calculated at 98% collection rate.						
The collection period for this tax is as follows: 2% discount period 2/1 thru 3/31 face period 4/1 thru 5/3 10% penalty period after 5/31. Current mill rate = .508 Max. mill rate=3						
(9/30/2018 assmt. \$3,692,764,228 x .000508 x 98% - \$264,471 homestead exclusion)						
04301 0200 R.E. TAXES - PRIOR	(25,000)	(25,000)	(10,000)	(10,000)	15,000	-60.0%
Real Estate Taxes remitted to the Township from the Real Estate Tax Collector after the close of 12/31. The tax money is receipted in the following year for the previous year.						
04301 0600 R.E. TAXES - INTERIM	(23,000)	(23,000)	(25,000)	(25,000)	(2,000)	8.7%
Partial year Real Estate payments for properties undergoing construction. The county Assessors Office occasionally makes interim assessments on properties that are undergoing construction that will change the assessed value. This revenue item represents tax payments on interim assessments.						
04310 0400 LOCAL SERVICES TAX	(264,471)	(264,471)	(264,471)	(264,471)	0	0.0%



LIBRARY FUND REVENUE 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Proportionate share of LST due to homestead real estate tax reduction.									
04331	0200	FINES	(11,851)	(11,851)	(12,000)	(12,000)	(12,000)	(149)	1.3%
Fines charged for overdue materials.									
04341	0100	INTEREST	(1,500)	(1,500)	(5,000)	(5,000)	(5,000)	(3,500)	233.3%
Interest earned on Library fund balance.									
04351	0110	LSTA TECHNOLOGY GRANT	0	0	0	0	0	0	0.0%
04354	0100	STATE GRANTS-GENL GOVT	0	0	0	0	0	0	0.0%
04354	0120	STATE AID	(85,151)	(85,151)	(85,151)	(85,151)	(85,151)	0	0.0%
Annual appropriation from the department of education.									
04367	0620	CONTRIBUTIONS/DONATIONS	(5,000)	(5,000)	(1,500)	(1,500)	(1,500)	3,500	-70.0%
Donations made to Upper Merion Township Library.									
04367	0630	FEES	0	0	0	0	0	0	0.0%
04367	0640	LOST OR DAMAGED	(1,800)	(1,800)	(1,800)	(1,800)	(1,800)	0	0.0%
Reimbursements for materials that have been lost or damaged.									



LIBRARY FUND REVENUE 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
04367	0650	PHOTOCOPIES	(150)	(150)	(500)	(500)	(500)	(350)	233.3%
The income from the public use of the photocopy machine.									
04367	0660	MISCELLANEOUS	(10,800)	(10,800)	(5,500)	(5,500)	(5,500)	5,300	-49.1%
Miscellaneous receipts not categorized. This account is used for any money received that does not have a specific General Ledger number assigned to it.									
04367	0670	NON-RESIDENT FEES	0	0	0	0	0	0	0.0%
TOTAL REVENUES			1,964,750	1,964,750	(1,984,857)	(1,984,857)	(1,984,857)	(20,107)	1.0%
NON-REVENUE									
04392	0001	TRANSFER FROM GF	(198,902)	(198,902)	0	0	(261,888)	(62,986)	31.7%
Amount from General Fund to supplement library revenue. 2018-\$198,902 2017-\$216,045 2016-\$165,970 2015-\$151,678									
04392	0004	TRANSFER FROM FINE ENDOWMENT	0	0	0	0	0	0	0.0%
04399	0000	BUDGETARY RESERVE	0	0	0	0	0	0	0.0%
TOTAL NON-REVENUE			198,902	198,902	0	0	(261,888)	(62,986)	31.7%
Grand Total:			2,163,652	2,163,652	(1,984,857)	(1,984,857)	(2,246,745)	(83,093)	3.8%





LIBRARY FUND EXPENSE 2019

DESCRIPTION

PERSONNEL SERVICES

04456	1220	SALARY-LIBRARY DIRECTOR	96,847	101,399	100,341	100,341	100,341	(1,058)	-1.0%
Salary for the Library Director									
04456	1300	SAL/WAGES PROFESSIONAL STAFF	302,658	313,466	312,957	312,957	312,957	(509)	-0.2%
Includes salaries of one reference librarian, two children's librarians, and a cataloger.									
04456	1400	SAL/WAGES-CLERICAL/OTHER	246,861	255,349	264,645	264,645	264,645	9,296	3.6%
Includes full time clerical support staff.									
04456	1560	HEALTH/LIFE/DISAB INSURANCE	199,287	199,287	208,551	192,382	192,382	(6,905)	-3.5%
Medical, Life and Disability Insurance.									
04456	1570	WORKERS' COMP	4,987	4,987	31,599	31,599	31,599	26,612	533.6%
Workers compensation insurance annual premium.									
04456	1600	EMPLOYEES PENSION FUND	38,617	40,048	41,354	41,354	41,354	1,306	3.3%
Pension contribution is based on 6% of all fulltime employee salary/wages, overtime, & other personnel svc accounts.									
04456	1610	EMPLOYER SHARE FICA	81,604	84,559	86,223	86,223	86,223	1,664	2.0%
FICA is based on 7.65% of all salary/wages/overtime/pers svc for all F/T & P/T staff.									
04456	1810	SAL/WAGES- PART TIME	423,100	437,866	437,866	437,866	437,866	0	0.0%



LIBRARY FUND EXPENSE 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
<p>This account has combined salaries for all part time staff members. This account has been combined with 04456 1811 in 2018. 2016 - \$406,792 2017 - \$418,931 2018 - \$437,866</p>									
04456	1811	SAL/WAGES- PART TIME-CLERICAL	0	0	0	0	0	0	0.0%
<p>Includes Children's Processing, Adult Processing, Adult and Children's circulation and Adult and Children's pages.</p>									
<p>This account has been combined with Account 04456 1810.</p>									
04456	1900	OTHER PERSONNEL SERVICES	11,294	11,294	11,294	11,294	11,294	0	0.0%
<p>Wellness incentive and miscellaneous personnel expenses. Also includes def comp contribution for dept dir. per memo of understanding.</p>									
TOTAL PERSONNEL SERVICES			1,405,255	1,448,255	1,494,830	1,478,661	1,478,661	30,406	2.1%
OPERATING SUPPLIES									
04456	2100	SUPPLIES	25,720	25,470	25,720	25,720	25,720	250	1.0%
<p>This money is allocated to office supplies for library staff. No additional money is being requested.</p>									
04456	2471	LIBRARY PROGRAMS	11,975	11,975	15,000	15,000	15,000	3,025	25.3%
<p>This money is allocated to purchase programming materials and to pay performers for programming including Summer Reading, cultural and educational programs and all children's programs.\$3,025 has been moved from accounts 04456 2474 and 04456 2479. No additional money is being requested.</p>									
04456	2472	BOOKS - GENERAL	43,816	43,816	52,000	52,000	52,000	8,184	18.7%



LIBRARY FUND EXPENSE 2019

DESCRIPTION

This money is allocated to purchase fiction and nonfiction books for the adult department. \$8,184 has been transferred from Account 04456 22474 to include the purchase of all adult reference materials.

04456 2473 BOOKS - CHILDRENS

This money is allocated to purchase children's books including board books, pictures books, chapter books and nonfiction titles. \$1,398 has been transferred from account 04456 2479. No additional money is being requested.

04456 2474 BOOKS - REFERENCE

This account will be renamed Resources and be used to purchased online resources, museum passes and other resources for library use. Money has been transferred to account 04456 2472 for the purchase of adult reference materials. No additional money is being requested.

04456 2475 PERIODICALS

This money is allocated to paying for subscriptions to magazines and journals for the adult, teen and children's departments.

04456 2476 MEDIA

This money is allocated to purchase media (e.g.music cds, dvds, audiobooks, video games and all Playaway materials) for the adult and young adult departments.

04456 2477 CHILDRENS MEDIA

This money is allocated to purchase media (i.e. music cds, dvds, audiobooks, video games and all Playaway materials) for the children's department.

04456 2478 LIBRARY SUPPLIES

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
42,602	42,602	44,000	44,000	44,000	1,398	3.3%
28,624	28,624	20,945	20,945	20,945	(7,679)	-26.8%
9,850	9,850	9,850	9,850	9,850	0	0.0%
33,415	35,915	33,415	33,415	33,415	(2,500)	-7.0%
3,688	3,688	3,690	3,690	3,690	2	0.1%
0	0	0	0	0	0	0.0%



LIBRARY FUND EXPENSE 2019

DESCRIPTION		
This money is allocated to purchasing supplies for processing library materials.		
This account has been combined with 04456 2100 (in 2018). No additional money has been requested.		
04456	2479	BOOKS - CHILDRENS REFERENCE
This account is being removed. \$1,025 will be transfered to account 04456 2471 for library programs, \$2,497 will be transfered to account 04456 2474 for online resources and \$1,398 will be transfered to account 04456 2473 to purchase children's reference materials.		
04456	2480	BOOKS-YOUNG ADULT
This money is allocated to purchase fiction and nonfiction young adult titles.		
04456	2481	BOOKS - LARGE PRINT
This money is allocated to purchasing large print fiction and nonfiction titles.		
04456	2482	BOOKS-AUDIO BOOKS
This money is allocated to purchase books on cd and Playaway materials for the adult collection.		
This account has been combined with Account 04456 2476 (in 2018). No additional money has been requested.		
04456	2483	eBOOKS

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
4,920	4,920	0	0	0	(4,920)	-100.0%
5,000	5,000	5,000	5,000	5,000	0	0.0%
14,778	14,778	14,770	14,770	14,770	(8)	-0.1%
0	0	0	0	0	0	0.0%
19,000	16,500	19,000	19,000	19,000	2,500	15.2%



LIBRARY FUND EXPENSE 2019

DESCRIPTION

Account used to purchase ebooks for all library departments.

2018 Notes:  
NEW ACCOUNT FOR 2018  
See budget reductions in acct 2477 and 2482--\$5k and \$14k respectively.

04456	2900	MISCELLANEOUS	850	850	0	0	0	(850)	-100.0%
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Charge for sales tax remitted to State for revenue collected on media rentals (dvds and videogames) and book rentals.

This account will be deleted because we are no longer changing for material rentals and no longer submit sales tax to the State.

TOTAL OPERATING SUPPLIES	244,238	243,988	243,390	243,390	243,390	(598)	-0.2%
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PROFESSIONAL SERVICE									
04456	3190	OTHER PROFESSIONAL SERVICES	50	2,300	175	175	175	(2,125)	-92.4%

This money is allocated to new hire needs (state and federally mandated clearances).

\*The majority of staff will need to have clearance checks done again in 2023.

04456	3210	TELEPHONE EXPENSE	2,584	2,584	2,754	2,754	2,754	170	6.6%
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Share of all telephone expense.

04456	3250	SIGNS/MAILINGS/POSTAGE	3,250	3,250	3,250	3,250	3,250	0	0.0%
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Postage expense (including fedex) for department and share of postage machine lease.

04456	3310	TRAVEL/FOOD EXPENSE	1,750	1,750	1,750	1,750	1,750	0	0.0%
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LIBRARY FUND EXPENSE 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Funds for continuing education, conferences and meeting responsibilities of the director & professional staff.									
04456	3400	ADVERTISING/PRINTING/BINDING	3,305	3,305	3,305	3,305	3,305	0	0.0%
Funds for printing and public infomation functions.									
04456	3520	PROPERTY/LIABILITY INSURANCE	3,559	3,559	3,544	3,544	3,544	(15)	-0.4%
Annual premium for liability & prop/equip insurance.									
04456	3600	UTILITIES	37,457	37,457	37,457	36,286	36,286	(1,171)	-3.1%
Share of electric/water/heating/sewer. This amount is a % allocation of the total budget for line-item 01-436-3600.									
04456	3700	MAINTENANCE/ RENTAL CONTRACTS	700	700	0	0	0	(700)	-100.0%
Security system maintenance contract.									
04456	3730	BUILDING MAINTENANCE	148,779	148,779	207,895	196,327	196,327	47,548	32.0%
Share of building maintenance expense. Based on a % allocation from accounts in the 01-436 division budget. This expense includes janitorial services, supplies & wages.									
04456	3740	EQUIPMENT MAINTENANCE	12,470	12,470	12,300	12,300	12,300	(170)	-1.4%
Share of equipt maint contracts for the buildings HVAC system									
This account formerly used for security alarm maintenance. See 04456-3700									
04456	3745	INFO TECH MAINTENANCE	185,456	185,456	194,414	192,454	192,454	6,998	3.8%
Departmental share of the Information Technology Dept Budget									



LIBRARY FUND EXPENSE 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
04456	3746	COMPUTER MAINTENANCE	50,694	50,694	50,694	50,694	50,694	0	0.0%
This funding is used to pay for our membership dues and maintenance for MCLINC.									
04456	3840	EQUIPMENT RENTAL	5,085	5,085	5,805	5,805	5,805	720	14.2%
Share of annual lease and maintenance for photocopiers and also includes use charge for copiers.									
TOTAL PROFESSIONAL SERVICE			455,139	457,389	523,343	508,644	508,644	51,255	11.2%
MISCELLANEOUS									
04456	4200	DUES/MEMBERSHIPS/SUBSCRIPTIONS	1,900	1,900	1,900	1,900	1,900	0	0.0%
Annual cost for memberships in professional organizations (i.e. American Library Association, Pennsylvania Library Association, etc.)									
04456	4620	EDUCATION/TRAINING	1,500	1,500	1,500	1,500	1,500	0	0.0%
Used for MCLINC training and other library training, as required by the state for certified librarians.									
04456	4630	CONFERENCE EXPENSE	1,400	1,400	1,400	1,400	1,400	0	0.0%
This will allow staff to attend local conferences and training.									
04456	7400	EQUIPMENT PURCHASED	400	400	0	0	0	(400)	-100.0%
Small items of equipment that may be purchased during the year.									
04456	9600	EQPT DEPRECIATION CHARGE	10,820	10,820	11,250	11,250	11,250	430	4.0%
Annual depreciation charge for equipment included in the equipment replacement fund.									
04456	9700	CONTINGENCIES	43,000	0	0	0	0	0	0.0%



Reserve to be used for unexpected and undetermined expenses.





SEWER FUND REVENUE 2019

DESCRIPTION

REVENUES

08340	0500	SURCHARGES-MIPP	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	0	0.0%
MIPP surcharges--treatment costs for excess organic materials to the treatment plant. Industrial User Surcharge Fee Resolution #2004-32 adopted 11/18/04. Estimate based on strength of waste water discharge.									
08341	0100	INTEREST ON INVESTMENTS	(45,000)	(45,000)	(100,000)	(100,000)	(100,000)	(55,000)	122.2%
Interest on SRA fund balance.									
08361	0100	SEWER CERTS	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	0	0.0%
Income from Sewer Certification fees @ \$35.00.									
08364	0200	RESIDENTIAL	(3,294,060)	(3,294,060)	(3,296,820)	(3,361,820)	(3,804,570)	(510,510)	15.5%
Residential Accounts--Approx. 8,378 accounts. (11,945 Units). The current rate is fixed at \$276.00 for an annual basis and is billed Semi-Annually at \$138.00 on 1/1 & 7/1 Collection rate is 91%.									
08364	0300	COMMERCIAL	(2,688,361)	(2,688,361)	(2,710,322)	(2,710,322)	(3,253,697)	(565,336)	21.0%
Commercial accounts--Approx. 867 accounts. The rate is billed based on meter readings (consumption) and is billed quarterly on 2/28, 5/30, 8/31 & 11/30. The collection rate is 98%.									
08364	0400	TREDYFFRIN - CONTRACT	(720,000)	(720,000)	(725,000)	(725,000)	(725,000)	(5,000)	0.7%
Annual billing to Tredyffrin Township. Calculations are based on the Sewer Service Agreement of the Trout Run Drainage Area between Tredyffrin Township and UMT dated 9/1/1989.									



SEWER FUND REVENUE 2019

DESCRIPTION

08364 0410 BRIDGEPORT - CONTRACT

Contractual billing based on 84 edu's at the current UMT Residential Rate.

08364 0420 MATSUNK (PINEHILL) - CONTRACT

The Matsunk Contract is billed annually and based on flows-- Pinehill. The charges to Tredyffrin Twp. are based on a per 1,000 gallons treated caculation for the operating & maintenance and capital expenses at the Matsunk WWTP per the agreement terms of 1/1/2011.

08364 0430 VILLAGE AT VALLEY FORGE

Contractual agreement based on meter flows and billed monthly per agreement dated 3/18/2008.  
2018: The rate is \$2.55 per 1,000 gallons  
2017: The rate is \$2.47 per 1,000 gallons  
2016: The rate is \$2.40 per 1,000 gallons

08364 0440 W. CONSHOHOCKEN - CONTRACT

Contractual billing based on 23 edu's at the current UMT Residential Rate.

08364 0450 RADNOR - CONTRACT

Contractual billing based on 12 edu's at the current UMT Residential Rate.

08364 0810 INDUSTRIAL PRE-TREATMENT MIPP

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
(22,908)	(22,908)	(22,908)	(22,908)	(22,908)	0	0.0%
(80,000)	(80,000)	(80,000)	(80,000)	(80,000)	0	0.0%
(70,000)	(70,000)	(150,000)	(150,000)	(150,000)	(80,000)	114.3%
(6,900)	(6,900)	(6,900)	(6,900)	(6,900)	0	0.0%
(3,036)	(3,036)	(3,312)	(3,312)	(3,312)	(276)	9.1%
(166,346)	(166,346)	(158,746)	(158,746)	(158,746)	7,600	-4.6%



SEWER FUND REVENUE 2019

DESCRIPTION

Municipal Industrial Pre-treatment Program (MIPP) permit fees collected from industrial users for administration of the program.  
2019: 11 accounts  
2018: 11 accounts  
2017: 9 accounts

08364 0900 PENALTIES & INTEREST

Penalty and interest assessed for delinquent residential and commercial sewer accounts. Interest is charged at a rate of 0.83% and is assessed monthly on the total unpaid balance. Penalty is a one time charge on the current invoice at a rate of 10%.

08380 0100 OTHER INCOME

Lien fees, NSF check charges, and other miscellaneous income.

08380 0400 REIMB FROM UMMUA

Reimbursement from the Upper Merion Municipal Utility Authority for expenses advanced by the Sewer Fund.

08380 0510 PJM Electric Market Program

Power shaving conservation program (PA/NJ/MD) at the Matsunk WWTP

TOTAL REVENUES

Grand Total:

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
(75,000)	(75,000)	(90,000)	(90,000)	(90,000)	(15,000)	20.0%
(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	0	0.0%
(81,000)	(81,000)	(84,100)	(84,100)	(84,100)	(3,100)	3.8%
(7,500)	(7,500)	(5,150)	(5,150)	(5,150)	2,350	-31.3%
7,340,111	7,340,111	(7,513,258)	(7,578,258)	(8,564,383)	(1,224,272)	16.7%
7,340,111	7,340,111	(7,513,258)	(7,578,258)	(8,564,383)	(1,224,272)	16.7%



SEWER-TROUT RUN WWTP 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
PERSONNEL SERVICES									
08421	1220	SALARY-PWD MGMT	13,994	14,519	27,060	27,060	27,060	12,541	86.4%
Funding share of Public Work's Director and Asst Director salaries.									
08421	1420	SAL/WAGES-LABOR	402,528	415,740	488,075	488,075	488,075	72,335	17.4%
Funding salary/wages for PW Supt, WW Chief and division personnel.									
08421	1560	HEALTH/LIFE/DISAB INSURANCE	97,436	97,436	101,836	93,752	93,752	(3,684)	-3.8%
Funding Life and Disability Annual Premium Insurance and Health Annual Premium Insurance for full-time employees.									
08421	1570	WORKERS' COMP.	38,867	38,867	15,732	15,732	15,732	(23,135)	-59.5%
Funding Worker's Compensation Annual Premium Insurance.									
08421	1600	PENSION	25,435	26,260	31,382	31,382	31,382	5,122	19.5%
Funding Employee's Pension Contribution based on 6% of full-time employee salary/wage, overtime and other personnel service.									
08421	1610	EMPLOYER SHARE FICA	32,430	33,480	40,012	40,012	40,012	6,532	19.5%
Funding FICA based on 7.65% of salary/wage, overtime and other personnel service for full-time and part-time employees.									
08421	1830	OVERTIME	6,000	6,000	7,000	7,000	7,000	1,000	16.7%
Funding overtime wages for division employees more employees taking monies over time off.									
08421	1855	TUITION REIMBUSEMENT	750	750	1,000	1,000	1,000	250	33.3%



SEWER-TROUT RUN WWTP 2019

DESCRIPTION

Funding Tuition Reimbursement of division personnel's continuing education expenses (tuition only). Certification requirements mandate continuing education in order for plant non-management staff to retain state wastewater operator certifications.

08421 1900 OTHER PERSONNEL SERVICES

Wellness incentive and miscellaneous personnel expenses. Also includes share of deferred compensation contribution for department director per memo of understanding.

TOTAL PERSONNEL SERVICES

OPERATING SUPPLIES

08421 2100 OFFICE SUPPLIES

Funding office supplies (i.e. pens, pencils).

08421 2200 OPERATING SUPPLIES

Funding for materials purchased to facilitate plant operations and maintenance activities (i.e. lubricants, cleaning solvents, electrical supplies). Also includes postage expense (including fedex) for division and share of postage machine lease.

08421 2210 CHEMICALS

Funding sodium hypochlorite, sodium bisulfite, vecto-bac and other chemicals.

08421 2250 LAB/TESTING EXPENSE

Funding laboratory analysis for influent, effluent, sludge and stormwater. Required by EPA and PaDEP. Additional testing required by NPDES permit- Local limits,WET testing, head works analyses and potential PCB congeners.

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
2,396	2,396	3,000	3,000	3,000	604	25.2%
619,836	635,448	715,097	707,013	707,013	71,565	11.3%
100	100	100	100	100	0	0.0%
10,500	10,500	10,500	10,500	10,500	0	0.0%
45,000	45,000	48,000	48,000	48,000	3,000	6.7%
85,000	85,000	100,000	100,000	100,000	15,000	17.6%



SEWER-TROUT RUN WWTP 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
08421	2300	FUEL/OIL VEHICLES	2,000	2,000	2,000	2,000	2,000	0	0.0%
Funding gasoline and lubricants for division vehicles.									
08421	2380	UNIFORMS	1,000	1,000	1,500	1,200	1,200	200	20.0%
Funding uniform rentals for division personnel.									
08421	2446	SAFETY ITEMS	150	150	250	250	250	100	66.7%
Funding first aid supplies.									
08421	2500	REPAIRS/MAINTENANCE-EQUIPMENT	19,000	19,000	100,000	20,000	20,000	1,000	5.3%
Funding repairs and upgrades to major plant components not covered under warranties or maintenance agreements.									
08421	2600	SMALL TOOLS & MINOR EQUIPMENT	150	150	250	150	150	0	0.0%
Funding small tools and equipment (i.e. hammers, screw drivers, wrenches) not qualified under the Capital Budget's equipment purchase fund.									
08421	2900	MISCELLANEOUS	5,000	5,000	5,000	5,000	5,000	0	0.0%
Funding equipment shipping charges, advertisements and postage. PaDEP annual fees to treatment plants through the NPDES program: a fee of \$2,500.00, another in the amount of \$500.00 and an annual fee for DRBC in the amount of \$820.00.									
TOTAL OPERATING SUPPLIES			167,900	167,900	267,600	187,200	187,200	19,300	11.5%
PROFESSIONAL SERVICE									
08421	3120	CONSULTING SERVICES-ENGINEER	500	500	500	500	500	0	0.0%



SEWER-TROUT RUN WWTP 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Funding for consulting engineering services not included with any construction or rehabilitation bid project.									
08421	3185	DEBRIS/WASTE REMOVAL	900	900	1,500	900	900	0	0.0%
Funding hauling and disposal fees related to minor in-plant construction projects (i.e. trash disposal).									
08421	3186	SLUDGE REMOVAL	240,000	240,000	275,000	275,000	275,000	35,000	14.6%
Funding sludge hauling,disposal fees,polymer,lime and H2s removal chemicals.									
08421	3190	OTHER PROFESSIONAL SERVICES	150	150	200	150	150	0	0.0%
Funding federally mandated Commerical Drivers License random drug and alcohol testing program (Employees who drive Township vehicles are required to participate).									
08421	3210	TELEPHONE EXPENSE	3,036	3,036	3,111	3,111	3,111	75	2.5%
Funding telephone expenses.									
08421	3520	PROPERTY/LIABILITY INSURANCE	116,491	116,491	117,709	117,709	117,709	1,218	1.0%
Funding Liability and Property/Equipment Annual Premium Insurance.									
08421	3610	UTILITIES ELECTRIC	215,000	215,000	220,000	218,000	218,000	3,000	1.4%
Funding electrical usage charges to local utility.									
08421	3660	UTILITIES WATER	5,300	5,300	5,500	5,500	5,500	200	3.8%
Funding potable water usage charges to the local utility.									
08421	3700	MAINTENANCE/ RENTAL CONTRACTS	21,000	21,000	21,000	21,000	21,000	0	0.0%



SEWER-TROUT RUN WWTP 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Funding plant maintenance contracts (i.e. pump controls, maintenance & routine / high voltage electrical repairs, maintenance).									
08421	3740	EQUIPMENT MAINTENANCE-PLANT	13,000	13,000	20,000	16,000	16,000	3,000	23.1%
Funding repairs to plant mechanical equipment (i.e. pumps, motors, settling tank mechanisms).									
08421	3745	INFO TECH MAINTENANCE	9,156	9,156	9,801	9,605	9,605	449	4.9%
Funding share of the Information Technology department budget.									
08421	3750	VEHICLE MAINTENANCE	3,592	3,592	3,274	2,934	2,934	(658)	-18.3%
Funding share of vehicle maintenance expenses and direct costs of all department vehicles' parts and supplies.									
08421	3840	EQUIPMENT RENTAL	350	350	400	350	350	0	0.0%
Funding equipment rental (i.e. rental of gas cylinders, copier).									
TOTAL PROFESSIONAL SERVICE			628,475	628,475	677,995	670,759	670,759	42,284	6.7%
MISCELLANEOUS									
08421	4200	DUES/MEMBERSHIPS/SUBSCRIPTIONS	150	150	150	150	150	0	0.0%
Funding professional association dues and subscription fees. Plant operators joining Eastern operators section, this will lower costs on PaDEP contact hour courses.									
08421	4620	EDUCATION/TRAINING	500	500	500	500	500	0	0.0%
Funding expenses associated with formal education and training for Superintendent and Assistant Superintendent. (PaDEP requires licensed operators to obtain continuing education contact units to keep their state certifications).									





Funding purchase of minor equipment not covered under the Capital Budget's equipment replacement fund.



SEWER-MATSUNK WWTP 2019

DESCRIPTION

PERSONNEL SERVICES

08422	1220	SALARY-PWD MGMT	13,994	14,519	27,060	27,060	27,060	12,541	86.4%
Funding share of Public Work's Director and Asst Director salaries.									
08422	1420	SAL/WAGES-LABOR	410,919	431,147	341,887	341,887	341,887	(89,260)	-20.7%
Funding salary/wages for PW Supt, WW Chief and division personnel.									
08422	1560	HEALTH/LIFE/DISAB INSURANCE	152,609	152,609	194,747	154,141	154,141	1,532	1.0%
Funding Life and Disability Annual Premium Insurance and Health Annual Premium Insurance for full-time employees.									
08422	1570	WORKERS' COMP.	35,320	35,320	11,592	11,592	11,592	(23,728)	-67.2%
Funding Worker's Compensation Annual Premium Insurance.									
08422	1600	PENSION	26,044	27,457	22,843	22,843	22,843	(4,614)	-16.8%
Funding Employee's Pension Contribution based on 6% of full-time employee salary/wage, overtime and other personnel service.									
08422	1610	EMPLOYER SHARE FICA	33,207	35,009	29,125	29,125	29,125	(5,884)	-16.8%
Funding FICA based on 7.65% of salary/wage, overtime and other personnel service for full-time and part-time employees.									
08422	1830	OVERTIME	5,000	7,800	6,000	6,000	6,000	(1,800)	-23.1%
Funding overtime wages for division employees.									
08422	1855	TUITION REIMBURSEMENT	500	500	500	500	500	0	0.0%



SEWER-MATSUNK WWTP 2019

DESCRIPTION

Funding Tuition Reimbursement of division personnel's continuing education expenses (tuition only). Certification requirements mandate continuing education in order for plant non-management staff to retain state wastewater operator certifications.

08422 1900 OTHER PERSONNEL SERVICES

Wellness incentive and miscellaneous personnel expenses. Also includes share of deferred compensation contribution for deparement director per memo of understanding.

TOTAL PERSONNEL SERVICES	681,752	708,520	637,254	596,648	596,648	(111,872)	-15.8%
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OPERATING SUPPLIES

08422 2100 OFFICE SUPPLIES

Funding office supplies required to perform administrative duties.

08422 2200 OPERATING SUPPLIES

Funding for materials purchased to facilitate plant operations and maintenance activities (i.e. lubricants, cleaning solvents, electrical supplies, v-belts, plumbing supplies). Also includes postage expense (including fedex) for division and share of postage machine lease, work boot reimbursement and summer tee shirts.

08422 2210 CHEMICALS

Funding chemicals required for plant (i.e. effluent disinfection, dechlorination, and psychoda fly control).

08422 2250 LAB/TESTING EXPENSE

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
4,159	4,159	3,500	3,500	3,500	(659)	-15.8%
681,752	708,520	637,254	596,648	596,648	(111,872)	-15.8%
100	100	100	100	100	0	0.0%
14,200	14,200	13,500	13,500	13,500	(700)	-4.9%
30,000	30,000	30,000	30,000	30,000	0	0.0%
85,000	85,000	100,000	100,000	100,000	15,000	17.6%



SEWER-MATSUNK WWTP 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Funding contract laboratory expenses for NPDES mandated sampling, analysis and reporting of plant influent & effluent results. Our NPDES permit has been renewed that requires additional testing throughout the term of the permit. The additional testing is for annual whole effluent toxicity, 3 additional influent tests and one additional effluent test.									
08422	2300	FUEL/OIL VEHICLES	850	850	850	850	850	0	0.0%
Funding gasoline and lubricants for division vehicles.									
08422	2380	UNIFORMS	800	800	800	800	800	0	0.0%
Funding uniform rentals for division personnel.									
08422	2446	SAFETY ITEMS	500	500	550	550	550	50	10.0%
Funding safety equipment and first aid supplies (i.e. hearing protection, band-aids, disinfecting ointments, protective clothing {tyvek suites}).									
08422	2500	REPAIRS/MAINTENANCE-EQUIPMENT	19,000	19,000	20,000	20,000	20,000	1,000	5.3%
Funding repairs and upgrades to major plant components not covered under warranties or maintenance agreements (i.e. main pumps, motors, primary and secondary clarifier mechanisms, rotary press).									
08422	2600	SMALL TOOLS & MINOR EQUIPMENT	100	100	100	100	100	0	0.0%
Funding miscellaneous supplies and hand tools to complete minor repair work (i.e. carpentry, plumbing, electrical supplies, hammers, wrenches, screw drivers).									
08422	2900	MISCELLANEOUS	4,250	4,250	4,250	4,250	4,250	0	0.0%



SEWER-MATSUNK WWTP 2019

DESCRIPTION

Funding equipment shipping charges, advertisements and postage. Increase is based on PaDEP charging a \$2,500.00 annual NPDES permit fee and a \$500.00 operator certification fee in addition to a \$820 annual fee for the DRBC.

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
TOTAL OPERATING SUPPLIES			154,800	154,800	170,150	170,150	170,150	15,350	9.9%
PROFESSIONAL SERVICE									
08422	3120	CONSULTING SERVICES-ENGINEER	750	750	750	750	750	0	0.0%
Fund for consulting engineering services not included with any construction or rehabilitation bid project (i.e. UMMUA's Consulting Engineer's annual facilities inspection and preparation of the annual Chapter 94 report required by our NPDES permit).									
08422	3185	DEBRIS/WASTE REMOVAL	900	900	800	800	800	(100)	-11.1%
Funding hauling and disposal of miscellaneous trash or construction debris.									
08422	3186	SLUDGE REMOVAL	182,000	182,000	190,000	190,000	190,000	8,000	4.4%
Funding for sludge hauling and disposal fees, including lime and polymer costs. Increase in budget request is based on the need for H2S removal supplies to meet a <1 ppm TWA.									
08422	3190	OTHER PROFESSIONAL SERVICES	250	250	250	250	250	0	0.0%
Funding federally mandated CDL random drug and alcohol testing program (Employees who drive Township vehicles are required to participate).									
08422	3210	TELEPHONE EXPENSE	3,646	3,646	3,640	3,640	3,640	(6)	-0.2%
Funding telephone expenses.									
08422	3520	PROPERTY/LIABILITY INSURANCE	116,491	116,491	117,709	117,709	117,709	1,218	1.0%



SEWER-MATSUNK WWTP 2019

DESCRIPTION

Funding Liability, Property/Equipment Annual Premium Insurance.

08422	3610	UTILITIES - ELECTRIC	170,000	170,000	175,000	175,000	175,000	5,000	2.9%
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Funding electrical usage charges from local utility.

08422	3620	UTILITIES - GAS	13,000	13,000	13,500	13,500	13,500	500	3.8%
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Funding liquid fuel charges to the Township's designated liquid fuel supplier and natural gas charges from the local gas utility.

08422	3660	UTILITIES - WATER	2,200	2,200	2,300	2,300	2,300	100	4.5%
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Funding potable water charges to the local water utility.

08422	3700	MAINTENANCE/ RENTAL CONTRACTS	29,000	29,000	29,000	29,000	29,000	0	0.0%
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Funding plant equipment maintenance contracts (i.e. pump controls, chlorination and dechlorination equipment, major and minor electrical maintenance and repairs, hoist inspections, certifications).

08422	3740	EQUIPMENT MAINTENANCE-PLANT	23,000	23,000	24,000	24,000	24,000	1,000	4.3%
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Funding repairs to plant mechanical equipment (i.e. pumps, motors, clarifiers, conveyors, rotary press).

08422	3745	INFO TECH MAINTENANCE	9,156	9,156	9,801	9,605	9,605	449	4.9%
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Funding share of the Information Technology department budget.

08422	3750	VEHICLE MAINTENANCE	1,184	1,184	1,577	1,490	1,490	306	25.8%
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Funding share of vehicle maintenance expenses and direct costs of all department vehicles' parts and supplies.

08422	3840	EQUIPMENT RENTAL	450	450	450	450	450	0	0.0%
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SEWER-MATSUNK WWTP 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Funding equipment rental (i.e. rental of gas cylinders, copier).									
TOTAL PROFESSIONAL SERVICE			552,027	552,027	568,777	568,494	568,494	16,467	3.0%
MISCELLANEOUS									
08422	4200	DUES/MEMBERSHIPS/SUBSCRIPTIONS	250	250	300	300	300	50	20.0%
Funding professional association dues and subscription fees.									
08422	4620	EDUCATION/TRAINING	500	500	750	750	750	250	50.0%
Funding training, education of plant managers outside organization environment. Additional training for new Assistant Plant Superintendent.									
08422	7400	EQUIPMENT PURCHASED	2,800	2,800	2,500	2,500	2,500	(300)	-10.7%
Funding minor equipment items not qualified for inclusion into the Capital Budget Program (i.e. sump pumps, and chemical metering pumps).									
TOTAL MISCELLANEOUS			3,550	3,550	3,550	3,550	3,550	0	0.0%
Grand Total:			1,392,129	1,418,897	1,379,731	1,338,842	1,338,842	(80,055)	-5.6%



SEWER-COLLECTION SYSTEM 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
PERSONNEL SERVICES									
08423	1220	SALARY-PWD MGMT	13,994	14,519	27,060	27,060	27,060	12,541	86.4%
Funding share of Public Work's Director and Asst Director salaries.									
08423	1420	SAL/WAGES-LABOR	609,386	617,088	596,875	596,875	596,875	(20,213)	-3.3%
Funding salary/wages for PW Supt, WW Chief and division personnel.									
08423	1560	HEALTH/LIFE/DISAB INSURANCE	199,558	199,558	197,231	184,296	184,296	(15,262)	-7.6%
Funding Life and Disability Annual Premium Insurance and Health Annual Premium Insurance for full-time employees.									
08423	1570	WORKERS' COMP.	33,315	33,315	18,814	18,814	18,814	(14,501)	-43.5%
Funding Worker's Compensation Annual Premium Insurance.									
08423	1600	PENSION	40,733	41,227	40,668	40,668	40,668	(559)	-1.4%
Funding Employee's Pension Contribution based on 6% of full-time employee salary/wage, overtime and other personnel service.									
08423	1610	EMPLOYER SHARE FICA	51,935	52,565	51,851	51,851	51,851	(714)	-1.4%
Funding FICA based on 7.65% of salary/wage, overtime and other personnel service for full-time and part-time employees.									
08423	1830	OVERTIME	50,000	50,000	55,000	55,000	55,000	5,000	10.0%
Funding overtime wages for division personnel. Also funds 2 men/week for 4hrs on-call. This account is hard to pin down due to fluctuations in the amount of Pa One Calls, Pumping Station Breakdowns and Sewer Backups.									
08423	1855	TUITION REIMBURSEMENT	350	350	350	350	350	0	0.0%





SEWER-COLLECTION SYSTEM 2019

DESCRIPTION	2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Funding Tuition Reimbursement of division personnel's continuing education expenses (tuition only). Certification requirements mandate continuing education in order for plant non-management staff to retain state wastewater operator certifications.							
08423 1900 OTHER PERSONNEL SERVICES	5,503	5,503	5,503	5,503	5,503	0	0.0%
Wellness incentive and miscellaneous personnel expenses. Also includes share of deferred compensation contribution for department director per memo of understanding.							
TOTAL PERSONNEL SERVICES	1,004,774	1,014,125	993,352	980,417	980,417	(33,708)	-3.3%
OPERATING SUPPLIES							
08423 2100 OFFICE SUPPLIES	150	150	150	150	150	0	0.0%
Funding office supplies required to perform administrative duties.							
08423 2200 OPERATING SUPPLIES	6,000	6,000	6,000	6,000	6,000	0	0.0%
Funding materials purchased to facilitate Collection Systems operations and maintenance activities. (i.e. lubricants, oils, cleaning solvents, electrical supplies). Also includes postage expense (including fedex) for division and share of postage machine lease.							
08423 2300 FUEL/OIL VEHICLES	15,000	15,000	15,000	15,000	15,000	0	0.0%
Funding purchase of gasoline and lubricants for division vehicles.							
08423 2380 UNIFORMS	1,700	1,700	1,700	1,700	1,700	0	0.0%
Funding uniform rental for division personnel.							
08423 2446 SAFETY ITEMS	1,400	1,400	1,400	1,400	1,400	0	0.0%



SEWER-COLLECTION SYSTEM 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Funding safety equipment and first aid supplies. Account is also used to calibrate gas detection monitors (i.e. ear protection, band-aids, disinfectants, safety signage, protective clothing {tyvek suits}).									
08423	2600	SMALL TOOLS & MINOR EQUIPMENT	100	100	500	500	500	400	400.0%
Funding miscellaneous supplies and hand tools needed to complete minor repair work (i.e. carpentry, electrical, plumbing supplies, hammers, wrenches, screw drivers).									
TOTAL OPERATING SUPPLIES			24,350	24,350	24,750	24,750	24,750	400	1.6%
PROFESSIONAL SERVICE									
08423	3120	CONSULTING SERVICES-ENGINEER	500	500	500	500	500	0	0.0%
Funding consulting engineering services not included with any construction or rehabilitation bid project.									
08423	3190	OTHER PROFESSIONAL SERVICES	300	300	300	300	300	0	0.0%
Funding federally mandated CDL random drug and alcohol testing program (Employees who drive Township vehicles are required to participate).									
08423	3210	TELEPHONE EXPENSE	7,194	7,194	7,290	7,290	7,290	96	1.3%
Phone expenses include cell phones;11 pumping station land lines; and Township Building phone system infrastructure.									
08423	3520	PROPERTY/LIABILITY INSURANCE	116,498	116,498	117,718	117,718	117,718	1,220	1.0%
Funding Liability, Property/Equipment Annual Premium Insurance.									
08423	3610	UTILITIES - ELECTRIC	140,000	139,000	140,000	140,000	140,000	1,000	0.7%
Funding electric usage charges for division's pumping stations.									



SEWER-COLLECTION SYSTEM 2019

DESCRIPTION

08423 3660 UTILITIES - WATER

Funding potable water usage charges to the local water utility.

08423 3670 UTILITIES FUEL

Funding for stand-by generator fuel bills at major pumping stations as well as converge agreement to run generator at Abrams Pumping Station during heavy PECO power usage.

08423 3700 MAINTENANCE/ RENTAL CONTRACTS

Funding for pumping station maintenance contracts. (i.e. pump controls; electrical repairs; motor maintenance; flowmatcher maintenance and Generator service contract).

08423 3745 INFO TECH MAINTENANCE

Funding share of the Information Technology department budget.

08423 3750 VEHICLE MAINTENANCE

Funding for share of vehicle maintenance expense and direct costs of all departmental vehicles' parts & supplies.

08423 3760 MAINT OF SYSTEMS

Funding for repairs, supplies, equipment, and contract labor needed to repair/replace damaged sanitary sewer lines within the Township. Account is also used to account for the need to order manhole frames and lids to replenish our on hand supply. Account is also used to fund the contract with Pa. 1 Call systems.

08423 3780 MAINT OF PUMP STATIONS

2018  
ADOPTED  
BUDGET

2018  
ADJUSTED  
BUDGET

2019 DEPT  
REQUEST

2019  
MANAGER  
RECOMMEND

ADOPTED  
2019  
BUDGET

DOLLAR  
CHANGE

% CHANGE  
FROM  
ADOPTED

3,000

4,000

3,200

3,200

3,200

(800)

-20.0%

1,000

1,000

1,000

1,000

1,000

0

0.0%

8,000

8,000

8,000

8,000

8,000

0

0.0%

9,156

9,156

9,801

9,605

9,605

449

4.9%

33,833

33,833

42,106

36,935

36,935

3,102

9.2%

22,500

22,500

22,500

22,500

22,500

0

0.0%

90,000

90,000

100,000

100,000

100,000

10,000

11.1%



SEWER-COLLECTION SYSTEM 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Funding for repairs, supplies, equipment, and contract labor, needed to repair/replace damaged components at the Township's 11 pumping stations.									
08423	3840	EQUIPMENT RENTAL	2,460	2,460	2,460	2,460	2,460	0	0.0%
Funding for copier and water cooler rental.									
TOTAL PROFESSIONAL SERVICE			434,441	434,441	454,875	449,508	449,508	15,067	3.5%
MISCELLANEOUS									
08423	4200	DUES/MEMBERSHIPS/SUBSCRIPTIONS	100	100	100	100	100	0	0.0%
Funding for professional association dues and subscription fees.									
08423	4620	EDUCATION/TRAINING	450	450	450	450	450	0	0.0%
Funding for training of divisional managers outside the organizational environment. This is typically accomplished via seminars and workshops. PaDEP regulations require management staff to maintain wastewater certifications through continuing education requirements.									
08423	7400	EQUIPMENT PURCHASED	500	500	500	500	500	0	0.0%
Funding for minor equipment purchases that typically do not qualify for inclusion in the Capital Budget Program. This is usually for sump pumps for the basement of pumping stations.									
TOTAL MISCELLANEOUS			1,050	1,050	1,050	1,050	1,050	0	0.0%
Grand Total:			1,464,615	1,473,966	1,474,027	1,455,725	1,455,725	(18,241)	-1.2%



SEWER-ADMINISTRATION 2019

DESCRIPTION

PERSONNEL SERVICES

08425 1220 TWP MANAGER

This account represents the portion (25%) of the Manager's salary allocated to the Sewer Revenue Account. This account is used to reimburse the General Fund, FICA and Pension, which are 100% covered in the General Fund Budget.

08425 1400 SAL/WAGES-CLERICAL/OTHER

This account represents the portion of the Adminstration Department salaries and wages allocated to the Sewer Revenue Account (SRA). Per Township Resolution #78-59, those members of the administration department charged with the responsibility of handling the SRA shall be paid from those funds within the SRA.

08425 1590 EMPLOYEE PENSION/EMPLOYER FICA

This account represents SRA's share of the Payroll Taxes and Pension for the Administration Department. To calculate for Pension and FICA, use acct 1400,1830 & 1900.

08425 1900 OTHER PERSONNEL SERVICES

Wellness incentive and miscellaneous personnel expenses. Also includes SRA share of deferred compensation deposit for management group per memo of understanding.

TOTAL PERSONNEL SERVICES

OPERATING SUPPLIES

08425 2100 OFFICE SUPPLIES

2018  
ADOPTED  
BUDGET

2018  
ADJUSTED  
BUDGET

2019 DEPT  
REQUEST

2019  
MANAGER  
RECOMMEND

ADOPTED  
2019  
BUDGET

DOLLAR  
CHANGE

% CHANGE  
FROM  
ADOPTED

43,568

43,568

43,350

43,350

43,350

(218)

-0.5%

317,182

328,096

336,702

336,702

336,702

8,606

2.6%

42,057

43,694

44,875

44,875

44,875

1,181

2.7%

5,200

5,200

5,400

5,400

5,400

200

3.8%

408,007

420,558

430,327

430,327

430,327

9,769

2.3%

16,000

16,000

16,000

16,000

16,000

0

0.0%



SEWER-ADMINISTRATION 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
This account represents expenses associated with printing and mailing sewer bills (contractual w/Berkheimer Outsourcing) bank charges for lockbox service, miscellaneous office supplies related to sewer collection, postage and sewer records storage charges. Also includes charges for code book updates.									
TOTAL OPERATING SUPPLIES			16,000	16,000	16,000	16,000	16,000	0	0.0%
PROFESSIONAL SERVICE									
08425	3110	AUDITOR	5,750	5,750	5,750	5,750	5,750	0	0.0%
Account used to pay expenses associated with auditing the Sewer Revenue Account and Tredyffrin utilization report.									
08425	3120	CONSULTING SERVICES-ENGINEER	500	500	500	500	500	0	0.0%
Account used to pay expenses associated with the inspection & certification of the SRA Budget by the Engineer.									
08425	3730	BUILDING MAINTENANCE	20,049	20,049	26,423	25,095	25,095	5,046	25.2%
This account represents the Sewer Revenue Account portion of equip maint, telephones, maint. contracts, HVAC, supplies/equip, utilities, personnel svcs & insurance. This item is a % allocation of the accounts in the 01-436 budget.									
08425	3745	INFO TECH MAINTENANCE	13,734	13,734	14,702	14,407	14,407	673	4.9%
Departmental share of the Information Technology Dept Budget									
TOTAL PROFESSIONAL SERVICE			40,033	40,033	47,375	45,752	45,752	5,719	14.3%
MISCELLANEOUS									
08425	7440	BRIDGEPORT CONTRACT	22,512	22,512	22,512	22,512	22,512	0	0.0%



# SEWER-ADMINISTRATION 2019

SEWER-ADMINISTRATION 2019		2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
DESCRIPTION								
Billing from Bridgeport Borough for 84EDU's based on contract agreement								
TOTAL MISCELLANEOUS		22,512	22,512	22,512	22,512	22,512	0	0.0%
Grand Total:		486,552	499,103	516,214	514,591	514,591	15,488	3.1%



