

UPPER MERION TRANSPORTATION AUTHORITY

February 9, 2011

The members of the Upper Merion Transportation Authority met for their regularly scheduled and reorganizational meeting on February 9, 2011 in the Township Building, 175 W. Valley Forge Rd., King of Prussia, PA. The meeting was called to order at 7:01 p.m., and commenced with the pledge of allegiance.

ROLL CALL: Michael Santillo, Chairman; Tad Hershey, Treasurer; Carl Pinto, Secretary; Ronald G. Wagenmann, Executive Secretary; Nicholas Hiriak, Director of Finance; Edward J. O'Brien, Jr., Acting Director of Public Works; Jack Smyth, Jr., P.E., Consulting Engineers, Boles Smyth Associates, Inc., (BSA); Joseph Pizonka, Esq., Solicitor, Pizonka, Reilley, Bello & McGrory, P.C; Greg Waks, Supervisor Liaison and Bonnie M. Weikel, Recording Secretary.

ABSENT: Louis Zotti, Vice-Chairman and Marvin Meneeley, Assistant Secretary/Assistant Treasurer.

MEETING MINUTES: It was noted that the January 12, 2011 Meeting was cancelled twice due to inclement weather.

On a motion by Mr. Hershey, seconded by Mr. Pinto, with all voting "aye" the meeting minutes of December 8, 2010 were approved as presented. None opposed.

REORGANIZATION:

On a motion by Mr. Hershey, seconded by Mr. Pinto, Mr. Wagenmann was elected Temporary Chairman. The following appointments were made for the year 2011:

On a motion by Mr. Hershey, seconded by Mr. Pinto, and all voting "aye", Mr. Santillo was nominated as Chairperson of the Authority.

On a motion by Mr. Hershey, seconded by Mr. Pinto, and all voting "aye", Mr. Zotti was nominated as Vice-Chairman of the Authority.

On a motion by Mr. Hershey, seconded by Mr. Santillo, and all voting "aye", Mr. Pinto was nominated as Secretary of the Authority.

On a motion by Mr. Pinto, seconded by Mr. Santillo, and all voting "aye", Mr. Hershey was nominated as Treasurer of the Authority.

On a motion by Mr. Hershey, seconded by Mr. Pinto, and all voting "aye", Mr. Meneeley was nominated as Assistant Treasurer/Assistant Secretary of the Authority.

APPOINTMENTS:

On a motion by Mr. Pinto, seconded by Mr. Hershey, and all voting "aye", Mr. Wagenmann was appointed Executive Secretary, and will be compensated at the same hourly rate as established by the Board of Supervisors for the position of Township Manager for 100 hours.

On a motion by Mr. Pinto, seconded by Mr. Hershey, and all voting "aye", Mr. Hiriak was appointed Finance Director, and will be compensated at the same hourly rate as established by the Board of Supervisors for the position of Finance Director for 100 hours.

On a motion by Mr. Pinto, seconded by Mr. Hershey, and all voting “aye”, the firm of Boles Smyth Associates, was appointed Consulting Engineer, at the rate listed in their letter of intent dated December 16, 2010.

On a motion by Mr. Pinto, seconded by Mr. Hershey, and all voting “aye” the firm of Pizonka, Reilley, Bello, & McGrory, P. C. was appointed Solicitor, at the rate listed in their letter of intent dated November 29, 2010.

On a motion by Mr. Pinto, seconded by Mr. Hershey, and all voting “aye” the firm of Rhodes & Sinon, LLP was appointed as Bond Counsel.

On a motion by Mr. Pinto, seconded by Mr. Hershey, and all voting “aye” the firm of Maillie, Falconiero & Company, LLP CPA was appointed as Auditors.

ESTABLISHMENT OF MEETING DATE: On a motion by Mr. Hershey, seconded by Mr. Pinto, and all voting “aye”, the Authority set the second Wednesday of each month, at **7:00 p.m.**, as their regular meeting date and time. Meetings will be held in the Board Room of the Township Building, unless otherwise advertised.

NEW BUSINESS:

Resolution No. 2011-01: 2011 Highway / Transportation Capital Improvement Assessment Fee The 2011 Highway/Transportation Capital Improvement Assessment Fee was increased by 3.6% from \$1,899 to \$1,967.

On a motion by Mr. Hershey, seconded by Mr. Pinto, Resolution No. 2011-01 for the 2011 Highway /Transportation Capital Improvement Assessment Fee was increased by 3.6% from \$1,899 to \$1,967. None opposed.

EXECUTIVE SECRETARY’S REPORT: Mr. Wagenmann reported on the following:

South Henderson Road Widening Project – Status of Rights-of-Way Agreements

PECO has informed the Authority that the Lackland Storage Deed of Dedication will be issued after minor revisions are made for the second PECO property. PECO’s Operations Division has reviewed the design to see how it would impact the property. After PennDOT review, the design will be transmitted to PECO for final review. Only minor comments were provided by PECO’s final review.

As part of the right-of-way acquisition review the Authority will provide a \$500.00 administrative fee to Franklin Maps. This will enable us to move forward with the sewer line. If additional properties are added to the sewer line, the cost may be reduced, which will be subtracted from their original \$500.00 cost.

A meeting is scheduled with the O’Hara’s on Wednesday, February 16, 2011 for the Henderson Road Right-of-Way Project. For the Church Road Bridge Project, the Township is awaiting for the appraisal firm to get their PennDOT certification to move forward.

The Authority continues coordination with Provco to obtain a Deed of Dedication for required right-of-way associated with the widening of Henderson Road. Curb will be installed along their property to collect roadway drainage.

The East Penn Railroad has indicated that they will be signing their Agreement, but to date the Agreement has not been received. The Township will follow up.

We await KRAVCO's signature for the Sanitary Easement Agreement for the sewer line that connects to the back of their property along Saulin Boulevard. Designs will be reviewed and the Bond issue signed off on by our Wastewater Engineer before responsibility is accepted.

Mr. Smyth added that Anter Associates are in the process of making additional typographical corrections to their Agreement and will return it shortly.

Mr. Smyth noted that we are in receipt of the Highway Occupancy Permit for the sanitary line.

I-76 West Ramps at Henderson Road: The Authority is in receipt of signed letters from the residents regarding their agreement for the maintaining of the Leland Trees after the first year. The trees will be planted behind their properties as part of this project. PennDOT is searching for a vendor to comply with the contractual agreement and a meeting will be scheduled to meet with the residents to review the location of the trees. A maximum of 10 trees will be planted. If the residents require additional trees, they will be responsible for the costs.

A meeting is scheduled Wednesday, February 16 at the Township Building and will be hosted by State Representative Tim Briggs at the request of residents along South Gulph Road to discuss the Phase 3 South Gulph Roadway Widening Project.

PennDOT will also attend and will reiterate a commitment, after ramps are completed an assessment will be made on the impact of traffic. Then we will perform a Right Sizing Analysis to the design.

South Gulph Road Henderson Road construction is almost complete. The contractor will be constructing the noise wall, opening the new on-ramp and closing the current on-ramp by April. Next they will construct a new off-ramp through the current on-ramp location.

Church Road Bridge over SEPTA: Right-of-way issues with SEPTA need to be rectified in order for this project to proceed. SEPTA was ordered by the PUC to reconstruct it. As they are responsible for maintenance, the Township contends right-of-way will not be required from SEPTA to construct the project.

Mr. Smyth added that on December 23, 2010 SEPTA indicated that we will need an aerial easement and temporary construction easements.

Betzwood Bridge Trail Project: The preparation of the Environmental Clearance document is coming to a conclusion. The Valley Forge National Park Service is being fully cooperative and is indicating that under their new procedure, this project will proceed quickly.

The Type Size and Location Report has been completed on the Schuylkill River and Norfolk Southern Bridges. They have been transmitted to PennDOT for review. Decisions need to be made regarding the aesthetic treatments. This will not be a vehicle bridge, and only emergency vehicles will have access.

The Pa Historical Museum Commission was going to require a report on the 63 mile Reading Railroad from Philadelphia to Reading as part of this project, but it has been determined that it is not warranted. Analysis of the railroad within our project area is adequate.

Boles Smyth, Associates, (BSA) is working on an aggressive schedule for this project to have most clearances completed by June, with a November letting and a Notice to Proceed by early next year.

The National Park Service has received a grant of approximately \$250,000 for this project. The project has exceeded its budgeted amount and is over by about \$1,000,000. Steps are being taken to address the issue. If additional funds are required, PennDOT acknowledged that they will be responsible for expenses incurred due to the Schuylkill River Trail Bridge reconstruction.

Mr. Smyth added that BSA met with Urban Engineers and PennDOT to coordinate our Schuylkill River/Betzwood rail Project and the Rt. 422 Widening Project. He indicated that one of the major issues is the Hydraulic and Hydrology Study (H&H Study) and how they are working together. Instead of completing a separate examination, the two projects are being analyzed together. There are no 100 year evaluation issues; however, some minor down stream issues are in the process of being resolved.

We have transmitted a major milestone to PennDOT. The Safety Review Plans have been submitted, which is the step before the Design Fields View. We are awaiting a response from PennDOT and will set up a Safety Review Meeting.

