



Upper Merion Parks and Recreation
 431 West Valley Forge Road
 King of Prussia, PA 19406
 610-265-1071
 www.umtownship.org

Pool Rental Request Form 2023

Name of Applicant/Organization: _____ Contact Name: _____
 Address: _____ City: _____ Zip _____
 Phone: _____ Cell _____ Email: _____

Facility Options:

- _____ Camp Groups: 12pm-3pm, chaperone ratio is 1:8 campers, max of 100 campers. Includes pavilion and use of the pool. Monday-Thursday only.
- _____ Pavilion Rental: **For pool members only.** Includes pavilion & use of the pool, 12pm-3pm or 4pm-7pm. Saturday & Sunday only. maximum of 40 non-member guests.
- _____ Lane Rental: Lanes may be rented either 6am-7:30am, 7:30am-9am, or 8:15pm-10pm. Certificate of Insurance must be provided before first swim.

Date(s) & Hour(s) Requested: _____
 Reason for Use: _____ Expected Attendance: _____

Rental Rates

	Resident	Non-Resident
Camp Groups - per camper	\$5	\$8
Party Rental - max, 40 people (3 hour rental) - Pool member rate	\$250	\$313
Lane Rental - 1 lane/hour	\$21	\$26
Lane Rental - 2 lanes/hour	\$42	\$52
Lane Rental - 3 lanes/hour	\$63	\$78
Lane Rental - 4 lanes/hour	\$84	\$104
Lane Rental - 5 lanes/hour	\$105	\$130
Lane Rental - 6 lanes/hour	\$120	\$150



Pool Rental Policies

- Reservations for use must be made, **in person**, through the Upper Merion Parks and Recreation Department.
- Facilities are available on a first-come, first-served basis.
- Rentals are not considered reserved until all parties sign the rental contract and pay the rental fee in full. You will receive a receipt to verify the rental. Please check this information for accuracy.
- The time frame listed on your application must include set-up and clean-up time. Please do not arrive prior to the time reserved. It is equally important that your group has cleaned up and is ready to leave by the ending time.
- Payment for all rentals must be made at least 7 days in advance. Make checks payable to "Upper Merion Township". All checks returned from the bank for "insufficient funds" will be assessed a service charge of \$35 per check.
- Cancellations require a 7 day notice and are subject to a \$25 fee. No refunds for late cancellations or "no shows".
- No soliciting, recruiting or loitering is permitted on premises.
- Activity and use of property shall be limited to the designated area listed on the application/receipt.
- Use of profane language, illegal drugs, alcoholic beverages, firearms, gambling, chewing tobacco and smoking on Upper Merion Township property is strictly prohibited.
- No pets, except for service animals, are allowed at the pool facility.
- It is the responsibility of each individual, group or organization using facilities to rearrange the chairs, tables, etc. after use. All debris, other than that which can be placed into the trash can, must be removed.
- All equipment of any kind and any other materials and supplies required for an applicant's specific use must be provided by the applicant.
- It is the responsibility of the renter to remove and properly dispose of any decorations.
- **No deliveries or outside catering is allowed**, please see pool office for our concessionaire's menu. **All food** must be ordered through concessionaire at least 48 hours prior to rental. Host family may only bring a cake into the facility. All other food/drinks must be purchased from our concessionaire.
- The individual, group or organization is responsible for any damage incurred while using the facility.
- All organized groups renting the facility must provide a certificate of liability insurance, in the amount of \$1,000,000, naming Upper Merion Township as additionally insured.
- Failure to conform to rental policies will result in rental cancellation or subsequent denial of future applications.
- Groups renting lanes for swim practices must provide their own lifeguards.
- The Township will not be held responsible for any accident/ injury to the applicants staff, volunteers or participants.
- The undersigned applicant agrees that as the sponsor of the group/activity, he/she will be personally responsible for any violation of the Rental Policies for the Upper Merion Township Pool, as well as any additional site regulations provided by the Upper Merion Parks and Recreation Department.

Sign Name: _____ Print Name: _____ Date: _____

UMPR Use Only

Total Fee: _____ Receipt #: _____	Permit is APPROVED: _____ Permit is NOT APPROVED: _____
Signature of Approval: _____	Date: _____
Comments: _____	

Facility Rules

- All persons shall use the pool and facility at their own risk. Upper Merion Township shall not be responsible for any theft, loss or damage to personal property in the pool complex.
- All members are responsible for signing in all family members and guests each visit.
- Only adult pool members can sign in guests, members are responsible for the conduct of their guests for the duration of their visit. **Maximum of 2 guests per day.**
- Members and guests must obey lifeguards and other supervisory staff at all times.
- Everyone must shower before entering the pool.
- Only approved swim wear may be worn in the pool.
- Minors under the age of 14 must be supervised by an adult pool member at all times. Minors who are unable to swim the width of the big pool unassisted, must have an adult in the water within arm's reach.
- **Children not fully potty trained may only swim in the wading pool, and must wear swim diapers.**
- No running on the pool deck. No pushing or throwing anyone in the pool.
- No dunking, rough games, horse play, wrestling, breath holding games, profanity, or any conduct that jeopardizes the safety of other swimmers.
- No alcohol, tobacco products, and no vaping in the pool facility. Patrons who appear to be under the influence of drugs or alcohol will not be allowed in the pool facility.
- No Personal Training unless done by parent/guardian. If someone who is not a parent/guardian is suspected of training, they will be asked to cease the activity and may have their membership privileges suspended or revoked. Personal Training is defined as meeting any or all of the following criteria: Providing direct instruction to an individual or small group, Using training equipment, Frequent meetings, and/or Compensation of any form.”
- **No outside catering or food delivery permitted.**
- **Glass in any form will not be permitted in the facility. No snorkeling style goggles (made from tempered glass)**
- No pets, with the exception of service animals, are allowed in the pool facility.
- No eating, drinking, or chewing gum permitted in the pools.
- Thunderstorms: at the first sign of a thunder storm (lightening or thunder) the lifeguards will immediately clear the pools and the pool deck. The pool will reopen 30 minutes after all visible and audible signs of the storm have passed.
- Talking to lifeguards while on duty is prohibited. Whistles may only be used by lifeguards and the following signals will be used:
 - 1 short blast – to get the attention of a swimmer**
 - 1 long blast – clear the pool**
 - 2 short blasts - to get the attention of a supervisor**
 - 3 short blasts – signals an emergency. Please listen for instructions from the lifeguard.**
- Swimmers may not hang on lane ropes. Do not swim through the lap lane.
- Lifeguards may refuse a swimmer of any age admission to any area of any pool if the swimmer does not exhibit sufficient skill to ensure their safety.
- Visitors with open cuts or sores, communicable diseases or rashes will not be permitted to swim.
- No bandages or band aids will be allowed in any pool.
- All refuse must be placed in appropriate containers provided.
- In case of accident/injury, report to the lifeguard immediately.
- The cost of any facility damage shall be charged to the responsible member including damages caused by the guest of the member.
- Memberships are not transferable. Misuse of memberships may result in membership being cancelled.
- **WADING POOL:** The wading pool is only for children 5 years and younger. Parents are responsible for supervising children in this area. The wading pool area is not under lifeguard surveillance.
- **DIVING BOARD:** Diving is only permitted in the diving well under the supervision of a lifeguard.
 - 1 person on the board at a time.
 - Forward jump or dive only. 1 bounce only. No flips, rotations or stunts permitted.
 - Swimmer must be able to swim to the ladder unassisted (no catching).
- **LAP LANE:** Lap lane is for lap swimming only. When more than 2 swimmers are in the lane, swimmers must circle swim. Keep to the right.