SEWER-AUTHORITY 2019

DESCRIPTION	2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
PERSONNEL SERVICES							
08426 1220 SALARIES/WAGES-PWD CLERICAL  The account pays a percentage of the secretarial staff in the public works department. (A % is reimbursed by the UMMUA)	13,893	14,308	13,746	13,746	13,746	(562)	-3.9%
08426 1590 EMPLOYEE PENSION/EMPLOYER FICA  This account funds for the portion of the fica and pension of the PWD office staff (acct 1220). Also includes fica on acct 1300 & 1400. (A % of this expense is reimbursed by the UMMUA)	1,557	1,622	1,876	1,876	1,876	254	15.7%
TOTAL PERSONNEL SERVICES	15,450	15,930	15,622	15,622	15,622	(308)	-1.9%
Grand Total:	15,450	15,930	15,622	15,622	15,622	(308)	-1.9%





SEWER-MIPP/LEASE/MISC. 2019

DESCRIPTION

MISCELLANEOUS

08427	4700	LEASE AGREEMENT	960,000	960,000	960,000	960,000	960,000	0	0.0%
Account used to pay annual lease payment to the Upper Merion Sanitary & Stormwater Authority. This account is reflective of the \$7.00/qtr sewer rate increase (in 2014) for dedicated funding for extensive capital projects at the Township's 2 waste treatment plants and collection system that are constructed by the UMMUA. The Township has not raised this dedicated funding amount for several decades.									
08427	7460	INDUSTRIAL PRETREATMENT	170,000	173,980	178,000	178,000	178,000	4,020	2.3%
Account used to pay expenses associated w/the administration of the Municipal Industrial Pretreatment Program (MIPP). Includes salaries/benefits and all costs to administer the program (i.e. lab services, supplies, telephone, etc). All costs for this program are offset by the charging of permit fees to the users of the program.									
08427	9400	REIMBURSE TO GENERAL FUND	152,000	152,000	159,115	159,115	159,115	7,115	4.7%
Reimbursement of costs advanced by the general fund to the sewer fund for the prior calendar year. Cost of SRA's share of payroll & benefits. Reimb for health, life & disability insurance and debt svc. on the building. mgr salary not included here, see 08-425-1210									
08427	9600	EQPT DEPRECIATION CHARGE	131,380	131,380	131,380	131,380	131,380	0	0.0%
Annual depreciation charge for equipment included in the equipment replacement fund.									
08427	9700	CONTINGENCIES	108,000	39,258	40,000	40,000	40,000	742	1.9%
Account used to cover unanticipated extraordinary expenses.									
08427	9900	SRA CAPITAL	700,000	700,000	700,000	700,000	1,686,125	986,125	140.9%



SEWER-MIPP/LEASE/MISC. 2019

DESCRIPTION	2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
Transfer of \$10.00 of quarterly sewer rent allocated to build a capital maintenance fund for the treatment plants and collection system. (This rate was established over a 5-yr period (\$2/yr) from 2011-2015)							
TOTAL MISCELLANEOUS	2,221,380	2,156,618	2,168,495	2,168,495	3,154,620	998,002	46.3%
Grand Total:	2,221,380	2,156,618	2,168,495	2,168,495	3,154,620	998,002	46.3%



SEWER-DEBT 2019

DESCRIPTION

MISCELLANEOUS

08471 4000 PRINCIPAL

Principal payment for the sewer fund's share (31%) of the 2016 GO Bond Issue (refunding of 2012). The sewer funds portion of debt is 15 years and matures 12/1/2027.  
- Balance of Principal=\$1,740,000

08472 4000 INTEREST

Interest payment for the sewer fund's share (31%) of the 2016 GO Bond Issue (refunding of 2012).

TOTAL MISCELLANEOUS

Grand Total:

2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
195,000	195,000	200,000	200,000	200,000	5,000	2.6%
45,775	45,775	42,850	42,850	42,850	(2,925)	-6.4%
240,775	240,775	242,850	242,850	242,850	2,075	0.9%
240,775	240,775	242,850	242,850	242,850	2,075	0.9%



LIQUID FUELS FUND REVENUE 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
REVENUES									
35355	0200	LIQUID FUELS TAX (Act655)	(812,882)	(812,882)	(824,500)	(824,500)	(824,500)	(11,618)	1.4%
The Township receives an allocation from the Commonwealth of PA based on the amount of road mileage (83.89) and population (2010 census of 28,395).									
35355	0201	STATE ROAD TURNBACK (Act32)	(5,840)	(5,840)	(5,840)	(5,840)	(5,840)	0	0.0%
The PA Dept of Transportation allocates \$4,000 per mile for state highways which are transferred to the township. The amount is based on turnback mileage of 1.46. Amount from Liquid Fuel Fund reserve: 2007-\$135,000									
35395	0500	REIMBURSEMENTS-MISC	0	0	0	0	0	0	0.0%
TOTAL REVENUES			818,722	818,722	(830,340)	(830,340)	(830,340)	(11,618)	1.4%
NON-REVENUE									
35399	0000	BUDGETARY RESERVE	(472,462)	(472,462)	(70,000)	(70,000)	(70,000)	402,462	-85.2%
Fund Balance in Liquid Fuels Fund projected to be used in current year budget.									
TOTAL NON-REVENUE			472,462	472,462	(70,000)	(70,000)	(70,000)	402,462	-85.2%
Grand Total:			1,291,184	1,291,184	(900,340)	(900,340)	(900,340)	390,844	-30.3%



LIQUID FUELS FUND EXPENSE 2019

DESCRIPTION			2018 ADOPTED BUDGET	2018 ADJUSTED BUDGET	2019 DEPT REQUEST	2019 MANAGER RECOMMEND	ADOPTED 2019 BUDGET	DOLLAR CHANGE	% CHANGE FROM ADOPTED
OPERATING SUPPLIES									
35432	2452	SNOW REMOVAL MAINTENANCE	0	0	70,000	70,000	70,000	70,000	0.0%
Snow salt reserve--re-stock year 1 of 3 resulting from past storms dating back to 2014.									
35438	2500	REPAIRS/MAINTENANCE-ROADS	472,462	472,462	0	0	0	(472,462)	-100.0%
Funding for the Road Diet project in collaboration with the KOP BID. Project includes re-surfacing and line painting for 1st Avenue between Allendale and Moore Roads.									
TOTAL OPERATING SUPPLIES			472,462	472,462	70,000	70,000	70,000	(402,462)	-85.2%
MISCELLANEOUS									
35430	4580	LIQUID FUELS-RESURFACING	818,722	818,722	830,340	830,340	830,340	11,618	1.4%
The cost to resurface various township roads and streets using liquid fuels funds allocated from the State. This account pays for the materials/supplies/contracts for resurfacing projects. Any engineering/inspection expenses are funded by the general fund in account 01430-4580									
TOTAL MISCELLANEOUS			818,722	818,722	830,340	830,340	830,340	11,618	1.4%
Grand Total:			1,291,184	1,291,184	900,340	900,340	900,340	(390,844)	-30.3%

PROJECT FUNDING SOURCES FOR 2019 CAPITAL BUDGET

		Capital Tax	Bond	Park Tax	GF Equipment Replacement	Fire Fund	Sewer Equipment Replacement	Stormwater Fund	Grants
Administration									
18400-07403	UMGA TV equipment	7,200							
18400-07408	Time Attendance/HR software	66,720							
18400-07902	Workstations in PIO for reception				5,000				
18400-07903	UMGA TV replacement equipment				5,600				
Information Technology									
18407-07409	Boardroom Smartboard	26,800							
18407-07404	Qscend citizen action center software	22,000							
18407-07401	Fiber to ambulance building	15,000							
18407-07903	Replace VM software				120,000				
18407-07903	Replace network equipment/devices				30,000				
18407-07909	Township Security				20,000				
18407-07904	microsoft office updates				52,200				
Police									
18410-07982	Pistol range project		32,500						
18410-07413	Body camera program	80,000							
18410-07413	NIBRS conversion costs	22,500							
18410-07883	Cubicle system in Det. & Adm. Areas	60,000							
18410-07906	Taser replacements-yr 3 of 3				11,000				
18410-07905	800MHZ Radio replacement-yr 4 of 5				86,012				
18410-07951	Vehicle replacement				232,000				
Fire									
18411-07431	Ambulance 317-2					300,000			
18411-07432	Unit 361					43,000			
18411-07433	800MHZ Radio replacement-yr 4 of 5					67,580			
18411-07433	400MHZ radio replacement					4,000			
18411-07433	Pager replacement					5,000			
18411-07433	EOC Dispatch console					18,000			
18411-07434	EOC upgrades					3,500			
18411-07435	Personal protective equip					5,000			
18411-07436	Equipment for Village at VF station					25,000			
18411-07436	Emergency Mgmt radios					1,500			
18411-07436	Portable scene lights					1,400			
18411-07436	Emergency shelter/command tents					2,000			
18411-07436	Contingency for apparatus repairs					15,000			
Codes Enforcement									
Planning									
18408-07408	GIS software upgrade	4,944							

		Capital Tax	Bond	Park Tax	GF Equipment Replacement	Fire Fund	Sewer Equipment Replacement	Stormwater Fund	Grants
18408-07665	Stormwater Rate Study							50,000	
18408-07745	Prof. Svc.s contract w/MontCo PC	9,261							
Transportation									
18430-07407	Signal projects match-(Green Light Go grant)	94,924							160,420 PA DOT
18430-07661	Moore Rd Bridge	225,000							
18430-07661	Brownlie Rd Bridge	100,000							
18430-07662	DeKalb Pike Sidewalk project	260,122							260,253 CMAQ
18430-07941	HVAC units in highway & pst offices				12,000				
18430-07951	Replace dump truck #466				210,000				
Vehicle maintenance									
18432-07909	Replace equipment on truck lift				3,000				
18432-07929	Replace plasma cutter				3,000				
Park & Shade Tree									
18434-07881	Repair wall on office/ice cream store		75,000						
18434-07881	Repair wall parking area/water area	32,000							
18434-07881	Repair concrete/roof at ice cream store	30,000							
18434-07941	Replace field paint machine				10,000				
Building maintenance									
18436-07742	Atrium/Common area LED lighting				6,500				
18436-07941	Replace HVAC components				25,000				
18436-07743	HVAC ductwork cleaning				25,000				
Library									
18456-07883	Library conceptual plan	12,500							
18456-07404	Drive up Book return				8,000				
Park & Recreation									
18450-07101	Belmont Park equip/improvements		185,000						
18450-07105	Bob White Park equip/improvements		176,000						
18450-07106	Executive Estates Park equip/improvements		210,000						
18450-07108	Heuser Park equip/improvements		25,000						
18450-07109	Bob Holland Park equip/improvements		145,000						
18450-07117	Swedesburg Park equip/improvements		90,000						
18450-07121	UM Township Building Park equip/improvements		40,000						
18450-07122	Valley Forge Acres Park equip/improvements		135,000						
18450-07124	William Wall Park equip/improvements			10,000					
08450-07126	Merrill Young Park equip/improvements		165,000						
18450-07133	Heuser Pk Ph2 design		300,000						
18450-07133	Community Garden needs			23,100					
18450-07135	Crow Creek Trail Ph. 3		865,000						
18450-07112	Moore House remediation	15,186							86,053 MontCo

		Capital Tax	Bond	Park Tax	GF Equipment Replacement	Fire Fund	Sewer Equipment Replacement	Stormwater Fund	Grants
18450-07136	Pool Study			25,000					
18450-07120	CC - room divider at front desk			3,500					
18450-07136	Pool-electrical upgrades			20,000					
18450-07136	Pool- sandblast large pool			33,000					
18450-07120	CC- automated backboard capability			6,500					
18450-07120	CC- floor auto scrubber			16,000					
18450-07120	CC- burnisher for wood floor			5,000					
18450-07136	Pool- caulk large pool			4,500					
18450-07120	CC- mind/body room ductwork			5,000					
18450-07136	Pool- well repairs			25,000					
18450-07136	Pool- lifeguard shed			5,000					
18450-07136	Pool- shade structure			25,000					
Sewer									
18421-07741	Major components						85,000		
18421-07742	Plant painting						250,000		
18421-07744	Roll up doors-press room & maintenance garage						50,000		
18422-07741	Major components						65,000		
18422-07742	Plant painting						325,000		
18422-07744	Roof replacement-Influent PS & Blower building						70,000		
18422-07951	Replace unit 752						45,000		
18423-07671	Construction/replacement sewer lines-misc.						200,000		
18423-07671	replace gravity line -VF Memorial Gardens/Middleton						50,000		
18423-07671	Construction/replacement sewer lines-Candlebrook						350,000		
18423-07744	Replace roof at Abrams PS						40,000		
Total Projects		1,084,157	2,443,500	206,600	864,312	490,980	1,530,000	50,000	506,726
TOTAL OF ALL PROJECTS									
7,176,275									





UPPER MERION TOWNSHIP  
CAPITAL IMPROVEMENT PLAN 2019 - 2024  
**CAPITAL-ADOPTED**

ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
<b>18400 CAPITAL - Administration</b>									
<b>CAPITAL-NOT E/R</b>									
18400 07403	<b>UMGA TV EQUIPMENT</b>	7,200	7,200	7,200	7,200	15,000	0	0	0
2019 \$1,500-studio set enhancements \$3,100-audio equipment for field and freedom hall \$1,200-Equipment to connect an AV source to flatscreen displays \$1,000-secondary portable PA system \$400-monitor/equip for production trailer									
2020 Wireless video transmitters for mobile production cameras.									
2021 networked file server									
2022 none required									
2023 none required									
18400 07408	<b>INFORMATION TECHNOLOGY</b>	66,720	66,720	66,720	0	0	0	0	0
2019 \$65,000-Township-wide Time and Attendance/Human Resource Information Management System. \$1,720-Laptop for HR Department to use for orienation and training									
<b>Total CAPITAL-NOT E/R</b>		<b>73,920</b>	<b>73,920</b>	<b>73,920</b>	<b>7,200</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EQUIPMENT REPLACEMNT</b>									
18400 07902	<b>REPLACE OFFICE FURN /FIXTURES</b>	5,000	5,000	5,000	0	0	0	0	0
Funds used to systematically replace furniture, chairs, cabinets, equipment etc. as needed. 2019-Replace PIO furniture and purchahse workstation to accomodate reception reorg.									



