

# Minutes

## Community Center Complex Advisory Board Tuesday, July 18, 2017 7:30pm

1. Pledge of Allegiance.

Attendance – Evelyn Ankers, Rob DeFelice, Sudha Suryadevara, GlennAnne Chabala, Chris Levy, Paul Kubler, Greg Waks

2. Approval of June minutes – Approved

3. Motion to approve amended May minutes - Approved

4. Board of Supervisors Liaison Report

a. Recumbant bike on agenda

b. Sunday, October 29<sup>th</sup> will be Citizen Board Appreciation Luncheon

5. Staff Report

a. Lower level renovation – Last week’s chairman meeting approved moving forward with 3-room renovations.

i. Laminate wood floor and sound system in mind-body and standard floor/paint in other two rooms with leftover carpet.

ii. 2 bids coming in – ceilings and the rest.

iii. Alternative bid to turn sprinkler heads down and put in drop ceilings.

iv. Can use the rooms when finished for “pop up” programs with short term enrollment.

v. Will put a swipe door access.

vi. Will lose significantly less on random non-passholder access than on FT employee downstairs. (There are cameras, too.)

b. After school care program will start fall 2018. It will be announced this fall, and open enrollment in January 2018.

c. ADC 2 – Will be at the community center. Starts 7/31, full day and it is full with a long waitlist.

i. 100 campers each week.

ii. Space is being allocated and logistics (pick up/drop off) planned.

iii. One of the spaces downstairs will be used.

iv. Pick up/drop off will be in the back of the building and that is where buses for trips will be.

v. One classroom, a court, the art room, some outdoor spaces – an open field behind the building.

- vi. Using the pool grass area before the pool opens.
- vii. Staff orientation next week to acclimate the counselors to the space and flow. A lot of ½ day trips.
- viii. Next year can assess increasing capacity.
- d. Part time staff access to amenities – Was presented as a show of appreciation for service, but the board is not comfortable with only giving a segment of the township employee workforce.
  - i. 2 passes will be given to all citizen board members, pension-eligible first responders/EMT/Fire.
  - ii. They were open to planning employee appreciation days next year.
  - iii. The only perk for township employees/citizen board members are discounts on township programs/amenities.
  - iv. Hiring starts in January.
- e. Vending machines in pool area – they are gone
- f. Sign –is on the BOS agenda
- g. Parking update- designated and handicapped.
  - i. Handicapped has been approved. It will be done in-house.
  - ii. Designated spots – Still waiting on formal BOS approval
- h. Pool/CC membership – Revenue surpassed projections
  - i. 2289 passholders; 1069 new this year.
  - ii. 2131 pool members.
  - iii. 225 silver sneakers; 43 silver and fit.
- i. Budget – Guidelines are in.
  - i. By beginning of September will have meeting with Dave Kraynik
  - ii. Proposal will be prepared toward end of September.
  - iii. Mid-October will be going to BOS.
  - iv. November will be drafted for public.
  - v. 1<sup>st</sup> week in December will be approved.
  - vi. Need a gator (utility vehicle) and lift, but not much else needed.
  - vii. Spending has been curtailed and is being reviewed. All proposed expenses will be sent to the board for approval.
- j. Getting requests for additional recumbant bike. Thursday night, will be able to lease another bike. Will have 3.
- k. MCGOPA art exhibit
  - i. C3Art Gallery, UM Art Annex, 431 Art Gallery are being suggested
  - ii. Construction starting week after ADC2.
- l. Classes
  - i. Group X numbers are evaluated every quarter.
  - ii. Hypnosis classes, unwind and paint classes, and date night programs are extremely popular.
  - iii. Content and energy consistent, changes in instructor has not impacted attendance
  - iv. Big challenge – find things that members don't know they want yet.
- m. Have your complimentary fitness consultation – there is always an additional person in fitness center.

## 6. Old Business

- a. Board picture – take at Anniversary event; all in attendance, will be hung in C3
- b. ECDC meeting – Mutual availabilities are determining when monthly meeting is.
- c. FT employee for downstairs area was nixed, saving \$50K
- d. Senior Center has been allowing use of their space, including the computer lab.
- e. Extended hours – not all board members have weighed in yet. Cost of doing so is about \$30-\$35 hr, about \$208/week x 52 weeks > \$10,816/year.
- f. Cleaning – will take place over a couple of days the week of August 28<sup>th</sup> after ADC2 ends.
  - i. Classic flooring will do light sand and acrylic finish to minimize odor and accelerate re-operations.
  - ii. Windows.
  - iii. Tile cleaning is \$1500 each time. Instead bought machine for \$2300.
  - iv. Locker rooms have been done.
  - v. Trying to find a company to fix tears in insulation.
  - vi. Painting will do on an as available basis.
- g. Roof - No bids yet. Just needs TLC. One spot not primed, so condensate pan overflow went through ceiling. Expect it to be patched up by anniversary event.

## 7. New Business

- a. Protocol for approving minutes –
  - i. Everyone will confirm receipt and comment on the minutes
  - ii. Recommendations for edits/changes will be sent to all members
  - iii. Updates will be redistributed prior to the next meeting for approval at the meeting
- b. Zumbathon fundraiser being planned utilizing 3 courts.
  - i. Instructors in participating.
  - ii. October is breast cancer awareness month.
  - iii. Living Beyond Breast Cancer in Bala Cynwyd will be beneficiary.
  - iv. A donation website will be published and promoted.
  - v. Will be a silent auction – looking for donors.
  - vi. If successful, will make it an annual fundraiser.
  - vii. Bring in guest instructors, speakers.
  - viii. Seeking radio sponsors.
- c. August trail will be shut down for invasive species removal.
  - i. Emerald ash borer is killing the ash trees.
  - ii. Fall/winter, have to remove the ash trees and harvest wood.
  - iii. There is a treatment available as an alternative, but expensive and uncertain efficacy.
  - iv. Perhaps a reforestation effort in the spring.
- d. Other potential events – bikes/pool/track for triathlon. Rowing.
- e. There have been issues with curtains – Bent at the bottom and coming through.
  - i. Gerry has contacted manufacturer.
  - ii. People are running into it.
  - iii. Perhaps vinyl reinforcement.
  - iv. Have to be careful not to void warranty.
- f. BCA Grant is being applied to purchase audio visual equipment.

- g. Purposeful Play – system glitch was causing date and year input to mismatch among 4 age groups occurring simultaneously. Corrected, and will be addressed in training 8/2 and 8/3 in computer lab of senior center.
- h. Annual training for staff will be Dale Carnegie.
- i. Protocols and triaging of C3 complaints
  - i. Consider regularly scheduled chair meetings.
  - ii. Paul and GlennAnne meet the week before the meeting to agree to the agenda.
  - iii. Rob will provide updates on P&R board ongoing.
- j. Possible future events
  - i. May revive athletic event training
  - ii. Escape the room event
- k. New pool location rumor - no plans to add pool to Heuser park at this time.
- l. Recommendation for toiletry shelves/hooks in shower
- m. C3 included in P&R scavenger hunt
- n. Passport to Programs for program preview here will be more integration with instructors.
- o. Anniversary – scavenger hunts with selfies. Jenna Bednar and Lauren Kirkpatrick are helping to establish hashtag.

8. Adjournment