

UPPER MERION TOWNSHIP BOARD OF SUPERVISORS
DECEMBER 7, 2017

The Board of Supervisors of Upper Merion Township met for a Business Meeting on Thursday, December 7, 2017, in Freedom Hall, in the Township Building in King of Prussia. The meeting was called to order at 7:36 p.m., followed by a pledge to the flag.

ROLL CALL:

Supervisors present were: Greg Waks, Greg Philips, Bill Jenaway, Carole Kenney and Erika Spott. Also present were: David Kraynik, Township Manager; Joe McGrory, Township Solicitor; Rob Loeper, Township Planner; Tom Beach, Township Engineer; Sally Slook, Assistant Township Manager.

MEETING MINUTES:

It was moved by Mr. Waks, seconded by Mr. Philips, all voting "Aye" to approve the November 2, 2017 Workshop Minutes; the November 2, 2017 Budget Workshop Minutes and the November 16, 2017 Business Meeting Minutes as submitted. None opposed. Motion approved 5-0.

CHAIRMAN'S COMMENTS:

Chairman Jenaway stated a workshop meeting was held earlier this evening and an Executive Session was held prior to this meeting regarding personnel. The Board of Supervisors will be reconvening into the workshop meeting to review the township's proposed new website.

NEW BUSINESS

2017 GRANT PRESENTATIONS TO SPORTS ORGANIZATIONS

Mr. Dan Russell, Director, Park & Recreation, was joined by Supervisor Kenney, Board Liaison, Park and Recreation Board, in presenting the various sports organizations with grants approved for 2017. Each organization was called to the podium, offered their comments about their organization, and thanked the Board of Supervisors for their support.

The following organizations were presented with 2017 grants:

Upper Merion Crew Boosters
King of Prussia Football Association
King of Prussia Soccer Club
Upper Merion SPRING
Valley Forge Generals
Upper Merion Youth Wrestling Association
Upper Merion Lacrosse Club
Upper Merion Aquatics Club

On behalf of the Board of Supervisors, Mrs. Kenney expressed appreciation to everyone who volunteers their time and effort for our sports teams and organizations. Mr. Jenaway expressed appreciation to all the parents and those who motivate and mentor young people involved in youth athletics in Upper Merion Township.

CONSENT AGENDA RE:

1. Resolution 2017-47 re: Establishing the Fixed Dollar Amount to be Excluded from Taxation for each Homestead Property in Upper Merion Township for Calendar Year 2018

2. Authorize the Solicitor to Sign Settlement Stipulation re: Royale Garden LP, 1100 First Avenue
3. Resolution 2017-52 re: Prohibiting the Location of a Category 4 Licensed Casino Facility within the Township
4. Resignation of Scott Milner from the Board of Community Assistance
5. Approve Engagement Letter from Public Financial Management, Inc.
6. Approve Engagement Letter from Dilworth Paxson, LLP
7. Resolution 2017-56 re: Reducing the Police Officers' Contributions to the Police Pension Plan for the Year 2018
8. Change Orders re: Renovations to the Upper Merion Municipal Building for Additional Police Department Space
 - a. General Construction – McCarthy Construction - \$1,166.00 for installation of carpet and repainting areas where additional outlets were installed
 - b. Electrical Construction – MJF Electrical - \$1,495.00 for different lighting fixtures, additional receptacles, and new switch to control lighting of sergeant's office
 - c. Mechanical Construction – Hirshberg Mechanical - \$2,800.00 for three new sprinkler heads and to lower one existing fire sprinkler head due to wall construction changes
9. Approve an engagement letter for Morgan Lewis for outside legal counsel assistance.

Board Action:

It was moved by Mr. Philips, seconded by Mrs. Kenney, all voting "Aye" to approve the Consent Agenda as presented. None opposed. Motion approved 5-0.

WAIVER OF PERMIT FEES FOR KING OF PRUSSIA FIRE HOUSE

Mr. Jenaway stated the fire company has entered into final phases of an agreement with Montgomery County to repurpose what was the social club at the King of Prussia Fire Company to the new District Court office for Judge William Maruszczak. Mr. Jenaway indicated this vote is to waive the permit fees associated with the construction project and he would abstain because of his position as President of the King of Prussia Fire Company.

