

UPPER MERION TOWNSHIP BOARD OF SUPERVISORS  
BUSINESS MEETING  
JANUARY 9, 2025

The Board of Supervisors of Upper Merion Township met for a Business Meeting on Thursday, January 9, 2025, in Freedom Hall, in the Township Building in King of Prussia. The meeting was called to order at 7:05 p.m., followed by a pledge to the flag.

ROLL CALL:

Supervisors present were: Greg Philips, Bill Jenaway, Tina Garzillo, Carole Kenney and Greg Waks. Also, present was Anthony Hamaday, Township Manager; Amanda Lafty, Asst. Township Manager; John Walko, Esq. and Kailie Melchior from the Solicitor's Office.

CHAIRPERSON'S COMMENTS:

Chairperson Garzillo announced that there was an Executive Session prior to tonight's meeting to discuss legal and real estate matters. In addition, following this meeting the Board will attend another Executive Session.

Chairperson Garzillo mentioned during the Executive Session they spoke about the Upper Merion Foundation which is non-profit entity that serves people of need in our community. She said if anyone would like more information about the Foundation they can go to Upper Merion's website or if you're a subscriber to the Township's e-newsletter you can read all the information and happening going on in Upper Merion. Also, if you want to help some of your fellow neighbors in the community the Township accepts donations and sponsorships to the Foundation. So, if you work for a corporation that's looking for ways to use some funding they can provide donations to the Foundation. The Foundation is a wonderful organization the Township has to offer residents in need. It provides energy assistance for residents who can't pay their complete bill or educational support for students who have financial concerns like buying a laptop or things they might need for their schoolwork. So, if anyone is in the position to donate monetarily it's graciously appreciated.

CITIZEN BOARD VACANCIES:

Chairperson Garzillo gave an update on current vacancies on the Upper Merion Citizen Boards.

Economic & Comm Dev Committee	- 2 Vacancies
Farmers Market (Young Adult)	- 1 Vacancy
Human Relations Commission	- 1 (Alternates)
Media Advisory Board	- 1 Vacancy
Property Maintenance UCC Board	- 1 Vacancy (Alternate)
Public Safety Board	- 1 Vacancy
Public Safety Board (Young Adult)	- 1 Vacancy
Upper Merion Foundation Sub-Committee	- 1 Vacancy

- Upper Merion Historical Commission - 3 Vacancies
- UM Historical Comm. (Young Adult) - 1 Vacancy
- Zoning Hearing Board - 1 Vacancy (Alternate)

Public Comments: None

NEW BUSINESS:

A. SWEARING-IN OF FIREFIGHTER/EMT ANDREW PAVILLARD by Judge James Gallagher:

Chief James Johnson of Fire & EMS introduced Andrew Pavillard who served six (6) years as a career Firefighter/EMT in York County, Virginia. He graduated from Hampton Road Regional Fire Academy and began his fire service career in Montgomery County, PA. He served 11 years with the Trapp Volunteer Fire Company and holds a bachelor's degree in criminal justice from Pensacola Christian Academy.

Andrew has strong roots in Montgomery County and is looking forward to moving back to this area so he can raise his family. Next, he was sworn-in by Magisterial District Judge James Gallagher, then Andrew's wife Amber pinned on his badge.

B. CONSENT AGENDA re:

1. Resignation of Shelia Lessin from the Community Center Complex Advisory Board.
2. Citizen Board Appointments:
  - a. Media Communications Advisory Board.
  - b. Community Center Complex Advisory Board.
3. Park Maintenance Trailer: Authorization to purchase a Car Mate Trailer in the amount of \$13,948.09 from TP Trailers, Inc. of Limerick, Pennsylvania (COSTARS Contract #025-E22-470), as recommended by the Director of Public Works.
4. Upper Merion Township Building HVAC Services: Approval of the BAS, Boiler, and Cooling Tower Preventative Maintenance Agreements with West Chester Mechanical Contractors, Inc. of Aston, Pennsylvania (COSTARS) Vendor No. 205023), as recommended by the Director of Public Works.
5. Upper Merion Township Cleaning Services: Approval of a One-Year Service Agreement with Wallace Services of Norristown, Pennsylvania (COSTARS Vendor No. 379518), as recommended by the Director of Public Works.
6. Upper Merion Township Electrical Services: Approval of One-Year Service Agreement with US Solutions of Quakertown, Pennsylvania (COSTARS Vendor No. 525305) at the proposed labor rates, as recommended by the Director of Public Works.

7. Capital Equipment Lease/Purchase – Authorization to lease/purchase the following vehicles and Capital Equipment through any state/Costars contract or Government Leasing Program:
  - a. Public Safety – Unit #2 Chevy Blazer, Unit #21 Ford Interceptor, Unit #51 Chevy Tahoe
8. Public Safety Equipment Lease Agreement – Flex Financial/Stryker Sales. Approval of a five (5) year master lease agree with Flex Financial/Stryker Sales for the lease and service plan for Fire & EMS medical equipment identified in the lease agreement at an annual cost of \$336,800.
9. Abrams PS Pump Replacement: Approval of the replacement of three dry-pit pumps and one flood pump in the amount of \$773,720.00 from Kappe Associates, Inc. of Frederick, Maryland (COSTARS Vendor No. 165812), as recommended by the Director of Public Works.
10. Budget Transfer: \$30,000.00 from 01-436-1400 Salary/Wages to 01-436-3730 Building Maintenance to fund additional facility maintenance activities in the Township Building.
11. Neuman & Associates Consulting Agreement – Approval of a six (6) month agreement (1/2025-6/2025) with Neuman & Associates for consulting services related to multi-purpose sports and entertainment facilities in the Township in accordance with the terms outlined in the letter of agreement.

Board Comments:

Supervisor Philips said the reason there are now vendor numbers used for each contract that was mentioned above in the Consent Agenda is so Upper Merion Township can take advantage of the savings in which the Pennsylvania Department of General Services has. This PA Department bids each one of these contracts for an hourly rate and a set costs so the Township can save on cost by using this program.

Supervisor Waks thanked Ms. Shelia Lessin for her service on the Community Complex Advisory Board and welcomed Ms. Melissa Adams. He also thanked Mr. Chris Levy who is the Chair of that Board for spending time to recruit a replacement so there wouldn't be a vacancy.

Board Action:

It was moved by Supervisor Philips, seconded by Supervisor Kenney, all voting "Aye" to approve the Consent Agenda as presented. None opposed. Motion approved 5-0.

- C. CONSIDERATION OF THE BOARD'S PRIOR ACTION AUTHORIZING THE TOWNSHIP SOLICITOR TO ATTEND THE SCHEDULED HEARING AND OPPOSE THE ZHB APPLICATION OF DDRTC OVERLOOK AT KING OF PRUSSIA FOR A PARKING VARIANCE RELATED TO A PROPOSED DAVE & BUSTER'S RESTAURANT/ENTERTAINMENT VENUE AT THE OVERLOOK AT KING OF PRUSSIA CENTER, 310 GODDARD BOULEVARD.

Public Comments: None

Board Comments:

Vice-chair Jenaway and Supervisor Philips both agree not to send the Township Solicitor to the Zoning Board Hearing in opposition. Mr. Walko said the Zoning Board should make the decision since they are their on entity and feel that the BOS shouldn't lobby for a particular outcome. Mr. Walko also mentioned if the Zoning Board does approve the application the Board of Supervisors can impose any conditions to be meant before their final approval.

Board Action:

It was moved by Supervisor Waks, seconded by Vice-Chair Jenaway, all voting "Aye" change their prior consideration and not to send the Solicitor to the Zoning Hearing Board . None opposed. Motion approved 5-0.

ACCOUNTS PAYABLE & PAYROLL:

Board Comments:

Vice-chair Jenaway suggest that the Board adds a condition to resolve some identified discrepancies before paying the final Remington & Vernick Engineers' invoice. Since Remington & Vernick are no longer the Township's Engineers the Township needs to get resolution for what is outstanding. Mr. Hamaday said they have to settle all money held in escrow from developers that Remington & Vernick were involved with then he can release the escrow reimbursements.

Board Action:

It was moved by Supervisor Waks, seconded by Supervisor Kenney, all voting "Aye" to approve the Accounts Payables for invoices processed from December 5, 2024 to January 2, 2025 (but holding Remington's check until all escrow reimbursements are completed) and Payrolls dated December 6<sup>th</sup> and 20<sup>th</sup> of 2024 for a total of \$4,700,435.50. None opposed. Motion approved 5-0.

ADDITIONAL BUSINESS:

Supervisor Philips mentioned due to the extreme cold weather if a resident needs help to pay their heating bill etc., there are programs that can help you pay your bills. He said to go to the PA Public Utility Commission's Utility Assistance website at [puc.pa.gov](http://puc.pa.gov). He also wanted to share his heart felt thoughts and prayers to all the folks in California who have been displaced.

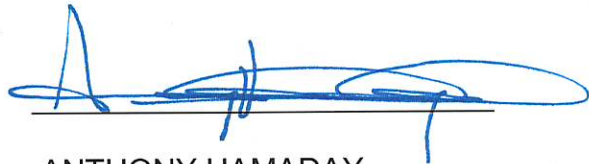
Vice-chair Jenaway also mentioned the cold weather and asked if you have neighbors that are ill or elderly to please check on them on a regular basis. Then he said that PennDOT will begin working on Rt. 202 regarding the sinkhole issues between Henderson Road and Saulin Blvd. They will start work Monday, January 13<sup>th</sup> with rotating lane closures and you can go to their website for more information.

Supervisor Waks reminded everyone that the BCA application deadline is March 31<sup>st</sup>. So, if you are a Junior or Senior in high school and reside in Upper Merion Township you are eligible for a scholarship or an organization that provides services to Upper Merion residents you are eligible to apply for a grant.

Public Comments: None

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Supervisor Philips, seconded by Vice-Chair Jenaway , all voting "Aye" to adjourn the meeting at 7:30 pm. None opposed. Motion approved 5-0.



ANTHONY HAMADAY  
TOWNSHIP MANAGER

lr  
Minutes Approved:  
Minutes Entered:

