

**UPPER MERION MUNICIPAL UTILITY AUTHORITY
(UMMUA)
November 15, 2016**

The members of the Upper Merion Municipal Utility Authority assembled for the regularly scheduled meeting on Tuesday, November 15, 2016 at Upper Merion Township, 175 West Valley Forge Road, King of Prussia, PA. The meeting convened at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ATTENDANCE

Ed Veneziaile, Chairman
Gian Singla, Vice-Chairman
James Ruddy, Treasurer
Diane Reilly, Secretary
Ed Campbell, Assistant Secretary/Assistant Treasurer
Fred Ciottoni, P.E., Consulting Engineer, S C Engineers, Inc.
David G. Kraynik, Executive Secretary
Steve Hann, Solicitor, HRMML, PC – via Phone
Edward J. O'Brien, Jr., Director of Public Works
Nicholas Hiriak, Director of Finance

ABSENT

Greg Philips, Supervisors' Liaison

MEETING MINUTES APPROVAL

On a motion by Mr. Ruddy, seconded by Mr. Singla, with all voting "aye" the meeting minutes of Tuesday, October 18, 2016 were approved as presented. None opposed.

EXECUTIVE SECRETARY'S REPORT

Mr. Kraynik gave a summary report on the current status of following land development plan(s):

- 1) O'Neill Development @ the Renaissance Office Park.
- 2) New Caley Road Elementary School.
- 3) 651 Park Avenue.
- 4) Village @ Valley Forge – 6 Story Apartment Building.
- 5) Route 202 Double Tree Hotel.

SOLICITOR'S REPORT

NAME CHANGE FOR THE UMMUA

Mr. Hann indicated that he needed a signed copy of the signed UMMUA resolution authorizing the name change. Mr. Kraynik stated that he would ask Mr. O'Brien to check the UMMUA files and see if he can locate the document and forward it to Mr. Hann.

Mr. Hann apologized for not being in physical attendance at the meeting, but that he had recently incurred a serious ankle injury.

ENGINEER'S REPORT

MR. CIOTONNI REPORTED THAT HIS FIRM HAD COMPLETED THE ANNUAL STORM WATER INSPECTIONS AT BOTH THE MATSUNK & TROUT RUN PLANTS. BOTH PLANTS HAD NO DEFICIENCIES OR VIOLATIONS.

DIRECTOR OF PUBLIC WORKS

MR. O'BRIEN REPORTED THAT THERE WILL BE A KICK-OFF MEETING FOR THE MATSUNK SCREENINGS BUILDING REPLACEMENT PROJECT ON NOVEMBER 22ND AT THE MATSUNK PLANT.

FINANCIAL REPORT

Mr. Hiriak presented the 2017 draft operating and capital budgets to the Authority as well as the Monthly Financial Report for October 31, 2016. Mr. Hiriak discussed, in some detail, the overall contents of the budgets with the Authority. At Mr. Hiriak's behest, Mr. O'Brien discussed details of the proposed 2017 Capital Budget Construction Projects. Mr. Hiriak also went over the potential revenue for 2017 with the Authority.

REQUISITION'S AWAITING APPROVAL (November 2016)**UPPER MERION MUNICIPAL UTILITY AUTHORITY
REQUISITIONS****November 15, 2016**

PAYEE	AMOUNT	INVOICE NO	DESCRIPTION
HRMM&L	\$1,348.50	Bill No. 232537	Professional Services – General Representation - Business
SC Engineers, Inc.	\$1,768.53	Inv. No. 2013-01	General Support – Preparation & Attendance @ UMMUA Meetings. 7/2016 – 9/2016
BLOOMING GLEN CONTRACTORS, INC.	\$38,899.82	Pay Request No. 6	Matsonford PS Improvements Pay Request No. 6
SC Engineers, Inc.	\$2,239.55	Inv. No. 2013- 0610	O'Neill Property – Review of plans for UMMUA force main relocation including meetings with developer.
TOTAL:	<u><u>\$44,256.40</u></u>		

On a motion by Mr. Ruddy, seconded by Ms. Reilly, with all voting "aye", the November 15, 2016 Requisitions in the amount of **\$44,256.40** were approved. None opposed.

ADDITIONAL BUSINESS**Stormwater Program Consultant Selection Status**

Mr. Veneziaie stated that he would like the Authority to award a contract tonight for this project. Mr. Veneziaie summarized the selection process activities that the Authority had undertaken to date including the evaluation of the technical and cost proposals of the firms short-listed. Mr. Veneziaie stated that the Authority was down to the last two candidate firms and his methodology for evaluating their proposals. The Authority members and professionals discussed how each evaluated the proposals and which firm they thought would do the best job on the project.

On a motion by Mr. Ruddy, seconded by Mr. Singla, with all voting "aye", the UMMUA recommends that the Upper Merion Township Board of Supervisors award the Stormwater Program Consultant Selection Proposal, in the amount of \$206,950.00 to Gannett Fleming.

Annual Township Payments to the Authority vs. Percentage of Revenue

Mr. Ruddy proposed that the Authority be compensated annually on a percentage basis instead of receiving the same biannual payment from the Township every year. The pros and cons of the process were discussed amongst the Authority and the professionals. Mr. Ruddy proposed coming up with a recommendation that would establish a process whereby the Authority would more quickly realize increases, or decreases, in income without the Board of Supervisors having to take a special action to provide it. Mr. Hiriak stated he would be happy to review such a proposal. Mr. Ruddy stated he would attempt to have it ready to discuss at December's meeting.

ADJOURNMENT

There being no further business to come before the Authority, the meeting was adjourned.

DAVID G. KRAYNIK
EXECUTIVE SECRETARY