Board Action:

It was moved by Mr. Philips, seconded by Mr. Waks, all voting "Aye" to approve the permit fee waiver. Mr. Jenaway abstained. Motion approved 4-0-1.

HEARING AND ADOPTION OF 2017 BUDGET

1. Resolution 2017-48 re: Adoption of 2018 Capital Improvement Budget

Board Action:

It was moved by Mr. Philips, seconded by Mrs. Spott, all voting "Aye" to approve Resolution 2017-48 re: the 2018 Capital Improvement Budget. None opposed. Motion approved 5-0.

2. Resolution 2017-49 re: Adoption of 2018 General Operating Budget

Board Action:

It was moved by Mr. Waks, seconded by Mrs. Spott, all voting "Aye" to approve Resolution 2017-49 and adopt the 2018 General Operating Budget. None opposed. Motion approved 5-0.

3. Adoption of the Sewer Revenue Fund Budget

Board Comment:

Mr. Waks commented there will be no tax increase with the passage of the 2018 budget. He said this will be the 8th consecutive year in Upper Merion Township without a tax increase. During this period we have consistently achieved budget surpluses including a \$1.22 million surplus in 2016 and a \$1.42 million surplus in 2015. Mr. Waks was pleased with the consistency of the overall budget which addresses such priorities in Upper Merion Township as a new dog park, hiring firefighters, revamping and revitalizing seven (7) public parks this coming year and funds to build the Crow Creek Trail which will go from the Upper Merion Middle School and High School area to Volpe Commons, through the woods to the Upper Merion Community Center.

Board Action:

It was moved by Mr. Philips, seconded by Mrs. Kenney, all voting "Aye" to adopt the Sewer Revenue Fund Budget. None opposed. Motion approved 5-0.

RESOLUTION 2017-50 RE: 2018 FEE SCHEDULE

Board Action:

It was moved by Mrs. Kenney, seconded by Mr. Philips, all voting "Aye" to approve the 2018 Fee Schedule. None opposed. Motion approved 5-0.

PUBLIC HEARING RE: AN ORDINANCE TO ESTABLISH A RESIDENTIAL RENTAL HUSING REGISTRATION AND INSPECTION PROGRAM AND TO ESTABLISH ADMINISTRATIVE PROCEDURES, FEES AND PENALTIES FOR NON-COMPLIANCE

Joseph McGrory, Township Solicitor, opened the hearing and introduced into the record Board Exhibit #1, the ordinance to be considered for adoption; Board Exhibit #2, the legal notice of tonight's hearing; Board Exhibit #3, Proof of Publication showing advertisement in the *Times Herald* on November 28, 2017; Board Exhibit #4, will be supplemented after the hearing. Mr. McGrory noted Board Exhibit #4 will be a letter from Cathy Dolan indicating she has sent the ordinance in full to the *Times Herald*. Board Exhibit #5 will also be supplemented after the hearing and will be a letter from Cathy Dolan to the Law Library indicating she has sent the ordinance to the Law Library in full. Mr. McGrory noted the record will remain open for inclusion of Exhibits #4 and #5.

Mr. McGrory stated this ordinance has been discussed at previous public meetings. He summarized it is an ordinance to establish a Rental Inspection Program for residential rental properties. The primary purpose of the ordinance is to ensure life safety and health standards and make sure rental properties are safe and not dangerous for the tenants or others attached to the units.

John Bahn, 606 Caley Road, asked if the ordinance affects single family homes. Mr. Rich O'Brien, Keystone Municipal Services indicated his firm provided consulting services to establish the proposed ordinance as well as the proposed checklist for consideration at this hearing. He responded a single

family dwelling that is used as a rental property containing only one dwelling unit is exempt from the program pursuant to the current ordinance.

Mr. Bahn asked about multi-family dwellings. Mr. O'Brien responded multi-family will be eligible for the program.

Mr. Bahn asked if an existing multi-family would have to be inspected that has been in use as a residential property for the last 40 years. Mr. O'Brien responded in the affirmative.

Mr. Bahn asked about an owner-occupied property with one unit. Mr. O'Brien asked if that unit is specific to rental or if it is a family member. Mr. Bahn responded it is specific to rental. Mr. O'Brien stated he believes that property would be eligible for the program but it is something he would have to check and get back to Mr. Bahn.

Mr. Bahn asked for more specifics about the inspection, and was provided with the resolutions containing that information.

Hearing and seeing no further comment from the Board and public, Mr. McGrory adjourned the hearing and reconvened into the public meeting portion of the agenda placing the ordinance in a position for consideration by the Board of Supervisors.

Board Comment:

Mr. Jenaway stated two meetings were held with major property owners of apartments in Upper Merion Township and they were given the opportunity to provide feedback on process as well as the items that would be inspected. Based upon their input, modifications were made on a number of the ordinance parameters to meet their expectations. It was noted the neighboring municipalities already have such an ordinance in effect.

Board Action:

It was moved by Mr. Philips, seconded by Mr. Waks, all voting "Aye" to approve Resolution 2017-53 establishing fees for the Rental Housing Registration and Inspection Program. None opposed. Motion approved 5-0.

Board Action:

It was moved by Mr. Philips, seconded by Mrs. Spott, all voting "Aye" to approve Ordinance 2017-851, to establish a residential rental housing registration and inspection program and to establish administrative procedures, fees and penalties for non-compliance. None opposed. Motion approved 5-0. Ordinance 2017-851 was adopted and will be filed in Ordinance Book #18.

Board Action:

It was moved by Mr. Waks, seconded by Mrs. Kenney, all voting "Aye" to approve Resolution 2-17-54 re: establishing a checklist of items to be inspected in association with the Rental Housing Registration and Inspection Program. None opposed. Motion approved 5-0.

PUBLIC HEARING RE: AN ORDINANCE AMENDING THE UPPER MERION TOWNSHIP CODE, SECTION 7-4, COLLECTION AUTHORITY, TO SPECIFY AND AMEND THE PROPERTY ASSESSMENT COLLECTION PROCEDURES AND FEES FOR THE KING OF PRUSSIA BUSINESS IMPROVEMENT DISTRICT

Mr. McGrory opened the hearing and introduced into the record Board Exhibit #1, the ordinance to be considered for adoption; Board Exhibit #2, the

legal notice of tonight's hearing; Board Exhibit #3, Proof of Publication in the *Times Herald* published on November 27, 2017; Board Exhibit #4, proof of the November 20, 2017 submission to the Montgomery County Law Library.

Mr. McGrory stated this ordinance does away with the 2% discount for early payment of the assessment for the King of Prussia Business Improvement District.

Mr. Philips offered a point of clarification. He stated when this ordinance was originally adopted there was some thought or discussion that the assessment would be collected by the Upper Merion Township Tax Collector whose billing process offers a 2% discount for early payment. Since the King of Prussia Business Improvement District collects its own assessment (not the Upper Merion Tax Collector), the KOP BID has asked that the 2% discount be discontinued.

Hearing and seeing no further comment from the Board and public, Mr. McGrory adjourned the hearing and reconvened into the public meeting portion of the agenda placing the ordinance in a position for consideration.

Board Action:

It was moved by Mrs. Kenney, seconded by Mr. Philips, all voting "Aye" to approve Ordinance 2017-852, amending the Upper Merion Township Code, Section 7-4, Collection Authority, to specify and amend the Property Assessment Collection Procedures and fees for the King of Prussia Business Improvement District. None opposed. Motion approved 5-0. Ordinance 2017-852 was adopted and will be filed in Ordinance Book #18.

FERRO CORP. – ESL ELECTRO SCIENCE DEVELOPMENT PLAN, 416 E. CHURCH ROAD, CONSTRUCT A 17,504 SF ADDITION, 27 ADDITIONAL PARKING SPACES, STORMWATER MANAGEMENT IMPROVEMENT, 4.27 ACRES, HI HEAVY INDUSTRIAL, RESOLUTION 2017-51

Mr. Loeper, Township Planner, stated ESL is a manufacturing corporation located at 416 E. Church Road which has been at that location for a number of years. ESL manufactures coatings and various materials used in electronic components.

The proposed addition is needed since ESL is closing a facility in California and moving those operations into the King of Prussia site at 416 E. Church Road in the old industrial area. In order to accommodate the additional people the applicant is proposing to build a 16,700 square foot addition.

The existing building is located along the front of Church Road and the new addition will be built to the back of the site. New parking will be constructed along the back to accommodate the additional 27 employees. The actual net increase of the site square footage will be about 16,000 square feet. The proposed addition will add a new loading dock to the site.

Stormwater management, which was not required when the original development was built, will be provided. Stormwater from the new roof will be captured in a vegetated surface basin, which is lined to prevent the formation of sinkholes. The stormwater plan as well as other aspects of the plan were reviewed by Remington, Vernick and Beach and prior to any recording all of the township engineer's comments need to be addressed to his satisfaction.

Both planning commissions reviewed the plan, supporting the proposal. There will be a sidewalk on Church Road where none currently exists. The Upper Merion Planning Commission suggested additional pedestrian safety improvements be added and an extension of the sidewalk will be provided up to the entrance of the buildings so their employees will not have to walk through the

parking lot.

The existing landscaping and mature trees will remain along the frontage. There will be additional landscaping around the basin in the rear.

The following two waivers have been requested:

- (1) Requiring a plan showing significant manmade features within 200 feet of the tract boundary. *Mr. Loeper noted typically various aerial photography that is available provides that information.*
- (2) Requiring a study and analysis of traffic impact. *Mr. Loeper noted there will be a traffic impact fee which is based on the overall trip generation associated with a manufacturing facility.*

Mr. Loeper observed the applicant and/or representatives were not in attendance at this meeting.

A discussion followed about possible reasons the applicant was a “no-show.” During the discussion, Mr. Loeper noted he did not believe there were any insurmountable issues to be resolved and Mr. Beach concurred. Mr. Beach indicated there is some “clean-up” needed on the plan, but no major issue against approving the plan. In response to Mr. Philips request for clarification, Mr. Beach responded there are some design changes, but nothing of major significance.

Mrs. Kenney asked for some examples of what would need to be “cleaned up.” Mr. Beach responded there are such things as making sure there is a liner underneath the basin, all stormwater piping needs to be water tight, an NPDES permit is required, landscaping with shrubs around the parking lot needs to be added, and additional street trees are required.

Mr. McGrory pointed out the approval resolution has a clause indicating that the applicant must comply with the township engineer’s letter.

Mr. Philips asked if the required items are in the township engineer’s November 15, 2017 letter. Mr. Beach responded in the affirmative and said these are typical items normally seen on a plan, but nothing that would significantly change what the applicant is doing on the site.

Mr. Waks indicated his reluctance to vote on a plan if the applicant does not show up to respond to questions when there are some outstanding issues.

A discussion followed with regard to the wording of the motion during which Mr. McGrory clarified that the supervisors would be approving a resolution [Resolution 2017-51] with all the conditions in the resolution with the request that the Township Engineer inform the Board of Supervisors when the applicant has satisfied all the comments in the November 15, 2017 review letter.

Mrs. Spott inquired about the expiration date on the plan. Mr. Loeper responded December 24, 2017.

Mr. McGrory stated the Resolution as drafted is in agreement with the applicant and contains all the conditions that would satisfy any outstanding items. Mr. McGrory also indicated there is a clause indicating if the applicant does not agree to those conditions within 10 days then it is a denial and the applicant would have to agree to these conditions to finalize the approval.

Board Action:

It was moved by Mr. Philips, seconded by Mr. Jenaway, to approve Resolution 2017-51 with the request that the Township Engineer inform the

Board of Supervisors when the applicant has satisfied all the comments in the November 15, 2017 review letter. Mr. Waks voted “nay.” Motion approved 4-1.

FIRST QUALITY DEVELOPMENT PLAN, 601 ALLENDALE ROAD. SITE MODIFICATIONS TO SEPARATE TRUCK PARKING FROM OFFICE AND MANUFACTURING PARKING INCLUDING CHANGES TO EXISTING DRIVEWAY AND CONSTRUCTION OF AN INTERNAL CONNECTOR BETWEEN DISCONNECTED LOTS ALONG FIRST AVENUE. CONSTRUCTION OF A 104 COUNT TRACTOR TRAILER LOT AND STORMWATER MANAGEMENT FACILITIES, KPMU – KING OF PRUSSIA MIXED USE DISTRICT, 43...49 ACRES, RESOLUTION 2017-55

Mr. Loeper stated First Quality has submitted a land development for their property at 601 Allendale Road. The plan proposes parking and circulation improvements for the 43 acre site. There are no changes to building use or dimensions. The site has frontage along both Allendale and First Avenue.

The main purpose of the project is to separate employee traffic from commercial traffic and internal material circulation functions. This will be achieved by changing their driveways.

The site currently operates small trucks on First Avenue in order to circulate their materials around the site. The proposed improvements would eliminate this need for internal traffic to enter public streets. Tractor trailer trucks would enter from First Avenue, be unloaded, and park in the truck lot, then depart back onto First Avenue.

The applicant also proposes a 104-tractor trailer parking lot and will be making changes to their employee parking lot.

First Quality has three major types of employees: office employees, manufacturing employees who work on shift and contract employees. Employees would access and leave the site from Allendale Road.

Two detention basins and a rain garden are proposed to manage runoff from the parking lots, conveyed via grass swales and stone infiltration trenches. The site will comply with township codes and Best Management Practices and provide both volume and quality control.

The applicant proposes sidewalks along both the entire First Avenue and Allendale frontage. The Allendale frontage will be a traditional sidewalk. A 10-foot wide sidewalk is proposed along First Avenue which would link up with and match the profile of the Business Improvement’s (BID) proposed linear park. The applicant is also proposing a decorative fence behind the sidewalk which will not only provide for security, but also aesthetic improvements along that area of the site. The BID will install additional landscaping as the linear park comes online.

The following waivers have been requested:

- (1) To not provide a double paint parking space stripes.
- (2) To not provide end of parking row planted islands.
- (3) To not divide the parking into 100 car lots with the use of planting strips.
- (4) To not provide profiles for the water distribution piping.

Mr. Loeper explained the code allows for some changes to parking for certain sites as this that are not necessarily open to the public. Parking is available for employees, however, the parking is slightly lower than what would be required for a multi-tenant operation of this nature and the applicant indicated the number of parking spaces more than adequately addresses their needs.

Mr. Loeper indicated an item has been resolved with regard to the height of parking light poles. Originally the applicant was trying to match the new light

poles with the old ones. If they had done that a variance would have been required for height of the light poles. Since then the applicant's illumination contractors determined they do not need to provide 39 foot poles and 30 foot light poles would be sufficient thereby eliminating the requirement for a variance.

Mr. Chad D. Stafford, P. E., Penn Terra Engineering, stated the applicant presented an overview of this project at a workshop meeting and the majority of conversations were primarily about green space and landscaping. Mr. Stafford indicated the applicant is preserving 4.4 acres of vegetation with a large excess of trees versus what the ordinance would require and his interpretation of the ordinance is that it provides credit for existing trees.

Mr. Stafford said the applicant entered into an agreement with the King of Prussia Business Improvement District and in lieu of putting in a 5 foot wide sidewalk on First Avenue his client is installing a 10 foot asphalt walkway to be consistent with the Linear Park and their plans. The applicant is proposing an attractive black aluminum (appears to be wrought iron) fence along First Avenue that will tie back and around to the front of the building on Allendale Road. The applicant's primary purpose is to try to correct some of the deficiencies and impacts that they currently conceive to be negative with the amount of truck traffic required for their operations. Having the tractor trailers and contractor visitors enter from First Avenue and exit from a designated location on First Avenue, placing a large tractor trailer space to the rear of the property will eliminate their current condition which is unsightly tractor trailers parked all along First Avenue. As a matter of control and protection for their employees, another main purpose of the project is to separate employee traffic from tractor trailer drivers who are contract drivers and not First Quality employees.

Mr. Stafford stated the applicant received the letter from the Township Engineer and has no issue addressing the items that are still outstanding. The applicant will provide more detailed information with regard to a retaining wall design, and the remaining items are minor and are all addressed.

Mr. Philips asked for additional clarification. Mr. Stafford responded there are 12 comments for the retaining wall and indicated this was the first review of the design and all comments are addressable with a separate and specific submission.

Mrs. Spott asked if the Shade Tree Commission has reviewed the plan. Mr. Loeper responded in the affirmative. He mentioned all plans have been going to the Shade Tree Commission and some procedures have been changed in that the Shade Tree Commission comments are immediately provided to the applicant with the request that the Commission's comments be included in the applicant's responses when they resubmit.

Mrs. Spott asked if all the Shade Tree Commission comments have been addressed. Mr. Loeper responded the comments will be addressed before plan signature, if they have not already been addressed. In response to Mrs. Spott's request for clarification to assure the Shade Tree Commission's comments are taken into consideration and acted upon, Mr. Loeper and Mr. Stafford indicated the applicant has no issue addressing the Shade Tree Commission comments.

Mr. McGrory asked if the applicant is in agreement with all the terms of the Resolution. Mr. Stafford responded in the affirmative and said both he and his client are in agreement with all its terms.

Board Comment:

Mrs. Kenney said she was pleased to see the proposed sidewalks that will be installed as well as the applicant's cooperation with the BID with regard to the Linear Park as well as the aesthetic improvements to that corner of the business park.

Board Action:

It was moved by Mr. Waks, seconded by Mrs. Kenney, all voting "Aye" to approve Resolution 2017-45, First Quality Development Plan. None opposed. Motion approved 5-0.

MAIN LINE HEALTH DEVELOPMENT PLAN, VILLAGE AT VALLEY FORGE, MEDICAL OFFICE BUILDING 96,500 GROSS SF, RESOLUTION 2017-55

Mr. Loeper stated Main Line Health is expanding its suburban presence in King of Prussia in the Village at Valley Forge just west of the Korman project.

The proposed 96,000 square foot, 7-story medical office building will be located across from the Sheraton Hotel on Valley Green Lane with frontage on North Gulph Road. The plan proposes four floors of medical offices and a five level parking garage on a 2-acre site.

The development will consist of four floors of medical office space totaling 96,000 square feet. Main Line Health is proposing a business occupancy consisting of an ambulatory health center with supportive retail service (café, etc.).

The five-level parking garage will contain parking for 386 vehicles which is in excess of the minimum that would be required under the settlement agreement for the former golf course. This building will not have any surface parking. While all of the parking is located within the garage, at the entrance to the site there is an area that would be suitable for a drop-off valet service.

The driveway has been designed so that it will accommodate maneuvering of the largest of emergency vehicles on the site.

The building will be 82 feet in height and have 29.4% of lot area as green space.

The stormwater management will be tied into the regional basin system that exists in the Village at Valley Forge. In addition, low volume drive areas will be constructed of porous paving.

Utilizing the aerial, Mr. Loeper pointed out various aspects of the site during which he noted there will be a sidewalk extended along North Gulph Road which at some point will be removed and replaced with a more substantial trail system.

Mr. Waks recalled the discussion during the workshop meeting providing reasons for Main Line Health to consider adding beds and asked if this has been given consideration. JoAnn M. Magnatta, Senior Vice President, Facilities, Design and Construction, Main Line Health, responded with this particular building there will not be any beds; it will be strictly an ambulatory site.

Mrs. Spott followed up and asked if there been any consideration to bringing more of a traditional hospital site to Upper Merion. Ms. Magnatta responded at this point in time there is no particular plan for a short term hospital, but plans for the future are to be determined.

Mrs. Spott provided the example of the success of Children's Hospital of Philadelphia (CHOP). She emphasized the great benefit it would be to have some level of hospital care and reiterated the request for Main Line Health to give this serious consideration. Ms. Magnatta responded just prior to this business meeting she attended a Main Line Health Board meeting during which she mentioned the interest of the Township in this regard for the future.

Mr. Jenaway asked if there is an idea of the number of required transports that would have to go from such a medical facility to a hospital in order to determine the potential impact on the township's EMS service. Ms. Magnatta responded the services that will be provided in this building should have no need for emergency transport since it is strictly an ambulatory site. If there is any need for someone to go to an emergency room it would not be the appropriate location.

Mr. McGrory asked if the applicant is in agreement with the Resolution. An affirmative response was provided from the audience off microphone.

Board Action:

It was moved by Mr. Philips, seconded by Mrs. Spott, all voting "Aye" to approve Resolution 2017-55, Main Line Health Development Plan. None opposed. Motion approved 5-0.

ACCOUNTS PAYABLE & PAYROLL:

Board Action:

It was moved by Mrs. Kenney, seconded by Mr. Waks, all voting "Aye" to approve the Accounts Payable for invoices processed from November 8, 2017 to November 29, 2017 in the amount of \$1,809,544.95 and the Payroll for November 17, 2017 and December 1, 2017 in the amount of \$1,519,779.17 for a total of \$3,329,324.12. None opposed. Motion passed 5-0.

ADDITIONAL BUSINESS

SAFE AND HAPPY HOLIDAY

Mr. Philips wished everyone a "Happy Holiday" and reminded everyone to be safe in celebrating and traveling.

WINTER FARMERS MARKET

Mrs. Kenney noted the Winter Farmers Market began on December 2nd and will be held every other Saturday from 10 a.m. to noon thereafter during the winter.

HOLIDAY VILLAGE SUCCESS

Mrs. Kenney mentioned all the wonderful activities at the new Holiday Village that was held on December 2nd and singled out everyone who worked so hard to make this event such a great success and so much fun.

BIRTHDAY WISHES

On behalf of the Board of Supervisors, Mr. Jenaway acknowledged the birthday of Greg Waks which was followed by a round of applause.

VACANCIES ON CITIZEN ADVISORY BOARDS

Mr. Jenaway reminded everyone of the vacancies on citizen advisory boards and encouraged interested citizens to submit an application and get involved in their community. The most recent openings are on the Board of Community Assistance, Pension Advisory Board and the Historical Commission.

UPPER MERION TOWNSHIP CONTINUES MULTI-PHASE DEPARTMENTAL REORGANIZATION

Mr. Jenaway discussed the second phase of the reorganization plan to

expand responsibilities for key individuals and ultimately improve overall support to the members of the community. He announced the creation of a singular unified Department of Public Safety that will include the police, three volunteer fire companies, Lafayette Ambulance and emergency management. Chief of Police Tom Nolan will oversee the new department as Director of Public Safety and Chief of Police that takes effect on January 1, 2018.

Mr. Jenaway referred to an independent fire services study that was done in preparation for the multi-phase departmental reorganization. One of the recommendations was a direct request by the volunteer fire companies to hire an EMS and fire chief to oversee the operational aspects of the departments to improve efficiency and effectively respond to emergencies, particularly with all of the growth in Upper Merion Township. The budget approved at this meeting includes funding for this position which will be pursued after the first of the year. Once the EMS and fire chief is hired the next task would be to seek and hire some firefighting personnel. The hiring process will be similar to the police department procedures based on qualifications, testing and review.

From the Public:

Mr. Herbert Baiersdorfer, Gypsy Lane, discussed his longstanding problem with stormwater runoff and an issue with a neighbor's ditch. The Township Engineer has been working proactively with Mr. Baiersdorfer on these issues.

HAPPY HOLIDAYS

The entire Board of Supervisors joined in wishing everyone a "Happy Holidays."

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mr. Philips, seconded by Mrs. Kenney, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 5-0. Adjournment occurred at 8:49 p.m.

DAVID G. KRAYNIK
SECRETARY-TREASURER
TOWNSHIP MANAGER

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Minutes Approved:
Minutes Entered