UPPER MERION TOWNSHIP  
CAPITAL IMPROVEMENT PLAN 2019 - 2024  
**CAPITAL-ADOPTED**

ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
18400 07903	<b>REPLACE UMGA TV EQUIPMENT</b> 2019 \$5,300-Field Production Tripods-the 3 existing tripods are aging and losing their ability to support the cameras. \$300-equipment cart. 2020 Studio Production Tripods-the 3 existing tripods are aging and losing their ability to support the cameras. 2021 Non-Linear Editing System-Replacement of 1 NLE. 2022 Generator for Production Trailer-The existing generator will be over 10 years old and at the end of its useful life. 2023 none required	5,600	5,600	5,600	12,000	3,500	6,000	0	0
<b>Total EQUIPMENT REPLACEMNT</b>		<b>10,600</b>	<b>10,600</b>	<b>10,600</b>	<b>12,000</b>	<b>3,500</b>	<b>6,000</b>	<b>0</b>	<b>0</b>
<b>18407 CAPITAL - Information Tech</b>									
<b>CAPITAL-NOT E/R</b>									
18407 07401	<b>NETWORK EQUIPMENT</b> Running of fiber from Prince Frederick and Henderson rd traffic signal to the ambulance building and all necessary equipment hopefully we should be able to piggyback on the traffic signal network	15,000	15,000	15,000	0	0	0	0	0
18407 07404	<b>SOFTWARE</b> Antivirus for the ambulance building \$900 Qscend Citizen Action Center - PIO and Board initiative priority #2 - \$21,100	22,000	22,000	22,000	0	0	0	0	0
18407 07405	<b>TELEPHONY</b>	8,100	0	0	0	0	0	0	0



UPPER MERION TOWNSHIP  
CAPITAL IMPROVEMENT PLAN 2019 - 2024  
**CAPITAL-ADOPTED**

ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
	10 - 480g phones and licenses - \$4,000 Shoretel switch - \$2,500 Installation - \$1,600								
18407 07409	<b>MISC PROJECTS</b> 2019 - Boardroom Smartboard - Board Initiative priority #1 - \$26,800 2019 - ACR Projector upgrade - \$10,000 2020 - Document Imaging archiving - \$15,000 2021 - Document Imaging archiving - \$15,000 2022 - Document Imaging archiving - \$15,000 2023 - Document Imaging archiving - \$15,000	36,800	26,800	26,800	15,000	15,000	15,000	15,000	0
<b>Total CAPITAL-NOT E/R</b>		<b>81,900</b>	<b>63,800</b>	<b>63,800</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>0</b>
<b>EQUIPMENT REPLACEMNT</b>									
18407 07903	<b>REPLACE SERVERS/PCs</b> 2019 - Replacement of vmware host (servers) and network storage (end of life) and pc's - Dept Priority #1 - \$150,000 2020 - Replacement schedule for servers, network equipment and pc's - \$50,000 2021 - Replacement schedule for servers, network equipment and pc's - \$50,000 2022 - Replacement schedule for servers, network equipment and pc's - \$50,000 2023 - Replacement schedule for servers, network equipment and pc's - \$50,000	150,000	150,000	150,000	50,000	50,000	50,000	50,000	0
18407 07904	<b>REPLACE SOFTWARE</b>	52,200	52,200	52,200	2,700	2,700	27,000	2,700	0



UPPER MERION TOWNSHIP  
CAPITAL IMPROVEMENT PLAN 2019 - 2024  
**CAPITAL-ADOPTED**

ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
	2019 - Microsoft Office updates and server licenses- Dept Priority #2 - \$52,200 2020 - Window server licenses - \$2,700 2021 - Windows server licenses - \$2,700 2022 - Windows server licenses - \$2,700 2023 - Windows server licenses - \$2,700								
18407 07905	<b>REPLACE TELEPHONY</b> We will be looking at replacing our current phone system in 2020	0	0	0	120,000	0	0	0	0
18407 07909	<b>REPLACE MISC PROJECTS</b> 2019 -Township Security and Video and fire suppression - Dept Priority #3 - \$38,000 2020 - Fire suppression, Security and Video - \$22,000 2021 - Fire suppression, Security and Video - \$22,000 2022 -Fire suppression, Security and Video - \$22,000 2023 - Fire suppression, Security and Video - \$22,000	38,000	20,000	20,000	22,000	22,000	22,000	22,000	0
<b>Total EQUIPMENT REPLACEMNT</b>		<b>240,200</b>	<b>222,200</b>	<b>222,200</b>	<b>194,700</b>	<b>74,700</b>	<b>99,000</b>	<b>74,700</b>	<b>0</b>
<b>18408 CAPITAL - Planning</b>									
<b>CAPITAL-NOT E/R</b>									
18408 07408	<b>INFORMATION TECHNOLOGY</b> 2019 - Replace existing GIS software with new version.	4,944	4,944	4,944	0	0	0	0	0
18408 07665	<b>STORMWATER ANALYSIS</b> Rate study analysis for stormwater fee calculations.	50,000	50,000	50,000	0	0	0	0	0
18408 07745	<b>CONSULTING SERVICES</b>	9,261	9,261	9,261	9,356	0	0	0	0



UPPER MERION TOWNSHIP  
CAPITAL IMPROVEMENT PLAN 2019 - 2024  
**CAPITAL-ADOPTED**

ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
2019 - \$9,261.00 Professional services contract with the Montgomery County Planning Commission for updating/implementing Township Comprehensive Plan. Other projects include Moore Park Masterplan and DeKalb Pike Streetscape plan.									
2020 - \$9,356									
<b>Total CAPITAL-NOT E/R</b>		<b>64,205</b>	<b>64,205</b>	<b>64,205</b>	<b>9,356</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>18410 CAPITAL - Police</b>									
<b>CAPITAL-NOT E/R</b>									
18410 07406	<b>WEAPONS/POLICE EQUIPMENT</b>	12,000	0	0	32,000	112,000	15,000	0	0
2019 - PRIORITY 4 - Water Rescue PPE - Gas Masks									
2020 32,000 - Patrol Rifles Ballistic protection									
2021 \$112,000 Street Cameras Police Mobile Observation Tower									
2022 \$15,000									
18410 07408	<b>INFORMATION TECHNOLOGY</b>	14,000	0	0	30,000	45,000	30,000	40,000	0



UPPER MERION TOWNSHIP  
CAPITAL IMPROVEMENT PLAN 2019 - 2024  
**CAPITAL-ADOPTED**

ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
2019 - PRIORITY 3 Field Training Computers (18) In-car scanners for TraCS System Radar Sign Key Fob in Roll Call									
2020 - \$30,000 Cellbrite Machine Technology upgrades - COP UNIT									
2021 - \$45,000 Technology upgrades for COP and SIU Fingerprint scanners									
2022 - \$30,000 Second half of: Technology upgrades for COP and SIU Fingerprint scanners									
2023- \$40,000 New technology for LE									
18410 07411	PATROL CAR EQUIPMENT	8,000	0	0	7,000	8,000	10,000	12,000	0



UPPER MERION TOWNSHIP  
CAPITAL IMPROVEMENT PLAN 2019 - 2024  
**CAPITAL-ADOPTED**

ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
2019 - PRIORITY 5 Vehicle Consoles - For use with E-Ticket Printers In-Car Printers									
2020 - \$7,000 Patrol Car Equipment									
2021 - \$8,000 Patrol Car Equipment									
2022 - \$10,000 Patrol Car Equipment									
2023 - \$12,000 Patrol Car Equipment									
18410 07413	<b>POLICE TECHNOLOGY</b>	102,500	102,500	102,500	15,000	15,000	15,000	15,000	0
2019 - PRIORITY 1 Expansion of Body-Worn Camera program NIBRS Conversion Costs									
2020 - \$15,000									
2021 - \$15,000									
2022 - \$15,000									
2023 - \$15,000									
18410 07883	<b>TOWNSHIP BLDG</b>	60,000	60,000	60,000	0	0	0	0	0



UPPER MERION TOWNSHIP  
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**CAPITAL-ADOPTED**

ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
2019 - PRIORITY 2 Enclose cubicles to create offices in Detectives and Aministrative Division									
<b>Total CAPITAL-NOT E/R</b>		<b>196,500</b>	<b>162,500</b>	<b>162,500</b>	<b>84,000</b>	<b>180,000</b>	<b>70,000</b>	<b>67,000</b>	<b>0</b>
<b>EQUIPMENT REPLACEMNT</b>									
18410 07902	<b>REPLACE OFFICE FURN/FIXTURES</b>	5,000	0	0	5,000	5,000	5,000	0	0
Replacement Priority 7 Year 2019 - Total \$5,000 - general furniture upgrades Year 2020 - Total \$5,000 - general furniture upgrades Year 2021 - Total \$5,000 - general furniture upgrades Year 2022 - Total \$5,000 - general furniture upgrades Year 2023 - Total \$5,000 - general furniture upgrades									
18410 07905	<b>REPLACE COMMUNICATION EQPT</b>	91,612	86,012	86,012	86,012	75,000	0	0	0
2019: 800 mhz radios - \$ 86,012 - payment for county supported loan (year 4 of 5) - Replacement Priority 2 Replace Scout Alarm System - \$5,600 - Replacement Priority 8  2020: 800 mhz radios - \$ 86,012 - payment for county supported loan (year 5 of 5)  2021 \$75,000 - Communications Antenaes and Infastructure Replacement									
18410 07906	<b>REPLACE WEAPONS/POLICE EQUIP</b>	28,100	11,000	11,000	16,000	16,000	17,000	20,000	0





UPPER MERION TOWNSHIP  
CAPITAL IMPROVEMENT PLAN 2019 - 2024  
**CAPITAL-ADOPTED**

ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
Year 2019- - Taser replacements. Year 3 of lease - \$11,000 - Replacement Priority 1 -Stop Sticks replacement - Replacement Priority 9 -Badges -Replacement Priority 6 (3) Police bikes  2020 - \$16,000 Taser - \$11,000 - Year 4 of 5 of5 year lease lease \$5,000 Medical Supplies & AED's  2021 - \$16,000 Taser - \$11,000 - Year 5 of 5 of5 year lease lease \$5,000 Medical Supplies & AED's  2022 - \$17,000  2023 - \$20,000									
18410 07908	<b>REPLACE INFORMATION TECH. EQPT</b>	15,000	0	0	15,000	15,000	20,000	20,000	0
2019 - Cellbrite/DNA/ Fingerprint Equipment  2020 - Cellbrite/DNA/ Fingerprint Equipment									
18410 07911	<b>REPLACE PATROL CAR EQPT</b>	20,000	0	0	20,000	20,000	20,000	20,000	0
Replace Patrol Car Emergency Lighting - Replacement Priority 5  \$4,000 per unit. 5 a year. Expected life 5 years (going into 6th year)									
* Change-over costs moved to Account 07951 .*									
18410 07913	<b>REPLACE MOBILE DATA COMPUTERS</b>	100,000	0	0	0	0	0	0	0



UPPER MERION TOWNSHIP  
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**CAPITAL-ADOPTED**

ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
Year 2019 Total - \$100,000 - MDC- Replacement Priority 4 Year 2020 Total - \$0 Year 2021 Total - \$0 Year 2022 Total - \$0 Year 2023 Total - \$0									
18410 07951	<b>REPLACE VEHICLES</b>	232,000	232,000	232,000	230,000	250,000	300,000	310,000	0
Replace 5-6 cars per year, and necessary change-over costs - Replacement Priority 3  Year 2019 - Total - \$196,000 Vehicle purchases - \$36,000 Change over costs  Year 2020 - Total - \$230,000 Year 2021 - Total - \$250,000 - Increase by one vehicle Year 2022 - Total - \$300,000 - Increase by one vehicle Year 2023 - Total - \$310,000									
18410 07982	<b>REPLACE PISTOL RANGE</b>	32,500	32,500	32,500	0	32,500	800,000	0	0
Continuation of 2018 project  Year 2020 - Total - \$0 Year 2021 - Total - \$0 Year 2022 - Total - \$800,000 - New indoor range system Year 2023 - Total - \$0									
<b>Total EQUIPMENT REPLACEMNT</b>		<b>524,212</b>	<b>361,512</b>	<b>361,512</b>	<b>372,012</b>	<b>413,500</b>	<b>1,162,000</b>	<b>370,000</b>	<b>0</b>
<b>18411 CAPITAL - Fire and EMS</b>									
<b>CAPITAL-NOT E/R</b>									
18411 07431	<b>EMS APPARATUS</b>	300,000	300,000	300,000	0	0	0	0	0



UPPER MERION TOWNSHIP  
CAPITAL IMPROVEMENT PLAN 2019 - 2024  
**CAPITAL-ADOPTED**

ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
2019 --	Replace ambulance 317-2 \$300,000								
*Future years will be addressed after an apparatus study*									
18411 07432	<b>FIRE APPARATUS</b> Replace Unit 361 (Ford Escape) - \$40,000 Additional Equipment for EMC Vehicle (Radios, Command Post, Etc.) - \$3,000	43,000	43,000	43,000	0	0	0	0	0
*All other apparatus purchases on hold until an apparatus evaluation is completed by Chief 56. This includes future purchases.									
18411 07433	<b>COMMUNICATION EQUIPMENT</b> 2019: 800 mhz radios - \$67,580 - payment for county supported loan (year 4 of 5) 400 mhz radios - \$4,000 - replace old equipment Pager Replacement - \$5,000 year for 5 years EOC Dispatch Console - \$18,000  2020: 800 mhz radios - \$67,580 - payment for county supported loan (year 5 of 5) Pager Replacement - \$5,000 year for 5 years	94,580	94,580	94,580	80,000	40,000	40,000	90,000	90,000
18411 07434	<b>COMPUTER EQUIPMENT</b> EOC Upgrades = \$3,500	3,500	3,500	3,500	5,000	5,000	7,000	10,000	12,000
18411 07435	<b>EMS RELATED EQUIPMENT</b> Replace Personal Protective Equipment to allow EMS to perform Tactical Emergency Casualty Care for active shooter incidents.	5,000	5,000	5,000	5,000	7,000	5,000	5,000	0
18411 07436	<b>FIRE RELATED EQUIPMENT</b>	29,900	29,900	29,900	25,000	15,000	15,000	20,000	25,000



UPPER MERION TOWNSHIP  
CAPITAL IMPROVEMENT PLAN 2019 - 2024  
**CAPITAL-ADOPTED**

ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
	Misc. Fire Station Equipment for the Village at Valley Forge Station - \$25,000 Emergency Management Radios - \$1,500 (2) Portable Scene Lights - \$1400 Emergency Shelter/Command Tents - \$2,000								
18411 07437	<b>CAPITAL EQUIPMENT MAINTENANCE</b> \$15,000 per year - ongoing  Funds from this item used to fund emergency, nonbudgeted repairs to fire/ ems apparatus. This contingency account has not been increased for 10 years.	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
<b>Total CAPITAL-NOT E/R</b>		<b>490,980</b>	<b>490,980</b>	<b>490,980</b>	<b>130,000</b>	<b>82,000</b>	<b>82,000</b>	<b>140,000</b>	<b>142,000</b>
<b>18413 CAPITAL - Codes Enforcement</b>									
<b>EQUIPMENT REPLACEMNT</b>									
18413 07951	<b>REPLACE VEHICLES</b> 2020 -- Replace #322 (2004) - \$28,000 2021 -- Replace #327 (2007) - \$28,000	0	0	0	28,000	28,000	0	0	0
<b>Total EQUIPMENT REPLACEMNT</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>28,000</b>	<b>28,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>18421 CAPITAL - Trout Run</b>									
<b>CAPITAL-NOT E/R</b>									
18421 07741	<b>MAJOR COMPONENTS</b>	85,000	85,000	85,000	90,000	90,000	0	0	0



UPPER MERION TOWNSHIP  
CAPITAL IMPROVEMENT PLAN 2019 - 2024  
**CAPITAL-ADOPTED**

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UPPER MERION TOWNSHIP  
CAPITAL IMPROVEMENT PLAN 2019 - 2024  
**CAPITAL-ADOPTED**

ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
Priority 2	Annual Expense = 2019 - \$250,000.00 Painting metal surfaces of the primary and secondary clarifiers,solids contact tank and sludge thickner tank, Brick repointing, Painting of brick/block surfaces.								
	Annual Expense = 2020 - \$250,000.00 Painting metal surfaces of the primary and secondary clarifiers,solids contact tank and sludge thickner tank, Brick repointing, Painting of brick/block surfaces.								
	Annual Expense = 2021 - \$250,000.00 Painting metal surfaces of the primary and secondary clarifiers,solids contact tank and sludge thickner tank, Brick repointing, Painting of brick/block surfaces.								
	Annual Expense = 2022 - \$250,000.00 Painting metal surfaces of the primary and secondary clarifiers,solids contact tank and sludge thickner tank, Brick repointing, Painting of brick/block surfaces.								
	Annual Expense = 2023 - \$250,000.00 Painting metal surfaces of the primary and secondary clarifiers,solids contact tank and sludge thickner tank, Brick repointing, Painting of brick/block surfaces.								
18421 07744	ROOF/WINDOW	50,000	50,000	50,000	50,000	55,000	55,000	30,000	0



UPPER MERION TOWNSHIP  
CAPITAL IMPROVEMENT PLAN 2019 - 2024  
**CAPITAL-ADOPTED**

ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
PRIORITY 3:									
Funding in 2019 - \$50,000.00:Replace one roll up door on the press room and one on the maintenence garage.									
Funding in 2020 - \$50,000.00:Replace one roll up door on the press room and one on the maintenence garage.									
Funding in 2021 - \$55,000.00: Replace one roll up door on the press room and one on the maintenence garage.									
Funding in 2022 - \$55,000.00: Roll up door on press room and maintenence garage									
Funding in 2023 - \$30,000.00: window/door in grit buildings due to corrosive atmospheres									
18421 07888	TROUT RUN	150,000	0						



