

UPPER MERION TOWNSHIP BOARD OF SUPERVISORS
BUDGET WORKSHOP MEETING
NOVEMBER 7, 2019

The Board of Supervisors of Upper Merion Township met for a Budget Workshop Meeting on Thursday, November 7, 2019, in the Board Room, in the Township Building in King of Prussia. The meeting was called to order at 6:23 p.m., followed by a pledge to the flag.

ROLL CALL:

Supervisors present were: Greg Waks, Carole Kenney, Bill Jenaway, Greg Philips, and Tina Garzillo. Also present were: Anthony Hamaday, Township Manager; Thomas Nolan, Director of Public Safety and Chief of Police; Daniel Russell, Director of Parks and Recreation; Laura Arnold; Library Director; Mark Zadroga, Director of Code Enforcement; Nicholas Hiriak, Finance Director; Scott Widenhofer; I.T. Director; Geoff Hickman, Public Works Director.

NEW BUSINESS

2020 Proposed Budget Capital Fund-Funding Sources

Mr. Hamaday, Township Manager, provided the 2020 Proposed Budget Capital Fund-Funding Sources.

Revenue:

- Capital Tax - \$535,000 (.155 mills)
- Park Tax - \$190,000 (.055 mills)
- Fire Tax - \$335,000 (.096 mills)
- General Govt. Equipment - \$1,215,500 (2019 deposit)
- Sewer Equipment - \$1,500,000 (annual transfer)

Reserves:

- Capital - \$475,000
- Fire - \$77,580
- Sewer Fund - \$500,000

2020 Proposed Budget Capital Fund-Project Requests:

Mr. Hamaday reviewed the 2020 Proposed Budget Capital Fund-Project Requests and the following was noted:

- Total Department Requests \$15,882,021
- Total Manager Recommended \$3,926,940

Manager Recommended in detail is as follows:

Summary of Funded Projects Administration

- \$62,292 – Act 511 Tax online customer portal software system.

Summary of Funded Projects Information Technology

- \$9,900 – workstation equipment for six positions.
- \$9,500 – Microsoft client licenses/exchange licenses/Office 2019.
- \$19,800 – Station 47A network equipment.
- \$15,000 – Document imaging.
- \$12,000 – firewall replacement.
- \$30,000 – Replace network equipment/devices.
- \$7,000 – workflow/archival software (SmartSearch) upgrade.
- \$12,000 – Window server licenses and Office Standard.

Summary of Funded Projects Police

- \$2,800 – Bola wrap.
- \$1,600 – Breath testing devices.
- \$30,000 – Mobile data computers.
- \$11,000 – Taser replacements (yr. 4 of 5).
- \$86,012 – 800 MHZ radio replacement (yr. 5 of 5)
- \$200,000 – Replacement of fleet vehicles.

Summary of Funded Projects Fire/EMS

- \$110,000 – Ambulance (propose to finance over 3 years-total \$330K).
- \$52,000 – 2 Ford Fusion hybrids (\$26K ea.).
- \$67,580 – 800 MHZ radio replacement (yr. 5 of 5).
- \$150,000 – 4 cardiac monitors.
- \$15,000 – Miscellaneous equipment for the Village station.
- \$18,000 – Second set of bunker gear.

Summary of Funded Projects Public Works Department- Planning

- \$9,356 – Professional services contract w/Montgomery County Planning Commission.

Summary of Funded Projects Public Works- Transportation

- \$135,000 - Signal upgrade of 25 intersections.

- \$77,000 – Rubber tread mini excavator.
- \$85,000 – One 39K GVW Truck (propose to finance over 3 years-total \$255K).

Summary of Funded Projects Public Works Department- Vehicle Maintenance

- \$8,000 – Vehicle diagnostic software upgrade.
- \$13,000 – Vehicle lift

Summary of Funded Projects Public Works Department- Park & Shade Tree

- \$18,000 – Enclosed landscape trailer.

Summary of Funded Projects Park & Recreation

- \$25,000 - Baxter Park equip/improvements.
- \$50,000 - Swedesburg Park equip/improvements.
- \$25,000 – Community Center-child watch expansion.
- \$1,500 – Community Center-lower level security cameras.
- \$3,500 – Concrete pad at Township Building Park.
- \$15,000 – Valley Forge Acres equip/improvements.
- \$475,000 – Connection trail to Valley Forge Park.
- \$65,100 – Pool feasibility study/storage shed/skimmer baskets/ 100 chairs.

Summary of Funded Projects Sewer- Trout Run

- \$150,000 - Major components.
- \$250,000 – Process equipment coatings.
- \$130,000 – Influent controls.
- \$25,000 – Flow meter.

Summary of Funded Projects Sewer-Matsunk

- \$85,000 - Major components
- \$400,000 – Process equipment coatings.
- \$20,000 – Replace roll-up doors at the sludge de-watering building
- \$30,000 – Evaluate concrete spalling on support structure.
- \$30,000 – Replace one Rotating Biological Contactor (RBC) drive.

Summary of Funded Projects Sewer- Collections

- \$5,000 – Purchase of 3 tablets.

- \$475,000 - Construction/replacement sewer lines.
- \$290,000 – Pump valve & actuator replacement/flow meter replacement.
- \$100,000 – Replace submersible pumps at Valley Brooke Pump Station.
- \$10,000 - Replace 3-inch pumps, suction and discharge hose.

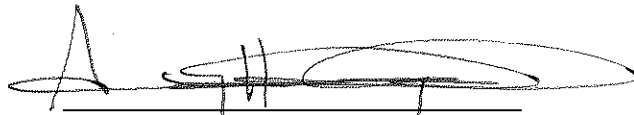
Mr. Hamaday stated bridge maintenance is one thing that has to be reviewed. No funding was given for bridge maintenance and we are looking at \$1.25 million. There are some bridges that have to be worked on and the Board will have to discuss borrowing funds to fix the bridges. There are some stormwater funding requests as well as for the Township Garage (\$100,000.00). Traffic equipment requests about \$300,000.00 for traffic signal replacements, and rewiring on DeKalb Pike and the Town Center. There was nothing funded for Norview Farms however the Boards needs to look at adding repairs for the patio, retaining wall in the barn, pressure tank for the water as well as some railings and sidewalks around the building. Funding for Capital Improvements to the Township Building which includes all the departments, the Board will have to decide to start little improvements when there is a need for a bigger plan. Mr. Hamaday stated that they are waiting for the proposal for a feasibility study for the entire building. A discussion ensued regarding the potential space needed for each department and the separation of each department.

Mr. Waks asked what the tax increase is and Mr. Hamaday responded \$1.5 million and Mr. Hiriak stated that totals about \$35.00 a household. A discussion ensued regarding raising two fees at the same. Mr. Waks urged the Board to think this over and discuss again on the November 11th meeting.

ADDITIONAL BUSINESS:

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mr. Philips, seconded by Mr. Jenaway, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 5-0. Adjournment occurred at 8:00 p.m.


 ANTHONY HAMADAY
 TOWNSHIP MANAGER

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 Minutes Approved:
 Minutes Entered: