

UPPER MERION TOWNSHIP BOARD OF SUPERVISORS
MARCH 26, 2015

The Board of Supervisors of Upper Merion Township met for a Business Meeting on Thursday, March 26, 2015, in Freedom Hall, in the Township Building in King of Prussia. The meeting was called to order at 7:40 p.m., followed by a pledge to the flag.

ROLL CALL:

Supervisors present were: Erika Spott, Greg Waks, Bill Jenaway, and Carole Kenney. Also present were: David Kraynik, Township Manager; Joseph McGrory, Township Solicitor; Rob Loeper, Township Planner; Tom Beach, Township Engineer; and Angela Caramenico, Assistant to the Township Manager. Chairman Philips was absent due to reserve duty.

MEETING MINUTES:

It was moved by Mrs. Kenney, seconded by Mr. Jenaway, all voting "Aye" to approve the February 5, 2015 Workshop Meeting Minutes; February 12, 2015 Joint Meeting with Citizen Board Chairs; February 26, 2015 Business Meeting Minutes; March 12, 2015 Zoning Workshop Meeting Minutes as submitted. None opposed. Motion approved 4-0.

VICE CHAIRPERSON'S COMMENTS:

Vice Chairman Spott stated an Executive Session was held prior to this meeting to discuss litigation.

NEW BUSINESS

CONSENT AGENDA RE:

1. Equipment Replacement: 1995 Simon Duplex Ladder Truck (Ladder 48) – Request for Fire and Rescue Services Division; Swedeland Volunteer Fire Company - \$970,000
2. 2015 Engagement Letter – Special Tax Counsel
3. Approval of Updates to the Emergency Operations Plan
4. Consider Accepting an Extension of Time for the Review of the Mancill Mill Road Company Development Plan to 6/30/15
5. Resolution 2015-11 re: Grant – Green Light-Go Program - \$52,420.00. Project consists of replacing existing LED signal indications at 30 signalized intersections on DeKalb Pike, Gulph Road, Henderson Road, Valley Forge Road, and Swedeland Roads
6. Request for Additional Professional Services – Community Center Design and Engineering – Buell Kratzer Powell - \$52,303.75
7. Community Center Project – Change Orders
 - a. SMJ Contracting (General) - \$26,066.88 for revisions due to the discovery of stepped grade beams uncovered during demolition of concrete bleachers
 - b. SMJ Contracting (General) - \$39,048.63 for removal of rusted main floor decking and new main level floor decking
 - c. SMJ Contracting (General) - \$54,239.00 – approval of two month (60) day extension to contract due to delay in obtaining

- NPDES Permit
 - d. Pinnacle Electrical Construction - \$14,500 – approval of two-month (60) day extension to contract due to delay in obtaining NPDES Permit
 - e. Herman Goldner Company (Mechanical) - \$5,440.00 for the addition of differential pressure (DP) sensors to boilers
 - f. Herman Goldner Company (Mechanical) - \$14,125.00 – approval of two-month (60) day extension to contract due to delay in obtaining NPDES Permit
 - g. Jay R. Reynolds (Plumbing) – \$12,525.56 – approval of two-month (60) day extension to contract due to delay in obtaining NPDES Permit
8. Citizen Board Appointments re:
- a. UCC Appeals Board – David Camarda
 - b. Park & Recreation Board – Rob DeFelice
 - c. Environmental Advisory Council – John Weilnau
9. Equipment Replacement Request re: Replacement of the Vertical Blinds in the Library with Window Shades - \$10,395.00
10. Professional Services Contract re: 450 Valley Forge Road Environmental Inspection and Survey – Pennoni and Associates \$13,000.00

Board Comment:

Mr. Waks stated about a week and a half ago he had an opportunity to tour the construction progress of the new community center with Supervisor Kenney, Township Manager David Kraynik and Park and Recreation Director Dan Russell. Everything is going well in anticipation of an opening later this year.

Board Action:

It was moved by Mr. Waks, seconded by Mr. Jenaway, all voting “Aye” to approve the Consent Agenda as submitted. None opposed. Motion approved 4-0.