The National Park will be attending the Development Advisory Board (DAB) meeting in Washington, D. C. This meeting is the next step in the ownership process.

An Open House Meeting will be held on February 16, 2011 from 4:00 p.m. to 8:00 p.m. at the Valley Forge National Historical Park. All affiliated contacts have been notified.

The Environmental Clearance is progressing as previously reported. Conceptual Type, Size and Location plans were submitted for the Railroad Bridge and the Schuylkill River Bridge. We received an approval for the Schuylkill River Trail Bridge, Type Size and Location Plans. URS Corporation is working on the Final Structure Plan and addressing comments on the Schuylkill River Trail Bridge Foundation Report addendum.

ENGINEER'S REPORT: Mr. Smyth distributed Progress Reports for January and February and reported on the following projects:

Relocated North Gulph Road: There is one engineering issue to be resolved with the PennDOT Engineering Agreement for this project.

Henderson Road Widening Project: A meeting will be held with PECO on February 17, 2011 regarding the move of approximately 18 utility poles that is needed for the roadway widening. Approximately half are within the legal right-of-way as of today, not the required right-of-way. The meeting will begin to address PECO reimbursement for the project. The Township will inform them that this project has no federal funding for construction which will be a factor in the pole relocation cost determination.

I-76 West Ramps Project: Construction will restart within the next two weeks. South Gulph Road and Crooked Lane's loop signal was disrupted by Glasgow and needs to be resolved. Next meeting with Glasgow is scheduled for Tuesday, February 15 to discuss the progress of a resolution for this issue.

On Wednesday, February 16 the third phase of the South Gulph Road Project will be discussed with the residents.

Church Road Bridge Project: Final structure plans have been submitted and Gannett Fleming sent feedback with minor comments. When the comments have been addressed the district bridge engineer will sign the plans.

The plans have been sent to PECO Gas and Aqua Water Company. They are to send us information needed to obtain utility clearance.

Gannett Fleming reported that the Township must approve the Pavement Marking and Signing Plans because it is a Township Road.

Traffic Control Plan approval which includes the detour will be forthcoming.

Gannett Fleming reported that after extensive discussion and review with PennDOT they have determined the Special Details for the retaining walls on either end of the 96" culvert will not be adequate as previously agreed. They have determined a Conceptual Type, Size and Location Plan with Foundation Report is required. They acknowledge this will require a Supplement to the Engineering Agreement.

SOLICITOR'S REPORT: The Solicitor had nothing additional to report.

FINANCIAL REPORT: Mr. Hiriak presented the 2010 End of the Year Financials and the 2011 Monthly Financial Reports for January and February.

REQUISITIONS:

January 12, 2011 – Requisitions:

BOLES SMYTH ASSOCIATES, INC.	53,230.96	Est. No. 6 – S. R. – 3051 – Sec. C22 -11-1-10 to 11-31-10.
BOLES SMYTH ASSOCIATES, INC.	6,935.09	Est. No. 14 – S. R. 76 – Sec. RMP – 11-1-10 to 11-31-10.
BOLES SMYTH ASSOCIATES, INC.	24,041.48	Est. No. 58 – S. R. 76 & 29 – Sec. RMP, HRD & SGR – 11-1-10 to 11-31-10.
T & M ASSOCIATES	<u>1,862.00</u>	Inv. DR176550 – Church Rd. Bridge Over SEPTA – Services through 8-13-10.
TOTAL:	86,069.53	

February 9, 2011 – Requisitions:

BOLES SMYTH ASSOCIATES, INC.	\$52,215.73	Est. No. 7 – S. R. 3051 – Sec. C22 - 12-1-10 to 12-31-10.
BOLES SMYTH ASSOCIATES, INC.	5,180.85	Est. No. 15 – S. R. 76 – Sec. RMP - 2-1-10 to 12-31-10.
BOLES SMYTH ASSOCIATES, INC.	22,024.76	Est. No. 59 – S. R. 76 & 29 – Sec. RMP, HRD & SGR 12-1-10 12-31-10.
PIZONKA, REILLEY, BELLO & MC MC GRORY, PC	<u>2,045.25</u>	Inv. 29022 – Professional Services – 11-1-10 to 1-17-11.
TOTAL:	\$81,466.59	

On a motion by Mr. Pinto, seconded by Mr. Santillo, the January 12, 2011 and February 9, 2011 requisitions were approved in the total amount of \$167,536.12. None opposed.

ADJOURNMENT: There being no further business to come before the Authority, the meeting adjourned at 7:46 p.m.

RONALD G. WAGENMANN
EXECUTIVE SECRETARY

MICHAEL SANTILLO
CHAIRMAN

bmw

Minutes Approved: 3/9/2011

Minutes Entered: 3/10/2011