



BOARD OF COMMUNITY ASSISTANCE

Enhancing Life and Community in Upper Merion Township

ORGANIZATION PROJECT COMPLETION REPORT – Round 2 BCA Grant

An Organization Project Report must be submitted NLT March 15, 2022.

The **BCA Organization Project Completion Report** is to include the following:

- **Written summary of project:**

Organization name
Project name
Project objectives
Project items completed; project items not completed
Funds Used for the Project as compared to the Project Plan Funds (what funds remain unspent)
Comments

- **Receipts** (copy) of all project-related expenditures

Deliver your BCA Project Report to Gerri Vattimo via one of the following:

- **Scan and Email:** gvattimo@umtownship.org
- **U.S. Mail:**
Gerri Vattimo, BCA Staff Liaison
175 W. Valley Forge Road
King of Prussia, PA 19406
- **Drop off c/o Gerri Vattimo:** Upper Merion Township Cashier Window, Second Level
Township Building during normal business hours

Questions? Contact Gerri Vattimo, Board of Community Assistance Staff Liaison on email at gvattimo@umtownship.org or call 484-636-3899.