

UPPER MERION TOWNSHIP POLICE DEPARTMENT
POLICY AND PROCEDURE

No. 840

Supersedes: NA

Effective: December 5, 2003

Page: NA Section: NA

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Dated: September 23, 2003

ALTERNATE POWER SOURCE FOR COMMUNICATIONS

- I. **PURPOSE:** The purpose of this policy is to provide for an alternate power source for the Police Communications Center in the event of the failure of the primary power source.
- II. **POLICY:** To effectively carry out its mission, the Upper Merion Township Police Department shall provide and maintain an alternate power source for emergency communications equipment and insure its proper functioning through a program of documented inspections.
- III. **PROCEDURE:**
1. The Upper Merion Township Police Department shall provide and maintain an alternate power source for use during the failure of the primary power source.
 2. Alternate power shall be provided by two sources:
 - a. Uninterrupted Power Source (UPS)
 - b. Emergency generator
 3. All radio, telephone and computer systems utilized for emergency communications shall be supported by an alternate power source.
 4. The Township Building Superintendent shall be responsible for maintaining the alternate power sources for the Police Communications Center. He/she shall insure that all alternate power sources are inspected and tested on a monthly basis according to manufacturer specifications.
 - a. Building Maintenance personnel shall document the monthly inspection and testing of the alternate power sources on the Automatic Generator Test Log.

5. The Building Maintenance Superintendent, or his/her designee, shall be notified of all failures or malfunctions of the alternate power sources.
6. Refer to Communications Center SOP entitled "Communications Center Operations Interruption Plan" for the procedures to follow in the event that both the primary and alternate power sources for the Communications Center fail. This SOP is available on V-drive in the Communications Center folder (Standard Operating Procedures subfolder).

APPROVED: _____

DATED: _____

APPROVED: _____

DATED: _____

TO BE REVIEWED: ANNUALLY

DISTRIBUTION: All police officers
All dispatchers
Township Manager
File