

UPPER MERION TOWNSHIP BOARD OF SUPERVISORS
WORKSHOP MEETING
JULY 11, 2013

The Board of Supervisors of Upper Merion Township met for a Workshop Meeting on Thursday, July 18, 2013, in the Township Building. The meeting was called to order at 7:30 p.m., followed by a pledge of allegiance.

ROLL CALL:

Supervisors present were: Greg Philips, Erika Spott, Greg Waks, Bill Jenaway and Carole Kenney. Also present were: David Kraynik, Township Manager; John J. Iannozzi, Township Solicitor; Rob Loeper, Township Planner; Dan Russell, Director, Parks and Recreation; Judith A. Vicchio, Assistant Township Manager; Angela Caramenico, Assistant to Township Manager.

CHAIRPERSON'S COMMENTS:

Chairman Waks reported prior to this meeting an Executive Session was held to discuss a legal matter and the Board of Supervisors attended Sexual Harassment training. He indicated all employees are required to have this training and the Board of Supervisors believes it is important to lead by example on this matter.

DISCUSSIONS:

PARKING REQUIREMENTS FOR THE COMMUNITY CENTER

Mr. Dan Russell discussed the letter from the architectural firm of Buell Kratzer Powell with reference to a waiver from parking stall size requirements. For purposes of site planning, the parking analysis combined the parking requirements for the indoor recreation center pool with the understanding that the pool is a seasonal operation running approximately June through August. According to Upper Merion code, the combined use would require 487 total parking spaces on the site (301 spaces for the building and 186 spaces for the pool). Using the Institute of Transportation Engineers (ITE) standards the combined uses require 227 spaces (177 for the center and 50 for the pool). Upper Merion Code requires each parking stall shall be 9 feet, 6 inches wide. That standard yields a maximum parking count of 194 spaces across all available site area. In order to maximize the amount of available parking spaces on the site, the architectural team with the assistance of the Township Planner is recommending a waiver of the 9 feet, 6 inch stall site requirement. The use of two different stall sizes is proposed; 9 feet wide for primary high turnover spaces and 8 feet, 6 inches wide for the overflow parking areas removed from the main building entrance. If permitted, the stall size waiver increases the total count of

site parking to 220 spaces which would be 7 short of the ITE required amount.

Mr. Waks commented with the completion of the trail if there is a need for significant excess overflow parking, it is hoped Upper Merion Middle School would be available for this purpose. Mr. Russell said with successful event planning at the Community Center because of the great relationship with the School District overflow parking could be planned not only at the Upper Merion Middle School location, but possibly Caley Elementary as well.

Mrs. Kenney asked if overflow parking has already been discussed with the School District. Mr. Russell responded preliminary discussions have been held with the Superintendent and she is interested in pursuing it further. They are very interested in some joint programs and initiatives where their students could come to the Community Center for after school activities and/or tutoring.

Mrs. Kenney asked if the parking arrangement would be at no cost to the township. Mr. Russell responded their parking facilities are currently used for trips and other activities and there is currently no cost to the township.

Mr. Jenaway asked if the prior owner of the gym had some arrangement with the School District to use Caley Elementary, and Mr. Russell responded in the affirmative.

Mr. Philips asked if the larger vehicles and pickup trucks would fit into a 9 foot space. Mr. Loeper responded it would probably be tight on the 8 foot, 6 inches; however, the township's 9 ½ spaces tend to be larger than most communities. If there are oversize vehicles and they are not properly parked it can be tight. He pointed out currently the King of Prussia Mall has some reduced parking spaces and he is not aware of any significant problems. The normal standard in most communities is 9 or 8 ½ foot parking spaces.

Mr. Kraynik stated this could be placed on the next Consent Agenda if the Board is agreeable to the waiver.

Dan Taus, Suellen Drive, asked for more details on the connectivity, and it was explained what is envisioned with regard to opening up General Maxwell Street and putting a light at Caley and Valley Forge Road and installing sidewalks.