UPPER MERION TOWNSHIP  
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**CAPITAL-ADOPTED**

ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
PRIORITY 4 Funding in 2019 - \$150,000: replace one influent pump, motor and controls with a dry well submersible.  Funding in 2020 - \$325,000: \$150,000 replace one influent pump, motor and controls with a dry well submersible, \$175,000: repave driveway and parking lots due to pot holes and cracking.  Funding in 2021 - \$165,000: replace one influent pump, motor and controls with a dry well submersible.  Funding in 2022 - \$165,000: replace one influent pump, motor and controls with a dry well submersible.  Funding in 2023 - \$165,000: replace one primary recirculation pump, motor and controls with a dry well submersible.  Funding in 2024 - \$165,000: replace one primary recirculation pump, motor and controls with a dry well submersible.									
Total CAPITAL-NOT E/R		535,000	385,000	385,000	715,000	560,000	470,000	445,000	165,000
EQUIPMENT REPLACEMNT									
18421 07923	REPLACE TRACTORS	0	0	0	0	75,000	0	0	0
Funding in 2021 - \$75,000.00: Articulating Loader.									
18421 07929	REPLACE OTHER HEAVY EQUIPMENT	0	0	0	200,000	0	0	0	0
Funding in 2020 -\$200,000.00: Replacement of Sodium Hypochlorite tanks they are past life expectancy of 15 years.									
18421 07941	REPLACE MAJOR COMPONENTS	31,500	0	0	10,000	10,000	0	0	0





UPPER MERION TOWNSHIP  
CAPITAL IMPROVEMENT PLAN 2019 - 2024  
**CAPITAL-ADOPTED**

ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
Funding in 2019 - \$31,500.00 Replace failed recirculation meter OTPS pump station, replace influent sampler the present one's refridgerator has failed									
Funding in 2020 -\$10,000.00: replace ventilation system in bisulfite room									
Funding in 2021 -\$10,000.00: replace ventilation system in main pump station.									
18421 07951	<b>REPLACE VEHICLES</b>	105,000	0	0	0	0	0	0	0
Funding in 2019 - \$105,000.00: MIPP car #501 & 555(\$30,000ea.) also Truck #562(45,000).									
<b>Total EQUIPMENT REPLACEMNT</b>		<b>136,500</b>	<b>0</b>	<b>0</b>	<b>210,000</b>	<b>85,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>18422 CAPITAL - Matsunk</b>									
<b>CAPITAL-NOT E/R</b>									
18422 07741	<b>MAJOR COMPONENTS</b>	65,000	65,000	65,000	65,000	70,000	0	0	0
PRIORITY 1									
2019 - \$65,000.00: Will need to replace the upper and lower bearings including seals on the #3 trickling filter and replace bearings on the dewatered sludge conveyor.									
2019-2023 Major Component capital repairs to essential plant equipment, (i.e. clarifiers, trickling filters, sludge thickeners) and other major areas. Major treatment units are 30 to 55 years old. Project allows unanticipated repairs to major treatment units and systems, and assist staff in maintaining NPDES Permit requirements.									
18422 07742	<b>REHABILITATION</b>	325,000	325,000	325,000	325,000	0	0	0	0



UPPER MERION TOWNSHIP  
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**CAPITAL-ADOPTED**

ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
PRIORITY 2									
	Funding in 2019 - \$325,000.00: Plant Painting Project. Project consists of cleaning, prepping and coating plant process units and equipment. The work will prevent further deterioration and extend equipment life. Work will also consist of repairing the construction joints on the bottom of the Flow Equalization Tank along with coating the bottom of the tank and along the exterior wall at the base of the tank as recommended by the Authority's consulting engineer.								
	Funding in 2020 - \$325,000: Plant Painting Project. Project consists of cleaning, prepping and coating plant process units and equipment. The work will prevent further deterioration and extend equipment life. Work will consist of repairing and coating the influent channel along with the bridge work and weirs on the 3 primary clarifiers as recommended by the Authority's consulting engineer.								
	Funding in 2021 - \$400,000: Plant Painting Project. Project consists of cleaning, prepping and coating plant process units and equipment. The work will prevent further deterioration and extend equipment life. Work will consist of coating the bridge work on the 2 sludge thickeners along with painting the exterior of the press room and RBC drives and bearings.								
	Funding in 2022 - \$400,000: Plant Painting Project. Project consists of cleaning, prepping and coating plant process units and equipment. The work will prevent further deterioration and extend equipment life. Work will consist of coating the bridge work on all 4 secondary clarifiers and the 2 chlorine contact tanks along with coating the interior of the contact tanks.								
18422 07744	ROOF/WINDOW	70,000	70,000	70,000	61,500	0	0	0	0



UPPER MERION TOWNSHIP  
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**CAPITAL-ADOPTED**

ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
PRIORITY #3 2019 - \$70,000.00 Roof Replacement Project. Replacement of roofs on the Influent pumping station and the Blower building. Roofs on these buildings are approximately 35 years old, have reached the end of their life expectancy and are out of warranty.									
Funding in 2020 - \$18,000.00: Replace Fiberglass Panels on Incinerator Building. Project replaces the existing fiberglass panels on the rear of the incinerator building with secure locking windows. Originally constructed in 1982, it incorporated the panels as a way of allowing natural light into the facility. Replacing the panels with windows will provide additional security as recommended by the Vulnerability Assessment Report submitted by the Township's Consulting Engineer.									
Funding in 2020 - \$18,500.00: Roll-up Door Replacement on the Sludge Dewatering Building-Phase 1. Existing roll-up doors are approximately 25 years old and in need of replacement. Doors are deteriorating due to the inherent environmental conditions existing within the building and have become quite unreliable.									
Funding in 2020 - \$25,000: Replace the roof on the Incinerator building. This roof is over 35 years old and has been repaired a number of times. The building is being used to store equipment, parts and tools.									
Funding in 2021 - \$18,500.00: Roll-up Door Replacement on the Sludge Dewatering Building-Phase 2. Second phase of the Roll-up Door Replacement project described in 2017.									
18422 07887	MATSUNK	130,000	0	0	275,000	0	0	0	0



UPPER MERION TOWNSHIP  
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**CAPITAL-ADOPTED**

ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
PRIORITY #4	Funding in 2019 - \$100,000.00: Refurbish #1 Sludge Thickener. Project consists of re-building the thickener drive mechanisms and the suspended weir/launder including the launder support brackets. The thickener is now over 30 years old and in need of this work to extend its useful life. The aluminum weir/launder and support brackets are showing signs of significant deterioration.								
PRIORITY #5	Funding in 2019: \$30,000.00: Snail Shell Removal Engineering Evaluation. Project requires the Township's Consulting Engineer evaluate loading of inorganic snail shells deposited within the rotating biological contactor (RBC) tanks. Build-up of inorganic material reduces the hydraulic capacity of the RBCs and their ability to remove ammonia nitrogen from the waste stream as required by the NPDES permit. Project recommended by UMMUA's Consulting Engineer.								
	Funding in 2020 - \$275,000.00: Rebuild Rotating Biological Contactor Drives-Phase 2. Project rebuilds and/or replaces 10 rotating biological contactor (RBC) drives, approximately 25 years old, due to worn input and output shaft bearings. As the bearings wear, shafts move and cause excessive wear on the oil seals.equipment needed to meet NPDES permit requirements. Project recommended by UMMUA's Consulting Engineer.								
	Funding in 2020 - \$65,000.00: Rehabilitate Secondary Clarifiers No. 1 and 2-Phase 1. Project rehabilitates the No. 1 and 2 Secondary Clarifiers based on an evaluation performed by the Township's Consulting Engineer. Clarifiers were installed in 1966 and modified in 1982. Rehabilitation is needed due to significant deterioration of concrete supports and aluminum launders. Secondary clarifiers are necessary to meet NPDES permit requirements. Phase 1: Design Engineering and Bid Specification Preparation; Phase 2: Construction Activities and Project Closeout.								
	Funding in 2021 - \$575,000.00: Rehabilitate Secondary Clarifiers No. 1 and 2-Phase 2. Project rehabilitates the No. 1 and 2 Secondary Clarifiers based on an evaluation performed by the Township's Consulting Engineer. This phase shall incorporate construction activities and project closeout.								



UPPER MERION TOWNSHIP  
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**CAPITAL-ADOPTED**

ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
	Funding in 2021 - \$25,000.00: Replace #2 Sludge Thickener Drive Mechanism. Project entails replacing the original thickener drive with an updated hydraulic power pack. The original drive is maintenance intensive and parts are becoming much harder to secure. Work will also include removing and re-building the planetary gear set.								
	Funding in 2022 - \$35,000.00: Intruder Alarm for Operations Building. Project recommended by the Vulnerability Assessment Report completed by the Township's Consulting Engineer. Through the assessment, our consultants identified the operations building as an area requiring additional security features. The alarm will notify plant staff and/or the Township's Police department.								
	Funding in 2022 - \$25,000.00: Area Light Installation. Project recommended by the Vulnerability Assessment Report completed by the Township's Consulting Engineer. The assessment by our consultants identified the current area lighting throughout the plant is insufficient. Request additional area lights be installed at the upper level Collection Systems parking lot, the lower access gate and the lower parking area.								
<b>Total CAPITAL-NOT E/R</b>		<b>590,000</b>	<b>460,000</b>	<b>460,000</b>	<b>726,500</b>	<b>70,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EQUIPMENT REPLACEMNT</b>									
18422 07905	<b>REPLACE COMMUNICATION EQPT</b>	0	0	0	10,000	0	0	0	0
	Funding in 2020 - \$10,000.00: Replace Auto-Dialer. Present unit is approximately 18 years old and cannot be expanded to accept more alarm inputs. Repair parts are harder to obtain since auto-dialers in general are becoming obsolete. This equipment is necessary for notification of plant personnel in the event of an operational emergency.								
18422 07909	<b>REPLACE MISCELLANEOUS</b>	12,500	0	0	125,000	0	0	0	0



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**CAPITAL-ADOPTED**

ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
	Funding in 2019 - \$2,500.00: Replace Toxic Gas Monitors. Project replaces one toxic gas monitor. Facility has 2 monitors used for all confined space entries when equipment repairs and adjustments are needed. Request replacement when the older units are no longer cost effective to repair.								
	Funding in 2019 - \$7,000: Replace Influent Sampler. Project replaces the influent sampler. Current unit is over 10 years old and at the end of it's useful life. The samplers are necessary to collect composite samples of our influent/effluent flow pursuant to our NPDES permit requirements.								
	Funding in 2019 - \$3,000.00: Replace Office Furniture. Project replaces the office desk and chair in the Assistant Superintendent's office. Existing furniture is approximately 18 years old, was received in used condition and is in irreparable shape.								
	Funding in 2020 - \$125,000.00: Replace Rotating Biological Contactor Covers. Project replaces the reinforced fiberglass covers at the end of their life expectancy and are beyond repair. Project recommended by UMMUA's Consulting Engineer. Covers protect the rotating media from sunlight and temperature extremes.								
	Funding in 2021 - \$3,000.00: Replace Office Furniture. Project replaces the office desk and chair in the Superintendent's office. Existing furniture is approximately 18 years old, was received in used condition and is in irreparable shape.								
	Funding in 2022 - \$7,500.00: Replace Influent/Effluent Samplers. Project replaces the influent and effluent samplers. Current units are approximately over 10 years old and at the end of their life expectancy. The samplers are necessary to gather composite samples of our influent and effluent flow pursuant to our NPDES permit requirements.								
18422 07923	REPLACE TRACTORS/MOWERS	75,000	0	0	0	0	0	0	0



ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
Funding in 2019 - \$75,000.00: Replace Loader. Project replaces the existing skid-steer loader. Existing loader is used to off-load lime, polymer and other material delivered to the plant along with transporting screenings and grit to roll-off containers for final disposal. Existing loader is approximately 25 years old and becoming obsolete for plant uses.									
18422 07929	REPLACE OTHER HEAVY EQUIPMENT	30,000	0	0	130,500	0	0	0	0



UPPER MERION TOWNSHIP  
CAPITAL IMPROVEMENT PLAN 2019 - 2024  
**CAPITAL-ADOPTED**

ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
	Funding in 2019 - \$30,000: Replace a Rotating Biological Contactor (RBC) drive. Some of the existing drives were slipped on the RBC shaft when new and cannot be removed without demolishing the drive itself to replace a drive side shaft bearing. The bearings are wear items that require replacement and are necessary to keep the RBCs operational. The RBCs are needed to meet NPDES permit requirements.								
	Funding in 2020 - \$26,000.00: Replace Sluice Gates. Project removes and installs new Sluice Gates on the influent side of Chlorine Contact Tank #2. Gates are used to isolate half the tank for maintenance and cleaning. Leaking gates greatly increase the time it takes to drain and is virtually impossible to keep dry if painting or re-coating is needed.								
	Funding in 2020 - \$65,000.00: Replace #1 Trickling Filter Pump Motor. Project replaces the #1 Trickling Filter Pump Motor. The motor is approximately 45 years old, experiencing continuous breakdowns and has become quite unreliable. Due to the age of this motor, slip rings must be fabricated since the replacement part is obsolete.								
	Funding in 2020 - \$8,500: Replace Influent Enclosure. The existing fiberglass enclosure is approximately 18 years and is becoming too small to house newer equipment and samplers. This project replaces the 4 foot by 4 foot enclosure with a larger unit.								
	Funding in 2020 - \$31,000: Replace a Rotating Biological Contactor (RBC) drive. Some of the existing drives were slipped on the RBC shaft when new and cannot be removed without demolishing the drive itself to replace a drive side shaft bearing. The bearings are wear items that require replacement and are necessary to keep the RBCs operational. The RBCs are needed to meet NPDES permit requirements.								
	Funding in 2021 - \$50,000.00: Replace #2 Barscreen. Project evaluation and design engineering to replace the existing mechanical barscreen, approximately 25 years old, used to remove rags, grease, debris and other small material from the waste stream.								
	Funding in 2021 - \$32,000: Replace a Rotating Biological Contactor (RBC)								





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ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
	<p>drive. Some of the existing drives were slipped on the RBC shaft when new and cannot be removed without demolishing the drive itself to replace a drive side shaft bearing. The bearings are wear items that require replacement and are necessary to keep the RBCs operational. The RBCs are needed to meet NPDES permit requirements.</p> <p>Funding in 2022 - \$450,000.00: Replace #2 Barscreen. Project replaces the existing mechanical barscreen, approximately 25 years old, used to remove rags, grease, debris and other material from the waste stream.</p> <p>Funding in 2022 - \$50,000.00: Replace Sodium Hypochlorite Tanks. Project evaluation and design engineering to replace the sodium hypochlorite storage tanks. The tanks will be approximately 18 years old and approaching the end of their useful life. This project made need to be moved up if inspections reveal significant deterioration.</p> <p>Funding in 2022 - \$33,000: Replace a Rotating Biological Contactor (RBC) drive. Some of the existing drives were slipped on the RBC shaft when new and cannot be removed without demolishing the drive itself to replace a drive side shaft bearing. The bearings are wear items that require replacement and are necessary to keep the RBCs operational. The RBCs are needed to meet NPDES permit requirements.</p> <p>Funding in 2023 - \$650,000.00: Replace Sodium Hypochlorite Tanks. Project to replace the sodium hypochlorite storage tanks. The tanks will be approximately 23 years old and approaching the end of their useful life. This project made need to be moved up if inspections reveal significant deterioration.</p> <p>Funding in 2023 - \$34,000: Replace a Rotating Biological Contactor (RBC) drive. Some of the existing drives were slipped on the RBC shaft when new and cannot be removed without demolishing the drive itself to replace a drive side shaft bearing. The bearings are wear items that require replacement and are necessary to keep the RBCs operational. The RBCs are needed to meet NPDES permit requirements.</p>								



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ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
18422 07951	<b>REPLACE VEHICLES</b> Funding in 2019 - \$45,000.00: Replace Truck 752. Truck 752 is a 2000 Ford F350. Vehicle is 19 years old and will be evaluated for replacement as per the Township's Equipment Replacement Policy.	45,000	45,000	45,000	0	0	0	0	0
<b>Total EQUIPMENT REPLACEMNT</b>		<b>162,500</b>	<b>45,000</b>	<b>45,000</b>	<b>265,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>18423 CAPITAL - Collections</b>									
<b>CAPITAL-NOT E/R</b>									
18423 07409	<b>MISC EQUIPMENT</b> Funding 2019: Purchase 3 tablets, one for each crew including data plans. Used for responding to PA 1 calls and acquiring data from the Townships Traiser Application, This will cut down on time spent locating information such as addresses, sewer line information and locations while in the field. Using the Traiser App. work orders and reports would also be utilized to keep accurate daily logs of employees.	5,000	0	0	0	0	0	0	0
18423 07429	<b>SEWER LINE MAINTENANCE EQUIP</b> Budget year 2020 : \$ 14,000.00 Purchase of an easemnt maintenance machine typically called a flail mower. The easements within right of ways and along creeks are overgrown and need to be trimmed and maintained to gain access on at least a yearly basis.	0	0	0	14,000	0	0	0	0
18423 07671	<b>SEWER LINES/LATERALS</b>	700,000	600,000	600,000	150,000	700,000	150,000	0	0



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ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
PRIORITY #1	Funding in 2019 \$200,000.00: Construction / Replacement of deteriorated and root infested Sanitary Sewer Lines and lateals. Many sanitary sewer lines in the Township are over 65 years old and our staff must be equipped to aggressively handle emergency repairs and pursue potential problem areas before they become critical.								
PRIORITY #1A	Funding in 2019 - \$50,000.00 to repalce the gravity line behind Valley Forge Memorial Gardens and Middleton Tobacco. The township has received a grant from the Commonwealth Financing Authority for \$235,197.00. The Township's cost would be \$50,000.00 to have this sewer line replaced.								
PRIORITY #2	2019- \$350,000.00: Replace Sanitary Sewer Lines. Construction / Replacement of deteriorated and root infested Sanitary Sewer Lines and laterals. Major problem areas are pin-pointed annually for sanitary sewer replacement projects. The Candlebrook section of Upper Merion Township has been pinpointed as the 1st area we should address. This area is 65 plus years old and is made up of 3 to 4 foot sections of clay pipe. Roots are the #1 issue in this area. With new technologies such as slip lining or pipe bursting parts of this area could be completed within budget and at minimal inconvenience to the residents.								
PRIORITY #3:	Funding in 2019 - \$100,000.00: Township wide flow study in the Abrams, Matsunk and Trout Run drainage basins. Future pipe capacity deficiencies would be located with this flow study. Potential problem segments could also be located to prevent undesirable hydraulic conditions causing possible overflows.								
	Funding in 2020- \$150,000.00 (Phase 1): Clear Easements throught the sanitary sewer system and clean the interceptors. There are several areas which do not have ready access to, which need to cleared and special easement and bucket machines need to be used to clean some of the larger sized sewer lines.								
	Funding in 2021 and 2022 - \$150,000.00 each year (Phase 2&3): Clear								



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easements throughout the sanitary sewer system. The wooded areas in which some of the sanitary sewers are located are overgrown and areas especially near creeks are eroded making access very difficult.									
Funding in 2022 - \$150,000.00: Televising through an outside contract the televising of sewer lines in Easements.									
18423 07672	ABRAMS PS	240,000	0	0	350,000	260,000	100,000	0	0



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ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
PRIORITY #4	Funding in 2019- \$240,000.00: Muffin Monster Replacement. Replace Comminuter #1 and #2 at Abrams Pumping Station. These comminuters will be 24 years old and have been repaired several times.								
	Funding in 2020 - \$50,000.00: Replace Flow Meter to Trout Run. Meter is non-functioning. Purpose is to measure the flow to Trout Run. The flow can not be split without this meter functioning properly.								
	Funding in 2020 - \$40,000.00: Doors. Replace the doors at Abrams Pumping Station. Over the years the doors and hardware have deteriorated due to sewer gases and are in need of replacement. Also the generator intake louvre needs to be removed and repaired or replaced.								
	Funding in 2020 - \$160,000.00: Generator and Louver Replacement. Replace the emergency generator and louver at Abrams Pumping Station. This generator will be 27 years old and is showing signs of fatigue and wear.								
	Funding in 2020 - \$100,000.00: Pump #1 Replacement. Replace Pumping unit #1 with a dry pit submersible pump as per Authority Engineers direction.								
	Funding in 2021- \$160,000.00: Replace VFD's and Controller. These items are electronic and will be 18 years old in 2019, outdated and in need of replacement.								
	Funding in 2021- \$100,000.00 : Replace Pump #2 and with dry pit submersible pumps at the direction of the Authority Engineer.								
	Funding in 2022- \$100,000.00 : Replace Pump #3 and with dry pit submersible pumps at the direction of the Authority Engineer.								
18423 07673	<b>BALLIGOMINGO PS</b>	0	0	0	40,000	80,000	0	0	0



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ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
<p>PRIORITY #5.</p> <p>Funding in 2020 - \$40,000.00: Gabion Repairs. Repair the Gabions and area around the Baligomingo Pumping Station which are deteriorating due to a change in the path of the Gulph Creek flow. Part of the wall has also been damaged from the flood in August of 2018.</p> <p>Funding in 2021 - \$80,000.00: Replace Pumps at Baligomingo Pumping Station. These pumps will be 33 years old at the time of scheduled replacement.</p>									
18423 07674	<b>DEKALB/ROSS RD PS</b>	0	0	0	75,000	0	0	0	0
<p>PRIORITY #6.</p> <p>Funding in 2020 - \$75,000.00: Replacement of pumps and upgrade the original electrical system which was installed in 1958 at DeKalb Pump Station to upgrade capacity recommended by the Authority Engineer.</p>									
18423 07677	<b>KING MANOR PS</b>	60,000	0	0	60,000	75,000	0	0	0
<p>Priorty #7</p> <p>Funding in 2020- \$60,000.00 - Phase 1, replace defective flow metering equipment. Install outside Meter pit and bypass piping over existing force main for future meter installation.</p> <p>Funding in 2021 - \$75,000.00: Phase 2, Replace worn out pump and upgrade the flow rate back to normal capacity. Pump is worn, becomes clogged and is in need of backflushing also part of this project is to replace the existing non functioning flowmeter in previously installed meter pit. Install a comminuter in the wet well to shred the rags which are continually blocking the pumps.</p>									
18423 07679	<b>VALLEY BROOKE PS</b>	0	0	0	0	200,000	0	0	0



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ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
2021 - Funding Request - \$200,000.00 - Replace submersible pumps, guiderail and discharge pumping, also repair and replace as needed all wet well pumping and valves. This pump station is over 34 years old, the pumps have been repaired over 3 times each. The piping is in need of repair due to wear from corrosion									
18423 07680	<b>GLEN ROSE PS</b>	0	0	0	200,000	0	0	0	0
2020-Funding Request - \$200,000.00. - Replace submersible pumps, guiderail system and wet well discharge piping. , both pumps have been rebuilt 2 times in the past 5 years and the discharge piping and associated hardware needs to be replaced due to wear and pump fitment problems.									
18423 07742	<b>PAINTING</b>	0	0	0	120,000	0	0	0	0
Priority #8 Funding in 2020- \$120,000.00 - Paint all 11 Pumping Station pumps, piping, equipment, walls and Floors. It has been over 10 years since the Stations were professionally prepared and painted and are in need of a good protective covering.									
18423 07744	<b>ROOF/WINDOW</b>	40,000	40,000	40,000	40,000	17,000	60,000	0	0



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ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
Priority #1B	Funding in 2019 - \$40,000.00: Roof Replacement. Project wil replace the flat roof at Abrams that is approximately 27 years old. The roof failed in 2018 and now it is not cost effective to repair at this time and it needs to be replaced.								
	Funding 2020- \$40,000.00 Replace the flat roof at Balligomingo that is approximately 29 years old, and the shingle roof at King Manor Pumping Station that is approximately 27 years old.								
	Funding 2021- \$17,000.00 :Replace roofs at Valley Brooke, Ross Road, Glenn Rose. These are shingled roofs and will be 22- 25 years old.								
	Funding 2022- _ Collection Divison Garage roof project. \$60,000.00: the Collection Division Garage roof warranty will be expiring and the roof should be evaluated at this time for replacement								
<b>Total CAPITAL-NOT E/R</b>		<b>1,045,000</b>	<b>640,000</b>	<b>640,000</b>	<b>1,049,000</b>	<b>1,332,000</b>	<b>310,000</b>	<b>0</b>	<b>0</b>
<b>EQUIPMENT REPLACEMNT</b>									
18423 07909	<b>REPLACE MISC EQUIP PS</b>	8,000	0	0	4,000	0	0	0	0
	Funding in 2019 - \$ 8,000.00: Replace riding mower, our riding mower is a hand me down from Trout Run which is over 12 years old.								
	Funding in 2020 - \$4,000.00: Replace Walk behind mower. Our walk behind mower is now 10 years old.								
18423 07929	<b>REPLACE SEWER LINE MAINT EQUIP</b>	10,000	0	0	10,000	0	0	0	0
	Funding 2019 - \$10,000.00- Replace 3 inch trash pumps and suction and discharge hose. Our 3 inch pump is now 25 years old and due to be replaced. We use these to suck out wetwells, manholes and in some cases basements.								
	Funding 2020 - \$10,000.00- Replace 4 inch trash pumps and suction and discharge hose. Our 4 inch pump is now 21 years old and due to be replaced. We use these to suck out wetwells, manholes and in some cases basements.								





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ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
18423 07951	<b>REPLACE VEHICLES</b>  Priority #2A Funding in 2019 - \$450,000.00: Replace Truck #725 (JetVac Truck). Vehicle is approximately 16 years old and used to clean out sewer mains and remove materials encountered from the sewer system. Vehicle is out daily cleaning main lines and during system emergency operations. Over the last few years we have done numerous repairs to this vehicle in the price range of about \$10,000.00 per year.  Funding in 2020 - \$50,000.00: Replace Truck #721. Vehicle will be 16 years old and used by the Assistant Superintendent for performing everyday supervisory and work functions.  Funding in 2020 - \$40,000.00: Replace Vehicle #720. This vehicle is used by the Collection Division Supervisor and will be 15 years old at time of replacement. This vehicle is used on a daily basis to inspect staff and contractor work as well as perform other Divisional hauling tasks. A vehicle condition assessment will accompany the replacement request.	450,000	0	0	90,000	0	0	0	0
<b>Total EQUIPMENT REPLACEMNT</b>		<b>468,000</b>	<b>0</b>	<b>0</b>	<b>104,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>18430 CAPITAL - Transportation</b>									
<b>CAPITAL-NOT E/R</b>									
18430 07407	<b>TRAFFIC EQUIPMENT</b>  2019 Priority #2 \$120,344.00 - LED Signal indication replacement Green Light Go Grant. (Project cost \$120,344 we must match \$67,924) We were approved for this grant in 2016 but deferred the work until 2018  2019 - \$135,000.00 - Green Light Go Grant funding to upgrade 25 intersections. PADOT pays 80% and the Township pay 20% (\$27,000).	255,344	255,344	255,344	0	0	0	0	0



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ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
18430 07429	<b>OTHER HEAVY EQUIPMENT</b> Funding Request(s)  2019: Priority #9 \$77,000 - Purchase a new rubber tread mini excavator with thumb bucket. With the increased need to remove storm debris from culvert's and creek banks this purchase will reduce the need for contractor assistance. This unit will be evaluated to potentially replace one of the backhoes when it is due for replacement.  2021: \$225,000 new brine tank utilizing hook lift with 449.  2023: \$60,000.00 - Replace Brine Trailer	77,000	0	0	77,000	225,000	0	60,000	0
18430 07661	<b>BRIDGE MAINTENANCE</b>	600,000	325,000	325,000	326,000	56,406	150,000	600,000	326,000



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ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
	Funding Request(s)								
	Bridge Repairs / Replacements - See Funding Requests below: Adjustments will be needed based on bid prices in 2019 to complete the projects listed below.								
	Priority#3 \$225,000 - Emergency repair Moore Road over Mashellamac Creek. Bridge decking repairs as outlined in the McCormick-Taylor report. Additional Engineering costs included to oversee the project's completion.								
	Priority #4 \$100,000 - Emergency repair Brownlie Road Bridge. (Failure stemming from the August 13, 2018 flooding event)								
	Priority #5 \$275,000 - Conrad Drive Bridge over Pulaski Drive. Decking repairs as outlined in the McCormick-Taylor report dated April 23, 2012. Additional Engineering costs included to oversee the project's completion.								
	2020: \$32,365.00 - Jones Road over Gulph Mills Creek. Minor stream and guiderail modification as outlined in the McCormick-Taylor report dated May 21, 2012. Additional Engineering costs included to oversee the project's completion.								
	\$225,000.00 - King of Prussia Road over Abrams Run. Blast, clean and repaint superstructure. Minor deck and stream bank repairs as outlined in the McCormick-Taylor report dated May 30, 2012. Additional Engineering costs included to oversee the project's completion.								
	\$20,000.00 - Warner Road Bridge over Norfolk Southern Railroad. Minor bridge repairs as outlined in McCormick-Taylor's report dated October 10, 2010.								
	2021: \$7,938.00 Mall Blvd over Abrams Creek. Minor bridge repairs as outlined in McCormick-Taylor's report.								



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ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
	\$27,109.00 Allendale road over Turnpike. Minor bridge repairs as outlined in McCormick-Taylors report.								
	\$21,359.00 Arden Road over Gulph Creek. Minor bridge repairs as outlined in McCormick-Taylors report.								
	2023 \$150,000 Township bridges as recommended in the annual bridge inspection reports								
18430 07662	<b>CONCRETE SVC</b>	520,375	520,375	520,375	50,000	25,000	25,000	0	0
	2019 Priority #1 DeKalb Pike Sidewalk Installation Projects. The total cost for Dekalb Pike is estimated at \$520,375 (design and construction). Funding request includes CMAQ Grant match for the DeKalb project. The total engineering and construction administration costs for the project will be the Township's responsibility at this time estimated to be \$260,122 (2018 budget funded \$150k of twp share)								
	2020 \$50,000.00 - Funding for ADA Transition Plan This will identify areas of the Township ROWs that are not up to current ADA standards. These areas will be addressed in critical specific order.								
	2021 \$25,000.00 Funding to implement ADA Transition Plan.								
	2022 \$25,000.00 Funding to implement ADA Transition Plan.								
	2023 \$25,000.00 Funding to implement ADA Transition Plan.								



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18430 07664	<b>TRAFFIC CONTROL DEVICES</b> Funding Request(s)  2019 Priority #9 \$11,000.00 - Battery Back-up Program. (Henderson Road and Valley Forge Road, Henderson Road and Church Road). Priority #15 \$15,000.00 - Battery Back-up Program. (Wills Blvd, Allendale road, Mall Blvd)). Priority #16 \$55,000.00 - Install new School flashers on Caley Road.	81,000	0	0	0	0	0	0	0
18430 07665	<b>STORMWATER PROJECTS</b> Funding Request(s)  2019 Priority #14 \$500,000.00 - Tannery Drive. (Remington & Vernick) Priority #6 \$150,000.00 - Sentry Lane drainage investigation and construction. Priority #7 \$35,000.00 - James Street Construction as per T&M Associates Report (remove damaged section only).  2020 \$10,000.00 - Drew Court storm water pipe replacement. \$50,000.00 - North Prince Fredrick Street construction as per T&M Associates Report. \$5,000.00 - Horizon Drive slip line existing 24 inch pipe. \$50,000.00 - Renaissance Blvd CMP replacement. \$10,000.00 - Abrams Mill Rd. Stormwater facility failure needs investigation and repair.	685,000	0	0	125,000	0	0	0	0



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ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
18430 07884	<b>TOWNSHIP GARAGE</b> Funding Request(s)  2020 \$150,000.00 - Painting Project. Prepare and paint the outside of the Township garage. Repair mortar and expansion joints.	0	0	0	150,000	0	0	0	0
18430 07889	<b>OTHER BUILDINGS</b> Funding Request(s)  2020: Replace original 1988 salt shed roof. Shingles are brittle and frequently break off during heavy wind storms.	0	0	0	60,000	0	0	0	0
<b>Total CAPITAL-NOT E/R</b>		<b>2,218,719</b>	<b>1,100,719</b>	<b>1,100,719</b>	<b>788,000</b>	<b>306,406</b>	<b>175,000</b>	<b>660,000</b>	<b>326,000</b>
<b>EQUIPMENT REPLACEMNT</b>									
18430 07902	<b>REPLACE OFFICE FURN/FIXTURES</b> Funding Request(s)  2020 \$2,000.00: Replace Office Furniture/Fixtures in Highway Superintendents Office. \$2,000.00: Replace Office Furniture/Fixtures in Traffic Signal Office.	0	0	0	4,000	0	0	0	0
18430 07907	<b>REPLACE TRAFFIC EQUIPMENT</b>	145,000	0	0	190,000	120,000	0	0	0



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ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
Funding Request(s)									
2019									
Priority #10									
\$35,000.00 - Replace Traffic Signal poles DeKalb Pike and Town Center Road.									
Priority #11									
\$75,000.00 - Rewire Traffic signals @ DeKalb Pike and Allendale Road.									
Priority #12									
\$35,000.00 - Replace traffic Signal poles @ DeKalb Pike and Allendale Road									
2020 - Funding Request - \$90,000.00 - Replace metal street poles on Town Center Road. Safety issues have been documented in other communities due to metal pole failures. (The Township had previously applied for a grant that was not funded)									
Budget reflects costs before grant reimbursement. We must show the total cost of the project not just the township's match responsibility.									
\$100,000.00 - Traffic signal rewire@ Dekalb Pike and Allendale Road.									
2021									
\$135,000 - Controller replacements for 30 intersections.									
\$35,000 - Replace traffic Signal poles @ Long Road and DeKalb Pike.									
\$100,000 - Traffic signal rewire @ Long Road and Dekalb Pike.									
2022									
\$35,000 - Traffic Signal Rewire @ Mall Boulevard and Conrad Drive.									
\$35,000 - Traffic Signal Rewire @ First Avenue and Moore Road.									
\$50,000 - Replace Signal Control Cabinet @ Dekalb Pike and Mall Boulevard.									
18430 07912	REPLACE SNOW EQUIPMENT	0	0	0	225,000	13,000	13,000	13,000	0



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ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
Funding Requet(s)									
2020 Funding Request - \$225,000 Brine tank for unit 449 utilizing hook lift.									
2021 \$13,000 - Replace snow equipment. (Snow plows, spreader,Controls)									
2022 \$13,000 - Replace snow equipment. (Snow plows, spreader,Controls)									
2023 \$13,000 - Replace snow equipment. (Snow plows, spreader,Controls)									
18430 07921	<b>REPLACE BACKHOE</b>	0	0	0	110,000	110,000	0	0	0
Funding Request(s)									
2020 \$110,000.00 - Replace Backhoe 451.									
2021 \$110,000.00 - Replace Backhoe 453.									
18430 07929	<b>REPLACE OTHER HEAVY EQUIPMENT</b>	0	0	0	197,000	27,000	0	0	0
Funding Request(s)									
2020 \$175,000.00 Replace Johnston Sweeper Unit 438. (Will look for Grants to offset costs) \$22,000.00 - Replace walk behind cutoff saw-current unit is 10 years old.									
2021: \$27,000.00 - Replace 1997 Buthling Asphalt Roller									
18430 07941	<b>REPLACE MAJOR COMPONENTS</b>	12,000	12,000	12,000	0	0	0	0	0





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ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
Funding Request(s) 2019 Priority #13 \$12,000 - Replace HVAC Unit that serves the Highway and Park & Shade Tree offices									
18430 07951	<b>REPLACE VEHICLES</b>	210,000	210,000	210,000	460,000	210,000	305,000	0	0
Funding Request(s) 2019 Priority #8 \$210,000.00 - Replace #466, 1998- 6 wheel dump truck 39,000 GVW dump truck with plow package.									
2020 250,000 - Replace unit #459, 2003 Recycle truck. Possible Grant funding available. \$95,000 - Replace unit #444, 2008 F-450 2.5 ton dump truck.									
2021 \$215,000.00 - Replace #442, 2001 -6 wheel 39,000 GVW dump truck with plow package									
<b>Total EQUIPMENT REPLACEMNT</b>		<b>367,000</b>	<b>222,000</b>	<b>222,000</b>	<b>1,186,000</b>	<b>480,000</b>	<b>318,000</b>	<b>13,000</b>	<b>0</b>
<b>18432 CAPITAL - Vehicle Maintenance</b>									
<b>CAPITAL-NOT E/R</b>									
18432 07409	<b>MISC EQUIPMENT</b>	8,000	0	0	0	0	0	0	0



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**CAPITAL-ADOPTED**

ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
Funding Request(s)									
2019 Priority#3 \$6,000.00 - Upgrde MODUS Code Reader. This equipment reads the information codes from the car and truck computers to determine problems with the vehicle.									
2019 Priority #4 \$2000.00 Modus Code reader Software.									
<b>Total CAPITAL-NOT E/R</b>		<b>8,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EQUIPMENT REPLACEMNT</b>									
18432 07909	<b>REPLACE MISC CAPITAL PROJECTS</b>	3,000	3,000	3,000	3,000	3,000	3,000	3,000	0
Funding Request(s) 2019 to 2023 PRIORITY #1  \$3,000.00 - Replace hydraulic pipes and fitting on truck lift.									
18432 07929	<b>REPLACE OTHER HEAVY EQUIPMENT</b>	3,000	3,000	3,000	4,200	6,000	6,000	15,000	0



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ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
2019:									
Priority #2									
\$3000 - Replace Plasma Cutter									
2020:									
Replace parts cleaner - \$500.00									
Replace Double wall Oil Storage Tank - \$3700.00									
2021:									
Replace 120 Gal Air Compressor - \$6000.00									
2022:									
Replace 120 Gal Air Compresor - \$6000.00									
2023:									
Replace Gas Welding Unit - \$15,000									
18432 07951	REPLACE VEHICLES	0	0	0	0	45,000	0	0	0
2021:									
\$45,000 - replace unit 437. Current unit was replaced by converting the used bucket truck unit 421 into a service vehicle. We will continue with this cost saving practice as long as a reliable vehicle is available when unit 437 is in need of replacement.									
Total EQUIPMENT REPLACEMNT		6,000	6,000	6,000	7,200	54,000	9,000	18,000	0
18434 CAPITAL - Park Maintenance									
CAPITAL-NOT E/R									
18434 07881	NOR-VIEW FARMS	172,000	137,000	137,000	128,000	393,000	193,000	0	0





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ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
18434 07886	<b>COMPOST SITE</b> Funding Request(s)  2019 Priority #5 \$160,000.00 - Replace the Compost Weigh Station Scale.	160,000	0	0	0	0	0	0	0
<b>Total CAPITAL-NOT E/R</b>		<b>332,000</b>	<b>137,000</b>	<b>137,000</b>	<b>128,000</b>	<b>393,000</b>	<b>193,000</b>	<b>0</b>	<b>0</b>
<b>EQUIPMENT REPLACEMNT</b>									
18434 07941	<b>REPLACE MAJOR COMPONENTS</b> Funding Request(s) 2019 Priority #6 \$10,000.00 - Replace the current paint machine used during the summer and fall painting of the athletic fields. The paint machine at time of replacement will be close to 16 year old.  2020 \$20,000.00 - Replace the current field conditioner, used daily during the spring and summer maintenance season of the ballfields. The field conditioner at time of replacement will be close to 14 years old.	10,000	10,000	10,000	20,000	0	0	0	0
<b>Total EQUIPMENT REPLACEMNT</b>		<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>18436 CAPITAL - Building Maintenance</b>									
<b>CAPITAL-NOT E/R</b>									
18436 07742	<b>PAINTING/CARPETING/WALLPAPER</b>	40,520	6,500	6,500	0	0	0	0	0



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ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
Funding Request(s) 2019 \$40,520.00: Little Library Theatre painting renovation includes \$3,800 for painting and \$3,500 floor/carpet Atrium/Common, stairs, hallway painting \$15,000 Atrium/Common area lighting upgrade (LED strip lighting & stairwell motion sensor lighting) \$6,500 Exterior building/gazebo pressure washing \$7,220 Install phone charging stations in kitchen and library \$4,500									
18436 07743	<b>HVAC</b>	25,000	25,000	25,000	0	0	0	0	0
2019 \$25,000.00 - Clean HVAC Ductwork. Project entails high pressure vacuum cleaning of the HVAC ductwork throughout the Township building greatly reducing the chance of dirt, dust, dander, or other organisms negatively affecting Township employees or the public.									
18436 07883	<b>TOWNSHIP BLDG</b>	0	0	0	750,000	0	0	0	0
2020 \$750,000.00 - Upgrade Building Emergency Generator. Purchase and install standby generator that can power the entire building during instances of utility power failures.									
<b>Total CAPITAL-NOT E/R</b>		<b>65,520</b>	<b>31,500</b>	<b>31,500</b>	<b>750,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EQUIPMENT REPLACEMENT</b>									
18436 07941	<b>REPLACE MAJOR COMPONENTS</b>	25,000	25,000	25,000	25,000	25,000	25,000	25,000	0
2019-2023 Replace Major Components, mostly individual HVAC units that are failing due to age.									



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ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
Total EQUIPMENT REPLACEMNT		25,000	25,000	25,000	25,000	25,000	25,000	25,000	0
18450 CAPITAL - Park and Recreation									
CAPITAL-NOT E/R									
18450 07101	BELMONT PARK 2019- BI-1 ADA parking, signage, trash/recycling bins, ballfield and playground equipment, court resurfacing.	185,000	185,000	185,000	0	0	0	0	0
18450 07105	BOB WHITE PARK 2019- BI-1 Playground improvements/replacement, Basketball/Hockey Court Resurfacing	176,000	176,000	176,000	0	0	0	0	0
18450 07106	EXECUTIVE ESTATES 2019- BI-1 ADA parking/signage and accessibility, fencing repairs, footbridge repairs, widening and repaving of paths, light upgrades, court resuracing, playground improvements/replacement.	210,000	210,000	210,000	0	0	0	0	0
18450 07108	HEUSER PARK 2019-2022- BI-1 Pavement repairs, painting, playground improvements, install pads for spectator seating, additional courts (basketball/volleyball/tennis)	25,000	25,000	25,000	65,000	50,000	0	0	0
18450 07109	BOB HOLLAND PARK	145,000	145,000	145,000	0	0	0	0	0



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ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
2019- BI-1	ADA signage, add paths to play areas and court, playground improvements/replacement, parking improvements, replace benches/picnic tables								
18450 07111	<b>MCKAIG NATURE CENTER</b> 2020- ADA parking/signage on Brower Road	0	0	0	5,000	0	0	0	0
18450 07112	<b>MOORE HOUSE</b> 2019 Remediation project. Grant funding is in place for \$86,053. Township share is \$15,186.	0	101,239	101,239	0	0	0	0	0
18450 07117	<b>SWEDESBURG PARK</b> 2019- BI-1 ADA parking/signage, repair/replace playground, resurface court, pathway improvements, add benches, landscaping improvements, security lighting.	90,000	90,000	90,000	0	0	0	0	0
18450 07120	<b>COMMUNITY CENTER</b>	36,000	36,000	36,000	92,000	12,000	0	0	0





UPPER MERION TOWNSHIP  
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ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
2019 Cost includes:  Automated Backboard Capability- \$6500 (priority #4) Floor Auto Scrubber- \$16,000 (priority #5) Burnisher for Wood/Gym Flooring- \$5000 (priority #6) Room Divider-Front Desk Supervisor's Office- \$3500 (priority #1) Mind/Body Room Ductwork- \$5000 (priority #8)  2020 Costs Include- LED Signage Exterior- \$77,000 Childwatch Expansion- \$15,000  2021 Costs Include- Security Cameras Lower Level- \$1,500 Main Entrance UMCC Lighting- \$7,500 ADA Curb Cut/VF Road Walkway- \$3,000									
18450 07121	UM TOWNSHIP BLDG PARK	40,000	40,000	40,000	0	0	0	0	0
2019- BI-1  Replace/repair playground, ADA parking signage, landscape improvements, fencing repairs, replace wood walkway decking/railings, improve signage.									
18450 07122	VALLEY FORGE ACRES	135,000	135,000	135,000	0	0	0	0	0
2019- BI-1  Replace/repair playground, pavement repairs, signage									
18450 07123	WALKER PARK	0	0	0	250,000	0	0	0	0



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ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
2020-2021	Repair/replace playground equipment, signage improvements, parking restriping, fencing repairs, replace bridge decking, paths to spectator areas, replace bleachers, security lighting, basketball court resurfacing, improvements to field lighting.								
18450 07124	<b>WILLIAM WALL (REBEL HILL)</b>	10,000	10,000	10,000	0	0	0	0	0
2019- BI-1	Court Resurfacing and benches.								
18450 07126	<b>MERRILL YOUNG PARK</b>	165,000	165,000	165,000	0	0	0	0	0
2019- BI-1	ADA parking, add paths to facilities, replace/repair playground, signage improvements, replace damaged benches, fencing repairs, maintain ballfield, replace backstop, resurface court, replace/add player seating, install picnic benches.								
18450 07133	<b>PARK PROJECTS</b>	323,100	323,100	323,100	300,000	0	0	0	0
2019-2020- BI-2	\$300,000- Design and Associated Fees for Heuser Park Phase 2								
	\$23,100- Community Garden Needs: Drainage Mitigation Rehabilitation for onsite well Site work for Gazebo installation								
18450 07135	<b>MULTI-USE RECREATION TRAILS</b>	865,000	865,000	865,000	0	0	0	0	0



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ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
Phase 1 and 2 of Crow Creek Trail- BI-3 Total Project Cost = \$2,636,457 Grant Award = \$1,250,000 Township Match = \$1,386,457  PRIORITY #2  2019- Crow Creek Trail Phase #3 2020- Completion of SRWT (under 422 bridge)									
18450 07136	<b>SWIMMING POOL</b>  2019  Pool Operational and Capital Study- \$25,000- (BI-4) Repairs Needed for Well- \$25,000 (priority #9) Electrical Upgrades/Pool Building- \$20,000 (priority #2) Sandblasting of Large Pool- \$33,000 (priority #3) Replace Caulking of Large Pool- \$4,500 (priority #7) New Lifeguard Shed- \$5000 (priority #10) Shade Structure- \$25,000 (priority #11)	137,500	137,500	137,500	0	0	0	0	0
<b>Total CAPITAL-NOT E/R</b>		<b>2,542,600</b>	<b>2,643,839</b>	<b>2,643,839</b>	<b>712,000</b>	<b>62,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>18456 CAPITAL - Library</b>									
<b>CAPITAL-NOT E/R</b>									
18456 07404	<b>LIBRARY EQUIPMENT</b>  Library Initiative 1: Drive- up Book Return- This project entails creating a space in front of the building for community members to return all library material with the convenience of not having to leave their car, especially helpful for young families and patrons with mobility concerns.	8,000	8,000	8,000	0	0	0	0	0
18456 07883	<b>TOWNSHIP BLDG</b>	12,500	12,500	12,500	0	0	0	0	0



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**CAPITAL-ADOPTED**

ACCOUNT NUMBER	ACCOUNT TITLE	2019 DEPT REQUEST	2019 MANAGER'S RECOMMEND	2019 ADOPTED	2020	2021	2022	2023	2024
Board Priority 1: Feasibility Study - This cost includes work with an architect and library consultant (\$12,500) to create a conceptual plan of what a new space would look like after meeting and reviewing what is needed to better serve the community.									
Total CAPITAL-NOT E/R		20,500	20,500	20,500	0	0	0	0	0
Grand Totals:		10,214,856	7,176,275	7,176,275	7,538,468	4,179,106	2,934,000	1,827,700	633,000