

**UPPER MERION TOWNSHIP**



**APPLICATION FOR APPOINTMENT TO CITIZEN BOARD, COMMISSION, COMMITTEE, AUTHORITY, TASK FORCE AND QUASI-JUDICIAL BOARD**

The information contained on this form is for the use of the Board of Supervisors in order to fill vacancies on Township citizen boards, commissions, authorities, task forces, and/or quasi-judicial boards.

Application forms may be submitted at any time during the year; however, they will be purged on March 31<sup>st</sup> of each year. If you have not been appointed during the preceding year, and still desire appointment, please resubmit an updated application form or advise in writing that the initial form is still useable.

(Please type or print)

Board, Commission, Committee, Authority, Task Force or Quasi-Judicial Board to which appointment is

Desired: \_\_\_\_\_

Name: \_\_\_\_\_ E-Mail: \_\_\_\_\_  
Cell Phone: (\_\_\_\_) \_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ Zip \_\_\_\_\_

Business: \_\_\_\_\_ E-Mail: \_\_\_\_\_  
Cell Phone: (\_\_\_\_) \_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ Zip \_\_\_\_\_

Date available for appointment: \_\_\_\_\_

Please answer the following: (Use additional sheet(s) if necessary)

**Community Service**

(List boards, commissions, committees, authorities, task forces, and quasi-judicial boards currently serving or having served; offices held and in what townships, boroughs or cities.)

**Employment** – (Title and duties, current and past.)

**Education** – (Include professional or vocational licenses or certificates.)

**Personal**

Have you ever worked for Upper Merion Township? Yes \_\_\_\_\_ No \_\_\_\_\_  
(If yes, please list dates, names of departments, and department supervisors.)

Are you related to any employee or appointee of Upper Merion Township? Yes \_\_\_\_\_ No \_\_\_\_\_  
(If yes, please indicate name and relationship.)

Are you aware that financial disclosure may be required annually? Yes \_\_\_\_\_ No \_\_\_\_\_  
(e.g. sources of income, loans, gifts, investments, interests in real property.)

Rules of law and ethics prohibit members from participating in and voting on matters in which they have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of any Township board to which you seek appointment? Yes \_\_\_\_\_ No \_\_\_\_\_  
(if yes, please indicate any potential conflicts.)

Have there been, or are there now, any personal or business circumstances which might reflect adversely on the propriety of your serving as a member of any Township board to which you might be appointed? Yes \_\_\_\_\_ No \_\_\_\_\_  
(If yes, please explain. Use separate sheet if necessary.)

Are you aware of the time commitment necessary to fulfill the obligations of the Township board to which you seek appointment? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been convicted in any jurisdiction of (a) a felony or (b) a misdemeanor other than a minor traffic violations? Yes \_\_\_\_\_ No \_\_\_\_\_  
(If the answer to either question (a) or question (b) is "yes", please provide the details of each conviction, including the date of conviction, and the court and jurisdiction in which you were convicted. Use a separate sheet if necessary.)  
Upper Merion Township reserves the right to conduct a criminal background check on each applicant. Upper Merion Township may, but will not necessarily, reject an applicant because of a record of a criminal conviction.

Would you consider serving on another Township board other than the one(s) you selected and noted on this application? Yes \_\_\_\_\_ No \_\_\_\_\_



I hereby certify that the information contained in this application is correct to the best of my knowledge.

I hereby certify that I am qualified to hold the position for which this application is made. (Please submit your specific qualifications. Use a separate sheet if necessary.)

Further, I hereby authorize Upper Merion Township to investigate the truthfulness of all I information which I have provided in this application. I understand that my misrepresentation or omission of information requested in this application may be cause for disqualification or removal.

I understand that the Board of Supervisors of Upper Merion Township may suspend or remove from any Township board any member for malfeasance, misfeasance, neglected duty, habitual drunkenness, incompetence or permanent inability to perform official duties.

Further, I understand that the Board of Supervisors of Upper Merion Township may suspend any Township board member who is arrested for a felony or for a misdemeanor related to the duties of appointment or who is indicted or reformed against for the commission of any felony or misdemeanor.

\_\_\_\_\_

Date

Applicant Signature

You are invited to attach additional pages, enclose a copy of your resume, or submit supplemental information which you feel may assist the Board of Supervisors in its evaluation of any application.

**MAIL COMPLETED APPLICATION TO:**

Office of the Township Manager  
Upper Merion Township  
175 West Valley Forge Road  
King of Prussia PA 19406

\_\_\_\_\_

The Board of Supervisors desire to balance the appointment in terms of geographic residence location, ethnicity, gender and age.

The following information is desirable but not required for appointment.

Year of Birth: \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

Ethnicity \_\_\_\_\_

Number of Years a Township resident : \_\_\_\_\_

Interview Date: \_\_\_\_\_ Time: \_\_\_\_\_