



## ***Firefighter/EMT (Full-Time)***

Upper Merion Township, located in King of Prussia, PA is looking for an energetic and highly motivated ***Firefighter/EMT*** who will report to the Chief of Fire and Emergency Medical Services. The ***Firefighter/EMT*** will work as part of a firefighting team by responding to disaster situations, structure fires, structural collapse, and entrapments. Also delivers emergency medical treatment, conducts fire prevention inspections, maintains all related equipment, buildings and grounds. Takes part in ongoing training and participates in outreach events as directed and other work as assigned.

The ***Firefighter/EMT*** will be responsible for (including, but not limited to):

- Responds to emergency calls promptly by driving to emergency scenes.
- Operates firefighting equipment to extinguish fire, and rescues people.
- Ensures availability of water supply at emergency scene by testing fire hydrants to confirm they are operational.
- Conducts salvage operations at fire scenes as directed. Assists with inspections of fire scenes to identify the cause of an incident.
- Liaises with the police and ambulance service personnel.
- Provides emergency medical services when dispatched.
- Follows manufacturer's instructions to complete preventive maintenance requirements to ensure equipment is in working order.
- Promotes fire safety education by organizing training sessions, talks, and seminars.
- Reviews and implement safety policies and procedures at residential and commercial properties.
- Provides Public Safety staff with demonstrations on how to effectively operate firefighting equipment.
- Conducts practice drills to acquaint company personnel with emergency response procedures.
- Cleans and maintains personal equipment and keeps them ready for use.
- Assesses situations quickly to decide the best course of action.
- Produces written reports of emergency incidents.
- Participates in educational workshops, seminars, and programs to update job skill and knowledge.
- Performs other duties and assumes other responsibilities as required or assigned.
- Conducts facility life safety evaluations as trained and directed.

### **Job Standards:**

- Communicate effectively; Read and interpret Pennsylvania fire codes as well as applicable Upper Merion Township Codes.
- React calmly and think rationally in emergency situations.
- Understand and carry out complex instructions.
- Recognize non-standard activities, such as missing items/people, hazards and various details.
- Possess excellent eye-hand-foot coordination and physical stamina.
- Sit and perform fine manipulation frequently.
- Stand for extended periods of time, walk, run, bend, crouch, kneel, climb, crawl, lift and carry up to 150 lbs., push up to 1 ton, pull up to 175 lbs.
- Possess visual acuity (near vision frequently; mid and far vision, depth perception, color vision, and field of vision occasionally).
- Works well alone and with others.
- Will possess and maintain without suspension or revocation thereafter, a valid Class "C" Pennsylvania Department of Motor Vehicles driver's license.

## Firefighter/EMT (Full-Time) (POSTING page 2)

### **Minimum Education, Training and Abilities Required:**

- Applicants must possess a high school diploma, or a G.E.D. Certificate; plus an Associate's Degree, or 30 semester credit hours in an accredited institution of higher education at the time of appointment. Applicants with at least two years of full active military duty with an Honorable Discharge may qualify for a waiver of thirty (30) semester credit hours;
- Certified as both a Firefighter I and Firefighter II (NFPA 1001: IFSAC, Pro Board or PA OSFC);
- Must hold FEMA NIMS Certificates for ICS 100, ICS 200, ICS 700 & ICS 800;
- Must hold a Hazardous Materials Operations Certificate (NFPA 472);
- Must hold an Emergency Vehicle Operators Course Certificate;
- Must hold a Pump Operations Certificate;
- Must hold a Pennsylvania DOH or NFPA Vehicle Rescue Technician Certificate or equivalent;
- Must hold a current emergency medical services certification from the Commonwealth of Pennsylvania as an Emergency Medical Technician at a minimum. Any reciprocity/endorsement issues must be addressed prior to the time of appointment;
- Must hold a current BLS Healthcare Provider CPR Certification or equivalent;
- Maintain a level of fitness necessary for lifting and handling firefighting equipment;
- Requires successful completion of a series of tests and evaluations before being hired;
- PA Driver's Licenses Required:
- Must hold Valid PA driver's license and must maintain valid license status for all Upper Merion Township Fire/EMS vehicles and apparatus during employment.

### **How to Apply:**

- For immediate consideration, applicants should submit:
  1. A completed **job application** by visiting:  
<http://www.umtownship.org/wp-content/uploads/2021/12/Application-UMT-Employment-DH-Update.pdf> ;
  2. A **cover letter**; and
  3. A **resume** via email to: [hr@umtownship.org](mailto:hr@umtownship.org).

**Applications will be accepted until Tuesday, October 31, 2023 at 4 PM.**

***Candidates selected to move forward in the recruitment process will be notified directly.***

***The next step in the process is a written exam (Date and Location TBD)***

EOE



Date of Application: \_\_\_\_\_

## UPPER MERION TOWNSHIP

### APPLICATION OF EMPLOYMENT

**Upper Merion Township is an Equal Opportunity Employer/Affirmative Action Employer.**

Applicants are considered for employment with Upper Merion Township without regard to their race, color, religion, national origin, age, sex, gender, pregnancy, disability, sexual orientation, gender or genetic information. All applicable laws regarding military and veteran status will be followed.

#### EMPLOYMENT DESIRED:

Position applying for: \_\_\_\_\_

Available start date: \_\_\_\_\_ Full-Time:  Part-Time:

How did you learn of this employment opportunity: \_\_\_\_\_

Salary requirements: \_\_\_\_\_

#### PERSONAL INFORMATION:

Name: \_\_\_\_\_ S.S.#: \_\_\_\_\_  
(Last) (First) (Middle)

Present Address: \_\_\_\_\_  
Street City State Zip

Permanent Address: \_\_\_\_\_  
Street City State Zip

Home Telephone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

#### EDUCATION:

Name & Location	Yrs. Attended	Did you Graduate?	Degree/Major:
High School: _____	_____	Yes: <input type="checkbox"/> No: <input type="checkbox"/>	_____
College: _____	_____	Yes: <input type="checkbox"/> No: <input type="checkbox"/>	_____
Graduate School: _____	_____	Yes: <input type="checkbox"/> No: <input type="checkbox"/>	_____
Bus./Trade School: _____	_____	Yes: <input type="checkbox"/> No: <input type="checkbox"/>	_____
Certifications/specialized training: _____			
_____			
_____			

## EMPLOYMENT HISTORY:

Please list your last three (3) jobs starting with your most current, and all others in descending order. Please ensure that you list all employment, including any military service. If additional space is required, please list any other positions held on an 8 1/2 x 11 sheet, and attach it to your application.

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your employer: Yes:  No:  (If not, please explain): \_\_\_\_\_

Job Responsibilities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your employer: Yes:  No:  (If not, please explain): \_\_\_\_\_

Job Responsibilities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your employer: Yes:  No:  (If not, please explain): \_\_\_\_\_

Job Responsibilities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Military Service:

Branch of Service: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
Type of Discharge: \_\_\_\_\_ Date of Discharge: \_\_\_\_\_  
Rank/Grade: \_\_\_\_\_ Principal Duties: \_\_\_\_\_  
\_\_\_\_\_

### References:

Please list at least three (3) professional references; two (2) of which must be designated as work related references, preferably a current or former supervisor(s).

Name/Title: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Company: \_\_\_\_\_

Name/Title: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_

Name/Title: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_

### BACKGROUND QUESTIONNAIRE:

1. Have you ever worked for Upper Merion Township before? Yes:  No:  If so, when: \_\_\_\_\_
2. Are you able to perform the essential functions for the job in which you are applying: Yes:  No:
3. If no to #2, are you able to perform the essential functions of the job in which you are applying for with or without a reasonable accommodation Yes:  No:
4. Are you lawfully permitted to work in the United States: Yes:  No:
5. Are you 18 years of age or over: Yes:  No:
6. Have you ever been convicted of a felony or misdemeanor: Yes:  No:  If yes, please explain:  
(Note: A felony and/or misdemeanor conviction will only be considered to the extent the conviction relates to the applicant's suitability for the position applied for.)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## CONSENT:

I hereby authorize investigation of all statements contained in this employment application and authorize Upper Merion Township to perform a background check. With the submission of this application, I certify that all statements herein are true and correct to the best of my knowledge and belief. Any misrepresentation or omissions on this application may be cause for rejection of my application, and/or that if hired, I may be released from employment with Upper Merion Township.

I understand that all employees of Upper Merion Township are employed at-will, which means that either the Township or the employee may terminate the employment relationship at any time, with or without cause. Employees covered by a collective bargaining agreement will be governed by the terms and conditions of the contract. No employee or representative of the Township has the authority to enter into any agreement specifying the duration of employment or abrogating an employee's at-will employment status. I understand that this application is not intended to confer any contractual right or obligation to any party and that the Township reserves the right to change any practice, policy, or procedure with or without notice, at its sole discretion.

I hereby understand that any offer of employment is contingent on the results of a successful background check and pre-employment drug screen. Confirmed positive drug/alcohol test results will automatically disqualify an applicant from employment with Upper Merion Township. Applicants applying for employment under 18 years of age must have parental consent.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please note: this is a fillable form, but the features may not work in all browsers. If the submit button does not work, please download the completed application as a PDF. For immediate consideration, applicants should submit this completed application, along with a cover letter and resume, to [hr@umtownship.org](mailto:hr@umtownship.org).*