PUBLIC HEARING RE: AN ORDINANCE REPEALING THE C1, C2 and C3 ZONING DISTRICTS AND CREATING THE LIMITED COMMERCIAL, NEIGHBORHOOD COMMERCIAL AND GENERAL COMMERCIAL ZONING DISTRICTS

Joseph McGrory, Township Solicitor, opened the hearing and introduced into the record the following Board exhibits: Board Exhibit #1, the ordinance itself; Board Exhibit #2, the legal notice; Board Exhibit #3, Proof of Publication in the *Times Herald* dated March 5, 2015 and March 12, 2015; Board Exhibit #4, Proof of Receipt by the Law Library of Montgomery County dated March 2, 2015; Board Exhibit #5, Proof of Submission to Montgomery County Planning Commission dated February 24, 2015; and Board Exhibit #6, Proof of Submission to Upper Merion Planning Commission dated February 24, 2015; Board Exhibit #7, the Affidavit of Posting of the affected properties dated March 19, 2015; Board Exhibit #8, Notice mailed to affected land owners dated February 24, 2015 and Board Exhibit #9, a letter received on March 26, 2015 from Rob Lewis, attorney for a property owner named Village Mart Associates and Pasquale Properties. This particular property, according to Mr. Lewis, is affected by this rezoning in a negative manner and he wanted to bring it to the Board’s attention. Mr. McGrory summarized the letter and indicated the one provision in the ordinance regarding maximum front yard setback (not the minimum) makes his property difficult to develop because he has a 3.5 acre site with only 100 feet of frontage. In doing the maximum front yard setback he is

within the narrow portion of the property and the most developable portion of the property is in the rear. Mr. McGrory mentioned Mr. Lewis wants to meet with the township staff and eventually the Board of Supervisors to talk about alternatives for that property to see how it can be reasonably developed or accommodated in the future. Mr. Lewis wanted this matter brought to the Board's attention before taking action on the ordinance.

Mrs. Spott asked if the owner of the land in question has a plan currently pending for this property. Mr. McGrory responded there is no plan pending. He noted according to the owner's attorney different ways of developing the property were examined with some within the current zoning and some outside of current zoning. Mr. McGrory said assurances were given to Mr. Lewis staff would meet with him and hear their ideas.

Mrs. Spott asked if the owner understands this ordinance is being considered for passage tonight. Mr. McGrory responded in the affirmative. He said they wanted to make sure they on record as being affected negatively by this ordinance. Mr. McGrory stated he would like to see the plan that has been proposed for the property.

Mrs. Spott asked about possible options for relief. Mr. McGrory responded zoning ordinances and even zoning maps are fluid documents and if the owner comes up with something requiring the Board's action this Board has reasonably entertained proposals for ordinance amendments.

Mr. Spott emphasized the enormous amount of work that has and continues to be expended in updating the zoning ordinances by planning staff, legal team and her colleagues on the Board of Supervisors. She said not only will these changes bring the zoning codes up to more current standards; they will help make the township more aesthetically appealing by incorporating such things as streetscaping.

With regard to the aforementioned letter (Board Exhibit #9), Mr. Jenaway recalled the owner had two properties approved approximately two years ago for renovation, demolition, reconstruction. Mr. Loeper responded those were fine under the existing zoning; however, there is another parcel the owner still holds. Part of the issue with that parcel concerns a drainage stream (part of the Frog Run runs through it) and that is what creates part of the concern at the rear of the site.

Alan Leader, President, Federal Incorporated and owner of 580 Shoemaker Road, formerly known as the Village Mart Shopping Center, stated he was never informed about the proposed zoning change. He wanted to have clarification on how the change from C2 to Neighborhood would affect his property. Mr. Loeper responded in bringing the code up to date certain uses were added that are not covered in the existing code as well as removal of current circular references and contradictions that are in the code. Mr. Loeper pointed out for the most part the uses are similar and there are some additional uses. As it relates to the Neighborhood Commercial and the C2, notable changes would still allow certain retail uses with the exception of a nursery or garden center, home furnishing, appliance or office supply store which tend to be big box stores. A medical clinic would not be permitted, but a doctor or medical office would. A hotel would not be permitted nor would a restaurant with a drive-thru. There are some restrictions on food services, but notably a grocery store/food store would be limited in floor area. Also allowed would be uses such as a bank, certain finance and insurance offices, professional offices.

