

**UPPER MERION MUNICIPAL UTILITY AUTHORITY
(UMMUA)
December 20, 2017**

The members of the Upper Merion Municipal Utility Authority assembled for the regularly scheduled meeting on Tuesday, December 20, 2016 at Upper Merion Township, 175 West Valley Forge Road, King of Prussia, PA. The meeting convened at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ATTENDANCE

Ed Veneziaie, Chairman
James Ruddy, Treasurer
Diane Reilly, Secretary
Fred Ciottoni, P.E., Consulting Engineer, S C Engineers, Inc.
David G. Kraynik, Executive Secretary
Steve Hann, Solicitor, HRMML, PC
Edward J. O'Brien, Jr., Director of Public Works
Nicholas Hiriak, Director of Finance
Greg Philips, Supervisors' Liaison

ABSENT

Gian Singla, Vice-Chairman
Ed Campbell, Assistant Secretary/Assistant Treasurer

MEETING MINUTES APPROVAL

On a motion by Mr. Ruddy, seconded by Ms. Reilly, with all voting "aye" the meeting minutes of Tuesday, November 15, 2016 were approved as presented. None opposed.

EXECUTIVE SECRETARY'S REPORT

Mr. Kraynik gave a summary report on the current status of following land development plan(s):

- 1) O'Neill Development @ the Renaissance Office Park.
- 2) New Caley Road Elementary School.
- 3) Gulph Road School.
- 4) Village @ Valley Forge – 6 stories – 337 Apartment Units.
- 5) Route 202 Double Tree Hotel.
- 6) Mancill Mill Road Plan – 112 Unit Hotel.

Mr. Kraynik discussed the upcoming Stormwater Study. He mentioned that the Board of Supervisors approved the contract with Gannett Fleming on December 1st. Fred Ciotonni sent the firms that submitted a proposal an email letting them know the Board of Supervisor's awarding of a contract to Gannett Fleming. Mr. Kraynik stated that he sent Gannett Fleming a letter notifying them of the Board of Supervisors awarding the contract to them and asking them to submit a "Draft" contract back to the Township for the Solicitor's review.

Mr. Veneziaie requested that Mr. Kraynik request Gannett Fleming to submit a tentative deliverables list and corresponding dates when the UMMUA should expect receipt. Mr. Kraynik requested Mr. Ciotonni to speak with Gannett Fleming and relay the deliverables request.

SOLICITOR'S REPORT

NAME CHANGE FOR THE UMMUA

Mr. Hann stated that Mr. O'Brien supplied him with a signed copy of the resolution authorizing the name change. Mr. Hann mentioned that there was still one other document, the Articles of Amendment, that must be submitted to the Commonwealth. Staff is trying to locate the signed document at this time. Mr. Veneziaie asked about the process and timeline to accomplish the name change. Mr. Hann reviewed the administrative steps that need to be taken and the anticipated timeline for their completion.

ENGINEER'S REPORT

Mr. Ciotonni reported that the details of his report were regarding the Stormwater consultant selection notification and Mr. Kraynik covered those items as part of his report.

DIRECTOR OF PUBLIC WORKS

Mr. O'Brien reported that there was a kick-off meeting for the Matsunk Screenings Building Replacement Project on November 22nd at the Matsunk Plant. Mr. Veneziaie asked about the timeline for the project. Mr. O'Brien stated that staff was anticipating completing the design in late spring and bidding to occur in early summer.

FINANCIAL REPORT

Mr. Hiriak presented the 2017 draft operating and capital budgets to the Authority as well as the Monthly Financial Report for November 30, 2016. Mr. Hiriak requested that the Authority adopt the proposed operating and capital budgets for 2017. Mr. Ruddy requested information regarding the listing of the projects and how the listing relates to the priority of the projects. Mr. O'Brien stated that the projects are in fact listed in priority of need. Mr. Hiriak discussed the revenue and expenses at the behest of Mr. Veneziale.

2017 Operating & Capital Budget Adoption

On a motion by Ms. Reilly, seconded by Mr. Ruddy, with all voting "aye" the UMMUA Members adopted the 2017 Operating & Capital Budgets as proposed. None opposed.

REQUISITION'S AWAITING APPROVAL (December 2016)**UPPER MERION MUNICIPAL UTILITY AUTHORITY
REQUISITIONS****December 20, 2016**

PAYEE	AMOUNT	INVOICE NO	DESCRIPTION
HRMM&L	\$2,108.00	Bill No. 233443	Professional Services – General Representation - Business
HRMM&L	\$554.00	Bill No. 231487	Professional Services – General Representation - Business
HRMM&L	\$139.50	Bill No. 231488	Professional Services – Notice of Appeal – NPDES Permits - Environmental
ARRO Consulting, Inc.	\$1,283.00	36633	Matsunk Screening Building Replacement Project
Norfolk Southern Railway Company	\$165.00	9027481	Lease of Grade Crossing - Swedeland
TOTAL:	<u>\$4,249.50</u>		

On a motion by Mr. Ruddy, seconded by Ms. Reilly, with all voting "aye", the December 20, 2016 Requisitions in the amount of **\$4,249.50** were approved. None opposed.

ADDITIONAL BUSINESS**Annual Township Payments to the Authority vs. Percentage of Revenue**

At November's UMMUA meeting Mr. Ruddy proposed that the Authority be compensated annually on a percentage basis instead of receiving the same biannual payment from the Township every year. Mr. Ruddy continued this discussion by explaining the handouts he provided to the other members of the Authority. The pros and cons of the process were again discussed

amongst the Authority, professionals, and Supervisor Liaison. Details of the next five year Capital Program were discussed and compared to potential revenues. There was also discussion between what the Sewer Revenue Account Capital funds are utilized for and when the Authority's Capital Funds would be applied. It was agreed to table this initiative until a later date.

ADJOURNMENT

There being no further business to come before the Authority, the meeting was adjourned.

DAVID G. KRAYNIK
EXECUTIVE SECRETARY