

Loan Periods, Fines, & Fees

- 3 days – museum passes
- 1 week – new feature-length DVDs (for up to 6 months) and Wifi Hotspots
- 3 weeks – books, DVDs, magazines, audiobooks on CD, music, Playaways, Launchpads, Views, toys, video games
- 3 weeks – New Books (no renewal, no hold)
- Some references, most recent adult magazine issues, and some special materials do not circulate.
- Please note that items borrowed from other libraries may have a different loan period or fine structure which we are required to honor.

Loan Exceptions

- Children under the age of 18 are not allowed to check out museum passes or wifi hotspots on their accounts.

Returns

- All items can be returned at the Adult Check-Out Desk. Please be sure to hand Wifi Hotspots and Museum Passes to a staff member on duty.
- Toys and board games must be returned inside the library during normal operating hours.
- There is a return box for ALMOST all material located in the front parking lot of the Township Building. The left-hand side labeled “BOOKS” is for all books. The right-hand side labeled “MEDIA” is for DVDs, audiobooks, and other forms of media.

Fines

- The majority of library materials are fine-free. Learn more about what our **fine-free status** means to you as our patron!

Fees

- \$5/day for Museum Passes and Wifi Hotspots

Fees for Lost or Damaged Material

- Retail cost of material
- \$4 processing fee/item
- Fees can be paid by:
 - Visiting the library and paying by cash or check.
 - Pay online by credit card by logging in to your **account** with your library barcode and password. The minimum payment is \$5 and there is a \$1 processing fee in order to provide and maintain this service. Visa, MasterCard, American Express, and Discover cards are all accepted.

Other Fees

- Lost Library Card – \$3/adult card and \$1/child’s card
- Temporary Resident Library Card – \$25 deposit for a year; \$20 return when all materials are returned
- Non-resident Library Card – \$65/year
- Printer/Copier Fees
 - 8.5×11 BW (15¢/page)
 - 8.5×14 and 11×17 BW (30¢/page)
 - 8.5×11 COLOR (25¢/page)
 - 8.5×14 and 11×17 COLOR (50¢/page)
- Flash Drive – 2GB drive – \$2.50 (*prices subject to change)
- Notary Service – \$5.00 fee per document
- Proctoring Fee
 - A \$10.00 proctoring fee
 - A \$5.00 cost recovery fee for any faxing or scanning required by the exam
 - A cost recovery fee for any postage/shipping required by the exam
 - A cost recovery fee for any printing required by the exam
- Passport Fee
 - Execution fee: \$35
 - Application fees:
<https://travel.state.gov/content/travel/en/passports/requirements/fees.html>