

UPPER MERION TRANSPORTATION AUTHORITY
January 10, 2018

The members of the Upper Merion Transportation Authority met for their reorganization and regular meeting on Wednesday, January 10, 2018 in the Township Building, 175 West Valley Forge Road, King of Prussia, PA. The meeting was called to order at 7:00 p.m. and commenced with the pledge of allegiance.

ATTENDANCE

Tom Kohler, Chairman
Lou Zotti, Vice-Chairman
Marvin Meneeley, Treasurer
Carlton Stuart, Secretary
Ian Kingsley, Assistant Secretary/Treasurer
David G. Kraynik, Executive Secretary
Greg Philips, Supervisor Liaison
Edward O'Brien, Director of Public Works
Jack Smyth, Jr., P.E., Consulting Engineers, Boles Smyth Associates, Inc., (BSA)
Noah Marlier, Rudolph Clarke, LLC
Nicholas Hiriak, Director of Finance
Rita Ann Pfeiffer, Recording Secretary and Staff Liaison to Transportation Authority

ABSENT

Transportation Authority Reorganization for 2018

It was moved by Mr. Stuart, seconded by Mr. Meneeley, all voting "Aye" to appoint Mr. Kraynik as Temporary Chairman. None opposed. Motion approved 5-0.

It was moved by Mr. Zotti, seconded by Mr. Meneeley, all voting "Aye" to place Mr. Kohler's name in nomination as Chairman of the Authority. Without further nominations from the floor, the nominations were closed and Mr. Kohler was appointed Chairman by a unanimous vote of 5-0.

It was moved by Mr. Zotti, seconded by Mr. Stuart, all voting "Aye" to approve the following appointments en bloc. None opposed. Motion approved 5-0.

Mr. Zotti was appointed Vice-Chairman of the Authority.
Mr. Stuart was appointed Secretary of the Authority.
Mr. Meneeley was appointed Treasurer of the Authority.
Mr. Kingsley was appointed Asst. Secretary/Treasurer of the Authority.

APPOINTMENTS:

It was moved by Mr. Meneeley, seconded by Mr. Stuart, all voting "Aye" to approve the following appointments en bloc. None opposed. Motion approved 5-0.

Mr. Kraynik was appointed Executive Secretary.
Mr. Hiriak was appointed Finance Director.
The firm of Boles Smyth Associates was appointed as Consulting Engineer, at the rate listed in their letter of intent dated December 12, 2017.

The firm of Rudolph Clarke, LLC was appointed as Solicitor, at the rate listed in their letter of intent dated December 21, 2017.

The firm of Maillie LLP, CPA was appointed as Auditors.

ESTABLISHMENT OF MEETING DATE:

It was moved by Mr. Meneeley, seconded by Mr. Zotti, all voting "Aye", to set the second Wednesday of each month, at **7:00 p.m.** as the Authority's regular meeting date and time. Meetings will be held in the Board Room of the Township Building, unless otherwise advertised. None opposed. Motion approved 5-0.

MEETING MINUTES APPROVAL:

It was moved by Mr. Stuart, seconded by Mr. Kingsley, all voting "Aye" to approve the meeting minutes of December 13, 2017 as submitted. None opposed. Motion approved 5-0.

NEW BUSINESS

Church Road Bridge Over SEPTA Route 100 (MPMS #16396) Construction Inspection Services Ranking and Selection

Mr. Smyth stated at the last meeting there was a discussion about the Construction Inspection Services which was advertised in PennDOT's ECMS system. Seven (7) Statements of Interest were received. The selection of the top three firms will be made according to four criteria and the percentage weights assigned to each for consideration by the Authority members.

Following the December meeting, the Authority members were asked to complete the review and fill out the Selection Criteria spreadsheet which was provided to them and be prepared to discuss at the January meeting. The Authority members were asked to identify the top three Construction Inspection firms in order (3-2-1).

A discussion followed during which the Authority members provided the reasons for the rankings of their selections. It was noted the first three ranked firms will require published reasons for selection and particular ranking. Also discussed were unpublished reasons for ranking the top three firms and for non-selection of the other four firms.

Mr. Smyth summarized the consensus of the Authority review and indicated McTish, Kunkel & Associates has been ranked third, Pennoni Associates has been ranked second and Traffic, Planning and Design, Inc. has been ranked first.

Authority Action:

It was moved by Mr. Zotti, seconded by Mr. Stuart, all voting "Aye" to select Traffic, Planning and Design, Inc. as the Construction Inspection firm for the Church Road Bridge over SEPTA Route 100 project (MPMS #16396). None opposed. Motion approved 5-0.