Mr. Leader asked for website information on proposed ordinances, and Mr. Loeper walked him through on how to access that information from the township website. Mr. McGrory provided a disclaimer and indicated Mr. Leader would have to hire his own professionals to analyze how the ordinance affects his particular individual property.

Mr. McGrory opened the floor for any further Board or public comment, and hearing none he adjourned the hearing and reconvened into the public meeting portion of the agenda placing the ordinance in a position for consideration by the Board of Supervisors.

Board Action:

It was moved by Mrs. Kenney, seconded by Mr. Waks, all voting "Aye" to approve Ordinance 2015-837. None opposed. Motion approved 4-0. Ordinance 2015-837 was adopted and will be filed in Ordinance Book #17.

RESOLUTION NO. 2015-7 RE: FED EX GROUND DISTRIBUTION FACILITY, 600 RIVER ROAD, 315,897 SF, 65.39 ACRES, LI/HL

Mrs. Spott stated several workshops have been devoted to reviewing the plan for the FedEx Ground facility.

Mr. Rob Loeper, Township Planner, stated the property is located on PA Route 23, is bounded by B Street, Flint Hill Road and is located opposite the Philadelphia Inquirer printing plant. Utilizing the aerial, he pointed out various aspects of the site, including the location of the entrance which will be a signalized intersection, the parking area for employees, and the secured parking area for FedEx vehicles.

Mr. Loeper indicated with a facility of this size the biggest issue discussed at the various meetings with the supervisors was related to traffic and traffic distribution. Meetings were also held at PennDOT with the applicants and with neighboring boroughs to address some of those issues.

Mr. Loeper stated the applicant has agreed at the request of the Board of Supervisors to offer a 40-foot right-of-way from Hertzog Boulevard to the end of the property with the possibility that in the future an alternate road may be built. He noted the biggest change has occurred at the rear of the site where the applicant has agreed to install an access point. This will be a right turn only to allow their vehicles to make a right turn onto Flint Hill Road, circulate to Church Road and into the businesses and other parts of the community. The plan was reviewed by the planning commissions.

Mr. Matthew N. McClure, representing SunCap Property Group, stated this project will be located on the old Keystone Coke site, a property which has been fallow for decades. He highlighted important changes that will occur which include the addition of sidewalks along Flint Hill Road and B Street so it will be possible to have a continuous walk from the bus station into the facility itself. At the request of PennDOT the emergency egress point will be a right turn only. Approximately 50% of the vans will be going out in that direction which should alleviate any concern about too much congestion going down Route 23.

Mrs. Spott asked about the ultimate recommendation of the planning commission. Mr. Loeper responded the planning commission vote was 4 votes in favor with 1 abstention.

Mrs. Spott commented that traffic was a huge concern of the supervisors throughout the review process and asked for a brief summary of what the FedEx movement will look like. Mr. Dan Desario, Traffic Engineer, Langen Engineering, responded this facility will generate cars, vans and larger tractor trailers. He noted this facility is unique because the overwhelming majority of large tractor trailers will be coming during off peak hours. They will not be coming during commute times in the morning and the evening. There are two types of tractor trailers. Some are the smaller ones with a 28-foot trailer and there are larger ones which have the 53-foot trailer, or two 28 foot trailers (doubles). The worst case during the peak holiday season would be 250 trucks per day coming in and 250 trucks going out. The majority of the larger tractor trailers, the doubles, and

53-foot trailers will come in midnight to 5 a.m. The majority of the shorter trailers (28-foot trailers) would come during the middle of the day between noon and 5 p.m.

Mrs. Spott asked how many employees will be working at the facility. Mr. McClure responded eventually there will be three shifts and there could be up to 200 people in the building at one time. He noted FedEx has worked out various traffic mitigation issues with PennDOT. In order to improve the condition currently on Route 23, two adaptive signals will be installed at FedEx expense on Route 23 near Front Street to make sure that the intersection flows better.

Mr. Waks had a question about the new right turn only egress onto Flint Hill Road. He made the observation that the right turn is north of B Street, A Street, Brentwood Court and Summit. He asked if only FedEx vehicles will be leaving from that exit. Mr. McClure responded they will be FedEx vehicles – vans. Mr. Waks asked if Mr. McClure could guarantee that none of those vehicles will be driving through the aforementioned streets. Mr. McClure responded other than local deliveries to their homes, there is no reason for them to go down those previously mentioned residential streets and Fed Ex can control their employees and other drivers to make sure they stay on mandatory routes.

