

UPPER MERION TOWNSHIP BOARD OF SUPERVISORS
BUDGET WORKSHOP MEETING
OCTOBER 22, 2015

The Board of Supervisors of Upper Merion Township met for a Budget Workshop Meeting on Thursday, October 22, 2015, in the Township Building. The meeting was called to order at 5 p.m., followed by a pledge to the flag.

ROLL CALL:

Supervisors present were: Greg Waks, Erika Spott, Bill Jenaway, and Carole Kenney. Also present were: Dave Kraynik, Township Manager; Sally Slook, Assistant Township Manager; Nick Hiriak, Director of Finance.

OPENING REMARKS:

Utilizing the aerial, Dave Kraynik, Township Manger, provided an overall 2016 budget review. Major highlights are as follows:

- Budgetary Reserve - \$2.9 million
- Property tax remains stable
- 511 taxes increased \$840,000
- Real estate transfer tax increased \$450,00
- Mercantile tax increased \$120,000
- Amusement tax increased by \$133,000
- Shared revenue reduced \$60,000 (this category includes the casino revenue)
- General Revenue increased \$43,200 or 53.2%
- Plan reviews increased \$45,000 or 180% which is a reflective of all the construction activity
- Permit and inspection fees increased \$119,000 or 6.3% reflective of construction activity
- Public Safety revenue increased \$143,844 or 5.9%
- Pension contribution increased \$20,148 or 8.9%
- General Revenues overall increase of \$2.3million or 8.06%
- Except for uniform police, individual budgets do not reflect an increase in wages because of the new Pay for Performance program
- Administration increased \$85,108 or 2.8% (mostly legal expenses)
- Police Department increase \$886,000 or 6.4%
- Planning is increased \$10,955 for the first of a three year contract with the Montgomery County Planning Commission to do a Comprehensive Plan
- Parks and Recreation increased \$1.1 million or 51.3% (based on a full year of the community center)
- 2016 Budget Drivers/Non Drivers as follows:

- Health Insurance increased \$93,169 or 2.73%
- Workers Compensation increased \$11,297 or 2.39%
- Property & Liability:
 - General government increased \$37,860 or 12.8%
 - Lafayette fleet increased \$1,360 or 4.25%
 - Flood Insurance increased \$9,648 or 20%
- Equipment Replacement budgeted at \$508,310 or 50%
- Police officer wages contractual increased or 3.75%
- New police officer (Salary/benefits at ½ year) at \$47,993
- Minimum Municipal Police Pension Obligation increase of \$392,200 or 82.7%

Mr. Kraynik discussed the Municipal Pension Obligation and the actuarial assumptions that are done every two years. He noted all actuaries have been mandated by the state to start using a more recent mortality rate. Mrs. Spott mentioned the company she works for has been able to customize their actuarial standards and would provide Mr. Kraynik with some information to see if it might be applicable to municipal government and help bring the obligation down. Mr. Kraynik indicated he would like to discuss this further with the pension consultant as well as the actuary.

Highlights continued:

- Non-uniform salary/wages pool of funds at \$306,845
- Parks & Recreation Department (Community Center/Pool) increased \$1.1 million or 51.3% for a full year operation of the building
- When the 2016 Budget Drivers are added up it comes within \$100,000 of the \$2.9 million that is being allocated from budgetary reserve
- In 2015, \$154,978 was transferred from the General Operating Budget to balance the Library budget. For 2016 only \$108,723 will be transferred from the General Operating Budget to the Library Fund (\$46,000 less). There is an ongoing trend downward. For 2016 it is less than a 1% change overall for the Library budget.
- Sewer Fund has a balanced budget of \$7.1 million on both sides
- Liquid Fuel increased 17.38%

Mr. Jenaway asked if the entire amount of liquid fuels is spent every year. Mr. Kraynik responded liquid fuels can only be used for certain things. There is some money in liquid fuels for salting and extra snow equipment and if it is not spent it can be used for resurfacing. Normally it is not all spent and is rolled over.

Mr. Hiriak discussed the Administrative budget with an overall increase of 2.8%. Highlights as follows:

- office supplies increased \$1,000 increase or 11.1%
- Legal expenses up \$80,000 or 20.3% - other professional services are down
- Public Information expenses are up \$2,400 or 12% as more productions are planned
- Conference expenses increased \$2,000 or 9.1%
- Miscellaneous expenses increased \$1,250 or 5.7%

Mr. Hiriak discussed the capital budget for Administration and indicated UMGA-TV has one item for \$1,200 for hanging microphones suspended above the “performance area” in Freedom Hall to allow for improved audio quality.

PROPOSED 2016 OPERATING BUDGET FOR INFORMATION TECHNOLOGY

Mr. Scott Widenhofer, Director, Information Technology Department, provided an overview of the Information Technology budget for 2016. Highlights as follows:

- Operating costs are down 2%
- Personnel services remain same as last year
- Operating supplies remain at \$7,100, no change over 2015
- Phone expense decreased \$2,698 or 55% due to the change in allocation of certain network expenses
- Hardware maintenance increased \$2, 250 or 10.1% because of the hardware equipment out of warranty and placed on maintenance
- Software maintenance increased \$3,000 or 3.5% due to annual percentage increase from software vendors and some products becoming due for annual maintenance
- Training and education decrease of \$3,000 or 100% due to the purchasing of training credits (buy 4 get 1) in 2015

PROPOSED 2016 CAPITAL BUDGET FOR INFORMATION TECHNOLOGY

Highlights as follows:

- Redundant firewall for \$6,000 to eliminate single point of failure to township network
- Safety and codes department entering data for \$15,000
- Equipment replacement for \$164,000

A discussion followed regarding computer security. It was noted that credit card processing is done through a third party.

Mr. Jenaway asked for an update on the safety and codes offsite devices that have been on the list for a few years. Mr. Widenhofer responded they hope

to have something definite by December or January. Mr. Jenaway indicated he was visiting another municipality recently and they already have this equipment. He suggested Mr. Widenhofer find out who their vendor is and pass it along to the Director of Safety/Codes.

Mr. Widenhofer discussed the upgrade to the present township website.

Mrs. Kenney commented about the need to make sure content on the website is maintained with current information. Mr. Kraynik noted individual departments are taking a much more active ownership of their content.

Mr. Widenhofer discussed the need to replace outdated network equipment.

PROPOSED 2016 OPERATING BUDGET FOR PUBLIC WORKS – PLANNING DIVISION

Ed O'Brien, Director Public Works, provided an overview of the Public Works Operating budget for Public Works Planning Division. Overall highlights as follows:

- Overall increase of 2.5% or \$10,955 for the entire budget.
- Tuition reimbursement decrease of 50% or \$500
- Operating supplies decreased 16.7% or \$250
- New account for the MS4 Program (stormwater) for sampling and mapping activities mandated by the MS4 permit that is needed to be completed within the next couple of years. There are 265 outfalls and surveying and mapping has already been done for approximately 100 outfalls.
- Miscellaneous remains the same as 2015

PROPOSED 2016 OPERATING BUDGET FOR TRANSPORTATION

Highlights as follows:

- Overall budget increase for this division is .2% or \$5,523
- Snow removal overtime increased 1% or \$529 based on past expenses
- Other personnel services increased 15% or \$1,015 which is based on the number of employees that will qualify for non-use of sick time bonus payment
- Stormwater Material increase of 33% or \$5,000 because of stormwater outfall testing lab fees issue
- Fuel oil vehicles decreasing 5% or \$3,003 anticipating stable or decreasing fuel prices through next year
- Small tools and minor equipment decreasing 14.3% or \$250

- Other Professional Service decreasing 68.3% or \$4,316 based on the number of employees who will undergo random drug and alcohol testing.
- Equipment maintenance increasing 31.1% or \$25,191
- Vehicle maintenance increasing 12.9% or \$16,116

Mrs. Spott asked for clarification on drug testing and how it is determined. Mr. O'Brien responded it is an HR arrangement with the consortium. Mr. Kraynik commented the consortium pools all the individuals together and it becomes a random sampling.

Highlights continue:

- Education, training decreasing 32.3% or \$404
- Equipment purchase decrease of 33.3% or \$1,000.

Mr. Jenaway asked about driver training for vehicle operators. Mr. O'Brien responded DVIT conducts a driver training course for trucks as well as sedans. Some classes they get to drive and others are held in the classroom. Mr. Kraynik commented a lot of the DVIT training is a no or very minimal cost.

PROPOSED 2016 OPERATING BUDGET FOR VEHICLE MAINTENANCE

Highlights as follows:

- Vehicle maintenance decreasing 6.3% or \$20,924 (due to new method of allocation to divisions/departments)
- Fuel oil decrease of 5.9% or \$50
- Safety equipment increasing 50% or \$50 based on average of last four years expenses
- Other professional services decreasing 61.5% or \$160
- Miscellaneous no change

PROPOSED 2016 OPERATING BUDGET FOR PARK AND SHADE TREE

Highlights as follows:

- Overall .2% increase or \$2,801
- Other personnel services increased 71.8% or \$2,344 (number of staff eligible for non-use of sick time bonus)
- Office supplies increasing 148% or \$148
- Chemicals increasing 104% or \$104 (due to vaccinating ash trees against emerald ash borer)
- Beautification awards decreasing 68.8% or \$413
- Equipment maintenance increased 19.3% or \$3,398

- Other professional services increasing 1% or \$1,038 due to increase in contracted services
- Miscellaneous equipment purchased decreasing 45.9% or \$222

PROPOSED 2016 OPERATING BUDGET FOR BUILDING MAINTENANCE

Highlights as follows:

- Net decrease of 1.4% or \$8,547
- Other personnel services increasing 13.1% or \$170
- Uniform rental decreasing 13.3% or \$100
- Telephone expense decreasing 26.4% or \$8,533 reflects revision of telephone charges allocation by the IT Department
- Equipment purchased decreasing 100% or \$100 (account will be eliminated since it is not used)

Mrs. Kenney asked for clarification about the savings realized with the four-day week during which it was noted that savings are achieved in the amount of cleaning required since the janitorial services contract has been cut from five days a week down to three days.

LIQUID FUEL 2016

Mr. O'Brien stated the \$452,332 represents the amount of liquid fuels allocated for the Road Diet on First Avenue and the rest (\$419,261) is for the resurfacing program. He indicated the township is still awaiting PennDOT concurrence on the Road Diet.

On a similar item, Mr. Waks asked for an update on the demonstration project for the linear park. Ms. Slook responded this project should go out to bid in December. Construction drawings are still being refined. Ms. Slook indicated she would update Mr. Waks after the progress meeting next week.

A discussion followed about complaints received concerning the deplorable condition of some of the roads Aqua has been working on and the need for resurfacing. It was decided to have a broader discussion with Aqua leadership at a workshop session.

TROUT RUN 2016 OPERATING BUDGET

Highlights as follows:

- Trout Run budget request increased 3.1% or \$43,969
- Tuition reimbursement decreasing 50% or \$500
- Other personnel services decreasing 26% or \$887
- Operating supplies decreasing 4.2% or \$500

- Sludge removal increasing 13% or \$30,000 which reflects chemical expenses for the increase in biosolids realized since the installation of new solids handling equipment.
- Maintenance of plant equipment increasing 20% or \$3,000 based on actual history
- Continuing education for plant managers decreasing 33.3% or \$250
- Dues and subscriptions increasing 33.3% or \$50

MATSUNK 2016 OPERATING BUDGET

Highlights as follows:

- Overall increase of 1.9% or \$25,741
- Overtime decreasing 11.8% or \$600
- Other personnel services increasing 27.4% or \$894

Mr. Jenaway asked the reason for the reduction in overtime. Mr. O'Brien responded an overtime average of the last four years is calculated and is weather driven.

Highlights continue:

- Fuel oil/vehicles decreasing 7.7% or \$100
- Major repairs and equipment increasing 2.6% or \$500
- Sludge removal increasing 2.6% or \$5,000 which is driven by new rotary presses (similar to Trout Run)
- Maintenance increase of 11.1% or \$3,000
- Maintenance of plant equipment increase of 7.7% or \$1,500 for mechanical repairs
- Miscellaneous equipment purchase increased 5% or \$120

COLLECTION SYSTEM 2016 OPERATING BUDGET

Highlights as follows:

- Overall increase of 1.3% or \$18,896
- Other personnel services increasing 9.6% or \$510
- Operating supplies increasing 8.3% or \$500
- Fuel/Oil vehicles decreasing 14.3% or \$3,000
- Uniform rental increasing 12.5% or \$200 (third year of contract)
- Maintenance of pump stations increasing 4% or \$3,500
- Utilities-Water increasing 20% or \$500
- Maintenance increasing 6.3% or \$500
- Education and training decreased 17.8% or \$108

SRA ADMIN/MISC/DEBT OPERATING 2016 BUDGET

Mr. Hiriak stated this section of the sewer budget is used to account for sewer processing costs and miscellaneous items.

