



## UPPER MERION TOWNSHIP BOARD OF SUPERVISORS

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### BOARD OF SUPERVISORS

WILLIAM JENAWAY, PhD  
CHAIRPERSON

CAROLE KENNEY  
VICE-CHAIRPERSON

TINA GARZILLO  
GREG PHILIPS  
GREG WAKS

### TOWNSHIP MANAGER/ SECRETARY-TREASURER

ANTHONY HAMADAY

### TOWNSHIP SOLICITOR

FIRM OF:  
HAMBURG, RUBIN, MULLIN,  
MAXWELL & LUPIN, P.C.

## Minutes

### Community Center Complex Advisory Board

August 18, 2020

7:30pm

1. Attendance: GlennAnne Chabala (GA), Greg Waks, Chris Levy, Paul Kubler, Evelyn Ankers, Sharon Davis, Ben Eyer, Deena Newman
2. Pledge of Allegiance
3. Approval of July 21st minutes
  - a. Evelyn moves, Chris 2nds
  - b. All in favor; Approved
4. Staff Report
  - a. Roof project
    - i. As of August 21<sup>st</sup>, will be complete
    - ii. Outstanding items –
      1. Ceiling tiles
      2. New filters
        - a. Upgraded filters to be Merv 13
        - b. Higher particle filtering
    3. West walls (senior patio) being discussed
      - a. Not sure reflashing is best solution
        - i. Requires cutting the concrete on the building away
        - ii. Need a channel to stop building from coming up
        - iii. Water can get behind the paneling
      - b. Would need to move the planters against the wall
        - i. They can't open those walls
        - ii. Can't move patio pavers
        - iii. Asked roofing contractor for price
          1. Said he could do it
          2. Didn't get full scope of the work
          3. Still working on the roof

4. Not willing to do that as a change order
5. If it's over \$19K it requires a bid
- iii. Flooding from creek but not roof in last storm
  1. Have to check under mind and body room to see if there's any wetness
  2. Epoxy previously applied saved the two lower rooms
  3. Any other retaining wall or other efforts to control flooding?
    - a. Anything can be done for the money
    - b. Creek work requires DEP, permits, engineers
    - c. Anything we do upstream impacts people downstream
      - i. Other township projects may help broader Crow Creek flooding mitigation
      - ii. New high school project includes significant storm water management
      - iii. Trail work may include some storm water improvement – is expected to help Walker Field
      - iv. Low tech solution suggested by Jenaway – Sandbagging
        1. Do we have the resources and time to prepare
        2. Requires a lot of work
        3. The creek rises quickly at times
          - a. Tropical storm was predicted and there would have had time
          - b. Derecho came suddenly
        4. Discussed as a staff; asked by Tony
          - a. Gerry Testa – if we're open and put sandbags in front of the door, we block off exits
          - b. Storage and how quickly we can get them there are concerns
          - c. Doors open outward
          - d. Maybe case-by-case and might stop some, mitigate
          - e. If open, inside, if closed outside
- b. Maintenance Update
  - i. Newly-refinished wood floors
  - ii. Painting lines on the 6 courts (badminton and pickleball)
  - iii. Looking good for re-opening
  - iv. September 8<sup>th</sup> is re-opening
    1. Paul wanted a heads up to when the center was opening
    2. GA- Sent out township wide because all three building opening at once
    3. BOS approved reopening draft
    4. Evelyn – C3AB was not involved in advising on the reopening
      - a. Feels this board mostly listens to updates during meetings vs. advising
      - b. Wants to make more of an impact

- c. Often hear after the fact, since we started
- d. Chris – feels the same
- e. Deena – P&R board didn't talk about reopening at all
- f. Greg – Communication needs to improve; fair assessment
  - i. This board is not ignored
  - ii. Some citizen boards don't have latitude to recommend contractors
    - 1. BOS accepted our recommendation
    - 2. Membership to financially strapped residents
    - 3. Expansion of child care – supported and financed (that's changed now)
  - iii. BOS doesn't always listen to citizen boards
    - 1. Media & Communication expense rejected
  - iv. Not all Supervisors agree on things
    - 1. Wished there was more support
      - a. Backlit sign
      - b. We can lobby other supervisors
  - v. Evelyn – we don't need to make decisions or hear yes
    - 1. Want some structure on how we are to advise
    - 2. BOS makes the call
- g. GA will not wait for a meeting to update us, will do a better job of communicating to the board

- c. Passholder update
  - i. 2763 passholders, downward trend
  - ii. August 1<sup>st</sup> – down 3.1%
    - 1. After re-opening e-mail, hit with a number of cancellations/freezes
    - 2. Trying to move cancellations into freezes
    - 3. Stephen will have final numbers after next update
    - 4. One citizen thought it was irresponsible to open
    - 5. Paul - What are other facilities experiencing?
      - a. GA doesn't know
        - i. Plymouth is seeing 75 people throughout the day
        - ii. Open 7-7 (shortened hours)
  - iii. Refund update/ passholder cancellations
    - 1. As per above, numbers still being tabulated
- d. Pool member update
  - i. 1433 members
  - ii. Sold 700 day passes – 17.5 per day
- e. BOS on Thursday will review budget
  - 1. Reductions and adjustment of revenue goals
  - 2. To date – revenue projections just about surpassed
    - a. Heather procured rentals through 10/2 – Another \$20K
      - i. Her PT status limits her hours
      - ii. No fall or winter pool programming

- iii. Gives her a break
  - b. Chris – Let's make sure she knows how she's appreciated!
    - i. We See You Award– she can be nominated
    - ii. BID still accepting?
    - iii. Alice PIM – PIO to ask if nominations still being accepted
    - iv. We can do something as a board – sign it with a note of thanks
- f. Pool feasibility
  - i. MKSD wants to set up open house on 8.25 at the pool
    - 1. Also important to get input from township
      - a. QR code to vote with phone
      - b. Be more inclusive and eliminate touching
    - 2. Cannot find any existing plans for the building (office/bathhouse)
      - a. Thursday have to come out to do their own rendering for the building
- g. Reopening plans
  - i. Markings on the floor for social distancing
  - ii. Two check in stations – multi-purpose 1 and main entrance
    - 1. Touch less face thermometers
      - a. There will be someone there
    - 2. Health screening
      - a. Any exposure
      - b. Any symptoms
  - iii. Limits on classrooms
    - 1. No instructors feel that the classes have ever exceeded 50% capacity
    - 2. Limited numbers will be enforced
    - 3. If constantly hitting maximum, reservation system will go in place
    - 4. Scheduled outdoor classes will no longer be offered
      - a. Weather has been problematic
      - b. Extra cleaning for staff
      - c. Not enough staff
      - d. 5:45 AM class thinking of live streaming for at-home participation; only for passholders
        - i. Some may not feel that virtual classes are worth membership
      - e. May do some pop up classes based on weather
  - iv. Foot pedals put on all doors
    - 1. Locker rooms
    - 2. Bathrooms
    - 3. Classrooms
  - v. Masks mandatory, even when working out
    - 1. Must be a mask; no t-shirts
    - 2. Will there be enough staff to enforce
      - a. Only 3 staff members are not returning
      - b. 2 weeks there will be a FT staff member there at all times
      - c. Backup for staff

3. Medical exemptions – will have to
  - a. Worried about the safety of the workers
    - i. Deena – examples like Sesame Place
    - ii. Training staff to give courteous reminders
    - iii. Will have to think about pushback
      1. Trained to avoid altercation
      2. Will be asked to leave before police are called
      3. Any aggressiveness will mean the police are called
      4. Staff meeting today it was discussed
      5. Signage to threaten of police assistance?
        - a. Not yet
        - b. There will be signage to remind people to wear a mask
          - i. Are there signs to remind people the correct way to wear a mask?
          - ii. GA – no, but they can get them
4. Customer service supervisor was hired in March and will be starting this week
- vi. Mandate is 50% occupancy
- vii. 25 people per active zone
  1. Fitness center holds 32,
  2. but will have to be limited to 25
- viii. Gym 150 people, but not comfortable with that
  1. 25 on any one court if curtains are down
  2. Basketball
    - a. Allowed outdoor basketball for youth league
    - b. Same households (passholder membership) on a hoop
    - c. Shooting only – no games
    - d. Men's leagues/drop in may be allowed
      - i. Can't set previous limits
      - ii. Evelyn doesn't think having basketball is wise
      - iii. Recreation community is split
      - iv. Guys in Chris's league not sure they're ready to come back
3. If not using open gym for basketball, can we use the court for something else
4. Volleyball
  - a. Same as basketball
5. Pickleball
  - a. Can play doubles
  - b. Woman from NY on the news with rules about touching balls
6. Putting a video together
  - a. Sanitizer everywhere

- b. More frequent disinfecting
    - c. Lounge will be locked
    - d. No water fountains – you can use the bottle
    - e. No showering
    - f. No child watch at this time
  - ix. Staff available if wanting to buy discounted tickets
    - 1. Only movie tickets right now
- h. Dan mentioned having programs for kids - SHAPE
  - i. School help and playful education
  - ii. Multi-purpose rooms being evaluated
  - iii. 7 AM – 4 PM
  - iv. There's a day of the week where there's no class
    - 1. Wednesdays
    - 2. Need programming
    - 3. May be asynchronous teaching
    - 4. Kids will be taken to the gym during gym
  - v. There is online instruction for a full school day
  - vi. Finalizing details – won't start before 9.8
  - vii. Can take 16 kids in each of the rooms
  - viii. 1-3 in one room, 4-6 in another
  - ix. No kindergarten (not mandatory by state)
  - x. Figuring out internet bandwidth
  - xi. Still figuring out how to get all kids' log in information
  - xii. Saved money on day camp staff
  - xiii. They need to make sure enough staff to serve kids within parameters of safety
    - 1. 2 people per room and a director
  - xiv. \$150 per week is anticipated
    - 1. Similar to ADC
      - a. Can sign up through end of program
      - b. Set up payment plan (new)
      - c. Can also sign up for individual weeks
  - xv. Open to community, UMASD
  - xvi. Paul – doesn't support this
    - 1. We're not educators
    - 2. What if members object?
    - 3. More behavioral concerns
    - 4. Deena - The kids will have educators
    - 5. 16 kids in a room seems like a lot
    - 6. Make sure that parents are aware that this is coming so that parents can plan gap coverage
    - 7. Why can't the school do this?
  - xvii. Evelyn – how will the kids eat lunch safely
    - 1. Kids will bring lunches
    - 2. They must bring in things that they don't need help with
    - 3. Kids are messy, there will be spills
    - 4. Are you going to let kids in who have IEPs?
      - a. Same rules for camp
    - 5. Dan did discuss with school administration

6. Significant guidelines need to be put in place
7. What are they doing during exams and quizzes?
  - a. GA – they will be seated far enough apart
8. What will happen in the event of a positive case at the center?
9. Privacy issues?
10. Technical support – will someone be there to help troubleshoot
  - a. There is an IT department for support

xviii. Greg

1. Was not aware of the program
2. Didn't think there will be enough space to meet the demand
  - a. Chris – will have to be first come first served
3. Does think that this fills a community need
4. There are special circumstances to consider
5. Township does have insurance (hopes to not have to use it)

xix. Karen

1. The camp and the school should coordinate
  - a. Kids might be going through things emotionally
  - b. Might need to reach out directly to school counselor
  - c. Essential parents using the program might not be able to be reached immediately

5. Board of Supervisors Liaison Report

a. BCA grant

- i. 2<sup>nd</sup> BCA period ends 9.15
  1. Decisions will take a month
  2. October 15 business meeting is when BOS reviews/approves
- ii. \$35K available
- iii. Board is probably thinking about dire needs
- iv. No applications received
- v. 95% of apps come in in last week to 10 days
  1. Spots for kids in SHAPE
  2. Supplies for kids who may need it
    - a. Paper, pencils
  3. County is now supposed to be 36-hour turnaround
  4. Chris recommends passing
    - a. It should go to people who really need it
    - b. Evelyn agrees

b. Thursday BOS voting on modified 2020 budget

- i. Less expenses; less revenue
- ii. Won't be as bad as expected
  1. 2019 surplus – 5<sup>th</sup> consecutive year
  2. There are rainy day funds
  3. Will be stretched through 2021
  4. Haven't had to take out a tax anticipation loan or borrow from sewer fund, so in better shape than other townships

c. Crow Creek Trail out to bid

- i. 80 different downloads of bids

6. Park and Recreation Advisory Board Liaison Report
  - a. Walker/Exec States destroyed by storms again
    - i. Didn't know high school plans include storm water management
    - ii. Crows Creek Trail will help even more
  - b. Moving forward with park updates –
    - i. VF acres
    - ii. Swedesburg
    - iii. Executive states
    - iv. Merrill C Young
    - v. Ross Road (development company)
  - c. Governor's recommendation (not a mandate)
    - i. No sports until 2021
    - ii. KoP Soccer club scheduled 36- game tournament
      1. Huge fundraiser
      2. Dan wasn't aware that they were still going to do it
        - a. Changing process that permits are required so that there is more awareness about tournaments
      3. It has been cancelled by Dan
        - a. There was no way to enforce the rules
        - b. Caused a lot of difficulty amongst their board members
        - c. Some resignations
7. Senior Center Representative Liaison Report
  - a. GA
    - i. Senior Center leadership looking to get back in for administration
    - ii. According to Dick McCann (President), not looking to re-open any time soon
8. Student Liaison Report
  - a. People are excited to come back
    - i. No way to know what to expect
    - ii. Wants to relay the safety expectations
      1. Public Information Office posts all updates
        - a. That is the protocol to ensure consistent messaging
        - b. They will do the crafting of the messaging
        - c. Freed camp is the social media software used
        - d. Newsletter every other Wednesday
      - iii. Evelyn recommends coordinating with Alice Budno Hope who is the go-to on school board for related issues
        1. Recommends asking for her help to make parents aware
    - b. Thinks SHAPE is a good idea in theory, but does think you need someone with educational background
    - c. Ben is a senior this year
9. Old Business
  - a. Child watch renovations
    - i. GA looked into it



- ii. Still \$8500 to take out the wall, move cubbies, re-do electric
- iii. Other money was for furnishings

#### 10. New Business

- a. Staff recommended to BOS to cancel FallFest and Holiday Village
- b. Thinking of alternate programming
- c. Thursdays meeting BOS will share their thoughts
  - i. Greg - would attract above 250
- d. Probably no citizen board luncheon
- e. No KoP Beerfest
- f. Alternative ideas
  - i. Car parade
  - ii. Movie night
  - iii. FallFest in a box – get your kit
    - 1. Sent in pictures
    - 2. Slide show with pictures
    - 3. Fall leaf picture > Slide show
  - iv. Home decorating parade, like Holiday Lights
    - 1. Making the holiday lights program bigger
    - 2. Social Distanced Santa
  - v. E-mail GlennAnne ideas
  - vi. Deena - Trail challenge, like the Montco challenge Greg shared

#### 11. Adjournment

- a. Evelyn – moved to adjourn
- b. Deena - 2nded
- c. Adjourned