Mr. Waks asked if this is something that can be constantly reinforced with the drivers. Mr. McClure responded in the affirmative. Mr. Desario stated there will be regulatory signs prohibiting left turns out of that driveway.

Mr. McClure mentioned Flint Hill Road is not a heavily traveled road and the highway network is pretty good until you get down to the site itself. Trucks cannot go south of McCoy's Lane. South of B Street the cartway narrows and houses are close to that cartway so it is the applicant's intention to make sure that the residents along that narrow cartway are not impacted. Mr. McClure emphasized FedEx is very sensitive to this and has designed around it.

Mr. Waks asked if it is correct that employees will not be allowed to leave with their personal vehicles through that exit. Mr. McClure responded employees cannot get to that exit because it is a secured facility; all employees will be in the parking area to the east of the site completely separated by a gate. Employees will have to park, walk down to the secured gate and go into the facility. Only the vans can get through that exit. Mr. McClure noted in working with the Township Solicitor on the proposed resolution, this exit must be approved by the Township Engineer, Township's Traffic Engineer and PennDOT and the applicant is committed to make sure this is worked out to the Township's satisfaction.

Mrs. Spott commented she assumes the right turn out only exit will be constructed in a way to discourage left turns. Mr. McClure responded in the affirmative and said he is insisting on this.

Mrs. Spott asked for clarification about the enforcement of rules and regulations for contract employees as opposed to regular employees. Mr. McClure responded FedEx has employees as well as contract employees and FedEx controls all the people who operate out of its facility and it is mandatory.

Mrs. Kenney asked how FedEx can be sure contractors will be following the rules for the mandatory route. Mr. McClure responded whether someone is controlled as an employee or by contract there are strict controls in place. He provided assurances that the preferred route will be mandatory and will be followed.

Mrs. Kenney asked what happens if the rules are not followed. Mr. McClure responded if that should occur they would be terminated with FedEx.

Mrs. Kenney asked for clarification on the mandatory rules to and from the

FedEx facility. Mr. McClure responded the mandatory routes for the line haulers and spot trailers were to avoid Route 320 as discussed with the Chair of the Upper Merion Planning Commission and members of the Gulph Mills community. He stated going down Route 320 is not an option for the larger FedEx trucks. The tractor trailers coming to and from the site will be coming from Hagerstown, Maryland which is the hub servicing this facility. Most of these trucks will be going down Route 23 in off peak hours and most of them very late at night.

With regard to Route 23, Mr. Jenaway asked if this meant trucks will be going to West Conshohocken, hit the loop system and go in whatever direction they need to go and not Route 23 the other way through Bridgeport and back up through Upper Merion and US 202. Mr. McClure responded in the affirmative.

Mr. Jenaway asked for clarification about the number of trucks per day that will exit onto Flint Hill Road. Mr. Desario responded the 250 trucks mentioned earlier at this meeting were specific to the larger trucks. He said there is another component – the vans. The small delivery vans going to and from people's homes will be going out to Flint Hill Road. The vans will have the ability to exit out onto Flint Hill Road to proceed north via the right turn only exit. Absolutely no tractor trailers will come out onto Flint Hill Road. All the tractor trailers are mandated and required to use River Road, down to Matsonford to get onto either the Schuylkill Expressway or I-476.

Mr. Jenaway asked if the right turn out would be able to accommodate the turning radius of fire apparatus. Mr. Loeper responded in the affirmative. He said he does not have a final design as yet and this will have to be reviewed by the Township Engineer and the Traffic Engineer.

Mr. McClure followed up and said he believes the cartway of the right turn only is 26 feet wide and if there needs to be further accommodation working with the township engineer and fire officials the applicant will make those accommodations.

Mr. Jenaway discussed employee traffic that will be generated. He noted people living in the western part of the area will take the most expeditious route to get to the facility and will probably take US 202, down Henderson Road, across to Church, down to Flint Hill Road and come in the back way. With a couple hundred employees not everyone is going to live on the eastern side and he believes we have to be realistic to say there will be some traffic that theoretically is going to come down into the village and come back up Route 23 to the site. Mr. Desario stated he would not say that is absolutely not possible because it is and the roadway exists. He said in looking at River Road versus Flint Hill Road today there is absolutely no question that the majority of people using River Road are coming from the northwest down through this area although he felt he would not expect it to be a lot. While he agreed that you could go US 202, to Henderson and to Church, he pointed out you could also go US 202 make your way to Fourth Street and come in River Road. Fourth Street is really wide and not heavily used and there are a lot of alternatives in terms of serving anyone who lives in the northwest coming to the site, but he does not disagree there may be some people who would use the route Mr. Jenaway suggested.

Mr. Jenaway said when FedEx talks to the employees about accessible routes to get to the facility all three routes should be mentioned – the one coming up through the middle of Upper Merion, the one going into Bridgeport and coming up and taking the loop system coming up River Road to West Conshohocken. Mr. Desario agreed this would be done.

Mr. Waks asked for some comments about the economic impact on jobs of this project in view of a question he has received from a resident. Mr. McClure responded when the operation is at full capacity there will be about 600 employees with about 200 per shift. He said they hope to employ a good amount

of residents from the township.

Mr. McClure said the site is accessible by public transportation, sidewalks and FedEx hopes to be able to utilize public transportation as much as possible.

Mr. Waks asked if all goes well tonight when would construction likely begin and when would the facility be operational. Mr. McClure responded with a construction start in May FedEx would anticipate an opening by November.

Mr. Jenaway asked for the status of the engineering review. Mr. Beach responded there are still some open items with such things as sidewalks, but the majority of issues have been satisfied.

Mrs. Spott said any potential approval would be conditioned on meeting the review letter requirements. Mr. McClure agreed.

Mrs. Kenney asked about the 40-foot strip of land to the north. Mr. McClure responded there has been a good deal of discussion at the workshop meetings about various options for the site which has a difficult geology. He noted Mr. Philips asked if a 20 foot right-of way could be dedicated along the site up to the Drummond parcel. After looking into this, FedEx came up with an accommodation not just to a 20 foot, but a 40 foot right-of-way that will line up directly along Hertzog Boulevard. If the township ever goes forward with a road this plan would not prevent that possibility. The right-of-way will be offered to the township by escrow recordation of the plan and may be accepted 30 days after the use and occupancy permit is issued for the site and the township under the proposed resolution could take the deed. Mr. McClure stated the applicant is offering this to the township as an accommodation free of charge.

Mr. McGrory explained for the benefit of the Board and the audience the reason the township is not taking title to the right of way in the beginning is to avoid having the applicant doing work on land that is owned by the township. He said his preference is to own the land after all the work is done. Mr. McGrory asked Mr. McClure if he will be posting a set aside or letter of credit and not a bond. Mr. McClure responded the applicant will do a letter of credit.

Mrs. Spott indicated the Township Solicitor has reviewed the resolution and found it to be in order and asked if the plan is ready for consideration at this meeting. Mr. McGrory responded in the affirmative.

From the Public:

Francis Shultz, resident, indicated his support for the project and sidewalks on his side of the street and asked for clarification if he would be responsible for maintenance of the sidewalk in front of his property as he would prefer not having this responsibility. Mr. McClure indicated the applicant's willingness to work with the residents on the sidewalk issue. Mr. McGrory stated if there is a sidewalk and it is on Mr. Shultz' property he will have to maintain it. Mr. Shultz indicated his understanding of the issue.

Richard Dougert, Gulph Mills, commended the team at FedEx who worked with the citizen boards and citizens on this plan and came up with some creative solutions. He indicated he is looking forward to having Fed Ex in his neighborhood and becoming good neighbors going forward.

Without further board or public comment, Mrs. Spott asked for a motion to approve Resolution 2015-7 for the Fed Ex Ground Distribution facility.

Board Action:

It was moved by Mr. Waks, seconded by Mrs. Kenney, all voting "Aye" to approve Resolution 2015-7. None opposed. Motion approved 4-0.

RESOLUTION NO. 2015-13 RE: AUTHORIZATION TO SIGN APPLICATION FOR TRAFFIC SIGNAL – 160 RIVER ROAD/FED EX

Mr. Loeper stated this is a standard resolution that is required by PennDOT authorizing the Township Manager to sign the traffic signal application on behalf of the Township.

Board Action:

It was moved by Mr. Jenaway, seconded by Mrs. Kenney, all voting "Aye" to approve Resolution 2015-13. None opposed. Motion approved 4-0.

RESOLUTION NO. 2015-12 RE: SANITARY SEWER PLAN MODULE REVISION FOR REALEN VALLEY FORGE GREENES ASSOCIATES

Mr. Loeper stated Realen Valley Forge Greenes has submitted a planning module to purchase 1,131 EDU's for continuation of the development of the Village at Valley Forge. He pointed out there is a lot of interest in additional development occurring at that site. It was noted DEP has certain regulations regarding sewer service and planning modules. Most of the plans qualify for an exemption because they are small enough; however, this plan is large enough it requires a more detailed review by DEP. The plan was also reviewed by the Montgomery County Planning Commission and Montgomery County Health Department. There was a 30 day comment period and at the end of the 30 day comment period the township is required to adopt a resolution which would allow Realen to submit to DEP. Mr. Loeper noted 1,000 EDU's represent in excess of \$7 million of sewer capacity in the future and he pointed out that the module was reviewed by the Upper Merion Municipal Utility Authority's engineer and they provided much of the documentation used in the module.

Board Action:

It was moved by Mr. Jenaway, seconded by Mr. Waks, all voting "Aye" to approve Resolution 2015-12. None opposed. Motion approved 4-0.

ACCOUNTS PAYABLE & PAYROLL:

Board Action:

It was moved by Mr. Waks, seconded by Mrs. Kenney, all voting "Aye" to approve the Accounts Payable for invoices processed from February 18, 2015 to March 18, 2015 in the amount of \$1,322,604.80 and the Payroll for February 27, 2015 and March 13, 2015 in the amount of \$1,393,116.61 for a total of \$2,715,721.41. None opposed. Motion passed 4-0.

ADDITIONAL BUSINESS

PARK AND RECREATION MASTER PLAN OPEN HOUSE

Mr. Jenaway announced an open house for the Park and Recreation master plan to hear the results of the resident survey to be held on Tuesday, April 7th at 6:30 p.m. in Freedom Hall.

PARK AND RECREATION SUMMER CAMP PROVIDERS

Mr. Jenaway provided details on the information session to be held on Friday, March 27th regarding the annual Camp Fair. This session will provide citizens with an opportunity to speak to the various summer camp providers and receive information on their offerings through the Park and Recreation Department.

LENTEN DINNER

Mrs. Kenney provided details on the Swedesburg Fire Company Lenten Dinner to be held on Friday evening from 5 to 8 p.m.

WINTER FARMERS MARKET

Mrs. Kenney reminded everyone about the Winter Farmers Market to be held on Saturday, March 28 from 10 a.m. to noon.

LIBRARY MINI-GOLF FUNDRAISER

Mrs. Kenney provided details about the mini golf fundraiser benefitting the Library to be held on Saturday, March 28 from 10 a.m. to 5 p.m.

BREAKFAST WITH EASTER BUNNY

Mrs. Kenney noted that the Swedesburg Fire Company will be hosting its annual Sunday Breakfast with the Easter Bunny at the fire house to be held on Sunday, March 29 from 8 a.m. to noon.

SEPTA WORKSHOPS

Mr. Waks reported he attended two of the SEPTA workshops regarding the potential expansion of the Norristown High Speed line to downtown King of Prussia, including the King of Prussia Mall, First Avenue and possibly the casino. He encouraged everyone who has not yet had an opportunity to fill out the SEPTA survey to do so at www.kingofprussiarail.com.

BCA APPLICATIONS RECEIVED

Mr. Waks noted the BCA application eligibility period has passed and the BCA is in receipt of 40 applications for scholarships, 63 applications for organizations for a combined total of 103 applications which is up from 93 applications received last year. Announcement for this year's scholarships and organizational grants will be made at the May 28 Board of Supervisors business meeting.

UPCOMING MEETINGS AND ANNOUNCEMENTS

Mrs. Spott announced a number of upcoming Township meetings and events, including the opening day of the regular Farmers Market on Saturday, May 23.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mr. Jenaway, seconded by Mrs. Kenney, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 4-0. Adjournment occurred at 8:45 p.m.

DAVID G. KRAYNIK
SECRETARY-TREASURER
TOWNSHIP MANAGER

rap
Minutes Approved:
Minutes Entered