Mr. Waks stated if the Board is amenable, this would be placed on the agenda for July 18.

UPDATE OF CHESTER VALLEY TRAIL CONSTRUCTION IN UPPER MERION – MONTGOMERY COUNTY PLANNING COMMISSION

Mr. Michael Stokes, Montgomery County Planning Commission (MCPC), provided an update of the Montgomery County portion of the Chester Valley Trail. The next stage is to finish up the trail through Upper Merion Township, Bridgeport, and connect it to the Schuylkill Trail in Norristown. Building a trail in a developed community is not easy because of the land issues; however, Mr. Stokes noted most of the land issues have been worked through with still a few easement acquisitions to be obtained. Toward the end of the process of the design, the Turnpike Commission decided they did not want the trail co-locating on portions of the Pennsylvania Turnpike right of way near Henderson Road. The MCPC is looking at a deviation to the original route and wanted to review the plan with the Board of Supervisors and what it would entail. The MCPC is seeking to utilize portions of rights of way on Hansen Access and Henderson Road to build this trail and they will need to take into consideration the concerns of the motoring public as well as the traffic safety concerns of the trail users.

Dave Clifford, Montgomery County Planning Commission, provided an overview of MCPC's vision for a County-wide trail system and a PowerPoint was shown. Since pedestrian activity is prohibited on operational land under the Turnpike's jurisdiction, an alternative was developed using a portion of the Hansen Access Road on the Turnpike side and the recently improved Henderson Road which now has sidewalks.

Mr. Philips pointed out Leo Bagley has been working on the Turnpike Reinvestment Project and has unveiled a new slip ramp for Hansen Access. He asked how that would factor into the plan since it would cut off access [for the trail] to get down into Henderson Road. Mr. Clifford responded it probably would at which time they would go back to the Turnpike and ask that they figure out a new route. He pointed out that may be five or ten years down the road and MCPC is looking to make this happen in two years because of Chester County's progress.

Referring back to the PowerPoint, Mr. Clifford pointed out the Schuylkill River Trail in Pottstown which applies to what is envisioned for Hansen Access Road.

Mr. Pat Dougherty, Arora & Associates and engineer for the County on the Chester Valley Trail, stated they looked at alternatives when the Turnpike did not approve the use of their right of way. On an artist's rendering, Mr. Dougherty pointed out the location of the Hansen Access Road which is 32 feet wide with about 9 feet from the fence to the edge of the road and provides enough room to put a trail in the area and he described the plan.

Mr. Philips asked a series of engineering questions, and Mr. Dougherty explained what is envisioned.

Mr. Philips asked about easements, and Mr. Dougherty responded they have to figure out what the right of way is going to be on Saulin Boulevard. There may be some temporary construction easements as well.

Mr. Dougherty noted many of the questions and issues will be sorted out through the design process, but they wanted to come to the Township first.

Mr. Waks stated as someone who has taken the Perkiomen Trail to Green Lane and the Mid-County Connector to Plymouth, it is not unusual to cross Main Street in Collegeville and Route 73 several times and at the Mid-County Connector there is an entire parking lot. He said one of the hallmarks of this Board over the last few years is making the township safer for bikers and pedestrians, and the Board of Supervisors is very supportive of improving sidewalks and bike trails.

Mr. Waks wanted to make it clear that MCPC is not expecting any financial contributions from Upper Merion whatsoever. A member of the MCPC team responded financial contributions are not expected; however, they may ask for a representative to sit in on their design meetings. It was noted that Dan Russell has attended previous meetings.

Mr. Jenaway asked if there was a specific reason for the 32 foot cartway on Hansen Access Road.

Mr. Philips asked about the right of way for Hansen Access Road. Mr. Dougherty responded the existing cartway is 32 feet, but the whole right of way is wider than that. Mr. Philips asked if it was ever going to go anywhere.

Mr. Jenaway indicated that was his point and he did not know if it was designed for something that is no longer valid. Mr. Dougherty agreed since it dead ends at Abrams Run Apartments and has all the industrial commercial uses on the left if heading west.