Highlights as follows:

- It was noted the account associated with processing sewer bills remains the same at \$16,000.
- Professional Service: all controllable accounts remain at a 0% change.
- In Professional Services there is only one main item for miscellaneous building maintenance/utilities: decrease of 19% or \$4,230 which reflects reallocation of SRA share of Township Building operating costs.
- SRA Capital: increase of 25% or \$140,000. This account represents a total of \$700,000 that is raised through the \$2 quarterly increase for capital. This amount is put into the SRA equipment replacement fund for capital maintenance projects.

PUBLIC WORKS – 2016 PLANNING CAPITAL

Highlights as follows:

- Stormwater Management study for \$175,000. Augment past study to determine location and condition of present infrastructure.
- Update Township Comprehensive Plan - \$16,000 for professional services contract with Montgomery County Planning Commission. This is year one of a three-year plan at \$16,000 per year.

PUBLIC WORKS – 2016 TRANSPORTATION CAPITAL

Highlights as follows:

- Priority 1 – bridge repairs/replacements for \$170,000
- Priority 2 – stormwater remediation projects for \$685,000
- Priority 3 – Replace vehicles –
 - \$105,000 to replace truck #448, 1996 six wheel dump truck that is also used for snow and leaf collection
 - \$10,000 to replace snow plows and equipment
 - Replace traffic control equipment as needed
- Total capital request is \$855,000
- Total equipment replacement \$542,000
- Total of \$1.4 million for transportation

VEHICLE MAINTENANCE 2016 CAPITAL

- Requested capital of \$95,000 and Equipment Replacement of \$10,000 for total capital of \$105,000
- Priority 1 – replace 30-year old truck lift for \$70,000
- Priority 2 - upgrade Gasboy Fuel Management Equipment (hardware and software) for \$25,000
- Equipment replacement for \$10,000 for major components

PARK AND SHADE TREE 2016 CAPITAL

Highlights as follows:

- Total capital of \$232,300, total equipment replacement \$572,000 for total of \$804,300
- Priority 1 – replace roof, gutters and downspouts at NorView Farm operations building for \$75,000
- Priority 2 – Replace indoor and outdoor lighting with new fixtures and LED lighting for \$113,300
- Priority 3 – Replace retaining wall behind the barn for \$44,000.
- Equipment replacement – replace Wildcat Leaf Composter for \$500,000 – Continue to seek a 902 PA DEP Recycling grant to fund 50% of the cost
- Replace Truck #472 for \$50,000 – this vehicle would be equipped with a snow plow package.
- Replace two John Deere Z-Trak riding mowers for \$22,000

BUILDING MAINTENANCE 2016 CAPITAL

Highlights as follows:

- Total capital of \$250,000, total equipment replacement \$167,000 for a total of \$417,000
- Priority 1 – replace deteriorated concrete curbs and sidewalks around the Township Building for \$100,000
- Capital repairs to major infrastructure and equipment for \$35,000
- Remove wall paper and paint all walls in the Public Works, Safety and Codes Department work areas and add carpet for \$50,000
- Equipment replacement – replace major components, mostly HVAC units that are failing due to age for \$75,000
- Replace Fire Suppression Piping for \$50,000
- Replace existing computer room HVAC for \$42,000

Mr. Jenaway asked if remodeling will be done on the current Park and Recreation space once its operations will be moved to the new community center. Mr. Kraynik responded that space will be remodeled for use by the Police Department.

TROUT RUN – 2016 CAPITAL

Highlights as follows:

- Total Capital \$330,000, total equipment replacement \$237,000 for a total of \$567,000
- Major component repairs non-equipment replacement for \$110,000
- Engineering for plant painting project for \$50,000
- Miscellaneous repairs and replacements for \$85,000. This project would replace garage doors and mechanisms along the plant garages that are rusted. Replace roof on the solids processing building that will be done only if needed since the warranty is up. Repair sidewalks and miscellaneous concrete repairs to building structure.
- Equipment replacement – replace failed rotating assemblies/Impellers and replace mechanical holding tanks for \$175,000
- Replace major components – flowmeters, portable air monitors, sampler(s), audiodialer for \$62,000

MATSUNK – 2016 CAPITAL

- Total capital \$555,000, \$8,500 equipment replacement for a total of \$563,000
- Priority 1 - Major component repairs non-equipment replacement for \$70,000
- Priority 2 - Replace H-Frame structure in main Sub-Station for \$275,000. Wooden timbers are rotted from the inside out.
- Priority 3 – rebuild No. 1 Sludge Thickener drive mechanism and metal components within the tank for \$80,000.
- Equipment replacement - replace toxic gas monitors for \$2,500
- Replace walk behind mower for \$6,000

SRA COLLECTION SYSTEMS 2016 CAPITAL

Highlights as follows:

- Total capital \$1.14 million, zero equipment replacement for a total of \$1.14 million
- Priority #1 - Repair, replace deteriorated and tree-root infested sanitary sewer lines for \$250,000. Many of the lines are over 65 years old in certain sections of the Township.

- Priority #2 - Sanitary Sewer Interceptor upgrades for \$200,000.
- Priority #3 – replace pumps at DeKalb/Ross Road pumping stations to upgrade capacity recommended by the Authority engineer.

Mrs. Spott asked about the condition of the sanitary sewer lines that are over 65 years old. Mr. O'Brien responded the system is well maintained and given the material going through those lines it is necessary to take a proactive approach.

Mrs. Spott asked if the sewer lines are inspected. Mr. O'Brien responded the collections crew has a regular schedule of televising and cleaning lines. There are certain lines that tend to have issues and they are monitored more often.

PROPOSED 2016 CAPITAL BUDGET FOR PARK AND RECREATION

Dan Russell, Director, Park & Recreation, stated the increase of \$1,134,122 (51.3%) increase is related to the community center and the acquisition of the new swimming pool. Highlights of his report follow:

- Salaries for new full-time staff for an increase of 121.6% or \$101,400
- Part-time staff salaries and wages for an increase of 146.7% or \$213,862
- Swimming pool salary/wages for an increase of \$140,000 (new line item)
- Office supplies directly linked to the community center operations for 248.8% or \$10,700
- Operating supplies increased 39.7% or \$11,000 due to increase in printing costs, membership cards, camera, printer and other materials needed for the community center
- Chemicals – a new line item for \$14,000 due to the operations of the UM Township Swimming Pool
- Pool Supplies – a new line item for \$13,000 due to supplies needed to operate the UM Township Swimming Pool
- Telephone expense for an increase of 232.8% or \$12,335– due to increase in phone, cable, internet and MDTA for the UM Community Center
- Utilities increased 68.8% or \$136,142 due to the community center and the pool
- Maintenance of swimming pools for \$25,000 – new line item for work to be completed by professional contractor including: cleaning, acid washing, winterizing, pool startup and pool painting
- Programs – Instructional classes increased 68.8% or \$196,000 due to all the new programming at the community center
- Recreation supplies increased 334.3% or \$87,750 due to various supplies and annual lease payment for the cardio equipment for UM Community Center

- Heating and A/C Contract increased 166.7% or \$40,626 due to the opening of the UM Community Center
- Total expenses for the pool - \$195,000 (Payroll \$140,000), (contractual \$28,000), (commodities-chemicals and pool supplies \$27,000).
- 2016 – UM Swimming Pool Revenue (Memberships: \$140,000), (Daily Fees: \$2,500), (Programs \$1,000), (Rentals \$8,500), Total Revenue is \$152,000

Mr. Russell noted revenues are conservative since this will be the first time operating the pool.

Mr. Waks asked if the cost of the pool would be prorated to what it was last summer at \$175 a family. Mr. Russell responded in the affirmative and indicated discounts would be offered to residents on the pool side but not on the community center side.

Mrs. Spott questioned the difference between the pool revenues (\$152,000) and the pool expenses (\$195,000). Mr. Russell responded a deficit is shown because of being very conservative with the revenue numbers. Mr. Waks agreed it was a very conservative estimate. Mr. Kraynik commented the numbers will go higher and much will be driven by the swim team.

Mr. Waks suggested looking into the possibility of working with the School District to get more access to their pool at the Middle School and see if it is feasible to consider some type of joint indoor/outdoor pool membership.

Mr. Russell discussed the 2016 Community Center operating costs at \$1.3 million and said this time next year he would be able to show a more balanced approach with the revenue moving forward.

Mr. Jenaway asked if the expenses for the community center are in line with what was originally presented by the consultants who did the operational plan. Mr. Russell responded it is based on their operational plan.

Mr. Waks asked how many months the projected revenue was based. Mr. Russell responded it is an average between five and seven months depending on the category.

Mr. Waks asked if staff is still working on corporate memberships from the business community. Mr. Russell responded staff will be moving forward with that as we get closer to an opening. It has been determined that a lot of businesses would like to see a finished product before they buy in for their employees.

Mrs. Spott asked for clarification about the types of classes to be offered. Mr. Russell responded that is pretty well set up; however, not ready for

publication as yet. He said if they can find an instructor to teach a particular class it will be included and this is the reason they are pushing the campaign to hire instructors. To date, there has been a tremendous turnout for fitness instructors. Staff is still working on setting up other classes for cooking and new art offerings.

Mr. Jenaway indicated someone came to him with an idea for an art show. Mr. Russell said staff has talked to a couple of art instructors already under contract about that concept and it would be easy to do.

PROPOSED 2016 CAPITAL BUDGET FOR PARK AND RECREATION

Highlights as follows:

- Total Capital at \$450,722
- Priority 1 – \$103,440 for replacing various playground surfaces and updating old and antiquated play equipment and structures. This will be budgeted through 2020 due to the scope of the project. The following parks will be included: Kingwood Road, Bob Holland, Swedeland, Valley Forge Acres, Belmont, Sweetbriar, Executive Estates, Heuser, Bob White and Upper Merion Township Building.

Mr. Russell noted this project will be a lot more difficult than first anticipated since a lot of the playground equipment and apparatus are out of date or will be out of date before the life of the surface has expired. Mr. Russell noted a lot of the park improvements were identified in the Master Plan which should be adopted soon. The Master Plan will help strengthen applications for grant money.

- Invasive vine removal - \$30,000 for use of goats as a sustainable solution at Bob White Park. A Maryland company has been found that uses a “flash mob” approach. This company will bring in a large amount of goats for a less amount of time twice a year in the spring and fall.
- LED lighting - \$250,082 for lighting improvements in the following parks: Bob White, Executive Estates, Heuser and Walker. This is a part of PennDOT Multi-Modal grant program and will only be funded if the township receives the grant.
- Swimming pool - \$92,200 for capital improvements to the pool and facilities.

Mr. Russell discussed two issues relating to capital. He said it is recognized that it will not be possible to fund all the repairs in time for next season. In addition, there needs to be some thought and vision on how to approach long and short term solutions. He said ADA improvements on this site are going to be very expensive – improvements to sidewalks and pathways for \$35,000 and ADA improvements in restrooms for \$50,000 for a long term

solution. One option to address the ADA concerns at the pool with the bathrooms is to hire a company to do wheelchair accessible porta-potties. It may be necessary to do a feasibility study on the site before investing significant capital dollars.

Mr. Russell pointed out the items that need to be done right away in order to prepare the pool opening next year (\$92,000). These include:

- ADA chairlift and cover
- Rebuilding of main pool filtration system
- New diving board
- Lifeguard chair seats and platforms
- Removal and replacement of the coping, tile and caulking around the entire pool
- Replacing conduit and wiring, grounding and bonding of the middle pool

Mr. Russell stated replacing the conduit and wiring is critical. He indicated the contractor will have to trench most of the property and run new wiring from the pump house to the middle pool. This work will take approximately 3-4 weeks.

Mrs. Spott asked if the pool has any underwater lighting for night use. Mr. Russell responded in the negative. He said the large pool had lighting at one time but there is nothing working at this point.

In order to extend the evening in the summer, Mrs. Spott asked about the possibility of doing movie nights similar to what the Farmers Market held which were well attended. Mr. Russell responded staff is still looking in that.

Mrs. Spott stated in view of the trenching and electrical work that needs to be done it might only be an incremental cost to bring light back into the pool itself. Mr. Russell said staff could look into that.

Mr. Waks asked about the possibility of some basic items like chairs and umbrellas. Mr. Russell said staff looked at a system of having an area in the facility where members can store their chairs or umbrellas. Mr. Kraynik commented in his previous assignment umbrellas were provided, but the residents brought their own chairs.

Mr. Waks said he also had a request from people to improve the games at the pool. Mr. Russell responded staff is looking into that but it would not be under capital; it would be under pool supplies.

Before putting in significant dollars, Mr. Russell stated he anticipates coming to the supervisors next year for a complete feasibility study for the pool to see what can be done long term.

Mr. Waks suggested applying to the Board of Community Assistance for such items as umbrellas.

Mrs. Spott asked if the restrooms need any work. Mr. Russell responded they need routine maintenance, cleaning and possibly some paint. He said it might be a good opportunity for an Eagle Scout project.

Mr. Jenaway suggested possibly getting some supply donations from local big box stores.

ADJOURNMENT:

It was moved by Mr. Waks, seconded by Mrs. Kenney, all voting "Aye" to adjourn the meeting at 9:04 p.m. None opposed. Motion approved 4-0.

DAVID G. KRAYNIK
SECRETARY-TREASURER/
TOWNSHIP MANAGER

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Minutes Approved:
Minutes Entered: