



UPPER MERION TOWNSHIP  
 175 W. Valley Forge Rd.  
 King of Prussia, PA 19406  
 610-205-8507/8  
[permits@umtownship.org](mailto:permits@umtownship.org)

## Temporary Use Permit Application

Payment must accompany application.

All Highlighted areas must be completed.

Date: \_\_\_\_\_

Permit #: \_\_\_\_\_

Fee: \_\_\_\_\_

**Permission is hereby requested:**

BY: \_\_\_\_\_  
 Name

\_\_\_\_\_ Phone

to use:

FACILITY or AREA

\_\_\_\_\_

PURPOSE

\_\_\_\_\_

AT

\_\_\_\_\_

Address/Location

FROM: \_\_\_\_\_  
 date

TO: \_\_\_\_\_  
 date

TIMES: \_\_\_\_\_  
 from to

Property Owner: \_\_\_\_\_  
 Name

\_\_\_\_\_ Address Zip

Applicant: \_\_\_\_\_  
 Name

\_\_\_\_\_ Address Zip

*I hereby agree that this applicant releases, discharges, and agrees to indemnify, defend and hold harmless, Upper Merion Township, its officers, agents, representatives, and employees of, from and against any liabilities, awards, losses, judgements or damages, which might arise whether or not such matters may be groundless or fraudulent by reason of issuance a Temporary Use Permit as a result of this application.*

*A Certificate of Insurance is required naming Upper Merion Township as an additionally insured with the primary coverage of \$500,000 and an umbrella coverage of \$1,500,000.*

Property Owner's Signature

Applicant's Signature

Owner's Printed Name

Applicant's Printed Name

**Required at Application:**

- 1 Completed application and cover letter defining the reason for the temporary use
- 2 Plot plan of the area to be used showing dimensions and outlining any parking space(s) or travel lanes that might be unavailable during the temporary use.
- 3 Certificates of Insurance - **MUST NAME UPPER MERION AS ADDITIONALLY INSURED.**
- 4 Permit Fee: \$ 100.00 plus \$ 15 for each additional month (1 Yr. Maximum)
- 5 If utilizing a tent, the flame spread certificate from the manufacturer is required.

**Permit can not be reviewed until all documents are received.**