Mr. Jenaway asked if cutting cartway to 24 feet would be sufficient to carry the heavy truck and tractor trailer traffic going down Hansen Access Road or will the pathway have to be adjusted and shifted to the left. Mr. Dougherty responded it is not striped and there are no shoulder or center lines. He said if the lane is narrowed and a center line added, it will help control speed.

Mr. Jenaway commented he wanted to make sure there is enough space for all the businesses that are down Hansen Access.

Mr. Loeper commented although he does not know why the cartway was 32 feet, he noted when the Abrams Run Apartments were approved in the early 1990's that "pretty much sealed the deal that the road would not go through." He

indicated at one point there was discussion that this road might go through. Mr. Loeper indicated there was a fair amount of community concern from Valley Forge Homes that if the road were connected, all traffic would be diverted off US 202 behind these apartments.

Mr. John Waters mentioned the ongoing grading with the right of way in front of Franklin Maps and suggested being in touch with the owner about the these plans and ideas.

Terry Stevens, a resident of Sweetbriar, asked if a trail map will be provided. A member of the MCPC responded once this becomes a reality, a trail map will be created.

Mrs. Kenney asked about the trail map that was shown in the PowerPoint, and a member of the MCPC team responded it was taken from the Montgomery County Parks website and a PDF file will be sent to Dan Russell for distribution to the Board of Supervisors.

ZONING REVIEW AND DISCUSSION:

Utilizing the aerial, Mr. Rob Loeper, Township Planner, provided an overview of the work done consolidating and updating the various business districts: AR, AR-1, SM, SM-1, LI, and HI. The goal of the planning staff was to pull these districts together and they came up with four potential districts: Administrative Office, Office Industrial, Commercial Industrial, and a pure Industrial. It was determined the LI and HI were no longer warranted. Staff agreed that in all likelihood typical HI functions would not be seen because of land values. A pure Industrial should remain because of operations such as Glasgow. The Commercial Industrial was meant to be a hybrid of things such as contractors and building trades which are not industrial, and are not commercial in the sense of retail. The Office Industrial was originally envisioned as a replacement for the SM Districts. Mr. Loeper pointed out on the current zoning map the SM Districts are called restricted manufacturing districts; however, there is not a lot of manufacturing in them. While there is some assembly and some process, these tended to be more office districts. The Administrative Office District is really a true office district; however, it is a very limited district and includes the Freedom Business Center and the Convention Center.

Mr. Loeper stated planning staff were also working to expand uses and put them in various groups such as the mining group, utilities, construction trades, manufacturing and processing. Business property owners and members of the BID were supportive of expanding uses and getting away from "single use" districts (pure retail, pure office and pure industrial districts). The other type of use staff was careful to try to provide was for health care and social services.

With regard to health care, Mrs. Kenney observed there was no use provided for a hospital. Mr. Loeper responded there could be a hospital; however, staff made the decision that it was a use that did not have to be put in right now. He said it could certainly be added in. Mrs. Kenney commented she would prefer that it be included. Mr. Jenaway pointed out while some facilities are not currently considered a traditional hospital with one more step they could have hospital type facilities and he would not preclude the hospital use.

Mr. Loeper stated the next use group proposed for expansion is the arts, entertainment, and recreation use. Staff believed these uses were very important and would be located in the business and/or commercial areas.

Mr. Loeper indicated the district generating the most discussion and interest is residential in that without having a residential component in some of these districts they are not fully complete without the advantage of having opportunities to live and work in the same general areas. He pointed out he has heard from a lot of developers and seen nation-wide a great interest in having a viable mixed use type of environment and there needs to be some component of that to be considered as part of this review.

The BID has been drafting their own hybrid which they are calling the proposed Suburban Metropolitan District. They took the same use classifications planning staff were using and made some minor changes. They are focusing on what was the original Industrial District and their goal is to change the park from what was an industrial park into a business park.

Mr. Loeper discussed the dimensional characteristics of the various districts, and a discussion followed about the setbacks at First Avenue.

Mr. Philips recognized the tables were developed to make the zoning code more user-friendly; however, the footnotes did not contribute to clarity. He also had an issue with the current zoning map.

With regard to the tables, Mrs. Kenney commented it is easier to note what is included and what is not included and whether uses are permitted or special exception.

A general discussion followed about the various proposed districts and how they would be applied.

Mrs. Kenney asked in consolidating some areas and some of the definitions if staff is looking at this from a perspective of what is there already so as not to zone out something that is already an ongoing business. Mr. Loeper responded that is something staff needs to be aware of and something that was discussed. He pointed out even if a use was eliminated in a district and that use still exists, it then becomes a non-conforming use that can continue under those

provisions of the law.

Mrs. Kenney followed up by asking if that business closed would it continue with the replacement business. Mr. Loeper responded there are provisions in the current code that under certain circumstances you can have a non-conforming use cease to exist. Mr. Iannozzi responded if the zoning is changed and a particular property gets zoned out it becomes a non-conforming use and then falls into the category of a non-conforming use which can be expanded by 25%. He said these questions are what is needed to sharpen up the districts so they make sense and when an architect goes to the code they know what they are looking at. The definitions are key and are still being worked on. Mr. Loeper commented questions are being asked that will be answered as staff goes through the process and many of these questions are going to generate changes that have to take place. Mr. Loeper said it is not only important to look at what is in here, but what is not in here, for example, the hospital use.

Mr. Philips commented the questions to ask are “why is this here, what does it mean, and why are we doing it.” He suggested including the purpose of each district in the Zoning Code.

Mr. Waks stated it would be helpful to see some more definitions, especially in looking at the tables. Mr. Loeper agreed and said that would be done.

Mr. Iannozzi commented another important issue to address is the back and forth section referencing as well as the need to amend the reference when amending a code section.

Mrs. Kenney indicated it was pointed out to her that under commercial districts, courts are listed. Mr. Loeper suggested that the supervisors mark up the draft and email back to him so that their comments can be meshed together.

Mrs. Kenney asked what questions would be most helpful to the process.

Mr. Waks pointed out this is where definitions would help.

Mr. Kraynik commented the definitions should be written so that a non-architect can understand and make sense of it.

Mrs. Spott asked about a map, and Mr. Loeper indicated staff is working on a map. He said when better definitions are provided it will be helpful to see where they fit into the map once the areas of the township are known.

Mr. Philips asked why funeral homes and crematories are combined. Mr. Loeper responded they used to be separate, but now they are combined.

Mr. Iannozzi suggested taking a step approach to the zoning code update as follows:

1. what is the intent of this district.
2. where is it on the map
3. refer to the definition so that you can see how the interplay happens
4. determine what is there now and what is proposed

Mr. Iannozzi stated for the dimensional questions rely on professional staff.

An unidentified member of the audience asked some general questions, and he was informed that one of the changes this Board has made over the last year or so is that if a developer wants to propose a development they are most often asked to come before a workshop meeting first to work out some of the issues.

Mr. Dan Taus, resident in attendance, asked about the possibility of having a shooting range in Upper Merion Township. Mr. Iannozzi commented if something is proposed that is not in the Zoning Code, it would be necessary to obtain a use variance from the Zoning Hearing Board.

Mr. Kraynik noted the next workshop meeting is on August 1st and if Mr. Loeper is ready the zoning review will be included on the agenda.

ENGINEERING ANALYSIS OF PERVIOUS VERSUS IMPERVIOUS CONCRETE BY TOWNSHIP ENGINEER TOM BEACH

Mr. Tom Beach, Township Engineer, provided an overview on pervious concrete. He noted the benefits include better land use and smaller detention basins. He explained water goes through concrete, then through an aggregate base and in many areas perks into the ground.

Mr. Philips asked if it is similar to the old cinder blocks. Mr. Beach responded in the affirmative. He pointed out it is necessary to be careful with the water-cement ratio when installing it and then screening off the top so as not to clog up the porous systems. Not every concrete installer will be able to do the job and will need guidance from someone who has done it before. The pervious concrete can be used in parking lots, driveways, sidewalks, streets, cul-de-sacs, and loading docks. It can be colored and stamped in some instances. It also works well in protecting trees and allows more water to get down to the tree roots. Because of sinkhole areas care is needed in how it is done. It has been approved by both the New Jersey and Pennsylvania Departments of Environmental Protection. Stormwater is polluted with a lot of wood, oils, greases, etc. that get into the street; go directly into the storm sewer and into the

streams. The pervious concrete takes the first flush of water. It then goes through the pavement versus running off, gets down into the subbasement material and perks into the ground. It will filter through the ground so there is a lot more treatment of the pollution.

Many studies have been done by EPA. Mr. Beach pointed out the chart which shows the percolation comparison of the different types of porous pavements, including porous concrete which handles about 1,600 inches per hour, interlocking pavers which handle about 875, and asphalt which handles only about 175. Pervious concrete meets all LEED requirements for reducing stormwater, recycled materials, reduces urban heat, can be stamped, colored and traffic markings can be applied.

The main questions are usually maintenance and cost-related.

Mr. Waks commented that pervious concrete also prevents black ice conditions on the roads. Mr. Beach agreed. He also said it has not been a problem as far as freeze/thaw.

Mr. Beach stated one of the disadvantages of using pervious concrete is the need for maintenance. The voids must be cleaned out at least three times a year or more often, if possible. There are a number of different ways to do this either with a power washer or some type of vacuum sweeper.

As far as cost it is higher than regular concrete because of installation.

Mr. Beach stated the advantage of pervious concrete is that it can be disbursed over a larger area, but it is still necessary to be cognizant that it may be collecting too much in certain areas.

Mr. Waks commented in the long run costs may actually be cheaper with pervious concrete. He also noted a public safety benefit, reduction of black ice, and environmental benefits.

Mr. Waks asked if something can be done with areas that are already paved in the township that are experiencing significant stormwater runoff. Mr. Beach responded it might be something that might be considered on a small scale as a demo rather than going full scale with three or four blocks worth of streets.

Mr. Kraynik asked if Mr. Beach has seen this on actual roads. Mr. Beach responded he has not seen it on a road, but he could check to see if has been done on a road.

Mr. Kraynik mentioned trail installations could be done.

Mrs. Spott asked about new constructions or teardowns in neighborhoods that do not have any stormwater inlets.

Mr. Iannuzzi commented pervious concrete and similar substances are like tools in a tool belt for a developer when they are over or under impervious to avoid getting a variance. Some municipalities will let you use pervious concrete as if it were grass. He has never seen it on roads, but it could be used for driveways, trails, etc.

Mr. Beach commented this could also be an incentive for developers to decrease runoff who are making improvements on redevelopment sites where they are not increasing or decreasing impervious coverage.

Mr. Waks commented the Board of Supervisors is taking an active leadership role in encouraging developers to find ways to provide creative solutions to land development issues. He cited the example of their success with sidewalks.

Mr. Jenaway asked if there would be any adverse impact on parking lots or sidewalks with the use of salt or sand or any kind of water treatment. Mr. Beach responded you need to be careful of sand because it will clog it up. It may be necessary to increase the frequency of how often the site is cleaned. The salts would probably just melt and run through.

Mrs. Spott asked if an ordinance could be considered for development incentives. Mr. Iannuzzi responded it could be worked into a zoning ordinance. Mr. Jenaway asked if it should be a policy, rather than an ordinance. Mrs. Spott said she was thinking of both. An unidentified member of the group suggested making it part of the parking code. Mr. Loeper commented it could be part of the subdivision where it could be just like what is being done in the new stormwater ordinance which will include a lot of Best Management Practices. It will be one of the tools in there; a combination of things could be done and the Board would still have some control over it. Mr. Beach indicated the incentive might be to allow increase in impervious from 60% to 70% which developers want so as to build bigger buildings.

Mr. Waks asked Mr. Beach if he would be willing to give this presentation to the Planning Commission, and he indicated he would.

Mr. Kraynik suggested a joint presentation with the Planning Commission and the EAC as well as one of the future joint chair meetings possibly as early as September.

Mrs. Kenney asked for clarification about asphalt being less effective than the permeable surface. Mr. Beach responded asphalt is harder to control because asphalt has to be rolled thereby decreasing the voids. Pervious

concrete does not involve heavy rolling; it is a light screed that goes over the top to smooth the surface.

Mrs. Kenney asked where asphalt is used. Mr. Beach responded asphalt is cheaper and mostly used in parking lots. It would be more effective to use concrete, but it is more expensive.

Mrs. Spott commented on interlocking pavers which are hollow with grass growing between them. Mr. Beach noted interlocking pavers are used in areas to provide an aesthetic view of having some grass.

Mrs. Spott said people use it residentially for driveways for aesthetics and environmental impact.

Mr. Waks asked if there have been any complaints about interlocking pavers. Mr. Waters responded in the negative.

Ms. Marianne Hooper, resident, asked if there is a geological survey of sinkhole prone areas. Mr. Loeper responded most of the known sinkholes in this area are mapped.

TRICENTENNIAL UPDATE

Ms. Judy Vicchio, Tricentennial Chair, reported on the budget and as of July 10, 2013, the year to date revenues were \$155,960. The year to date expenses were \$96,086 and the total available balance was \$62,875. The Tricentennial Committee will need to reimburse the General Fund for professional services totaling \$20,000 leaving a net available balance of \$42,875.

Commemoratives:

History Book: Third 100 piece order received and being sold

Ornaments: still being sold

T-Shirts: still being sold

UMonopoly game: still being sold

Afghan: First 52-unit order has arrived and being sold.

Golf Outing: No expenses have been paid; checks cut prior to July 29.

Historical Audio Tour: Kush Gupta completed his Eagle Scout project on the Audio Tour of Historic Upper Merion Township which is now being sold at \$10 each. His Court of Honor is scheduled for January 2014 and information is in hand for a resolution or proclamation for a Board presentation pending their decision.

Fundraisers: Fundraisers were held at the Civil War History Day hosted at Christ Church (Old Swedes) on June 29; Flag Day Program at Valley Forge National Historic Park. The receipts from both of those events were minimal.

Parade: This is the next big event being sponsored by the Tricentennial Committee and the Township. Approval received this week from PennDOT for the parade route over state highways. Parade contacts that require a fee and official Tricentennial registration forms have been received from: Uptown String Band, Cardinal Dougherty Alumni Band, Brian Brou Pipes and Drums, and the Irish Wonder Band. There are several of the participants that do not have a fee. The Color Guard will be provided by the Marine Corps Detachment 450 and there are various Boy Scouts, the Wives in Blue and fire companies. The fire companies marching order, with the oldest being first – Swedeland, Swedesburg, King of Prussia, separated by bands. Official word has not been received from the Pennsylvania Army National Guard 28th Infantry Division Band due to government funding. The committee agreed there will be no ads, soliciting, or campaigning in the parade. Contact will be made with at least one vendor to arrange for cars for the parade.

Mural: The original mural painted by the late Ted Kunda and displayed for the national Bicentennial on the side of the Louderback building was removed from storage. Three missing panels have been recreated and repainted. Paint has been donated by Sherwin Williams and wood and other materials are being donated by the Home Depot. A tentative site for displaying this mural is along US 202 on the Steve's Sew and Vac store. Awaiting permission of the owner of that property to install that mural. The electric, lights and installation are also being donated. Some of the volunteers who worked on displaying the mural at its original site are working on this restoration project.

Cookbook contest: Morris Press, publisher of the Tricentennial cookbook sponsors a contest named "Morris Community Cookbook Awards." Since the cookbook has completely sold out, our cookbook is eligible to enter this contest. One copy of the cookbook needs to be submitted on or before the September 3rd deadline. If it reaches the finals, four additional cookbooks will be sent in for final judging. Prizes: 1st is \$5,000, 2nd is \$2,000, and 3rd is \$1,000.

