



UPPER MERION TOWNSHIP

175 W. Valley Forge Road, King of Prussia, PA 19406-1802

RESOLUTION 2024-10 **2024 FEES SCHEDULE**

SECTION A173-1. SCHEDULE OF FEES

CHAPTER 63 - ALARM DEVICES

FEE

Registration (Permit) for Automatic Protection Device or Audible Alarm	Residential	\$ 35
	<u>Business</u>	<u>\$100</u>
Re-registration (new permit) for alarm under a new name, either by change in owners/tenants or change in business name	Residential	\$ 35
	<u>Business</u>	<u>\$100</u>

CHAPTER 67: BUILDING CONSTRUCTION - REQUIRED PERMITS AND CERTIFICATIONS

Contractor Registration Fees:

Commercial Contractor	\$ 90
Residential Home Builder	\$ 90
Master Plumber/Master Electrician	\$ 90

(To allow for efficient online registration and credit card processing in 2019)

NOTE: EXPEDITED PROCESSING FEES: All fees listed in this Fee Schedule will be doubled should expedited processing be requested. Expedited processing is defined as immediate review and issuance of items listed under this Fee Schedule. Permits submitted after job is started or completed are subject to Expedited Processing Fees

Re-Inspection Fees: Charged for residential and commercial \$100
Fee will apply to all permits due to failed inspections and/or missed appointments scheduled by permit holder or contractor.

(Required to be paid prior to issuing Use and Occupancy Permit)

BUILDING-RELATED PERMIT REFUND POLICY:

A refund may be issued for an unused, unexpired permit. Refund request must be made in writing and include:

- Original Permit Number
- Property location address
- Reason for refund request
- Name and address

Refund will be paid by check from Upper Merion Township Accounts Payable Dept. Refund checks will be paid within 6-8 weeks of submission.

Refund amount will be Fee paid minus amount of time required for review to date (calculated at \$40/hour, 1 hour minimum) plus a \$10 Accounts Payable processing fee plus \$4.50 State fee.

NOTE: There is a \$4.50 State Code surcharge on all permits except zoning permits.

Plan Review Fee for Revisions submitted after permit issued	\$100
Change in Contractor Fee for changing Contractor Name on Permit	\$50

Residential Construction:

New Single Family Dwelling Unit, \$.60 per square foot gross floor area, including garage and basement areas.

Multiple Family Dwelling Unit, Dormitory, Convent, Nursing Home, Hospitals, Hotels, Motels or similar Residential structure and for each Dwelling Unit located within each and every other such new building: \$400 Per Unit

In addition, all such applications excluding those for a Single Family Dwelling Unit, each 250 sf of interior space, or fraction thereof, provided in the same building for uses accessory to the Residential use including but not limited to hallways, stairways, utility rooms, lobbies, basements and attached garages: \$60 per 250 S.F.

Residential Additions and Alterations, In-ground & Above Ground Swimming Pools, Detached Garages, Fences, Storage Sheds exceeding 150 square feet and Miscellaneous Construction, the following fees shall be paid:

Estimated Cost of Construction from \$0 - to \$1,000:	\$ 40
Each Additional \$1,000 Estimated Cost of Construction or fraction of	\$ 30
Accessory Structures not exceeding 150 square feet. (Zoning permit)	\$125

Use and Occupancy Permits, the following fees shall be paid:

Accessory Use to Residential Buildings:	\$ 45
Accessory Use to Commercial and Industrial Buildings:	\$ 90
Residential Building Units:	\$ 90
Commercial and Industrial Buildings having a Gross Floor Area of 10,000 sf or less:	\$125
Commercial and Industrial Buildings having a Gross Floor Area of over 10,000 sf:	\$230
Change in name of commercial or industrial business or ownership of property.	\$ 75

Environmental - Residential Parcels, only.

EV Chargers \$ 40
(Maximum of two chargers per \$40 fee. Additional \$40 fee required for additional chargers. Third Party Inspection Required.)

Solar Panel Installation – (Fee Based on Estimated Construction Cost)

- Under \$15,000 Estimated Construction Cost \$200
- \$15,000 to \$20,000 Estimated Construction Cost \$400
- Over \$20,000 Estimate Construction Cost \$500

Non-Residential Buildings, the following fees shall be paid:

For the construction of or addition to any new Non-Residential Building, the first 1,000 sf or fraction thereof: \$350
Each additional 1,000 sf or fraction thereof: \$175

"The square foot area of the buildings referred to in this fee calculation will be computed by adding the area determined from outside measurements at each ten (10') foot interval from the basement floor to the ceiling of the upper most story, each ten (10') foot interval being calculated as an additional story. That portion of any extension beyond ten (10') feet interval shall be calculated on the proportionate basis."

Alterations, Tenant fit outs, pools or spas and miscellaneous construction
Estimated cost of Construction from \$0 to \$1,000 \$40

Each additional \$1000 of Estimate Cost of Construction (or fraction of)	\$30
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Temporary Buildings/Trailers and
Construction Trailers: Electrical Service for Trailers Must Have Third Party Inspection
\$100 each

Heating, Ventilation, Air Conditioning Equipment for Commercial,
Industrial and Residential Buildings the following fees shall be paid:

Estimated Cost of Installation not exceeding \$1,000:	\$ 40
Each Additional \$1,000 Cost or fraction thereof:	\$ 30

Electrical Permits – 3 rd Party Inspection required	
Estimated Cost of Construction \$0 - \$1,000	\$40
Each Additional \$1,000 estimated cost of construction or fraction of	\$30

Sprinkler Systems, for the installation or modification in any buildings, the following fees shall
be paid:

Estimated Cost of Installation not exceeding \$1,000:	\$ 40
Each Additional \$1,000 Cost or fraction thereof:	\$ 30

Fuel Pumps and Storage Tanks, for the installation of fuel pumps or similar apparatus and for the installation of storage tanks with a capacity in excess of 125 gallons, the following fees shall be paid:

Each Gasoline Fuel Pump or similar apparatus:	\$ 21
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Each storage tank with capacity over 125 gallons, for the purpose of storing volatile, corrosive, toxic and other dangerous substances:	\$40 minimum or 3% of Estimated Install. Cost
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Each pressurized storage tank with a capacity of 125 gallons:	\$40 minimum or 3% of Estimated Install. Cost
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All other storage tanks with a capacity of over 125 gallons:	\$40 minimum or 3% of Estimated Install. Cost
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Assessment fee on each construction or building permit issued, as established by Act 13 of 2004, House Bill 1654 (PN3305), signed February 19, 2004. The funds generated From this assessment will be transferred to the State treasury quarterly and placed in the Municipal Code Official Training Account and used for the education and training of municipal Inspectors.

	\$4.50
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CHAPTER 83: **FENCES**

Article 1, To enclose Swimming Pools, Quarries and Other Excavations Permit to erect enclosure, or any fence exceeding 6 Ft. in height, the following fees shall be paid:

Estimated Cost of Construction not exceeding \$1,000:	\$ 40
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Each Additional \$1,000 Estimated Cost of Construction:	\$ 30
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CHAPTER 107 **NUISANCES**

Article I, Abandoned or Junked Vehicles License to store or deposit:	\$25
Article II, Offensive Activities Annual License to dump or deposit Solid Waste:	\$55

CHAPTER 119 - VENDOR, PEDDLING, SOLICITING AND HAWKING

Vendor License (Includes I.D. Card with Photo) - Per Quarter	\$100
Vendor License (Replacement I.D. Card)	\$15

CHAPTER 123 PLUMBING AND SANITATION

Annual Registration Master Plumber: (Includes all Plumbers at Company)	\$ 90
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Plumbing Plan	
Permit for New Construction for Residential (Includes 5 Fixtures)	\$100
Each Additional Fixture:	\$ 25
Permit for Alteration Existing Fixtures for Residential (Includes 3 Fixtures):	\$100
Each Additional Fixture for Residential: (These fees shall be charged whether or not the fixture/s being removed are replaced with new or other fixtures at the same or other locations.)	\$ 25

Permit for New and Alteration for Commercial: Based on Cost of Construction

Estimated Cost of Construction – First \$1000	\$40
Each additional \$1,000 Estimated Cost of Construction or fraction of	\$30

<u>Alteration, Removal or Replacement of Soil or Water Piping – Inside or Outside</u>	\$100
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CHAPTER 133 - SEWERS

Tapping Fee to Connect to Sanitary Sewer System (This fee is set by the Upper Merion Sanitary & Stormwater Authority)	\$10,100
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Inspection Fee for Lateral Connection:	\$100.00
Written Certified Statement of Sewer Revenue Account Balance	\$ 35.00

Individual Filing Fee to Prothonotary (Legal)	\$50.00
Courier Charge for Delivery	\$ 15.00
Prepare Lien-To Montgomery County Court of Common Pleas (legal) and Prepare Lien Notice-Sent to Resident and Township (legal)	\$175.00

Prepare Lien Satisfaction-Order to Satisfy (Legal) and Prepare Lien Satisfaction Notice-Sent to Township (legal)	\$175.00
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Penalty assessed is ten (10%) percent per delinquent bill
Interest assessed is .83% percent on delinquent balance on account
Cumulative monthly.

Industrial Pretreatment User Fees:	Categorical User	\$4150/qtr.
	Non-Categorical Significant User	\$4150/qtr.
	Significant User Class 2	\$2350/qtr.
	Significant User Class 3	\$2250/qtr.
Initial Permit Application Fee for New Permittees		\$ 500.00

Surcharge Fees:	<u>PARAMETER</u>	<u>TREATMENT COST</u>
		<u>(\$/LB)</u>
	CBOD ₅	0.45
	TSS	0.30
	NH ₃ -N	3.91

CHAPTER 140 STORMWATER, GRADING & EROSION CONTROL

Stormwater Grading & Erosion Control Permits

Class A Permit	\$450 Plus \$2500 Professional review Escrow if required
Class A Permit	\$20.00 fee to obtain base map of existing features

Stormwater Fee in lieu of installing stormwater management facilities*

*This fee is calculated per square foot of new impervious coverage – measured cumulatively.

- \$2.00 per sq. ft. for up to 300 sq. ft. of new impervious cover
- \$3.00 per sq. ft. for 301 sq. ft. up to 1,000 sq. ft. of new impervious cover
- \$4.00 per sq. ft. for 1,001 sq. ft. to 3,000 sq. ft. of new impervious cover
- Over 3,000 sq. ft. cost is equivalent of estimated cost of construction.**

Class B Permit*	\$500 plus \$3,500 Professional Review Escrow**
Class B Permit submitted without Land Development Application	

Fee in-lieu-of installing stormwater management facilities. The fee shall be calculated in accordance with Section 140B-13.C.

Amendment to permit after issuance	\$100.00
Fee to use Township Engineer	Township rate per hour plus 10% Administrative charge
Pool Demolition/Grading/Flood Plain	\$200.00 each permit

Professional Review Escrow: These funds are collected by the Township and are used to pay fees associated with professional services provided by Township consultants (engineering fees, legal fees, etc.) The escrow fee is held by the Township and unused fees are returned to the applicant at the request of the applicant after the project review is completed. The balance of the escrow must be maintained at a level equal to 25% of the original escrow at all times.

REFUNDS

Refunds will be paid by check from Upper Merion Township Accounts Payable Dept. in approximately 6-8 weeks of submission. Refund amount will be the Fee paid minus a flat fee of \$100.00. The flat fee includes a staff review fee as well as a \$10 Accounts Payable processing fee.

Stormwater Management Fee:
(This fee is set by the Upper Merion Sanitary & Stormwater Authority)

The stormwater feel shall be assessed on all developed parcels in Upper Merion Township containing impervious surface equal to or greater than 500 SF. The billing unit for all parcels is the Equivalent Residential Unit (ERU), which has been determined by statistical analysis to be 3,075 SF.

ERU Rate:	\$5.17/Month
Non-Single-Family Residential Parcel	Rate multiplied by number of ERUs, Billed Quarterly
Single-Family Residential Parcel	1 ERU, Billed Semiannually

CHAPTER 145**SUBDIVISION/DEVELOPMENT PLAN FILING FEES****Residential Subdivision or Land Development**

<u>Application Fee</u>			<u>Professional Review Escrow*</u>	
Lots/Units	Base Fee	Plus per lot/unit	Base	Plus per Lot/Unit
1 – 99	\$1,000.00	\$200.00	\$3,000.00	\$100.00
100+	\$2,000.00	\$100.00	\$5,000.00	\$ 75.00
Lot line revision		\$750	\$1,500	

Non-Residential Subdivision (No Additional Development)

<u>Application Fee</u>	<u>Professional Review Escrow*</u>
\$2,000.00	\$4,000.00

Non-Residential Land Development

<u>Application Fee</u>		<u>Professional Review Escrow*</u>		
	Base Fee	Plus per 1,000 SF	Base	Plus per 1,000 SF
Up to				
10,000SF	\$1,500.00		\$7,000.00	
50,000SF	\$1,000.00	\$100.00	\$4,000.00	\$250.00
50,000SF+	\$2,000.00	\$ 75.00	\$5,000.00	\$150.00

Plan Amendments

<u>Application Fee</u>	<u>Professional Review Escrow*</u>
\$1,000.00	\$3,000.00

Professional Review Escrow: These funds are collected by the Township and are used to pay fees associated with professional services provided by Township consultants (engineering fees, legal fees, etc.) The escrow fee is held by the Township and unused fees are returned to the applicant at the request of the applicant after the project review is completed. The maximum escrow amount required at the time of plan submission shall be \$35,000.00. If a depleted escrow balance is reached, funds will be replenished at a level equal to 50% of the original escrow.

Large Format Copies & Scans

Photocopy (hard copy)	Smaller than 24x36	\$ 5.00
	24 x 36	\$ 6.00
	Larger than 24 x 36	\$ 6.00 plus \$0.50 per additional SF
Scan to E-mail:	Any size	\$ 4.00 per sheet
Scan to CD:	Any size	\$ 4.00 per sheet Plus \$2 per CD

GIS Products * Subject to Request for Data Release Form

GIS Shapefiles to Email	\$30.00 per file
GIS Shapefiles to CD	\$30.00 per file + \$2 per CD
Aerial Photo to CD	\$8.00 per photo + \$2 per CD
CAD file to Email	\$20.00 per file
CAD File to CD	\$20.00 per file + \$2 per CD
Entire Township CAD	\$250.00

Official Zoning Map (Large)	\$ 25.00
Official Zoning Map (Small)	\$ 7.00
Official Street Map	\$15.00

FEES IN LIEU OF DEDICATION OF OPEN SPACE:

Residential	\$2,000 per dwelling unit
Commercial	\$0.20 per square foot

CHAPTER 149

TAXATION

Article 1, Amusement Tax

Temporary Permit:	\$ 75
Annual Permit:	\$150
Duplicate Permit:	\$ 25

Article III – Local Municipal Services Tax – LST rate \$ 52

Article IV – 511 Licenses & Tax Returns

Duplicate Registration Certificate	\$ 25
Request copy of any 511 Returns and/or Applications	\$ 35

Article V – Itinerant Merchant Business Privilege Tax & Licensing

Tax/Licensing Fee: Merchants participating in shows/exhibits
 With less than 50 individual merchants/vendors
 (\$30 per individual merchant/vendor/promoter) \$ 30

Tax/Licensing Fee: Merchants participating in shows/exhibits
 With greater than 50 individual merchants/vendors,
 But less than 100 \$ 40
 (\$40 per individual merchant/vendor/promoter)

Tax/Licensing Fee: Merchants participating in shows/exhibits
 With 100 or greater individual merchants/vendors \$ 50
 (\$50 per individual merchant/vendor/promoter)

CHAPTER 153 - TREES AND SHRUBBERY

Aerial Spraying Permit \$ 60

CHAPTER 165 ZONING

ZONING HEARING BOARD

For each Appeal, Application for a Special Exception of Variance, Residential Application:	\$ 250
All Other: Non-Residential/Commercial	\$1,500
Professional Review Escrow	\$2,500 *

****Professional Review Escrow***

These funds are collected by the Township and used to pay fees associated with professional services provided by Township Consultants (engineering, legal etc.) particularly for the review of steep slopes and flood plain matters Fees are held by the Township and unused fees are returned to the applicant at the request of the applicant when the project review is completed. The balance of the escrow must be maintained at a level equal to 25% of the original escrow at all times.

PLANNING: Comprehensive Plan Amendment \$1000

Each Written Certified Statement of Compliance to Code: \$ 100

BOARD OF SUPERVISORS

For each Application for a change or Ordinance amendment: \$3,000

For each Curative Amendment:	\$5,000
For Conditional Use	
Residential Uses	\$750
All other uses	\$1000

Professional Review Escrow: \$3,000

Professional Review Escrow: These funds are collected by the Township and are used to pay fees associated with professional services provided by Township Consultants (engineering fees, legal fees, etc.) The escrow fee is held by the Township and unused fees are returned to the applicant at the request of the applicant after the project review is completed. The balance of the escrow must be maintained at a level equal to 25% of the original escrow at all times.

SIGN PERMITS

Ground Sign	\$150
Wall Signs	\$150
Temporary Sign or device used for openings, special sales, product introduction, anniversaries, or relocations:	\$100
Temporary Signs set forth in 165-169D Community Event/Directional:	\$20
Relocating/Refacing Existing Signs for which a permit has been issued	\$75
Zoning Permit (to review application for Zoning Compliance when Building Permit not required.	\$125
Each Written Certified Statement of Compliance with Zoning Code:	\$300
Each Written Statement for Use and Occupancy requirement resale single family dwelling use.	\$100
Temporary Use Permits: (To allow for processing, review and inspection of premises)	\$150 plus \$25 ea/mo
Other fees required in the Administration of Chapter 165, Zoning. In accordance with a schedule to be adopted from time to time by Resolution of the Board of Supervisors	

PROPERTY MAINTENANCE APPEALS BOARD

Minimum appeal fee (cover costs of administration) Any additional costs will be paid by the applicant.	\$500
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MISCELLANEOUS FEES - CHAPTER 173

AUDIO / VIDEO / DVD COPIES All copies must be paid for in full in advance.

DVD or Blu-ray Copies	\$25.00 per disc
Audio Copies on CD	\$25.00 per disc

VIDEO PRODUCTION EQUIPMENT USAGE

The use of Upper Merion Township’s television and video equipment and staff is restricted to event(s) of a non-profit/non-commercial organizations and civic associations only subject to the following conditions:

1. All Equipment is supplied ONLY WITH UMGA-TV Operator(s).
All equipment & operators must be prescheduled and “as available”.

2. All rentals must be approved by the Township/ Manager, and/or the Board of Supervisors.
3. The Government Access Channel is operated in accordance with the Board of Supervisors. Priority is given to Government productions.

Rates for the use of Township television equipment will be as follows:

- | | |
|--|-----------------------|
| 1. Setup and breakdown per event | \$50 |
| 2. Staffing cost per hour (portal to portal) | \$50 per staff member |

RETURN CHECK FEE: \$35

USE OF TOWNSHIP FACILITIES:

<u>Room Name</u>	<u>Per Use Fee (Twp. Based)</u>	<u>Per Use Fee – 1.5x (Outside Township Based)</u>
Freedom Hall	\$ 200	\$ 300
Henderson Room	\$ 125	\$ 200
Valley Forge Room	\$ 125	\$ 200
Atrium & Administration Conf. Rm	\$ 70	\$ 100
Lower Level Lobby	\$ 60	\$ 85

"Per Use" Fee is based on a minimum of four (4) hours.

Category A: Township Based/Non-Profit: Homeowner's Assns., = One Use Free

Category B: Township Based/Non-Profit: First Use = No Fee. Additional Uses = Pay the Fee as calculated for room assigned.

Category C: Outside Township Based/Non-Profit: Pay fee as listed above

No use of township facilities on Saturday and/or Sunday

24-Hour Notice Cancellation Fee = \$25.00

No Notice Cancellation Fee = Full Fee for Room Assigned

Homeowner's Associations: One (1) Use per year = Free
Additional Uses = Pay Fee for Room Assigned

Governmental Agencies/Charitable Organizations:

No Fee = Township is a member; Agency/Organization provides services to residents; provides training to Township Employees.

Township Sponsored Programs/Registration Fee Paid: Fee is calculated based on the number of uses for a particular program. Fee will then be included in the activity/registration fee being charged for the program.

PARKS AND RECREATION:

<u>Softball/Baseball/Soccer Fields</u>	<u>Resident</u>	<u>Non-Resident/Businesses</u>
One game (2 hours)	\$30	\$75
Season (1 game/week-10 weeks)	\$190	\$300
Season (2 games/week-10 weeks)	\$380	\$600
Lights (all fields)	\$25/hour	\$25/hour

Pavilion/Picnic Park Rental (based on 3 hrs)

	<u>0-50 people</u>	<u>Over 50 people</u>	<u>Per Hr. over 3</u>
Resident	\$50	\$100	\$40
Non-Resident	\$100	\$150	\$50
Businesses	\$100	\$150	\$50

** All uses require a security deposit of \$200.

Security Deposit Refunded if:

- No excessive litter/trash/food left behind.
- No damage to structures, facilities etc.
- Observance of all Park Ordinances (rules posted at all parks).

Tennis and Basketball Courts (based on 2 hours)

Resident \$25
Non-Residents/Businesses \$50

<u>Community Center Rental</u>	<u>Resident</u>	<u>Non-resident</u>	<u>Corporate</u>
Gymnasium - Small Court	\$60	\$75	\$90
Gymnasium -Large court	\$90	\$105	\$135
Multi-Purpose Court	\$70	\$85	\$105
Volleyball Court	\$70	\$85	\$105
Conference Room	\$30	\$45	\$45
Full-Classroom	\$50	\$65	\$75
Half-Classroom	\$25	\$40	\$40
Large Group Exercise Room	\$60	\$75	\$90
Cooking Studio	\$80	\$95	\$120
Art Room	\$50	\$65	\$75
Music Room #1 (no piano)	\$20	\$35	\$35
Music Room #2 (with Piano)	\$30	\$45	\$45

<u>Pool Rental</u>	<u>Resident</u>	<u>Non-Resident</u>
Camp Groups - per camper	\$5	\$8
Groups-max, 50 people (3 hour) 12pm-3pm or 4pm-7pm	\$200	\$250
Lane Rental - 1 lane/hour	\$20	\$25
Lane Rental - 2 lanes/hour	\$40	\$50
Lane Rental - 3 lanes/hour	\$60	\$75
Lane Rental - 4 lanes/hour	\$80	\$100
Lane Rental - full pool/hour	\$100	\$125
After Hours - max: 50 people	\$300	\$350

Refund/Credit Policy: If an activity is cancelled, a full refund will be issued. If you withdraw from an activity, choice of full credit or refund less \$10.00 handling fee. All refunds and credits will be prorated using weekly or per class rate. All refunds will be issued within 30-60 days. Credits can be applied towards future Park & Recreation activities.

Non-Residents: If a program is \$50 or less, there is an additional \$10 charge on the fee; if the program is \$50 or more, the additional charge will be \$15.

UPPER MERION TOWNSHIP LIBRARY:

Lost Library Cards \$3.00/adult card; \$1.00/children's card

Late Charges:

Museum passes & Wifi Hotspots \$5 per day/ max. \$85 per item

Misc:

Processing Fee \$4 per lost/damaged/paid for item
Temporary Resident Fee \$25 for 3-month card (\$20 refunded at end of period after all materials are returned.)
Non-resident Fee \$65/year
Printer/Copier Fees 8.5 x11 - \$.15 for B&W, \$.25 for color
8.5 x14 - \$.30 for B&W, \$.50 for color
Test Proctoring \$10/test
Notary \$5 donation per document
Passport Processing \$35 execution fee & application fee based

UPPER MERION FARMERS MARKET

The market fee includes one parking space for a vehicle and a display space totaling no greater than the width of two or three parking spaces, dependent upon your choice. Full and partial season vendor fees must be paid in full with a check – split/deposit payment is no longer permitted. Please make checks payable to: **Upper Merion Township**

Full Season Vendor (28 weeks)	2 Parking Spaces	3 Parking Spaces
Paid before May 1, 2019 No Electric	\$350.00	\$435.00
Paid before May 1, 2019 With Electric	\$495.00	\$575.00
Paid after May 1, 2019 No Electric	\$575.00	\$660.00
Paid after May 1, 2019 With electric	\$715.00	\$795.00
Partial Season Vendor (14 weeks)	2 Parking Spaces	3 Parking Spaces
Paid before May 1, 2019 No Electric	\$175.00	\$217.00
Paid before May 1, 2019 With Electric	\$247.00	\$287.00
Paid after May 1, 2019 No Electric	\$287.00	\$330.00
Paid after May 1, 2019 With electric	\$357.00	\$397.00
Weekly Vendor (invoiced on Fridays)	2 Parking Spaces	3 Parking Spaces
No Electric	\$20.00	\$25.00
With Electric	\$25.00	\$30.00

Weekly vendors must supply a calendar of dates that they will attend for approval by the UMFM manager and possibly the UMFM Advisory Board. Weekly fees will be collected via an emailed invoice – invoices will be sent out the day before (Friday) the Saturday you are participating in the market. Invoices must be paid by the end of the market (1:00PM) on the Saturday you are participating in the market. You may use cash, credit/debit card, or check to pay your invoice.

<u>UPPER MERION TOWNSHIP PUBLIC SAFETY DEPARTMENT:</u>	FEE
Disposition Letter/Good Conduct Letter	\$ 30
Statistical Reports	\$ 30 per hr.
Copies of Police Reports (No Photographs)	
State Accident Report	\$ 15
All Other Reports	\$ 15
Photographs	\$10 per photo
Digital Photos – On Disk	\$200.00 maximum
Fingerprints Township Residents - First Card	\$ 15
Fingerprints Non-resident – First Card	\$ 30
Fingerprints Corporation/Business (Township) - First Card	\$ 15
Each additional Card	\$ 5

Alarm Permits - Burglar, Holdup, Fire etc.	Residential	\$ 50
	Business	\$ 100
Trucks Weighed		\$ 25
Vendor License (Includes I.D. Card with Photo) – Quarterly		\$100
Vendor Permit (Replacement I.D. Card)		\$ 15

Administrative Towing Fee: To be paid by the contractor to the Township for each vehicle towed as a result of a police incident report. Contactor shall collect said fee from the vehicle owner or representative of vehicle owner. \$ 25

Crime Victim Right of Access Requests (Act 134 of 2022)

Initial Processing Fee		\$250
Electronic Storage Devices such as DVDs, flash drives, and External hard drives		Cost
Retrieval		\$6.25/fifteen min.
Redactions		\$6.25/fifteen min.
Photocopying		\$0.25/page (b&w)
		\$0.50/page (color)
Legal Work		\$17.50/fifteen min.
Postage		Cost

Police Recordings Requests (Act 22 of 2017)

Audio Recordings	\$300
Video Recordings	\$300

RESIDENTIAL RAMBLER:

\$2 for one ride or \$10 for a ten-trip ticket. Tickets can be purchased on the bus.
 Free for Senior Citizens with a Septa Pass
 \$0.50 for students 7-17 years of age
 Free for children under the age of 7 when accompanied by an adult

FIRE AND EMS DEPARTMENT

I. Fire Prevention Inspection and Permit Fees

A. Residential Rental Housing Registration and Inspection Program Fees

1. Regulated Rental Unit Application Fee \$85.00 per unit
(Fees shall include the initial inspection and one-re-inspection)
2. Second Re-inspection and all additional inspections \$100.00 per unit
3. Application to the Board of Appeals in association \$500.00
With the Residential Rental Housing Registration and Inspection Program

B. Apartment, Hotel and Motel Building Annual Inspection Program Fees

1. Annual inspection is based on the square footage of inspected building

Square Feet	Fire Prevention Fee
1 to 3,500	\$45.00
3,501 to 12,000	\$85.00
12,001 to 36,000	\$110.00
36,001 to 50,000	\$135.00

50,001 to 100,000	\$210.00
100,001 or more	\$310.00

- Fees for follow-up inspection service fees for violations that are not made in the required time frames?

First Follow-up Inspection	No Cost
Second and all other follow up inspections	\$100.00

- Application to the Board of Appeals in association with the Apartment, Hotel and Motel Annual Inspection Program \$500.00

C. Commercial Building Annual Inspection Program Fees

- Initial license and filing (flat across the board at the time the business opens – after U & O is issued and before the first fire prevention inspection). \$25.00
- Annual inspections based on the square footage of inspected building.

Square Feet	Fire Prevention Fee
1 to 500	\$75.00
501 to 1,200	\$100.00
1,201 to 3,000	\$250.00
3,001 to 5,000	\$350.00
5,001 to 12,000	\$500.00
12,001 to 24,000	\$600.00
24,001 to 48,000	\$750.00
48,001 to 60,000	\$900.00
60,001 to 75,000	\$1,100.00
75,001 to 100,000	\$1,500.00
100,001 or more	\$2,000.00

- Fees for follow-up inspection service fees for violations that are not made in the required time frames?

First Follow-up Inspection	No Cost
Second Follow-Up Inspection	\$500.00
Third Follow-Up Inspection	\$1,000.00
Fourth Follow-up Inspection	Notice of Violation – Legal process

- Application to the Board of Appeals in association with the Commercial Annual Inspection Program \$500.00

D. Fire Prevention Permit Fees

- All general fire prevention activity permits; such as, blasting, except quarrying with state permit, etc. \$40.00
- Firework display events. \$40.00
- Each gasoline fuel pump or similar apparatus. \$21.00

4. Each storage tank with capacity over 125 gallons for the purpose of storing volatile, corrosive, toxic, and other dangerous substances.	\$40.00 min or 3% of estimated install cost
5. Each pressurized storage tank with capacity over 125 gallons	\$40.00 min or 3% of estimated install cost
6. All other storage tanks with capacity over 125 gallons	\$40.00 min or 3% of estimated install cost
7. Fire Suppression and Fire Detection System Installation.	
a) Estimated cost of installation not exceeding \$1,000.	\$40.00
b) Each additional \$1,000 cost or fraction thereof.	\$30.00
E. Fire Investigation Report Fee	
1. Fire investigation reports.	\$40.00
II. Township Ambulance Emergency Medical Services Fees (Resolution No. 2019-20)	
A. Basic Life Support Treatment Only	\$150.00
B. Basic Life Support Non-Emergency Transport	\$1,375.00
C. Basic Life Support Emergency Transport	\$1,375.00
D. Advance Life Support Treatment Only	\$300.00
E. Advance Life Support Non-Emergency Transport	\$1,575.00
F. Advance Life Support Emergency Level I Transport	\$1,575.00
G. Advance Life Support Emergency Level I Transport	\$1,675.00
H. Mileage from patient's location to the hospital	\$13.00 per mile
I. Annual Subscription User Fee – Businesses with 1 to 25 employees	\$200.00
J. Annual Subscription User Fee – Businesses with 26 to 50 employees	\$300.00
K. Annual Subscription User Fee – Businesses with 51 to 100 employees	\$400.00
L. Annual Subscription User Fee – Businesses with 101 to more employees	\$500.00
M. Annual Subscription User Fee – Family Plan	\$125.00
N. Annual Subscription User Fee – Individual Plan	\$75.00
O. Annual Subscription User Fee – Senior Family Plan(60+)	\$75.00
P. Annual Subscription User Fee – Senior Individual Plan(60+)	\$50.00
III. Township Fire Department Fees (Reserved for Future Consideration)	

ACCOUNTS RECEIVABLE – TOWNSHIP PERSONNEL AND EQUIPMENT

SUPERVISION FEE: \$100/Hour

LABOR FEE: Includes Admin Costs, Payroll, Taxes & Benefits \$75/Hour

EQUIPMENT:

Backhoe	\$65/Hour
Street Sweeper	\$100/Hour
Case Loader	\$85/Hour
Case Crawler	\$75/Hour
Roadside Maintainer	\$70/Hour

Pickup Truck	\$55/Hour
Small Truck (2 -1/2 Ton Dump)	\$55/Hour
6-Wheel Dump Truck – 8 Ton	\$80/Hour
10-Wheel Dump Truck – 16 Ton	\$100/Hour
Bucket Truck	\$80/Hour
Roller	\$55/Hour
Air Compressor	\$30/Hour
Sewer Jet	\$100/Hour
Sewer Jet/Vac	\$100/Hour
TV Truck	\$100/Hour
Tractor and Mower	\$60/Hour
Brush Saw	\$35/Hour
Weed Wacker	\$25/Hour

SIGNS: All signs and poles are charged at market value based on current pricing from vendors of UMT plus an additional 10% administrative fee.

ACCOUNTS RECEIVABLE – DELINQUENT ACCOUNT CHARGES

Late Charges: 2% per month on balance
Collection Fees: Solicitor Fees, Filing Fees & Court Costs charged
To all delinquent accounts based on current attorney rates.

ACCOUNTS RECEIVABLE – MEDICAL HEALTH INSURANCE COVERAGE

Late Fee: \$30 after 10 days
Interest Charges: 1% per month after 30 days

RIGHT TO KNOW - RELEASE OF DOCUMENTS/MATERIALS

Copies of Media - Video on DVD or Audio on CD	\$2.00 per disc
Copies of documents/materials (Black & White)	\$.25 for per page of copy*
11" x 17" Copies	\$.75 for per page of copy*
Faxes	\$1.00 per fax*
Write to CD (pdf)	\$.20 per page Plus CD cost
Blueprints/Plans: 24 x 36	\$6.00 per sheet
Larger than 24 x 36	\$6.00 plus per sheet
	\$.50 per additional SF
Scan to E-mail: Any size	\$4.00 per sheet
Scan to CD: Any size	\$.00 per sheet - Plus CD cost
Costs for Plans	Normal Charges of Township Vendor
Certification	\$5.00 per document
Postage	Actual Cost

- This rate will be adjusted, as necessary, to reflect the increase in copier operating costs to produce a page of copy.

FEES AS PER STATE LAW 53, SUBSECTION 4471, CHAPTER 19, ARTICLE III - CLOSING-OUT, DAMAGED GOODS, AND DEFUNCT BUSINESS SALES

First Application: License Fee - 30 days \$ 50
Renewal License Fee - 30 days maximum \$100
Administration Fee \$100

Subsequent Applications: Pay fees as stated above.

HIGHWAY/TRAFFIC CAPITAL IMPROVEMENT ASSESSMENT - ORDINANCE NO. 2014-835 (This fee is set by the Upper Merion Transportation Authority as amended from time to time)

A Transportation Impact Fee is imposed upon new subdivision and new development, as defined by Act 209, for the purpose of funding off-site public transportation improvements as authorized by Act 209. The impact fees are due and payable to the Transportation Authority at the time of issuance of a building permit(s). **Per-Peak-Hour-Trip Fee \$3,623.38**

HIGHWAY OCCUPANCY PERMITS

Permits required for construction in Township and State Road Rights-of-Way as per Fee Schedule in accordance with Act No. 23 approved March 1, 1974 P.L. Second Class Townships shall access permit fees for utility facilities, driveways, sewer, curb cuts, storm sewer, etc. as per PENNDOT Fee Schedule.

GENERAL PERMIT FEES

PERMIT ISSUANCE FEES.

Issuance Fees are used to defray costs incurred by the Department in reviewing and processing the application and plan, including the preliminary review of the site location identified in the application and issuing and processing the permit.

Application Fee * - No expiration (Application Fee is in addition to any inspection fees listed below.)	\$50
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Inspection Fees:

Driveways: minimum use	\$25
low volume	\$55
medium volume	\$72
high volume	\$90
Other (curb, bank removal, sidewalk and curb)	\$25
Supplement Fee	\$10
Emergency Permit Card (each card)	\$10

Underground facilities (for example, pipelines, buried cable with pedestals, conduit, manholes, headwall, inlet and grate). This fee is calculated on the total each 100 feet increment.

Opening in pavement	\$40
Opening in shoulder	\$20
Opening outside pavement and shoulder	

Surface openings less than 36 square feet (service connections performed independently of underground facility installation pipeline repairs)

Opening in pavement	\$30
Opening in shoulder	\$15
Opening outside pavement/shoulder	\$10

If opening occupies two or more areas simultaneously, charge higher fee

Aboveground facilities:

poles, guys and/or anchors installed independently (Up to 10 physically connected facilities)	\$20
Additional connected facilities (each)	\$ 2
Seismograph - Vibroseis method - First mile	\$50
Each additional mile or fraction thereof	\$ 5
Non-emergency test holes in pavement or shoulder	\$ 5
Other	\$20

APPLICATION FOR LIQUOR LICENSE TRANSFER HEARING	\$1,500.00
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EXEMPTIONS

Permit Issuance Fees and General Permit Inspection Fees are not payable by any of the following:

- (1) The Commonwealth.
- (2) Political subdivisions of the Commonwealth.
- (3) Governmental authorities organized under the laws of this Commonwealth.
- (4) The Federal Government.
- (5) Utility Facility Owners for:
 - a. Installation or maintenance of highway lighting at the request of the Department or political subdivisions.
 - b. Replacement or renewal of facilities prior to a Department maintenance project after notice.
 - c. The removal of poles and attached appurtenances.
 - d. Facilities moved at request of Department.
 - e. Reconstructing or maintaining facilities in private status.

DISCOUNTS

Permit fee discounts are available for the following:

1. New buildings or additions that are Energy Star® or LEEDS Certified shall be eligible for a 10% discount on construction permit fees.

ADDITIONAL INSPECTION FEES

Additional application fees
Additional inspection fees
Charge calculation
Invoices

Political subdivisions and governmental authorities ARE NOT EXEMPT when placing a facility longitudinally within more than 100 total feet of pavement. In that case, the application and inspection fees for pavement openings will be charged under subsections a, b, and d.

The Township will estimate additional amount of salary overhead, and expenses and prepare a reimbursement agreement for execution by applicant. Review of application will commence upon effective date of agreement.

If the Township determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more persons to inspect the permitted work on a more than spot basis, the permit will so indicate and the permittee shall be charged for additional salary, overhead and expenses incurred by the Township for inspection.

TAX COLLECTOR FEES

Returned Check Fee	\$25.00
Tax Certification	\$20.00
Duplicate Bill	\$5.00 (No charge for Township residents)
Receipt	No Charge

REFUNDS

The Township will refund the General Permit Inspection Fees on unused permits. In order to be eligible to receive such a refund, the permittee shall deliver the request with the permittee's copy of the permit to the issuing district's permit office on or before the original permit's expiration date.

- (1) A refund-processing fee will be deducted from the General Permit Inspection Fees \$ 10
- (2) The permit issuance fee is not refundable on unused permits.

The applicant shall pay for notary and recording costs if it is determined by the Township that the permit shall be recorded in the county office of the Recorder of Deeds.

RESOLVED this 21st day of March, 2024, by the Board of Supervisors of Upper Merion Township.

ATTEST:

UPPER MERION TOWNSHIP
BOARD OF SUPERVISORS

Anthony Hamaday
Township Manager

Tina Garzillo
Chairperson