

UPPER MERION TOWNSHIP BOARD OF SUPERVISORS
MAY 28, 2015

The Board of Supervisors of Upper Merion Township met for a Business Meeting on Thursday, May 28, 2015, in Freedom Hall, in the Township Building in King of Prussia. The meeting was called to order at 7:36 p.m., followed by a pledge to the flag.

ROLL CALL:

Supervisors present were: Greg Waks, Erika Spott, Bill Jenaway and Carole Kenney. Also present were: David Kraynik, Township Manager; Joseph McGrory, Township Solicitor; Tom Beach, Township Engineer; and Angela Caramenico, Assistant to the Township Manager. Supervisor Philips was absent.

MEETING MINUTES:

It was moved by Mr. Waks, seconded by Mrs. Kenney, all voting "Aye" to approve the April 9, 2015 Workshop Meeting Minutes; April 16, 2015 Joint Meeting Minutes, April 23, 2015 Business Meeting Minutes, and April 30, 2015 Joint Meeting Minutes as submitted. None opposed. Motion approved 4-0.

CHAIRPERSON'S COMMENTS:

Chairperson Spott stated an Executive Session will be held after this meeting to discuss litigation.

NEW BUSINESS

APPROVAL OF THE NAMING OF BOARD OF COMMUNITY ASSISTANCE SCHOLARSHIPS

\$10,000 – General Von Steuben Scholarship
\$ 5,000 – Ronald G. Wagenmann Scholarship

Board Action:

It was moved by Mr. Jenaway, seconded by Mrs. Kenney, all voting "Aye" to establish a \$10,000 General Von Steuben Scholarship and \$5,000 Ronald G. Wagenmann Scholarship. None opposed. Motion approved 4-0.

BOARD OF COMMUNITY ASSISTANCE – ANNOUNCEMENT OF GRANT RECIPIENTS

Mrs. Robyn Briggs, Vice Chairperson, Board of Community Assistance (BCA), noted the increase in applicants going through the application process. Last year there was a total of 95 applications (53 organizations, 9 sports and 33 scholarships). Because of continued outreach efforts of the Board of Supervisors and BCA, the number of applications increased to 103 this year (54 organizations, 9 sports, and 40 scholarships).

Mrs. Briggs stated last year there was approximately \$160,000 in available funds and \$155,000 was awarded. This year \$154,000 is available for award.

Mrs. Briggs announced the BCA 2015 recommendations for sports groups as follows:

- King of Prussia Youth Sports - \$1,000
- Upper Merion Crew Boosters – Pocock Racing 8 Boat - \$9,000

- Upper Merion Youth Wrestling – towards a new wrestling mat - \$2,500

Mrs. Briggs announced the recommendations for organizations as follows:

- Tree Tenders – trees for Upper Merion parks - \$1,000
- UM Township Safety/Codes – Property Maintenance Fund - \$1,000
- UM Township Library – Summer Reading medals - \$2,135
- Upper Merion Foundation – Concert Under the Stars - \$7,500
- UM Township Library – Write & Illustrate Book Contest - \$830
- UM Township Public Information Office - \$1,350
- UM Township Environmental Advisory Council – trail markers - \$1,750
- Upper Merion Emergency Aid – Back to School Project - \$3,500
- Neighborhood Meals on Wheels - \$2,500
- King of Prussia BID – Marketing Initiative - \$1,500
- UM Township Dr. Martin Luther King Holiday Ceremony - \$2,500
- Literacy Council of Norristown – Adult Literacy - \$2,500
- Upper Merion Mother’s Club – Operation Backpack - \$1,000
- Swedesburg Vol. Fire Dept. – Training Equipment Modification - \$5,000
- Upper Merion Senior Service Center – Cultural activities - \$5,000
- Feel the Warmth – Winter Coats for those in Need - \$1,000
- Historic Philadelphia – Once Upon a Nation – Valley Forge - \$1,000
- Boy Scout Troop 551 – New Camping Tents for scouts - \$1,119.30
- Valley Forge Revolutionary Run - \$2,000
- Cub Scout Pack 551 – Pinewood Derby Track - \$500
- Elmwood Park Zoo – Half Price day for Upper Merion Residents - \$5,000
- Friends of Valley Forge Park – July 4th Community Picnic for Public - \$1,000
- Girl Scout Troop 7157 – Jared Box Project - \$350
- KOP Firefighter Assoc. – LED lighting conversion in fire house - \$2,500
- King of Prussia Historical Society – Keystone Markers - \$4,000
- Valley Forge Chorale – Holiday Sensory-friendly Concert - \$1,000
- Victim Services Center – victim services unit - \$2,500
- Women’s Club of Upper Merion – expansion of services - \$1,000
- Swedeland Volunteer Fire Co. – Firehouse renovations for safety - \$2,500
- Montgomery Child Advocacy Project - \$2,500
- Candlebrook Elementary – Playground Equipment - \$7,500
- Upper Merion Area Middle School – STEM - \$1,000
- Upper Merion Area High School Track & Field – equipment - \$800
- Upper Merion High School Music Boosters – tuxedo – gown replacement - \$2,500
- Upper Merion Middle School camping trip – 5th grade environmental trip - \$8,000

Ms. Lydia Dan Sardinas emphasized the importance placed community service projects during BCA deliberations on the scholarship applications and noted the community service project must be a future project and not just one they have already completed. She announced the 2015 scholarship recommendations as follows:

- Brian Loane - \$1,000
- Katherine Schauble - \$1,000
- Nicholas Tornambe - \$1,000
- Tracey Vo - \$1,000
- Elizabeth Bauman - \$1,000

- Anna Derby - \$1,000
- Thomas Ginnona - \$1,000
- Jessica Melck - \$1,000
- Jennifer Merritt - \$1,000
- Charlotte Biegalski - \$1,000
- Carter Bruce - \$1,000
- Mirna Castro - \$1,000
- Colin Krouse - \$1,000
- Steven Galban - \$1,000
- Ryan Glauner - \$1,000
- Gabrielle Hnatin - \$1,000
- Megan McGee - \$1,000
- Brendan Miller - \$1,000
- Alexis Orvieto - \$1,000
- Paul Salamy - \$1,000
- Rebecca Willgruber - \$1,000
- Scarlet Wu - \$1,000
- Kirsten Yatsko - \$1,000
- Kristine Ngugen - \$2,000
- Molly Cooke - \$2,000
- William Michael - \$2,000
- Taylor Nearon - \$2,000
- Sara Schoenlank - \$3,000
- Daniel Junttonen - \$5,000 Ronald G. Wagenmann Scholarship
- Kira Zadrejko - \$10,000 General Von Steuben Scholarship

Mrs. Spott expressed appreciation to all the members of the Board of Community Assistance who made some very difficult decisions regarding award recipients that will help a variety of organizations and students within our community. She encouraged those who were not on the list of recommendations this year to reapply next year.

Board Action:

It was moved by Mr. Waks, seconded by Mr. Jenaway, all voting "Aye" to accept the recommendations of the Board of Community Assistance and approve the grants/scholarships as presented tonight. None opposed. Motion approved 4-0.

Board Comment:

As Board Liaison to the Board of Community Assistance Mr. Waks pointed out the substantial amount of time and effort it takes going over 103 applications several times before coming to some very difficult decisions. Mr. Waks also encouraged those who were not successful this year to try again next year. He pointed out there were two organizations on the list of recipients tonight that did not receive BCA grants the previous two years. He said the success of an applicant is dependent on an application filed in that particular year in comparison with other applications and not on past success or failure.

Mr. Waks pointed out as part of the rules of the BCA any organization receiving a grant over \$5,000 has a slight matching fund deduction. He also noted the recipients of scholarship and organizational grants should receive a letter shortly informing them of the award ceremony to be held at the Radisson on Tuesday, June 23, 2015. Mr. Waks expressed appreciation to everyone who applied and extended his congratulations to this year's recipients.

Mrs. Kenney expressed appreciation to the Valley Forge Casino Resort for their generosity in supporting the Board of Community Assistance and making these scholarships and grants possible which is having such a positive impact in

our community. She extended her thanks as well to the members of the BCA for the incredible amount of time and energy in making these very difficult decisions.

Mr. Jenaway acknowledged what an exceptional group of community-based organizations we have contributing to the wellbeing of our citizens in so many varied ways.

Mrs. Spott recognized the chair of the Board of Community Assistance Scott Millner for his leadership and commitment in achieving the goals of the BCA.

Mr. Waks also recognized the efforts and contributions of Dave Kraynik, Township Manager, Sally Slook, Assistant Township Manager, and Angela Caramenico, Assistant to the Township Manager.

Board Action:

It was moved by Mr. Waks, seconded by Mr. Jenaway, all voting "Aye" to approve the recommendations of the Board of Community Assistance as submitted. None opposed. Motion approved 4-0.

CONSENT AGENDA RE:

1. Resolution 2015-18 re: Disposition of Township Property – Public Works Equipment
2. Resolution 2015-19 re: Disposition of Township Property – MHZ Radios – Fire Capital Fund
3. Equipment Replacement Requests re:
 - a. Vehicle to Replace Unit #421 1999 Ford F-450 Utility Bucket Truck - \$92,978
 - b. Vehicle to Replace Unit #431 1997 Ford-250 ½ ton Pick-Up with a 2016 Ford Super F-350 with snow plow package - \$49,356
 - c. Wheel Loader to Replace Unit #450 1993 Case Wheel Loader - \$205,423
 - d. 10 Ton HVAC Unit for the Library - \$15,000
 - e. Police Vehicle Replacements plus equipment changeovers - \$153,776
 1. Unit #49 – 2007 Dodge Charger
 2. Unit #51 – 2010 Ford Expedition
 3. Unit #52 – 2010 Ford Expedition
 4. Unit #64 – 2002 Ford Taurus
4. Request to Award Professional Services Agreement to Remington, Vernick & Beach Engineers re: Township Building Leak Repairs Project - \$20,200.00
5. Request to Award Contract re: 2015 – 2016 Montgomery County Consortium Fuel Contract – Petroleum Traders Corporation - \$3,572,871.31
6. Citizen Board Appointments re: Upper Merion Foundation – Judith Vicchio and Vincent O’Grady
7. Consider Accepting an Extension of Time for the Review of the KOPA Operations LLC Development Plan, 175 N. Henderson Road, 1.27 acres, SC Shopping Center. Remove existing car wash and construct new car wash. New Expiration Date – July 4, 2015.

Board Comment:

Mr. Waks stated the appointment of Judy Vicchio to the Upper Merion Township Foundation Board will create a vacancy on the Zoning Hearing Board. He encouraged anyone interested in serving in this capacity to submit an application which can be found on the township website or by calling the township.

Board Action:

It was moved by Mr. Jenaway, seconded by Mr. Waks, all voting "Aye" to approve the Consent Agenda as submitted. None opposed. Motion approved 4-0.

POWER POINT PRESENTATION RE: PENNDOT DISTRICT 6 LOCAL BRIDGE BUNDLING AGREEMENT

1. Resolution 2015-20 Authorizing Chairman to Sign Agreement
2. Approval of the Intergovernmental Agreement re: District 6 Local Bridge Bundling Agreement

Mr. Vito Genua, representing Gannett Fleming, a firm that has been hired by PennDOT to manage a number of projects for them, discussed the local bridge program administered through the Transportation Authority. There are a number of bridges that are designed through the Authority and typically funded with some state and federal dollars and in most cases there is a local match. The Bridge Bundling project is a similar program; however, there is no local money involved at all. A PowerPoint was shown explaining the background behind the program as well as details about the project which will provide improvements to the Keebler Road Bridge. Highlights as follows:

- The Bridge Bundling concept is to bundle bridges which helps reduce the cost for the preliminary engineering phase.
- The cost savings of 25% to 50% is achieved by use of a streamlined design process
- As a result of bundling the projects which are in geographic proximity to each other the contractor is better able to go from one bridge to the other for oversight, timing or staging of operations, mobilization of equipment, and material procurement which leads to an overall savings of 5% to 15%.
- In order to get quickly through the design process to construction, PennDOT compiled an initial list of bridges which are locally owned, uncomplicated bridges under 60 feet, with no historical significance to the bridge or area, with an angle of the bridge less than 75 degrees.
- The Department prepared a preliminary list of bridges and letters were sent to the various selected townships asking them to participate in the program
- Upper Merion Township signed the letter agreeing to participate in the program.
- The Department will do all the work rather than the municipality contracting with the contractor
- Once some other procedural matters are handled the township will be able to execute an agreement which will outline more particulars.
- There is no local money involved and all phases for this project whether it is design or construction will use 100 federal dollars for this program.
- So far no one has refused to participate in the program.
- In District 6 the local Bridge bundling effort for 2015 involves 10 projects in Bucks and Montgomery counties.
- There is a total of \$4.6 million to spend for all phases.
- The total bridge will not be replaced; it is just the super structure which is the supporting part of the bridge.

Fernando Mascioli, P.E., Michael Baker Engineering, the designer on this project provided some slides of the Keebler Road bridge showing various aspects of the site and structure as well as a summary of the improvements. Highlights as follows:

- There are no right-of-way impacts or temporary easements required for this structure which fulfilled one of the prerequisites for this project.
- There is no roadway or bridge widening associated with the project
- There are some minor vertical profile adjustments to account for the beam thickness and the 5 ½ inch concrete slab that will go on top of the beams to replace the current asphalt. They will be in the vicinity of 50 to 60 feet of approach road work on either side of the bridge.
- Project will incorporate a mill and overlay curb to curb for the roadway with new pavement markings.
- There is a 10 foot section next to the bridge that will be ripped out and completely redone which will facilitate the bridge demolition and placement of the new beams and deck.
- With regard to utilities there is a one 8-inch utility attached to the north side of the bridge. The owner of the utility line needs to be determined.
- All guiderail and end treatments will be brought up to standard on all approaches. A substantial size rock will be placed in the existing stream to protect the existing abutments.
- This is not a complete bridge reconstruction and only involves the beams and deck.
- Project is already in the process of preliminary design and should get into final design shortly.
- Plan will go to PennDOT for final review in July, out to bid in August/September of this year and into construction the summer of 2016 after school lets out and completed by Labor Day, if not sooner.
- Roadway will consist of two 12-foot lanes, two 8 foot shoulders.
- Existing 7 ½ foot sidewalks will remain with one foot concrete barrier walls.
- Guiderail will be brought up to standards.
- Detour route has gone through the Department and township with no objections. The detour will use PA 23 and Allendale Road to get around the structure closure.

Mrs. Spott asked for clarification on the condition of the bridge. Mr. Genua responded the purpose of the project is for maintenance on this bridge so that it will last longer.

Mrs. Kenney asked for more details about the detour and if there will be a complete or partial blockage of the roadway. Mr. Genua responded it will be a complete detour and complete closure for the 8-week period. In order to do the work within this time frame the contractor needs to have the availability full time so that he is not dealing with staging of traffic, maintaining one lane and shifting from one side to the other. If signal timing needs to be adjusted that will be incorporated into the contract. Also the contractor will be given a certain amount of days to complete the project and anything beyond that will trigger a penalty.

Mr. Jenaway commented on the process that will be used for communication and the need to get the word out on the bridge closure to as many venues as possible. He pointed out with the end of the school year there are still ongoing school and park and recreation activities such as Adventure Day Camp and it will be important to work and communicate with the School District and Park and Recreation Department.

With regard to DEP permits, Mr. Jenaway emphasized the importance of moving these through in a timely fashion. Mr. Genua responded the permits are under review and within the next few days will be submitted to DEP. Mr. Mascioli

said they will be submitted as a special maintenance type permit to DEP and it should be a quick process.

Mrs. Spott stated Resolution 2015-20 would authorize the Chairperson of the Board of Supervisors to sign the bundling agreement. Approval is also needed on the Intergovernmental Agreement re: District 6 Local Bridge Bundling Agreement.

Board Action:

It was moved by Mrs. Kenney, seconded by Mr. Waks, all voting "Aye" to approve Resolution 2015-20 as stated and approve the Intergovernmental Agreement re: District 6 Local Bridge Bundling Agreement. None opposed. Motion approved 4-0.

ACCOUNTS PAYABLE & PAYROLL:

Board Action:

It was moved by Mr. Jenaway, seconded by Mrs. Kenney, all voting "Aye" to approve the Accounts Payable for invoices processed from April 23, 2015 to May 20, 2015 in the amount of \$2,205,337.72 and the Payroll for April 24, 2015 and May 8, 2015 in the amount of \$1,371,064.13 for a total of \$3,576,401.88. None opposed. Motion passed 4-0.

ADDITIONAL BUSINESS

CHIPOTLE FUNDRAISER

Mrs. Kenney provided details for the fundraiser to benefit the Upper Merion Library to be held on June 23rd at Chipotle.

PARK AND RECREATION MASTER PLAN

Mr. Jenaway indicated the Park and Recreation Master Plan continues to move forward and input is still being solicited from the public until the end of June at which time the public information that has been gathered will be consolidated and submitted to the engineers.

UPCOMING MEETINGS AND ANNOUNCEMENTS

Mrs. Spott announced a number of upcoming Township meetings and events/fundraisers. It was noted important schedule updates are posted on the township's Facebook and Twitter pages.

DONATION OF 1912 MAP

Mrs. Spott stated Valerie Yardley is moving to Montana and in the process of her move found an Upper Merion Township map which she is donating it to Upper Merion Township. Mrs. Spott thanked Ms. Yardley for her thoughtful gesture which will remain in the township archives for posterity. She wished Ms. Yardley much happiness for the future.

MULCH FIRES

Mr. Jenaway mentioned the inordinate number of mulch fires that have occurred this year due to carelessly discarded cigarette butts along our roadways creating a serious hazard. Over the past eight weeks there have been in excess of 60 fires along US 202 in the mulch area where the vegetation has been planted. Mr. Jenaway cautioned smokers to utilize their ashtrays for discarding matches and cigarettes.

From the Public:

Mr. Eric Schofield, Radnor Road, reiterated issues associated with water runoff near Crow Creek. The Township Engineer has been working on this complex problem and is preparing a report to address Mr. Schofield's issues which include his issues regarding the swale and detention pond.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mrs. Kenney, seconded by Mr. Jenaway, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 4-0. Adjournment occurred at 8:44 p.m.

DAVID G. KRAYNIK
SECRETARY-TREASURER
TOWNSHIP MANAGER

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Minutes Approved:
Minutes Entered