



UPPER MERION TOWNSHIP

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BOARD OF SUPERVISORS

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DAVID G. KRAYNIK

TOWNSHIP SOLICITOR

FIRM OF:
HAMBURG, RUBIN, MULLIN,
MAXWELL & LUPIN, P.C.

Minutes

Community Center Complex Advisory Board

Tuesday, May 16, 2017

7:30pm

1. Pledge of Allegiance
2. Approval of April minutes – accepted
3. Attendance: Greg Waks, Karen Huller, Chris Levy, Paul Kubler, Sudha Suryadevara, GlennAnne Chabala, Robert DeFelice, Howard Hoffman (Chair Media Communications Advisory Board), Mary McCree (President, Upper Merion Senior Service Center)
4. Board of Supervisors Liaison Report –
 - a. Issue with basement entrance. Will come to this board before BOS. People sneaking in is concern. Is it worth the expense of having someone down there vs better use of resources. Cameras. There is one in the hallway. Renovations have been approved, but entrance is issue. Completion by ADC2 in August is being depended upon. Greg will make sure the approved renovations. Township minimum wage is \$10/hr. Hours of operation 100 hours. Cost of actual desk? \$52K per year + taxes. ADC2 will have its own people. They can come in through the room doors. Thousands of people would have to be sneaking in to make sense.
 - b. 2nd issue with extension of hours Saturday. Opening on Easter may have been waylaid. Move forward with survey monkey. Competition perception split between commercial fitness center and community center. We are unique. Is this a municipal facility? Is this retail?
 - c. Still awaiting official announcements of BCA grants. Will have representation to receive award June 7th. 3CAB will start next year earlier on the BCA application. How well/fast the money was spent will be taken into consideration.. Submitting year-end form on time is taken into consideration.
5. Staff Report
 - a. Budget Overview – June/July evaluation.
 - i. Expenses –

1. Total - \$3.5M. \$929K so far spent.
 2. Pool Y17 budget \$425K - \$178K spent.
 - a. \$15K supplies(Department), \$42K operating supplies (Department), \$13K pool supplies, \$1k testing, \$2500 uniforms (Department)
 - b. pool maintenance 15K, spent 4650. Pool bldng \$3K spent 51.58. % to IT maintenance.
 3. \$72,700 adult programs, bldng maint (all) \$78K - 35% ~ 27K spent
 4. One cost going up is bank fees – expected \$20-40K, but it will make it more convenient to pay. No longer charging passholders convenience fee. Paymentus is now vendor. Municipay could not do monthly recurring payments. Paymentus allows monthly recurring payments and charges one flat rate for cc processing. Chris may recommend another vendor when contract is due to eliminate cc processing fees.
 5. Concert expenditures will be different with biergarten. Bob white goats coming next week. 100K for township park. Rehabbing the pond and dredging the storm water basin. \$26K for feasibility study to determine if the design could be optimized.
 - ii. Revenue \$161K in pool membership goal. At \$26K. Aquatic programming. 41K. Pool rental. Maxed. 12K expected. \$65K is goal for rec center rentals. Membership \$265K goal. We are at 184K. March of next year at renewal time it will spike. Because of delay and extension of membership, the revenue within the first year may not will be delayed. Program 375K expected. \$85K brought in. ADC2 will bring that up. MISC \$15K (daily fees).
 - iii. Will new categories of pool memberships impact revenue. Does it make sense to consolidate. 42 different categories.
 - iv. Merchandising is being determined. Total rev \$1.7M goal. 564K for the year.
 - b. Vending Machine at pool – no contract for it. Complaints are that it's trash. Concession stand didn't like it. No money from it. Front desk would need to have change for people. Damage equipment. Hurt feet. Proposed 25% on gross vending sales payable at seasons end. Support management. Dave Kraynik. Recommend denying.
 - c. Water at pool will be turned on the middle of next week. Hedgehog needs ample upramp. Won't be done by Saturday's open house. May need port-o-potties. Takes 1 day to lay floor.
 - d. Passholder update- community center - 1981. 395 pool members. On this date last year were at 295. Hot weather will make it spike.
6. Old Business.
- a. Parking sign/senior parking recommendation Requested 4 spots in each row beyond handicapped spots. Reminder vs. signage. Reminder was ineffective.
 - i. Considerations:
 1. How many members have special needs?
 2. Zumba at 9:30-10:15 during Mahjong.

3. Swim meets Tues/Thurs through July.
4. Attendance at programs will drop while pool attendance increases.
5. Will take some time to teach.
6. Roughly 90-minute visits for the Community Center. Seniors stay longer.

ii. Possible solutions:

1. Arrange programming so that it starts first
2. The whole row along the sidewalk would segregate the spots and it might be easier to signal to people. Additional 8 spots.
3. 4 on each isle rather than sidewalk. 12 is the #. 4-5
4. Paint as a visible queue to remind able-bodied people to keep those closer spaces available. Blue or bright green – check with police on legality of color.

iii. Recommendation - Designate 8 spots (past handicapped spots) and curbs with bright paint and lines to reserve for senior center members with mobility issues M-F 9-1. Incrementally – paint first and see if it works. If not, signage.

- b. LED sign recommendation – it would be a great way to share info IF there was time to see it. Unanimous recommendation of static sign. Media board will send designs. Design shown to C3AB will be recommended
- c. ECDC/C3AB update – Evelyn has not received further communication. Sharon is also representing our board. BOS is in favor of this joint venture.
- d. Lower level renovation – on the agenda for June
- e. Center cleaning – Plan b in development for arranging proper maintenance.
- f. Senior mural – Voted against. Few options. Will use that wall as an exhibit still, perhaps.
- g. Downstairs outfitted as exhibit. Any revenue sharing for sales?
- h. Pool cleanups completed – total of 24 volunteers. Chairs, windows cleaned, mulching.
- i. Concern about illegal left turns.

7. New Business –

- a. Spin room improvements received good feedback.
- b. Evaluating new power bike upgrade spin-certified. Was intended to be part of the lease. Staff will be trained.
- c. Proposal to provide staff with single visit passes to the pool or allow staff members with time to enjoy the facility? Propose to BOS.
- d. Guest passes – the guest must accompany passholder.
- e. Some couples have downgraded membership to single and the other uses 10 guest passes. Some keep buying 3 month memberships vs. annual.
- f. Next meeting is June 20th. Paul will not be in attendance.

8. Adjournment