EXECUTIVE SECRETARY'S REPORT

Development Plan Updates

Mr. Kraynik indicated there are five development plans currently going through the review process.

Francis E. Schultz, Jr. Development Plan, 541 Flint Hill Road. Construction of a 40,000 square foot one-story building for recreational use and warehousing and paved parking for 116 vehicles. (\$330,000 in assessment fees estimated for the Authority).

Brandywine Properties Development Plan, 500 N. Gulph Road. Building modifications resulting in approximately 2,000 square feet of additional office space, one level parking deck. (\$16,000 in assessment fees estimated for the Authority).

Workhorse Brewing Development Plan, 250 King Manor Drive. Renovation of 50,000 square feet of warehouse space into brewery and tasting room and construction of 132 new parking spaces. (\$180,000 in assessment fees estimated for the Authority).

Mao Zhu Zeng Subdivision, 155 Hughes Road and Park Ridge Hotel development plan, 480 N. Gulph Road (next to Sheraton Hotel) will not result in assessment fees.

Mr. Kohler asked for additional information about news articles reporting on potential redevelopment at the King of Prussia Mall. Mr. Kraynik responded about eight months ago he met with the Vice President of the King of Prussia Mall's owner, Simon Property Group who indicated they would be returning with concept plans for the JCPenny tract. Mr. Kraynik indicated he heard nothing further until the news articles. The Township Planner has made it known to Simon Property Group the Township would appreciate hearing about such plans firsthand and not in the news media. It was noted a meeting has since been scheduled with Simon Property Group for next week to update the Township Management and Supervisors on this proposed project.

Mr. Kohler emphasized the importance of monitoring proposed projects to make sure they are covered within the Act 209 study.

Mr. Zotti asked if the Act 209 study could be revised, if necessary. Mr. Smyth responded in the affirmative and said it would be necessary to go through the full process.

Both Mr. Kohler and Mr. Zotti commented the boundaries of the Act 209 should be reviewed from time to time in light of proposed developments.

ENGINEER'S REPORT

Multi-Use Trail Bridge over the Schuylkill River

The Sullivan's Bridge timetable has been advanced for the abandonment of the State Route 3051 and turnover to Upper Merion/West Norriton Townships. The recommended date for PennDOT abandonment to the Townships is now January 15, 2018. The Township donation to the National Park Service (NPS) must be completed by February 6, 2018 before the expiration of the NPS Environmental Due Diligence documentation. The Townships would be able to file the letter/report of the vacation with the Clerk of Courts for West Norriton and a copy of the ordinance for Upper

Merion around January 22 thru 26, 2018. The donation would then be completed by February 6th. BSA is continuing to work with all parties over the next two weeks to ensure the above deadlines are met.

Relocated North Gulph Road

There were several meetings with regard to the revisions of the environmental document. The Federal Highway Administration (FHWA) is making a determination on how to proceed and whether to do a new environmental document or reevaluate the existing document. BSA is in the process of incorporating the approach as suggested by the FHWA.

BSA has been working on the advanced design efforts for drainage design and stormwater best management practices (BMP's) for the project. This effort included development and refinement of updated cross sections for the existing roadways in addition to the new alignment corridor. The National Park Service staff is very involved in these discussions because it impacts their Gateway Improvements for the Valley Forge National Historical Park.

Station Lane Connector Driveway

This is moving ahead.

Church Road Bridge over SEPTA Route 100 Line

UMTA completed Construction Inspection Selection at this meeting and BSA will forward proposal rankings and published reasons to PennDOT for consideration.

BSA prepared a revised construction schedule, which was submitted to SEPTA with the approved SEPTA Route 100 Church Road Bridge Plans and a request to secure agreements from SEPTA necessary for construction. BSA has followed up with SEPTA on numerous occasions since October to advance the necessary agreements and there has been a lack of a response.

A discussion followed about possible ways to expedite the SEPTA agreements necessary for construction.

BSA prepared a CEE Re-evaluation for review by PennDOT. The NPDES permit was submitted to Montgomery County Conservation District (MCCD) for the Erosion and Sediment Pollution Control Plans (E&S) and Post Construction Stormwater Management Plans.

Although a PA Department of Environmental Protection (DEP) General Permit-11 (GP-11) was previously submitted, after a meeting with PADEP it was indicated an Individual Joint Permit Application would be required for this project which includes review and approval from both PADEP and the US Army Corps of Engineers due to the reduction in 100 Year Floodplain Elevation. BSA has prepared the higher level joint permit application due to the expected reductions in the 100 Year Floodplain elevation on the upstream side of the culvert replacement. This is in final review with BSA's biologist and will go back to PADEP.

BSA had follow up coordination with the MCCD and as a result began working to reduce the limit of disturbance below 1.0 acres outside the 100 Year Floodplain in an effort to eliminate NPDES permit requirements and qualify for a less intensive requirement for E&S Plan approval instead. After redesigning and repackaging, BSA reduced the disturbed area outside the floodplain to 0.99 acres and has resubmitted the E&S Plans to MCCD for review.

BSA updated the Construction Tabulation of Quantities and Cost Estimate in the newly implemented PennDOT online Auto TAB system. BSA prepared the Plans, Specifications & Estimates (PS&E) package for PennDOT Design Manual 3 Plan Review which is a formal milestone on the ECMS Project Development Checklist.

BSA updated the Traffic Control Plan and Special Provisions for resubmittal and approval to ensure current PennDOT standards are met. The submittal was delivered to Gannett Fleming for review.

The Final Structure Plan for the culvert has been submitted to Gannett Fleming for final review.

BSA has prepared and transmitted the required Utility Clearance documents for transmittal to affected utility companies for utility clearance.

Prince Frederick Extension

A meeting is scheduled with Matt Edmond, Montgomery County Planning Commission, Dave Kraynik, Jack Smyth and Tom Kohler for January 11th to discuss the county's position on the potential new PA Turnpike Interchange at Henderson Road. It is planned to also have a complementary discussion on how it interacts with Prince Frederick Extension and a possible partnership strategy with Montgomery County.

SR 0023 Trout Creek Bridge

BSA is waiting for review comments from PennDOT on the draft Type, Size and Location (TS&L) and the Hydraulic & Hydrologic analysis.

Potential New PA Turnpike Interchange at Henderson Road

Previously discussed.

SOLICITOR'S REPORT - no report

FINANCIAL REPORT FOR DECEMBER 2017

Mr. Nick Hiriak, Finance Director, commented on the December and year-to-date budget report. He noted 2017 interest earnings were better than expected.

REQUISITIONS – JANUARY 2018

Boles, Smyth Assoc., Inc.	\$ 3,115.43	Station Lane Connector Driveway Conceptual Design for the NPS for work performed 11-1-17 thru 11-30-17 INVOICE #2
Boles, Smyth Assoc., Inc.	\$ 3,868.43	Trout Creek Bridge Replacement Project for work performed for the Period 11-1-17 thru 11-30-17 INVOICE #21
Boles, Smyth Assoc., Inc.	\$ 1,906.56	Construction Phase Services for Multi- Use Trail Bridge over Schuylkill River project for work performed 11-1-17 thru 11-30-17 INVOICE #45

Boles, Smyth Assoc., Inc.	\$ 252.75	East Church Road Bridge Replacement over SEPTA for work performed 11-1-17 thru 11-30-17 INVOICE #46
Boles, Smyth Assoc.	\$ 14,063.52	Relocation of North Gulph Road (SR 3039) for work performed 11-1-17 thru 11-30-17 INVOICE #48
Boles, Smyth Assoc.	\$ 9,621.50	Professional Services relative to transportation engineering consulting activity performed from 09-01-17 thru 11-30-17 INVOICE #95
Rudolph Clarke, LLC Suite 200 Seven Neshaminy Interplex Trevose, PA19053	\$ 540.00	Professional Services General Representation 11-1-17 to 11-27-17 INVOICE #64832
TOTAL:	\$33,368.19	

Authority Action:

It was moved by Mr. Meneeley, seconded by Mr. Stuart, all voting "Aye" to approve the January 2018 requisitions in the amount of \$33,368.19. None opposed. Motion approved 5-0.

ADDITIONAL BUSINESS

Mr. Kohler asked about ADA sidewalk ramps and who is responsible for maintenance for a state road intersecting with a street in a Homeowner Association (HOA). After a brief discussion it was determined while additional details are required about the particular situation it would probably be the responsibility of the HOA.

Mr. Kingsley commented on his work schedule and indicated it will limit the time he is able to be physically present at Authority meetings. He indicated he would make every effort to be available by phone if a quorum is needed.

ADJOURNMENT

There being no further business to come before the Authority, the meeting adjourned at 7:56p.m.


DAVID G. KRAYNIK
EXECUTIVE SECRETARY
THOMAS KOHLER
CHAIRMAN

Minutes Approved: 2-14-18

Minutes Entered: 2-15-18