Afghan – 52 afghans were received, a descriptive pamphlet with information about the buildings were inserted in each Afghan bag and all have been distributed. There is also a project for a special one-of-a-kind afghan depicting General George Washington and his Army. Chances will be sold for \$5 each and 3 for \$10. This special afghan prize will be drawn on Community Day, September 7, 2013. There is a possibility the afghan drawing will be changed to a November date.

Golf Outing: David Broida has relinquished his participation in the golf outing as of Monday, July 8th due to a conflict and Dan Russell will assume the

role as coordinator. Caps and visors have been ordered for the golfers and 50% of that cost is to be reimbursed by an anonymous donor. Each golfer will receive a cap upon registration on July 29.

Community Day/Tricentennial Parade: "Tons of Fun" shows amusements will be on site offering a 20% ride gross; 16 carnival games for a flat \$50 per booth, 2 food concessions and hours will be Friday 6-10 pm, Saturday 12 noon – 10:30 pm. The parade starts at 12 noon in each fire company service area, they will proceed to the Upper Merion High School and each unit will pick up other motorized units and then all will proceed to the Caley School to pick up marchers with expected arrival at Heuser Park at 3 p.m. From 3-6 p.m. there will be a typical fair, food concessions (food tent). Music from 4:30-9:30 p.m. featuring a national headliner.

Sponsor/Donation: A \$5,000 donation has been received from Dennis Maloomian of Realen Properties for the Tricentennial.

Work is Currently Underway on the Following Projects:

Historical Musical: "300 Years in a Sinkhole," a two-act musical historical comedy revolving around the history of the Township, to be held in October.

The Christmas CD: performed by the UMAHS Advanced choir and Mark Shepperd. This project will be completely budget neutral.

Mrs. Spott reported the Christmas CD has been recorded and is being checked prior to reproduction. A donation of \$5,000 has been offered and will be earmarked to underwrite this project. The CD's will be sold at Community Day.

Time Capsule or other Commemorative Receptacle: Thoughts have been expressed on how to preserve items collected during this Tricentennial year. A time capsule is being researched which can be buried and opened as part of the celebration of the Quadricentennial.

Ideas for Year-End Closing – ideas are welcome for a special year-end closing of the Tricentennial Year.

With regard to the parade, Mr. Jenaway asked about the announcer, and Ms. Vicchio responded it will be Mark Shepperd and the viewing stand will be at Heuser Park.

Mr. Jenaway recalled what was done at the State Firemen's Convention and offered some suggestions for similar procedures.

A discussion followed about additional groups to be invited (past supervisors, citizen board members) to participate in the parade, the parade

lineup, types of vehicles to be used to transport parade participants, and identifying signage for cars and groups.

Mr. Waks noted that last Board of Supervisors meeting before Community Day is August 8th and asked that some type of presentation be made so that residents will be able to know what is planned for Community Day, September 7th. The film clip could then be shown on UMGA-TV on a recurring basis as an informational piece.

Mr. Jenaway suggested having a Connect CTY message sent out to the residents on streets affected by parade.

Mr. Waks suggested two Connect CTY messages – one message to let everyone know what is happening on September 7th and the other announcing the parade routes.

Mr. Jenaway commented it might be well to have someone go out with a hand note to homes along the parade route 30 days prior.

Mrs. Kenney commented Gary Gutkowski mentioned having a parade map that could be placed on the township website.

Mr. Philips suggested having clips sent to local media to showcase this event to a wider Philadelphia audience.

ADJOURNMENT:

It was moved by Mr. Philips, seconded by Mr. Jenaway, all voting “Aye” to adjourn the workshop meeting at 10 p.m.. None opposed. Motion approved 5-0.

DAVID G. KRAYNIK
SECRETARY-TREASURER/
TOWNSHIP MANAGER

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Minutes Approved:
Minutes Entered: