

Reconsideration of Materials, Programs, & Services

The library selects materials, programs, and services in support of its mission. The emphasis of the library's resources is on acquiring materials and offering programs and services of wide-ranging interest to the general public and offering a choice of subjects, perspectives, and formats that meet most library needs within current budget limitations. Collection development and program planning is founded on the principles espoused in the American Library Association's

- Library Bill Of Rights,
- Freedom To Read Statement,
- Freedom To View Statement, and
- Diversity In Collection Development.

A library cardholding resident who wants the library to reconsider keeping a specific title in the collection may fill out the [Material Reconsideration Form](#). A library cardholding resident who wants the library to reconsider a specific program or service may fill out the [Program/Service Reconsideration Form](#).

An integral part of the library's Collection Management Policy is that materials are evaluated as complete works and not on the basis of a particular passage or passages.

Therefore, only those requests in which the resident has read/listened/viewed the ENTIRE work will be considered.

The form must be filled out in a resident's own words, do not copy and paste from an alternate source.

The material will remain on the shelf while the reconsideration request moves through the process.

1. Once the form is submitted to the library, the director will meet with all librarians to address the concern and review the material/program/service and the selection process. The Director will inform the Board of Directors of all requests for reconsideration.
2. The patron will be informed of the decision in writing within four weeks.
3. If the resident is not satisfied with the response, a written appeal may be filed within 30 days with the Upper Merion Township Library Board of Directors.
4. The Library Board will make the final decision and the patron will be informed in writing. The decision of the Board is final. Once a decision has been made, the Board will not reconsider the same title for at least three years.