

UPPER MERION TOWNSHIP BOARD OF SUPERVISORS  
REORGANIZATION MEETING  
JANUARY 4, 2016

The Board of Supervisors of Upper Merion Township met for a Reorganization Meeting on Monday, January 4, 2016, in Freedom Hall, in the Township Building in King of Prussia. The meeting was called to order at 7:35 p.m., followed by a pledge to the flag.

ROLL CALL:

Supervisors present were: Greg Waks, Erika Spott, Bill Jenaway, and Carole Kenney. Also present were: David Kraynik, Township Manager; Sally Slook, Assistant Township Manager and Angela Caramenico, Assistant to the Township Manager. Supervisor Philips was absent.

CHAIRPERSON'S COMMENTS: An Executive Session was held prior to the start of this meeting to discuss potential litigation and personnel matters.

SWEARING IN OF RECENTLY ELECTED OFFICIALS:

- A. Greg Waks – Supervisor – by Honorable Judge Levine
- B. William Jenaway – Supervisor – by Honorable Judge Gallagher
- C. David Lipson – Auditor – by Honorable Judge Gallagher

ELECTION OF OFFICERS OF THE BOARD OF SUPERVISORS FOR 2016:

- A. Temporary Chairperson – It was moved by Mr. Jenaway, seconded by Mrs. Kenney, all voting “Aye” to appoint Mrs. Spott as Temporary Chairperson. None opposed. Motion approved 4-0.
- B. Chairman of the Board – It was moved by Mr. Waks, seconded by Mrs. Kenney, all voting “Aye” to appoint Bill Jenaway as Chairman of the Board of Supervisors for the year 2016. None opposed. Motion passed 4-0.

Board Comment:

Mr. Jenaway thanked Mrs. Spott for the leadership she has provided to Upper Merion Township and to the Board of Supervisors for a number of years.

Mrs. Spott expressed appreciation to the Board of Supervisors for the outstanding team work which has helped to bring to fruition all the progress that has been realized in the township and maintaining the respect and congeniality of the Board of Supervisors.

- C. Vice Chairman of the Board – It was moved by Mrs. Kenney, seconded by Mrs. Spott, all voting “Aye” to appoint Greg Waks as Vice Chairman of the Board of Supervisors for the year 2016. None opposed. Motion passed 4-0.

APPOINTMENTS FOR THE YEAR 2016:

Secretary-Treasurer – David G. Kraynik, Township Manager

Assistant Secretary-Treasurer – Nicholas Hiriak, Finance Director

Open Records Clerk – Angela Caramenico

Assistant Open Records Clerk – Rita Pfeiffer

Township Solicitor – Hamburg, Rubin, Mullin, Maxwell & Lupin, PC., as Township Solicitor (rates as per their letter of October 14, 2015)

Special Tax Counsel – Act 511 – Sean Kilkenny (rates as per their letter of November 23, 2015)

Labor Counsel – Ballard Spahr (no new rate request submitted)

Township Auditor: - 511 Tax Auditor: McCarthy & Company, PC (rates as per their letter of December 10, 2015 letter)

Township Consulting Engineers:

1. Land Subdivision/Development Plan Applications – Remington & Vernick Engineers (rates as per their letter of December 23, 2015)
2. Traffic and Signalization – McMahon Associates, Inc. (rates as per their letter of October 29, 2015)
3. General Civil Engineering – T&M Associates (rates as per their letter of November 19, 2015)
4. Wastewater Operations and Pre-Treatment – Arro Consulting, Inc. (rates as per their letter of November 20, 2015)
5. Environmental Assessment – F.X. Brown, Inc. (rates as per their email of November 18, 2015)
6. Chairman of Board Vacancy Committee – Stan Channick
7. Citizen Boards, Commissions and Authorities:

Reappointments:

<u>Board/Committee</u>	<u>Name</u>	
Board of Community Assistance	Lydia Dan Sardinias	3 yrs.
Economic & Community Dev.	Scott Sibley	3 yrs.
Economic & Community Dev.	vacancy	3 yrs.
Environmental Adv. Council	John Weilnau	3 yrs.
Fire & Rescue Services	Charles Rossi	2 yrs.
Library Board of Directors	vacancy	3 yrs.
Library Board of Directors	Sharon Duris	3 yrs.
Media Communications Board	James Kravitz	3 yrs.
Media Communications Board	Pete Kuhn	3 yrs.
Municipal Utility Authority	James Ruddy	5 yrs.
Municipal Utility Authority	Diane Riley	5 yrs.
Park and Recreation Board	David Burns	5 yrs.
Planning Commission	vacancy	4 yrs.
Police Citizen Advisory Board	LaVera Seymour	3 yrs.
Shade Tree & Beautification	Bob Dempsey	5 yrs.
Transportation Authority	Marvin Meneeley	5 yrs.
Upper Merion Foundation	Judy Vicchio	1 yr.
Upper Merion Foundation	Vincent O'Grady	1 yr.
Zoning Hearing Board	Mark DePillis	3 yrs.
Zoning Hearing Board	Jonathan Garzillo	3 yrs.

Board Action:

It was moved by Mr. Waks, seconded by Mrs. Kenney, all voting "Aye" to approve the aforementioned appointments as stated. None opposed. Motion approved 4-0.

Current Vacancies as of January 4, 2016

1. Environmental Advisory Council (student member vacancy)
2. Economic and Community Development (one vacancy)
3. Library Board of Directors (one vacancy)
4. Municipal Utility Authority (one vacancy)
5. Planning Commission (one vacancy)
6. Property Maintenance Board (two vacancies – one member and one alternate)
7. UCC Board of Appeals (three vacancies – one member and two alternates)

SCHEDULE OF 2016 MEETING DATES

Board Action:

It was moved by Mrs. Spott, seconded by Mr. Waks, all voting "Aye" to approve the list of 2016 Meeting Dates as posted. None opposed. Motion approved 4-0.

RESOLUTION 2016-01 RE: DEPOSITORIES FOR TOWNSHIP FUNDS

Board Action:

It was moved by Mrs. Spott, seconded by Mrs. Kenney, all voting "Aye" to approve Resolution No. 2016-01 as presented. None opposed. Motion approved 4-0.

AFFIRMATION OF 2016 HOLIDAYS FOR TOWNSHIP EMPLOYEES

Board Action:

It was moved by Mrs. Kenney, seconded by Mr. Waks, all voting "Aye" to affirm the holidays for township employees for 2016 as posted. None opposed. Motion approved 4-0.

SELECTION OF DELEGATE(S) RE: 2016 PSATS 94rd ANNUAL CONVENTION (APRIL 17-20, 2016) – AUTHORIZATION OF ATTENDANCE AND APPOINTMENT OF VOTING DELEGATE

Board Action:

It was moved by Mrs. Spott, seconded by Mrs. Kenney, all voting "Aye" to authorize attendance and appointment of Greg Philips to serve as voting delegate. None opposed. Motion approved 4-0.

PROCLAMATION RE: MARTIN LUTHER KING, JR. FEDERAL HOLIDAY

After reading the Martin Luther King, Jr. proclamation, Mr. Jenaway presented the proclamation to David Broida, who accepted the proclamation on behalf of the Martin Luther King Committee. Mr. Broida thanked the Board of Supervisors for their support and participation of the Martin Luther King celebration in Upper Merion Township. Mr. Broida encouraged attendance at this year's program to be held on Wednesday, January 13, 2016 at 7 p.m. at the Upper Merion Middle School.

## ADDITIONAL BUSINESS:

Mr. Jenaway reviewed the highlights of what has been accomplished in Upper Merion Township over the past year as posted on Greg Waks' website.

- Trail opened from Heuser Park to Valley Forge National Historical Park.
- Township assumed responsibility for the pool and made significant safety improvements
- Substantial progress on public and private construction projects including the Upper Merion Community Center, the King of Prussia Mall Connector, and the King of Prussia Town Center/Village at Valley Forge.
- First senior housing approved in Upper Merion Township and this R-55 type community should be open in about two years.
- An electronic sign was installed at the township building to provide residents with additional information about happenings in Upper Merion Township as well as emergencies.
- The Board of Community Assistance once again disbursed over \$150,000 in grants to local organizations which provide services to Upper Merion residents and scholarships to graduating high school seniors who reside in Upper Merion Township.
- For the 6<sup>th</sup> consecutive year we did not raise taxes - the longest such stretch in decades and Upper Merion maintained its AAA bond rating.
- Our unemployment rate is extremely low at approximately 3.5%.

It was noted 2016 should be one of the biggest years in recent Upper Merion history. Highlights of what is anticipated:

- Ribbon cuttings for the new community/senior center, the King of Prussia Town Center, IFLY Indoor Skydiving, King of Prussia Mall Connector, Sullivan's Bridge and portions of the Village at Valley Forge.
- The relocation of the Park and Recreation offices to the new community center.
- Continued presentations from SEPTA regarding the potential extension of the Norristown High Speed Line
- The Municipal Utility Authority responsibilities possibly being expanded to include stormwater management
- The Village at Valley Forge will begin construction of senior housing and townhomes.
- The KOP District will begin construction of the First Avenue Linear Park.
- Repairs to the Keebler Road Bridge
- The former Sports Authority will be transformed into a larger state liquor store with a bar for tastings and food pairing events, a Stein Mart and a Fortunoff Outdoor Furniture Store.
- Groundbreakings for the Route 422 bridge project and the extension of the Chester Valley Trail.
- Continued progress on the Daniel T. Kellett Memorial Skate Park.
- As part of effective long term planning for Upper Merion, the updating of the community Master Plan, the unveiling of the new Park and Recreation Master Plan and a Fire and an Emergency Services Study which will probably have some impact on the future of fire and rescue services in the township as it continues to grow.

Mr. Jenaway noted the number of vacancies on township authorities, commissions and boards and encouraged those interested in volunteering to submit an application.

Mr. Jenaway also reiterated the commitment of the Board of Supervisors to remain visible around the community and constantly communicate with residents with the various communication resources available in the township such as the township's electronic LED sign, social media (including Facebook

and Twitter), UMGA-TV, the weekly and quarterly publications and accessibility via email.

Mrs. Spott expressed appreciation for the honor in serving as Chairperson of the Board of Supervisors for the past year. She thanked Dave Kraynik, Township Manager, and the township staff for their professional expertise and competent execution of the Board's policies and directives.

#### UPCOMING MEETINGS AND ANNOUNCEMENTS

Mr. Jenaway announced a number of upcoming Township meetings and events.

#### ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mrs. Spott, seconded by Mrs. Kenney, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 4-0. Adjournment occurred at 8:05 p.m.

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DAVID G. KRAYNIK  
SECRETARY-TREASURER  
TOWNSHIP MANAGER

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Minutes Approved:  
Minutes Entered: